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## 086-18-CA

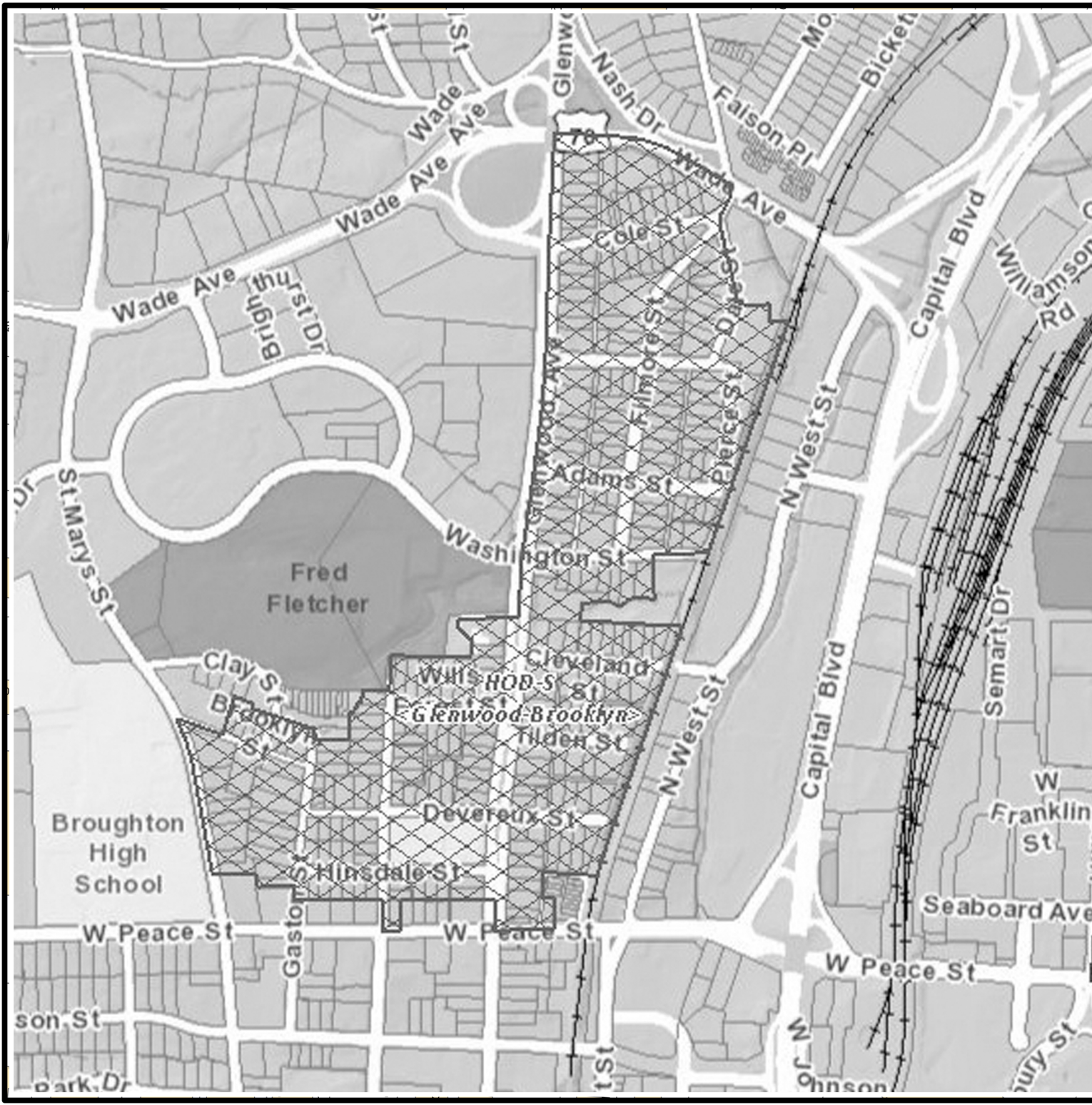
1100 FILLMORE STREET  
GLENWOOD-BROOKLYN  
HISTORIC DISTRICT (R-10)

0 30 60 120  
Feet



Nature of Project:  
Install new 7"x11"  
bronze plaques on  
National Register-contributing  
structures as part of  
neighborhood program

APPLICANT:  
BRANDY THOMPSON



APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS – STAFF REPORT

086-18-CA      1100 FILMORE STREET

Applicant:      BRANDY THOMPSON

Received:      5/16/18

Meeting Date(s):

Submission date + 90 days: 8/15/2018

1) 6/28/2018    2)    3)

INTRODUCTION TO THE APPLICATION

Historic District: GLENWOOD-BROOKLYN HISTORIC DISTRICT

Zoning: HOD-S

Nature of Project: Install new 7"x11" bronze plaques on National Register-contributing structures as part of neighborhood program

Amendments: None

Staff Notes: A similar program was approved for the downtown historic districts in 2008 (150-08-CA)

APPLICABLE SECTIONS OF GUIDELINES and DESCRIPTION OF PROJECT

<u>Sections</u>	<u>Topic</u>	<u>Description of Work</u>
1.8	Signage	Install new 7"x11" bronze plaques

STAFF REPORT

Based on the information contained in the application and staff's evaluation:

- A. The installation of 7"x11" bronze plaques on National Register-contributing structures as part of a neighborhood program is not incongruous in concept according to *Guidelines* 1.8.2, 1.8.4, 1.8.5, 1.8.6, 1.8.7, 1.8.8, and the following suggested facts:
- 1\* The plaques are compatible in size, material, color, scale and character with Raleigh historic districts; they are integral to the facades of historic buildings.
  - 2\* Bronze is a traditional plaque material and compatible with the historic districts.
  - 3\* The plaques will be installed so that no architectural details or features are obscured or damaged. On masonry buildings, the plaques will be installed by fasteners in mortar joints.
  - 4\* The properties selected for plaque installations will be National Register-contributing structures. The installation of the plaque is voluntary by the property owner.

Staff suggests that the committee approve the programmatic application for the establishment of a plaque program.

# Raleigh Historic Development Commission – Certificate of Appropriateness (COA) Application



**DEVELOPMENT  
SERVICES  
DEPARTMENT**

**Development Services  
Customer Service Center**  
One Exchange Plaza  
1 Exchange Plaza, Suite 400  
Raleigh, North Carolina 27601  
Phone 919-996-2495  
eFax 919-996-1831



- Minor Work (staff review) – 1 copy
- Major Work (COA Committee review) – 10 copies
  - Additions Greater than 25% of Building Square Footage
  - New Buildings
  - Demo of Contributing Historic Resource
  - All Other
- Post Approval Re-review of Conditions of Approval

For Office Use Only	
Transaction #	555281
File #	086-18-CA
Fee	\$147
Amount Paid	\$147
Received Date	5/16/18
Received By	MCCOY

Property Street Address <b>Glenwood-Brooklyn HOD-S</b>		
Historic District <b>Glenwood-Brooklyn HOD-S</b>		
Historic Property/Landmark name (if applicable)		
Owner's Name <b>Glenwood-Brooklyn Neighborhood Association</b>		
Lot size	(width in feet)	(depth in feet)
<p>For applications that require review by the COA Committee (Major Work), provide addressed, stamped envelopes to owners of all properties within 100 feet (i.e. both sides, in front (across the street), and behind the property) not including the width of public streets or alleys (<a href="#">Label Creator</a>).</p>		
Property Address	Property Address	

I understand that all applications that require review by the commission's Certificate of Appropriateness Committee must be submitted by 4:00 p.m. on the application deadline; otherwise, consideration will be delayed until the following committee meeting. An incomplete application will not be accepted.

Type or print the following:

Applicant **Brandy Thompson**

Mailing Address **1100 Filmore Street**

City **Raleigh**

State **NC**

Zip Code **27605**

Date **05/15/18**

Daytime Phone **9198202384**

Email Address **bthompson@clearscapes.com**

Applicant Signature



Will you be applying for rehabilitation tax credits for this project?  Yes  No

Did you consult with staff prior to filing the application?  Yes  No

**Office Use Only**

Type of Work \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Design Guidelines** - Please cite the applicable sections of the design guidelines ([www.rhdc.org](http://www.rhdc.org)).

Section/Page	Topic	Brief Description of Work (attach additional sheets as needed)
2	Changes to Building Exterior	Cast bronze plaque 11" x 7" x 3/8" thick, oriented horizontally. Each plaque will be identical except for the engraved portion which will bear the name of the house as listed on the National Register, and the date of the structure. Plaques will generally be installed on the left or the right side of the front door depending on the architectural features of the house, approximately 4' above the porch or entry floor. Only houses identified as contributing structures to the Glenwood-Brooklyn National Register Historic District will have the opportunity to buy and install a plaque. A group of neighbors will purchase and install plaques as a part of the initial order, and others will be able to order matching plaques in the future at their discretion.

**Minor Work Approval (office use only)**

Upon being signed and dated below by the Planning Director or designee, this application becomes the Minor Work Certificate of Appropriateness. It is valid until \_\_\_\_\_. Please post the enclosed placard form of the certificate as indicated at the bottom of the card. Issuance of a Minor Work Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City Code or any law. Minor Works are subject to an appeals period of 30 days from the date of approval.

Signature (City of Raleigh) \_\_\_\_\_ Date \_\_\_\_\_

TO BE COMPLETED BY APPLICANT	TO BE COMPLETED BY CITY STAFF				
	YES	N/A	YES	NO	N/A
Attach 8-1/2" x 11" or 11" x 17" sheets with written descriptions and drawings, photographs, and other graphic information necessary to completely describe the project. Use the checklist below to be sure your application is complete.					
<u>Minor Work (staff review) – 1 copy</u>					
* <u>Major Work (COA Committee review) – 10 copies</u>					
1. <b>Written description.</b> Describe clearly and in detail the nature of your project. Include exact dimensions for materials to be used (e.g. width of siding, window trim, etc.)	<input checked="" type="checkbox"/>		X		
2. <b>Description of materials</b> (Provide samples, if appropriate)	<input checked="" type="checkbox"/>		X		
3. <b>Photographs</b> of existing conditions are required. Minimum image size 4" x 6" as printed. Maximum 2 images per page.	<input type="checkbox"/>		X		
4. <b>Paint Schedule</b> (if applicable)	<input type="checkbox"/>	<input checked="" type="checkbox"/>			X
5. <b>Plot plan</b> (if applicable). A plot plan showing relationship of buildings, additions, sidewalks, drives, trees, property lines, etc., must be provided if your project includes any addition, demolition, fences/walls, or other landscape work. Show accurate measurements. You may also use a copy of the survey you received when you bought your property. Revise the copy as needed to show existing conditions and your proposed work.	<input type="checkbox"/>	<input checked="" type="checkbox"/>			X
6. <b>Drawings</b> showing existing and proposed work <input checked="" type="checkbox"/> Plan drawings <input checked="" type="checkbox"/> Elevation drawings showing the façade(s) <input checked="" type="checkbox"/> Dimensions shown on drawings and/or graphic scale (required) <input checked="" type="checkbox"/> 11" x 17" or 8-1/2" x 11" reductions of full-size drawings. If reduced size is so small as to be illegible, make 11" x 17" or 8-1/2" x 11" snap shots of individual drawings from the big sheet.	<input type="checkbox"/>	<input checked="" type="checkbox"/>			X
7. Stamped envelopes addressed to all property owners within 100 feet of property not counting the width of public streets and alleys (required for Major Work). Use the <u>Label Creator</u> to determine the addresses.	<input type="checkbox"/>	<input checked="" type="checkbox"/>			X
8. <b>Fee</b> (See <u>Development Fee Schedule</u> )	<input checked="" type="checkbox"/>		X		

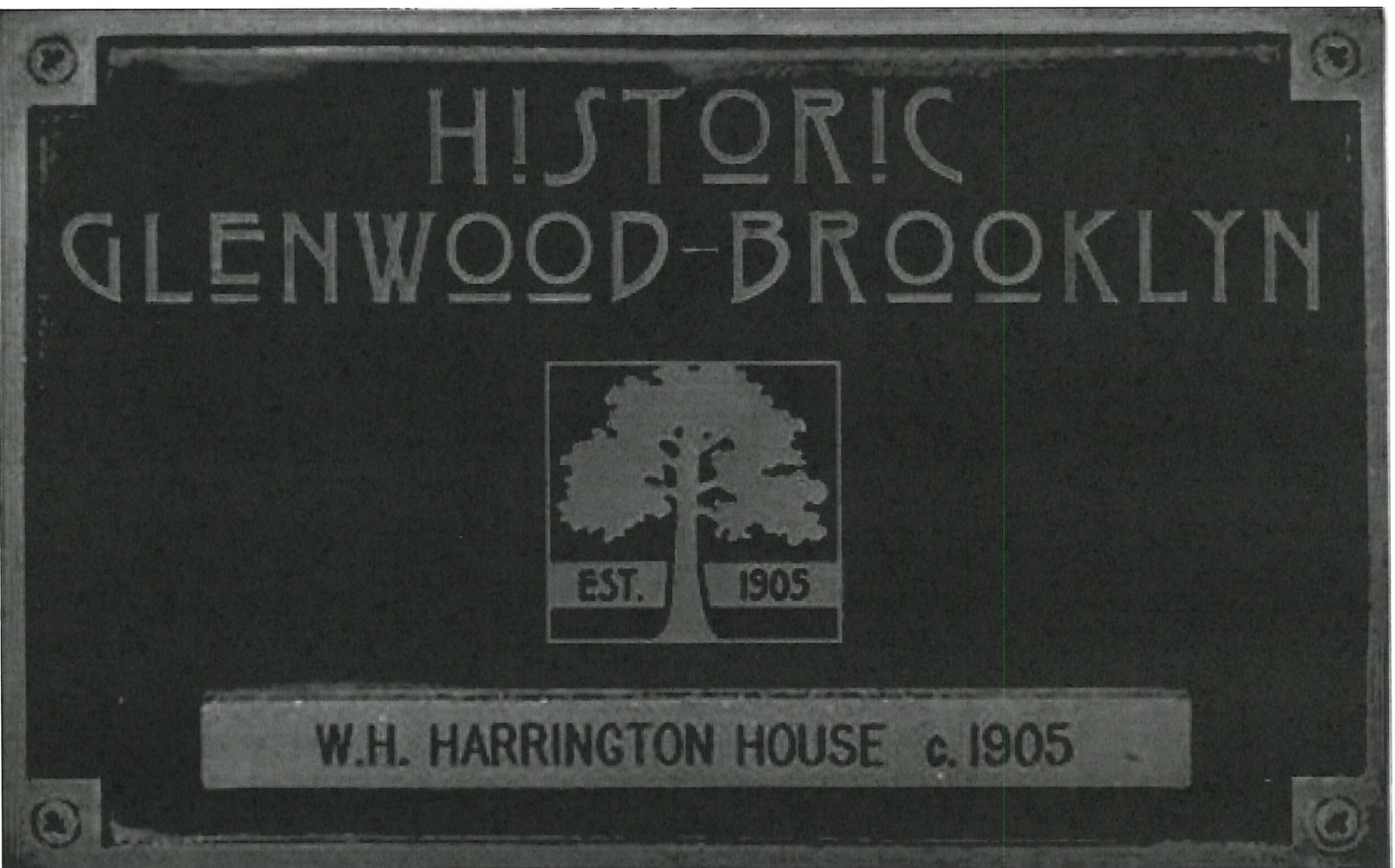
### **Written Description**

The Glenwood-Brooklyn Neighborhood Association wishes to offer the opportunity to residents to purchase cast bronze plaques to identify the historic homes within the neighborhood. A group of neighbors worked together to produce the plaque design presented in this application package, which is based on the plaques currently installed throughout the Oakwood Historic District. In fact, the plaques proposed will be produced by the same company who makes the plaques for Oakwood. The plaques will be 7" high x 11" wide x 3/8" thick, oriented horizontally, with raised lettering and the neighborhood tree logo, and a raised border around the perimeter. Each plaque will also have a raised field where the name and date of each historic house will be engraved. The names and dates will match the information for the historic resources on the National Register nomination. The plaques will be installed either to the left or the right side of the front door at approximately 4'-0" above the finished porch floor, depending on what works best with the architectural details of the structure. Only homes listed as contributing structures to the historic district will have the opportunity to display the bronze plaques, and there will be no requirement for owners of historic homes to purchase the plaques.

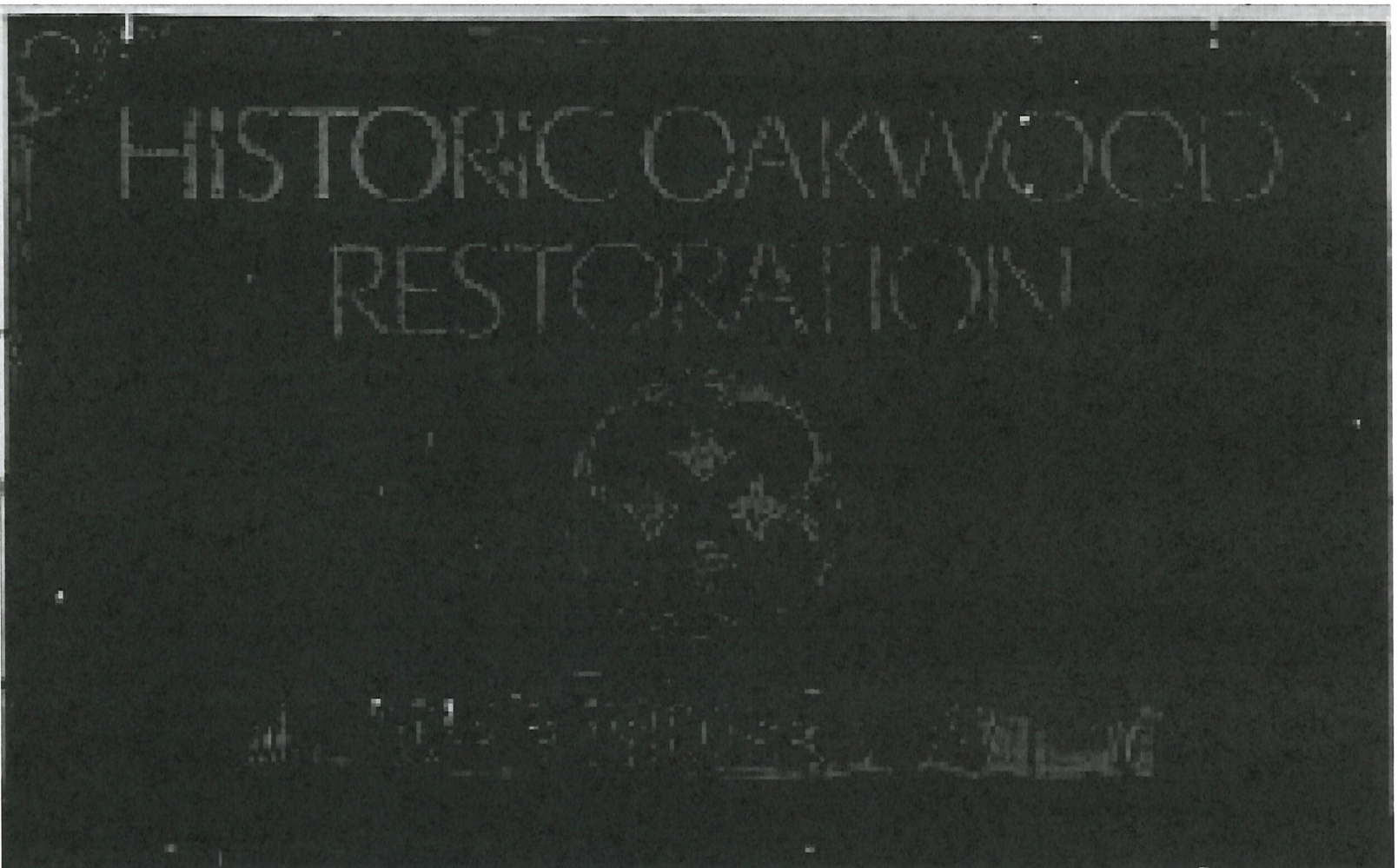


# Glenwood-Brooklyn Historic District













Oakwood Homes Displaying Plaque - Denotes proposed plaque location and size relative to historic homes