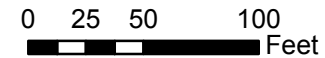


089-17-CA

OAKWOOD HISTORIC DISTRICT (GENERAL)



APPLICANT:
KRISTINA DAVIDSON
& PHILLIP SWYSTUN

Brief Description of Work (revised July 2017)

Due to concerns expressed at the June COA meeting regarding height and openness of proposed fence along Euclid, the 60" shadow box style was changed to 48-54" scalloped pickets with 2" spacing, increasing openness and decreasing height along the street side.

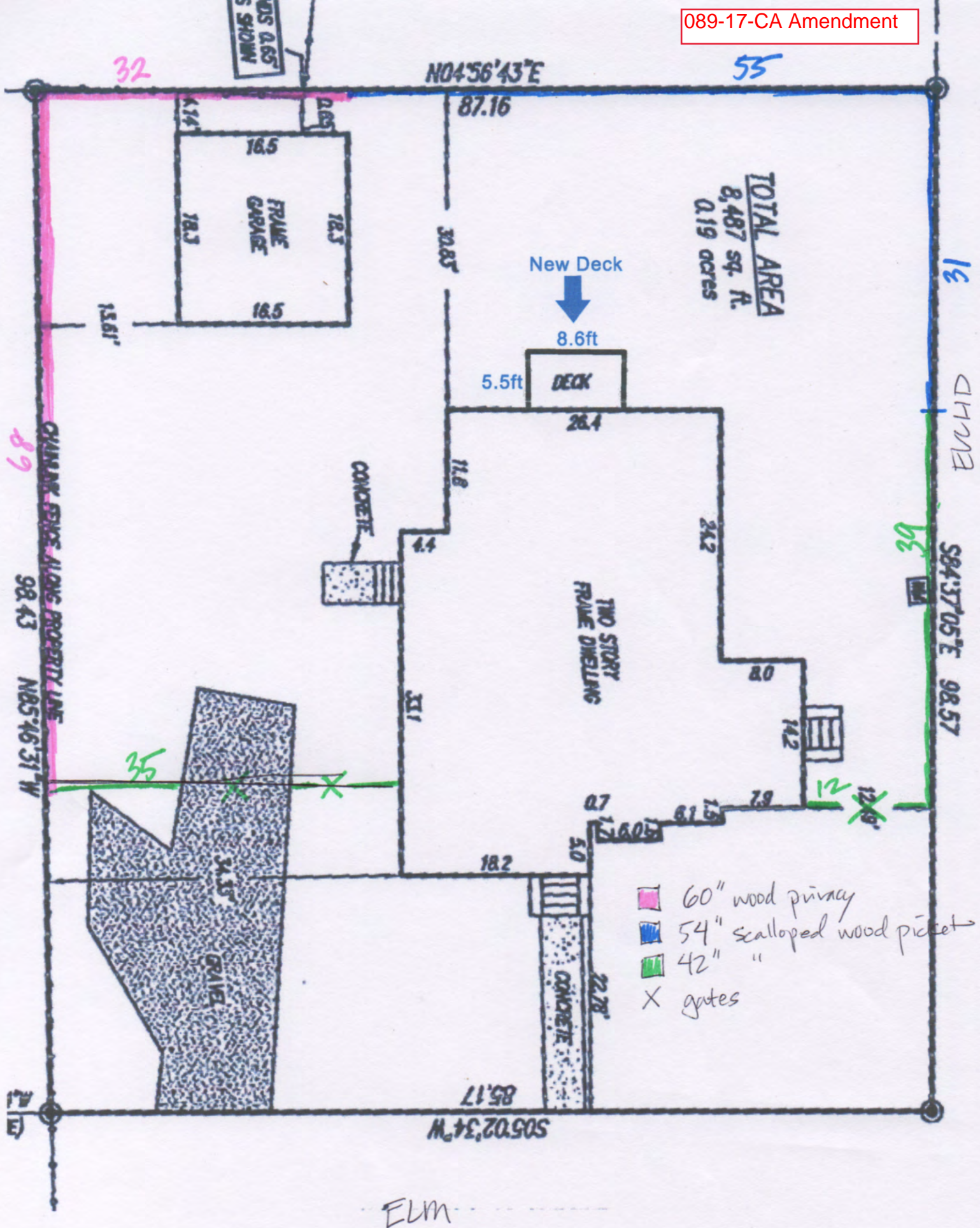
Left property line – Remove existing chain link fence that runs along entire line. Add new 60" wood privacy fence, approximately 68 feet in length, which ends at the rear neighbors' existing privacy fence (526 Euclid).

Rear property line - Behind garage is existing privacy fence. Propose adding 55 feet of scalloped picket fence starting at the end of their fence. 54 inches in height at tallest post.

Right property line (along Euclid) – See survey for transition point
Section 1) Continue 48-54" scalloped picket fence in back yard, approximately 31 ft.
Section 2) Start 36-42" height at northwest corner of house, continuing to northeast corner along property line. Approximately 39 ft.

Front of house – 36-42" scalloped picket on right and left sides facing house, approximately 12 ft (R) and 35 ft (L). Right side will include 3.5 ft wide walk gate. Left side will include 10ft wide vehicle gate and 3.5 ft wide walk gate with black enamel hinges and latches.

Description of picket fence - Pressure treated pine 3.5x1 pickets spaced 2" apart with two 2x4 horizontal supports in 8 foot sections. Pickets will be arranged in a downward scallop pattern. Neighbor friendly design will be used.



APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS – STAFF REPORT

089-17-CA 523 ELM STREET
Applicant: KRISTINA DAVIDSON AND PHILLIP SWYSTUN
Received: 5/10/2017 Meeting Date(s):
Submission date + 90 days: 8/8/2017 1) 6/22/2017 2) 7/27/2017 3)

INTRODUCTION TO THE APPLICATION

Historic District: OAKWOOD HISTORIC DISTRICTS

Zoning: General HOD

Nature of Project: Installation of wooden fence; replacement of rear second-story deck

Amendments: A revised fence proposal was received July 10, 2017.

Staff Notes:

- The proposed fence installation will be on neighboring property lines, with one portion of the existing fence encroaching on the applicants' lot. Location of the property line and work on adjacent property is a civil matter outside of the commission's purview.
- The deck portion of the application was approved with conditions at the June 22, 2017, COA Committee meeting.

APPLICABLE SECTIONS OF GUIDELINES and DESCRIPTION OF PROJECT

<u>Sections</u>	<u>Topic</u>	<u>Description of Work</u>
1.4	Fences and Walls	Installation of wooden fence
3.1	Decks	Replacement of rear second-story deck

STAFF REPORT

Based on the information contained in the amended application and staff's evaluation:

- A. The installation of a wooden fence and removal of an existing chain link fence is not incongruous in concept according to *Guidelines* 1.4.8, 1.4.10; however, the installation of a fence taller than 42" and more than 65% solid in the front (and/or street side yard area of a corner lot **may be** incongruous according to *Guidelines* 1.4.11, and the following suggested facts:
- 1* Chain link fencing is a prohibited item.
 - 2* The only other existing fencing is at the southeast corner of the site. The new fencing will tie into the existing.
 - 3* The new wood fencing is proposed to be a combination of fence designs which are described and illustrated on the amendment. A scalloped fence is proposed on portions of the west and north sides of the lot that is 54" high at the post and 48" at the lowest point.

This fence will also feature 2" spacing to increase the openness. The fencing facing Elm St and in front of the house on Euclid is a 42" tall single picket with a scalloped top. The span of the 60" privacy fence has been reduced to the south and a portion of the west sides of the lot.

- 4* The fence will be installed in a neighbor-friendly design with the posts on the inside of the fence.
- 5* The applicant provided an example of a scalloped fence at 525 N Bloodworth Street, and an example of a front- and side-facing fence on a corner lot that is taller than 42" at 610 N Bloodworth Street. 610 N Bloodworth Street is at the corner of Pace Street. There are no houses that front on that block of Pace Street. The side wall of the house at the rear of 610 N Bloodworth Street sits close to the property line.
- 6* The front wall of the house to the rear of the property (west) facing Euclid Street sits back from the street at approximately the same location as the side (north) wall of the subject house.
- 7* The fence in the side yard area adjacent to 526 Euclid Street is a scallop design ranging in height from 48 to 54 inches. The 3.5" pickets are proposed to be 2" apart; this is less than 65% open.
- 8* There are trees on the property whose roots may be damaged by the installation of post holes.

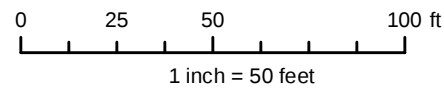
Pending the committee's decision on the height and openness of the fence in the street side yard area, staff suggests that the committee approve the application, with the following conditions:

- 1. That the fencing in the front and street side yard area be a maximum of 42" in height and of a design that is at least 65% open.
- 2. That fence posts be dug manually to avoid damaging tree roots, and that any roots greater than 1" in diameter be cut cleanly with a proper tool such as loppers.
- 3. That details and specifications for the following be provided to and approved by staff prior to the issuance of the blue placard:
 - a. Revised fence design and construction.



Line of front facade
of adjacent house
on Euclid Street

Line of front facade
of subject house



Disclaimer
iMaps makes every effort to produce and publish the most current and accurate information possible. However, the maps are produced for information purposes, and are **NOT** surveys. No warranties, expressed or implied, are provided for the data therein, its use, or its interpretation.

[illegible]

Hand-drawn site plan of a residential property. The plan includes the following features and annotations:

- Property Dimensions and Orientation:**
 - Top boundary: $N04^{\circ}56'43"E$ with a distance of 87.16.
 - Right boundary: $S84^{\circ}37'05"E$ with a distance of 98.57.
 - Bottom boundary: $S05^{\circ}02'34"W$ with a distance of 85.17.
 - Left boundary: $N85^{\circ}46'31"W$ with a distance of 98.43.
- Structures:**
 - FRAME GARAGE:** Located in the upper left, with dimensions 18.5, 18.3, and 16.5.
 - TWO STORY FRAME DWELLING:** Located in the center-right.
 - CONCRETE:** Several areas labeled, including a foundation for the garage and a foundation for the dwelling.
 - GRAVE:** Located in the lower left, with a distance of 34.35 from the dwelling.
- Fences and Gates:**
 - 60" wood privacy:** Indicated by pink lines along the left and top boundaries.
 - 54" scalloped wood picket:** Indicated by blue lines along the top and right boundaries.
 - 42" ":** Indicated by green lines along the bottom and right boundaries.
 - Gates:** Marked with 'X' symbols, located on the left and bottom boundaries.
- Other Features:**
 - New Deck:** Indicated by a blue arrow pointing to a rectangular area with dimensions 8.6ft and 5.5ft.
 - DECK:** A smaller rectangular area with a dimension of 26.4.
 - CONCRETE:** A small rectangular area with a dimension of 4.4.
 - GRAVE:** A small rectangular area with a dimension of 11.8.
- Handwritten Notes and Annotations:**
 - 32:** Pink handwritten number in the top left corner.
 - 55:** Blue handwritten number in the top right corner.
 - 35:** Green handwritten number in the lower left area.
 - 39:** Green handwritten number in the lower right area.
 - 31:** Blue handwritten number in the bottom right corner.
 - 89:** Pink handwritten number in the middle left area.
 - ELM:** Handwritten text at the bottom center.
 - 0.19 acres:** Text in the upper right area.
 - TOTAL AREA 8,487 sq. ft.:** Text in the upper right area.
 - 0.65' HIGH S. SIDEWALK:** Text in the top left corner.
 - 0.65' HIGH S. SIDEWALK:** Text in the top left corner.
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 - Bottom boundary: $S05^{\circ}02'34"W$ with a distance of 85.17.
 - Left boundary: $N85^{\circ}46'31"W$ with a distance of 98.43.
- Structures:**
 - FRAME GARAGE:** Located in the upper left, with dimensions 18.5, 18.3, and 16.5.
 - TWO STORY FRAME DWELLING:** Located in the center-right.
 - CONCRETE:** Several areas labeled, including a foundation for the garage and a large area in the lower left.
 - GRAVE:** A large, irregularly shaped area in the lower left.
- Fences and Gates:**
 - 60" wood privacy:** Indicated by pink lines along the left and top boundaries.
 - 54" scalloped wood picket:** Indicated by blue lines along the top and right boundaries.
 - 42" ":** Indicated by green lines along the bottom and right boundaries.
 - Gates:** Marked with 'X' symbols, located on the left and bottom boundaries.
- Other Features:**
 - New Deck:** A blue arrow points to a new deck area with dimensions 8.6ft and 5.5ft.
 - DECK:** An existing deck area with a dimension of 26.4.
 - CONCRETE:** A small rectangular area labeled 'CONCRETE' near the center.
 - GRAVE:** A small rectangular area labeled 'GRAVE' near the center.
- Handwritten Notes and Annotations:**
 - 32:** Pink handwritten number in the top left corner.
 - 55:** Blue handwritten number in the top right corner.
 - 35:** Green handwritten number in the lower left area.
 - 39:** Green handwritten number in the lower right area.
 - 31:** Blue handwritten number in the bottom right corner.
 - 89:** Pink handwritten number in the middle left area.
 - 0.19 acres:** Text indicating the total area of the property.
 - TOTAL AREA 8,487 sq. ft.:** Text indicating the total area of the property.
 - ELM:** Handwritten text at the bottom center.

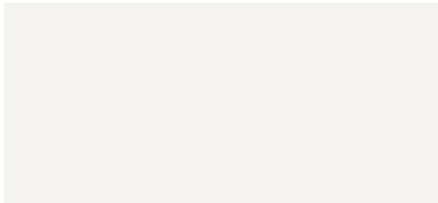
Google Maps 572 Euclid St



Image capture: Feb 2016 © 2017 Google United States

Raleigh, North Carolina

Street View - Feb 2016



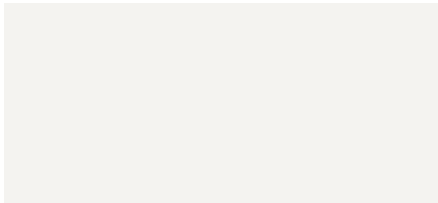
Google Maps 522 Euclid St



Image capture: Feb 2016 © 2017 Google United States

Raleigh, North Carolina

Street View - Feb 2016



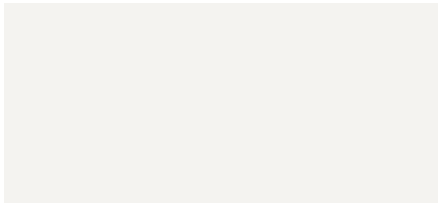
Google Maps 572 Euclid St



Image capture: Feb 2016 © 2017 Google United States

Raleigh, North Carolina

Street View - Feb 2016



Raleigh Historic Development Commission – Certificate of Appropriateness (COA) Application



DEVELOPMENT SERVICES DEPARTMENT

Development Services
Customer Service Center
One Exchange Plaza
1 Exchange Plaza, Suite 400
Raleigh, North Carolina 27601
Phone 919-996-2495
eFax 919-996-1831



- ☐ Minor Work (staff review) – 1 copy
- ☐ Major Work (COA Committee review) – 10 copies
- ☐ Additions Greater than 25% of Building Square Footage
☐ New Buildings
☐ Demo of Contributing Historic Resource
☒ All Other
- ☐ Post Approval Re-review of Conditions of Approval

For Office Use Only

Transaction # 513935

File # 089-17-CA

Fee 147

Amount Paid 147

Received Date 5-10-17

Received By ELM

Property Street Address **523 Elm Street**

Historic District **Oakwood**

Historic Property/Landmark name (if applicable)

Owner's Name **Phillip Swystun & Kristina Davidson**

Lot size **.19**

(width in feet) **86**

(depth in feet) **98**

For applications that require review by the COA Committee (Major Work), provide addressed, stamped envelopes to owners of all properties within 100 feet (i.e. both sides, in front (across the street), and behind the property) not including the width of public streets or alleys ([Label Creator](#)).

Property Address	Property Address
520 ELM STREET / Mailing: 1714 PARK DR	524 EUCLID ST
521 ELM STREET / Mailing: 521 POLK ST	526 EUCLID ST
522 ELM ST / Mailing: 115 S SAINT MARYS ST	527 EUCLID ST
524 ELM ST	529 EUCLID ST
526 ELM ST	
601 ELM ST / Mailing: PO BOX 1344, MOREHEAD CITY NC	

I understand that all applications that require review by the commission's Certificate of Appropriateness Committee must be submitted by 4:00 p.m. on the application deadline; otherwise, consideration will be delayed until the following committee meeting. An incomplete application will not be accepted.

Type or print the following:

Applicant Kristina Davidson & Phillip Swystun

Mailing Address 523 Elm Street

City Raleigh

State NC

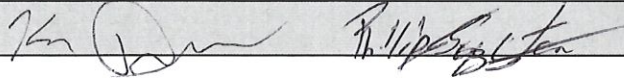
Zip Code 27604

Date 5/8/2017

Daytime Phone 931 260 2798 (Phillip); 404 3267775(Kris)

Email Address kristinadavi@gmail.com, phillip.swystun@gmail.com

Applicant Signature



Will you be applying for rehabilitation tax credits for this project? ☒ Yes ☐ No

Did you consult with staff prior to filing the application? ☒ Yes ☐ No

Office Use Only

Type of Work 36

Design Guidelines - Please cite the applicable sections of the design guidelines (www.rhdc.org).

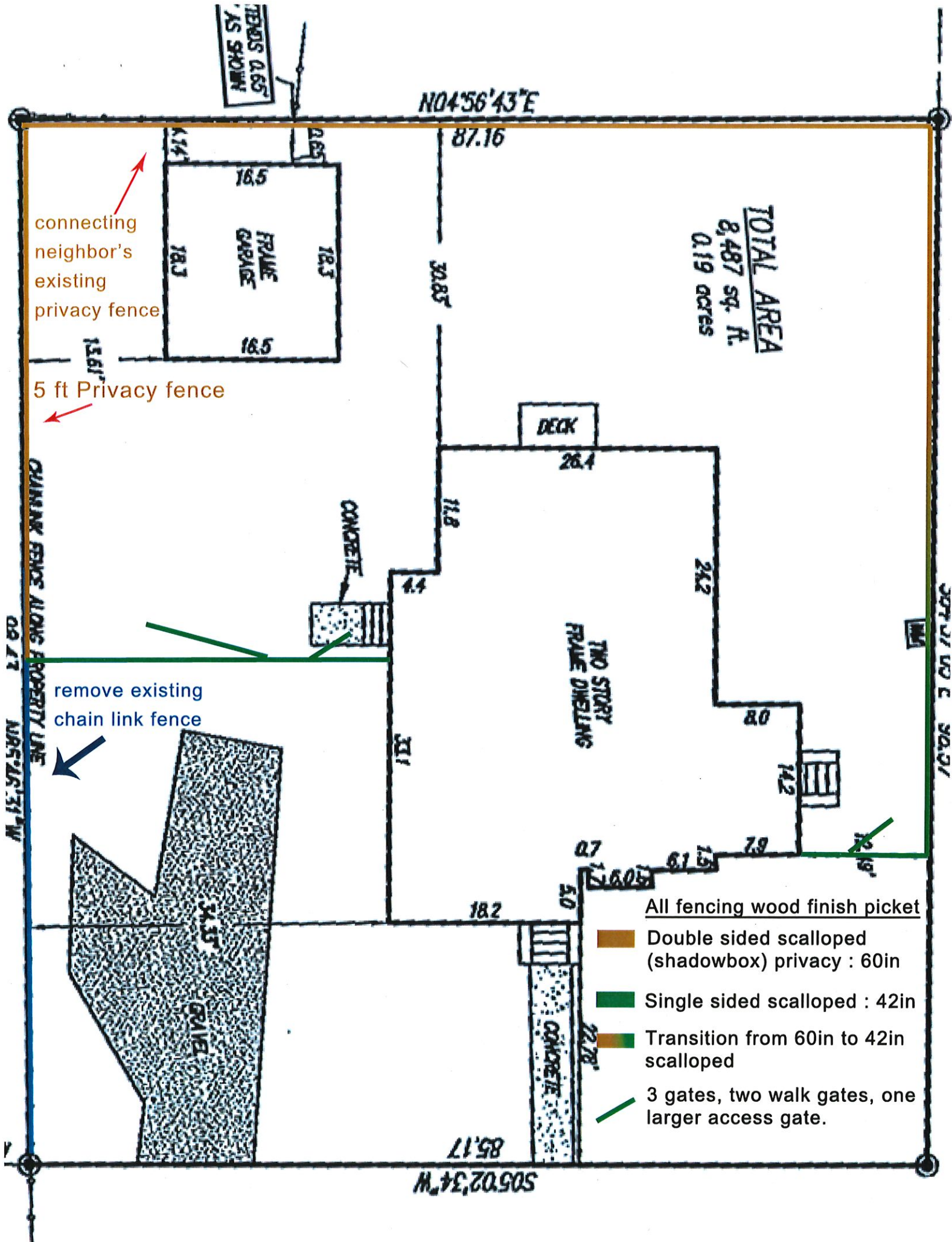
Section/Page	Topic	Brief Description of Work (attach additional sheets as needed)
2.4, p14	Fences	<p>Left Property Line: Removing existing chain link fence that runs along entire line. Add new 60" shadowbox scalloped wooden fence from left rear property line approximately 40 feet forward.</p> <p>Rear Property Line: Add new 60" shadowbox scalloped wooden fence along rear property line. Starts behind our garage structure where rear neighbors existing privacy fence ends, 526 EUCLID ST. Note, this fence encroaches across our property line, agreement already signed.</p> <p>Right Property Line, along Euclid St. Add new 60" shadowbox scalloped wooden fence along property line decreasing to 42" as it nears the front of the home. Note, shadowbox feature will turn to single sided pickets along this run. Fence run approximately 55 feet.</p> <p>Front of House All fencing visible from front of house is 42" scalloped wooden fence. There will be an access gate on front fence line on Euclid St. and two on left side, one walkway size and one larger access. Fence will not extend past front of house.</p>

Minor Work Approval (office use only)

Upon being signed and dated below by the Planning Director or designee, this application becomes the Minor Work Certificate of Appropriateness. It is valid until _____. Please post the enclosed placard form of the certificate as indicated at the bottom of the card. Issuance of a Minor Work Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City Code or any law. Minor Works are subject to an appeals period of 30 days from the date of approval.

Signature (City of Raleigh) _____ Date _____

TO BE COMPLETED BY APPLICANT			TO BE COMPLETED BY CITY STAFF		
	YES	N/A	YES	NO	N/A
Attach 8-1/2" x 11" or 11" x 17" sheets with written descriptions and drawings, photographs, and other graphic information necessary to completely describe the project. Use the checklist below to be sure your application is complete. <u>Minor Work</u> (staff review) – 1 copy <u>Major Work</u> (COA Committee review) – 10 copies	✓				
1. Written description. Describe clearly and in detail the nature of your project. Include exact dimensions for materials to be used (e.g. width of siding, window trim, etc.)	<input checked="" type="checkbox"/>				
2. Description of materials (Provide samples, if appropriate)	<input checked="" type="checkbox"/>				
3. Photographs of existing conditions are required. Minimum image size 4" x 6" as printed. Maximum 2 images per page.	<input checked="" type="checkbox"/>				
4. <u>Paint Schedule</u> (if applicable)	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
5. <u>Plot plan</u> (if applicable). A plot plan showing relationship of buildings, additions, sidewalks, drives, trees, property lines, etc., must be provided if your project includes any addition, demolition, fences/walls, or other landscape work. Show accurate measurements. You may also use a copy of the survey you received when you bought your property. Revise the copy as needed to show existing conditions and your proposed work.	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
6. Drawings showing existing and proposed work <input checked="" type="checkbox"/> Plan drawings <input type="checkbox"/> Elevation drawings showing the façade(s) <input checked="" type="checkbox"/> Dimensions shown on drawings and/or graphic scale (required) <input type="checkbox"/> 11" x 17" or 8-1/2" x 11" reductions of full-size drawings. If reduced size is so small as to be illegible, make 11" x 17" or 8-1/2" x 11" snap shots of individual drawings from the big sheet.	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
7. Stamped envelopes addressed to all property owners within 100 feet of property not counting the width of public streets and alleys (required for Major Work). Use the <u>Label Creator</u> to determine the addresses.	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
8. Fee (<u>See Development Fee Schedule</u>)	<input checked="" type="checkbox"/>				



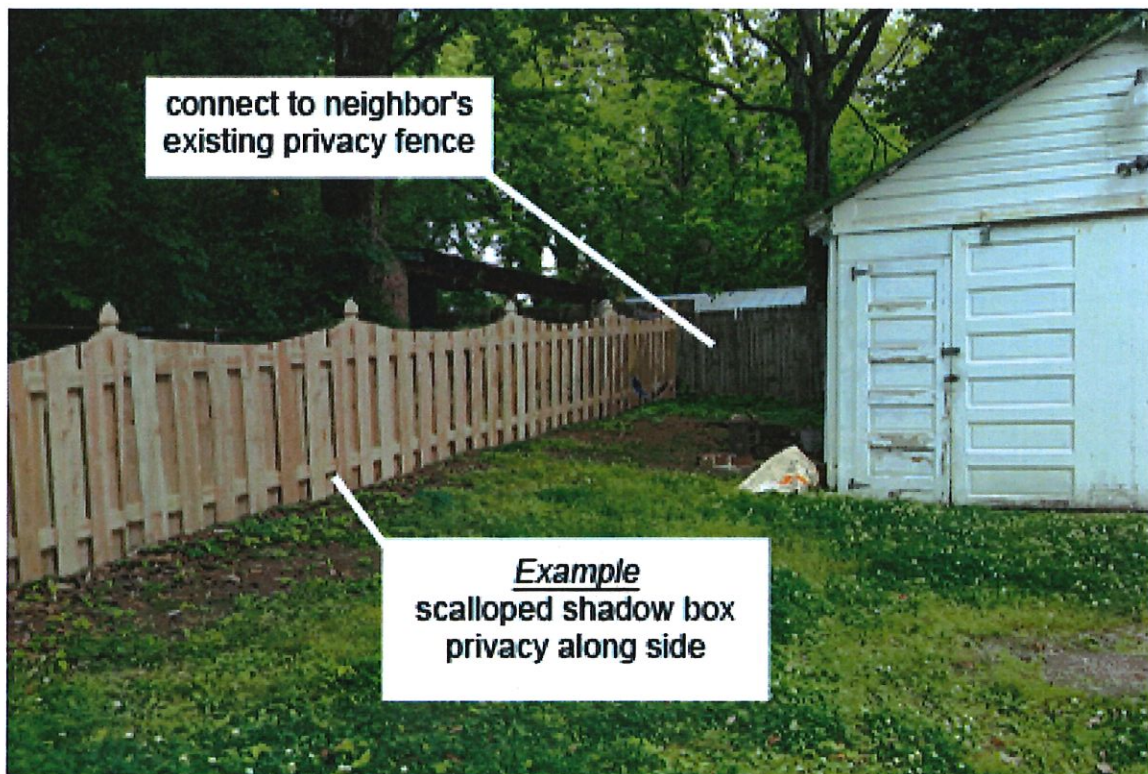


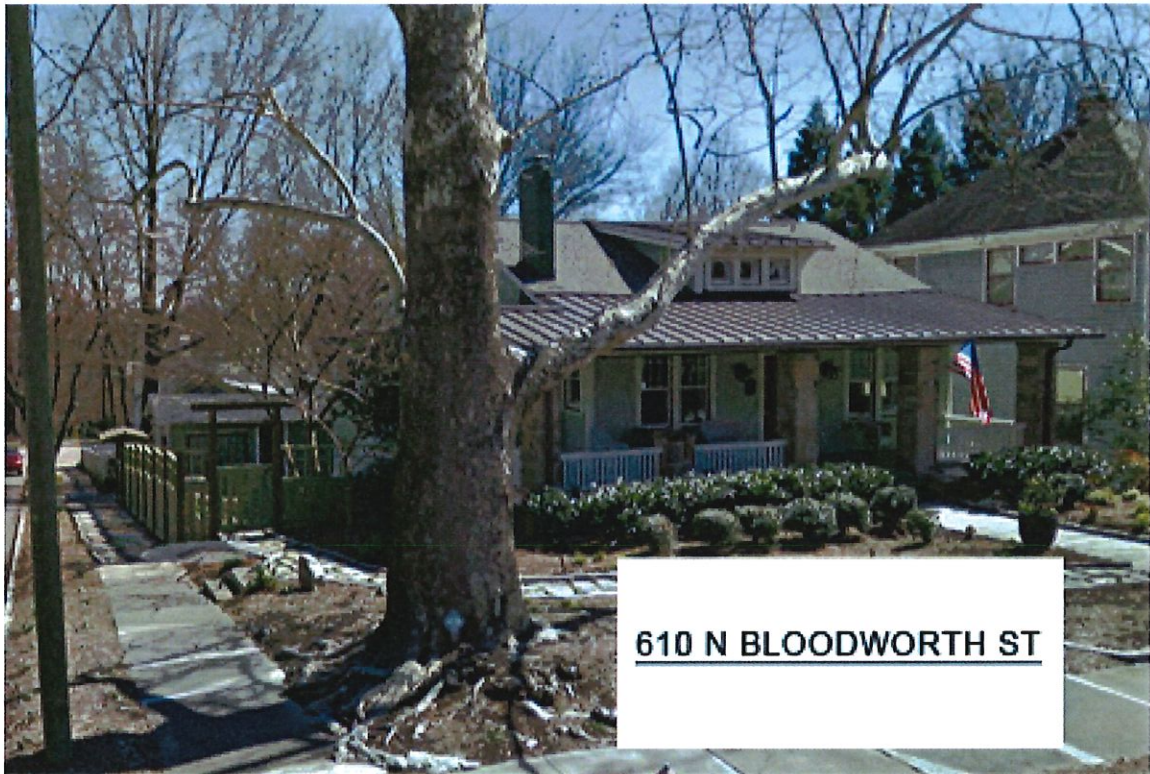
Elm Front



Example
Elm Front







Robb, Melissa

From: 3tx9340@gmail.com on behalf of Phillip S <phillip.swystun@gmail.com>
Sent: Thursday, May 25, 2017 10:43 PM
To: Robb, Melissa
Cc: kristinadavi@gmail.com; Tully, Tania
Subject: Re: COA Meeting - Thursday, June 22, 2017- 089-17-CA (523 Elm Street) - Initial Staff Comments
Attachments: survey-new-deck.pdf; survey-ex-deck.pdf; rear-deck.pdf

Hello,

In response to your questions.

1. The wooden fence would not be painted or stained a color, just a sealer if required to help lengthen the life of it, our intent is to keep it as natural wood.
2. I would like to include the deck on this application, this would be for rebuilding the existing second story deck which is not in good shape and not properly constructed. In rebuilding we would seek to enlarge a little bit, approximately a 1.5ft deeper and 2ft wider which will center it on the rear of the house. I have attached the survey showing the existing deck and an updated version showing the proposed dimensions. Also attached is a picture of it's current status and an example of what the rebuilt deck would look like. The materials would be wood and non painted, slight decorative touches would mimic the example with mitered style ends on the lateral bracing, pickets and balusters.

Is this enough information to cover our intent with the deck?

Thank You,
Phillip

On Thu, May 25, 2017 at 11:19 AM, Robb, Melissa <Melissa.Robb@raleighnc.gov> wrote:

Dear Kristina and Phillip,

Thank you for submitting a Major Work Certificate of Appropriateness (COA) application. Your application has been placed on the June 22, 2017 agenda of the COA Committee of the Raleigh Historic Development Commission. The meeting will be held at 4:00 p.m. in the City Council chamber.

On the agenda, the request will be described as follows. Please let staff know if this is inaccurate.

Installation of wooden fence

In preparation of completing the report, staff has made an initial review of your application regarding clarity and completeness and has the following questions, comments, and suggestions:

Robb, Melissa

From: Robb, Melissa
Sent: Thursday, May 25, 2017 11:19 AM
To: 'kristinadavi@gmail.com'; 'phillip.swystun@gmail.com'
Cc: Tully, Tania
Subject: COA Meeting - Thursday, June 22, 2017- 089-17-CA (523 Elm Street) - Initial Staff Comments

Dear Kristina and Phillip,

Thank you for submitting a Major Work Certificate of Appropriateness (COA) application. Your application has been placed on the June 22, 2017 agenda of the COA Committee of the Raleigh Historic Development Commission. The meeting will be held at 4:00 p.m. in the City Council chamber.

On the agenda, the request will be described as follows. Please let staff know if this is inaccurate.

Installation of wooden fence ; replacement of rear second-story deck

In preparation of completing the report, staff has made an initial review of your application regarding clarity and completeness and has the following questions, comments, and suggestions:

1. Will the wooden fence have a finish such as stain or paint?
2. I believe in our phone conversation on May 24 you mentioned the installation of a rear deck. Do you intend to include that project on this application? If so, please provide scaled drawings, photos of the area where the deck will be installed, and a description of the materials.

Any amendments or additional documents must be received via email by 4:00 pm Monday, June 4, 2017 to guarantee inclusion in the staff report.

A few additional notes regarding the process:

- The agenda, information letter, and staff report will be sent via email June 9, 2017.
- A sign will be posted on the property by June 12, 2017. The applicant is required to return the posted sign to City Planning either at the public meeting or within 3 business days following the public meeting.
- City policy requires that any presentations must be emailed to staff prior to meetings in Council Chambers and may not be loaded from non-employee flash drives. The deadline for providing staff with a presentation is 10:00 am, Tuesday, June 20. Most COA applications do not need a formal presentation.
- If any documents are brought to the meeting at least 10 sets should be provided.

Please let me know if you have any questions.

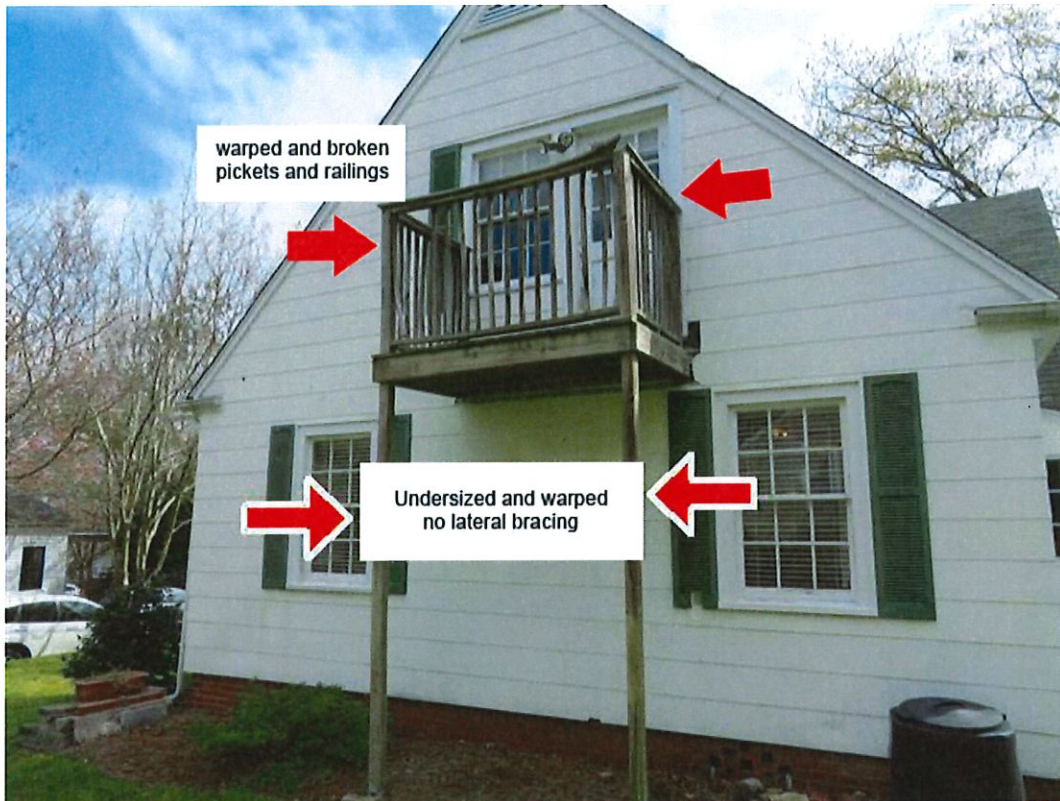
Best,

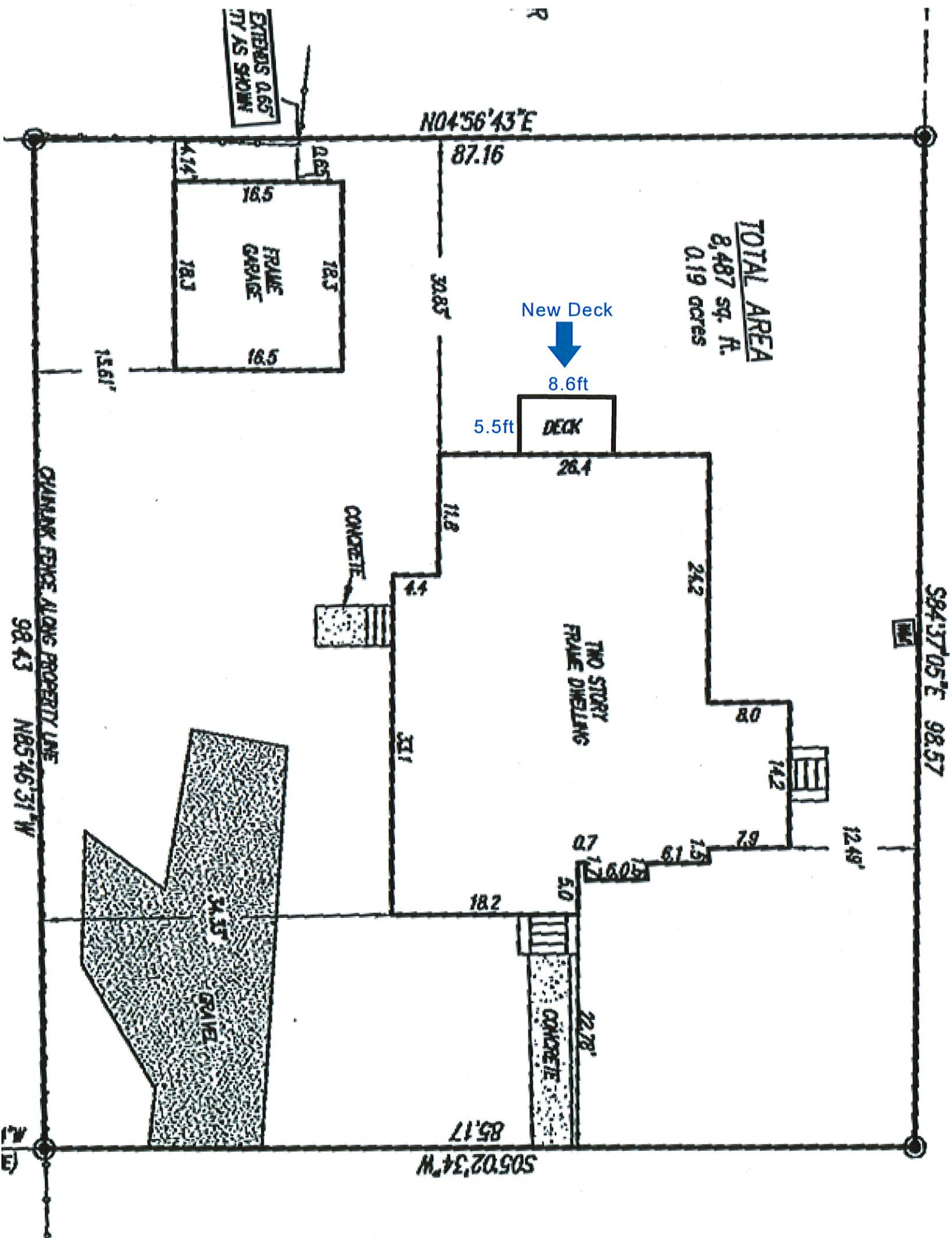
Melissa

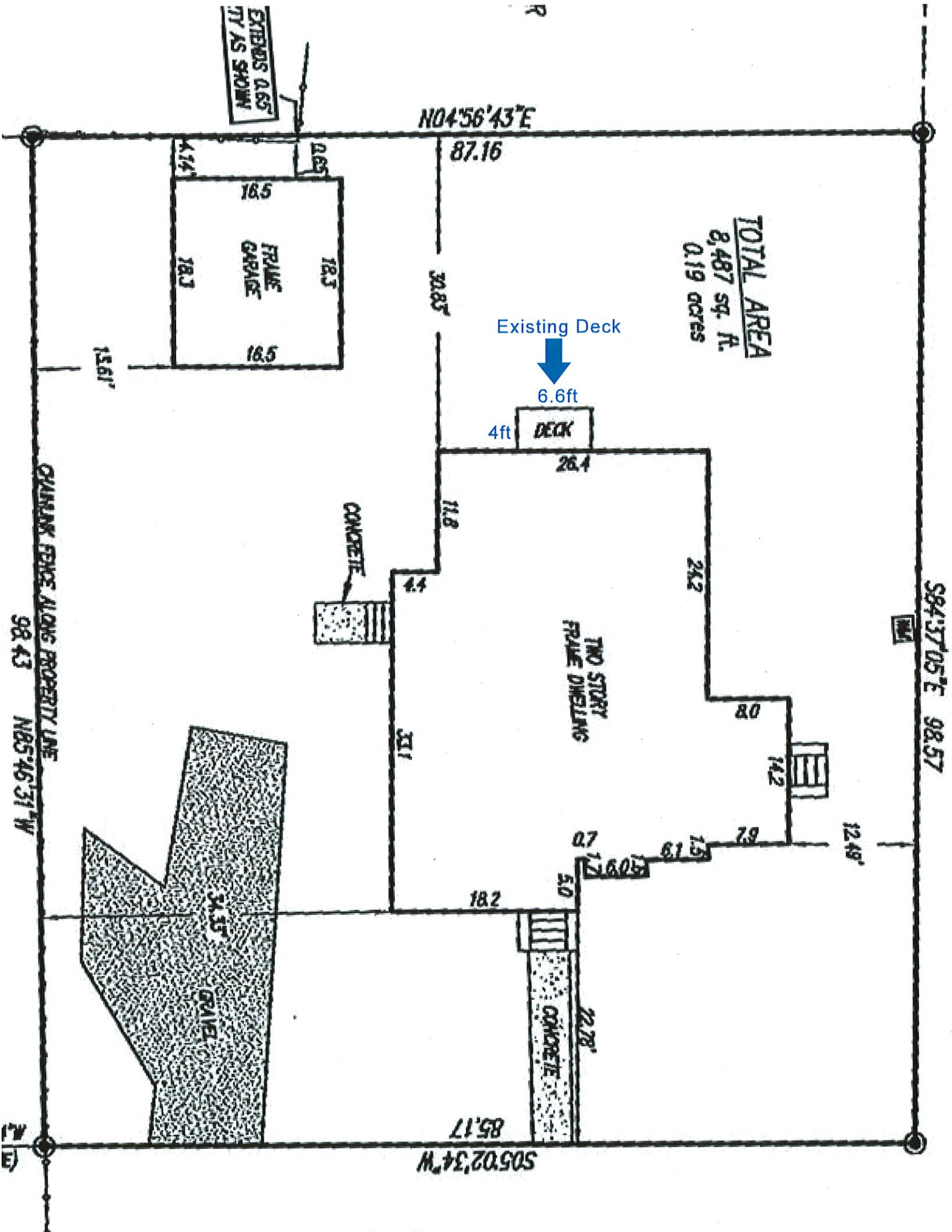
Melissa Robb, Planner II

Raleigh Historic Development Commission
Raleigh Urban Design Center
One Exchange Plaza, Suite 300
Raleigh, NC 27601

919.996.2632
919.516.2684 (fax)







Raleigh Historic Development Commission – Certificate of Appropriateness (COA) Application



DEVELOPMENT SERVICES DEPARTMENT

Development Services
Customer Service Center
One Exchange Plaza
1 Exchange Plaza, Suite 400
Raleigh, North Carolina 27601
Phone 919-996-2495
eFax 919-996-1831



- ☐ Minor Work (staff review) – 1 copy
- ☐ Major Work (COA Committee review) – 10 copies
- ☐ Additions Greater than 25% of Building Square Footage
- ☐ New Buildings
- ☐ Demo of Contributing Historic Resource
- ☒ All Other
- ☐ Post Approval Re-review of Conditions of Approval

For Office Use Only

Transaction # 513935

File # 089-17-CA

Fee 147

Amount Paid 147

Received Date 5-10-17

Received By ELM

Property Street Address **523 Elm Street**

Historic District **Oakwood**

Historic Property/Landmark name (if applicable)

Owner's Name **Phillip Swystun & Kristina Davidson**

Lot size **.19**

(width in feet) **86**

(depth in feet) **98**

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521 ELM STREET / Mailing: 521 POLK ST	526 EUCLID ST
522 ELM ST / Mailing: 115 S SAINT MARYS ST	527 EUCLID ST
524 ELM ST	529 EUCLID ST
526 ELM ST	
601 ELM ST / Mailing: PO BOX 1344, MOREHEAD CITY NC	

I understand that all applications that require review by the commission's Certificate of Appropriateness Committee must be submitted by 4:00 p.m. on the application deadline; otherwise, consideration will be delayed until the following committee meeting. An incomplete application will not be accepted.

Type or print the following:

Applicant Kristina Davidson & Phillip Swystun

Mailing Address 523 Elm Street

City Raleigh

State NC

Zip Code 27604

Date 5/8/2017

Daytime Phone 931 260 2798 (Phillip); 404 3267775(Kris)

Email Address kristinadavi@gmail.com, phillip.swystun@gmail.com

Applicant Signature

Kristina Davidson *Phillip Swystun*

Will you be applying for rehabilitation tax credits for this project? ☒ Yes ☐ No

Did you consult with staff prior to filing the application? ☒ Yes ☐ No

Office Use Only

Type of Work 36

Design Guidelines - Please cite the applicable sections of the design guidelines (www.rhdc.org).

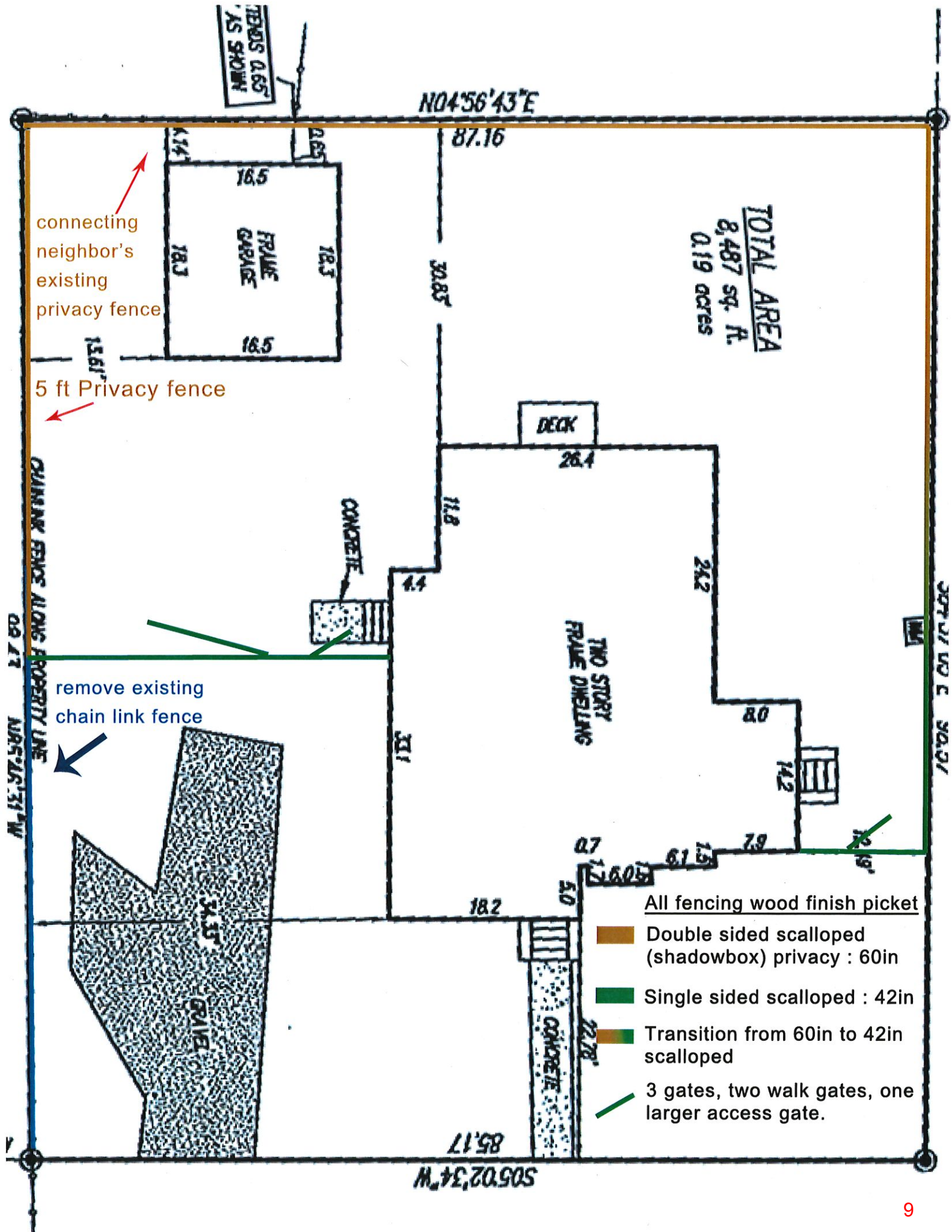
Section/Page	Topic	Brief Description of Work (attach additional sheets as needed)
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Signature (City of Raleigh) _____ Date _____

TO BE COMPLETED BY APPLICANT			TO BE COMPLETED BY CITY STAFF		
	YES	N/A	YES	NO	N/A
Attach 8-1/2" x 11" or 11" x 17" sheets with written descriptions and drawings, photographs, and other graphic information necessary to completely describe the project. Use the checklist below to be sure your application is complete. <u>Minor Work</u> (staff review) – 1 copy <u>Major Work</u> (COA Committee review) – 10 copies	✓				
1. Written description. Describe clearly and in detail the nature of your project. Include exact dimensions for materials to be used (e.g. width of siding, window trim, etc.)	<input checked="" type="checkbox"/>				
2. Description of materials (Provide samples, if appropriate)	<input checked="" type="checkbox"/>				
3. Photographs of existing conditions are required. Minimum image size 4" x 6" as printed. Maximum 2 images per page.	<input checked="" type="checkbox"/>				
4. <u>Paint Schedule</u> (if applicable)	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
5. <u>Plot plan</u> (if applicable). A plot plan showing relationship of buildings, additions, sidewalks, drives, trees, property lines, etc., must be provided if your project includes any addition, demolition, fences/walls, or other landscape work. Show accurate measurements. You may also use a copy of the survey you received when you bought your property. Revise the copy as needed to show existing conditions and your proposed work.	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
6. Drawings showing existing and proposed work <input checked="" type="checkbox"/> Plan drawings <input type="checkbox"/> Elevation drawings showing the façade(s) <input checked="" type="checkbox"/> Dimensions shown on drawings and/or graphic scale (required) <input type="checkbox"/> 11" x 17" or 8-1/2" x 11" reductions of full-size drawings. If reduced size is so small as to be illegible, make 11" x 17" or 8-1/2" x 11" snap shots of individual drawings from the big sheet.	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
7. Stamped envelopes addressed to all property owners within 100 feet of property not counting the width of public streets and alleys (required for Major Work). Use the <u>Label Creator</u> to determine the addresses.	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
8. Fee (<u>See Development Fee Schedule</u>)	<input checked="" type="checkbox"/>				



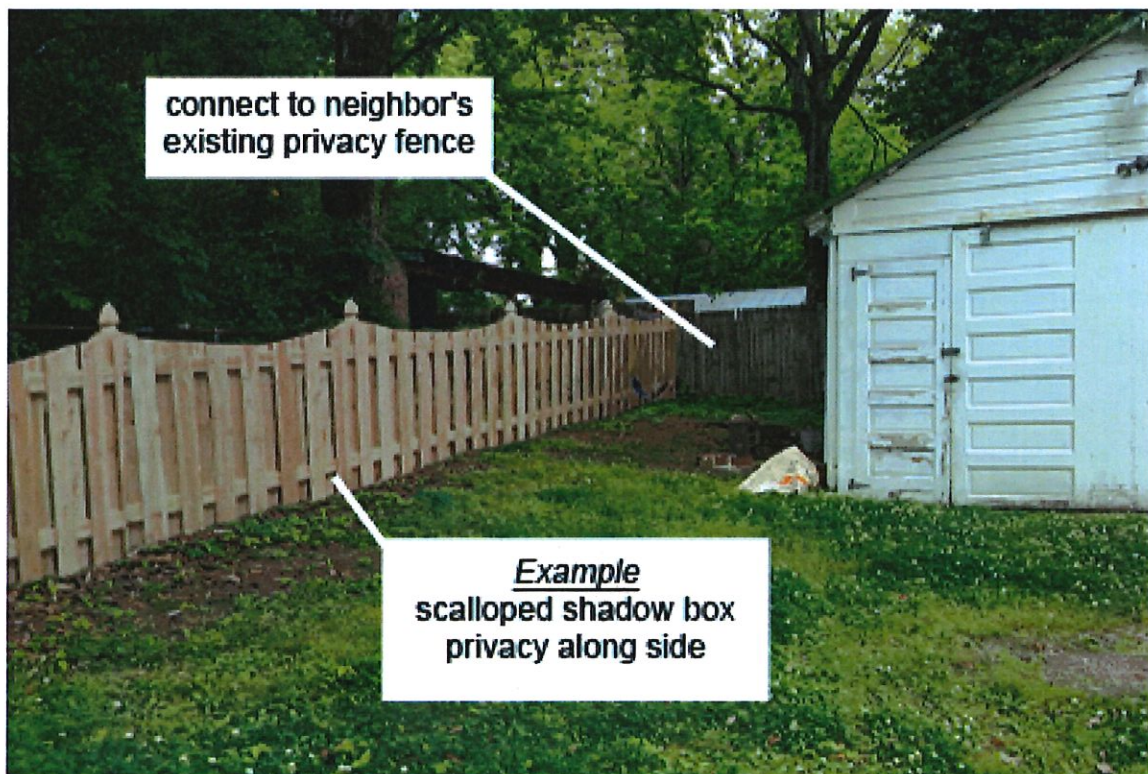


Elm Front



Example
Elm Front







Robb, Melissa

From: 3tx9340@gmail.com on behalf of Phillip S <phillip.swystun@gmail.com>
Sent: Thursday, May 25, 2017 10:43 PM
To: Robb, Melissa
Cc: kristinadavi@gmail.com; Tully, Tania
Subject: Re: COA Meeting - Thursday, June 22, 2017- 089-17-CA (523 Elm Street) - Initial Staff Comments
Attachments: survey-new-deck.pdf; survey-ex-deck.pdf; rear-deck.pdf

Hello,

In response to your questions.

1. The wooden fence would not be painted or stained a color, just a sealer if required to help lengthen the life of it, our intent is to keep it as natural wood.
2. I would like to include the deck on this application, this would be for rebuilding the existing second story deck which is not in good shape and not properly constructed. In rebuilding we would seek to enlarge a little bit, approximately a 1.5ft deeper and 2ft wider which will center it on the rear of the house. I have attached the survey showing the existing deck and an updated version showing the proposed dimensions. Also attached is a picture of it's current status and an example of what the rebuilt deck would look like. The materials would be wood and non painted, slight decorative touches would mimic the example with mitered style ends on the lateral bracing, pickets and balusters.

Is this enough information to cover our intent with the deck?

Thank You,
Phillip

On Thu, May 25, 2017 at 11:19 AM, Robb, Melissa <Melissa.Robb@raleighnc.gov> wrote:

Dear Kristina and Phillip,

Thank you for submitting a Major Work Certificate of Appropriateness (COA) application. Your application has been placed on the June 22, 2017 agenda of the COA Committee of the Raleigh Historic Development Commission. The meeting will be held at 4:00 p.m. in the City Council chamber.

On the agenda, the request will be described as follows. Please let staff know if this is inaccurate.

Installation of wooden fence

In preparation of completing the report, staff has made an initial review of your application regarding clarity and completeness and has the following questions, comments, and suggestions:

Robb, Melissa

From: Robb, Melissa
Sent: Thursday, May 25, 2017 11:19 AM
To: 'kristinadavi@gmail.com'; 'phillip.swystun@gmail.com'
Cc: Tully, Tania
Subject: COA Meeting - Thursday, June 22, 2017- 089-17-CA (523 Elm Street) - Initial Staff Comments

Dear Kristina and Phillip,

Thank you for submitting a Major Work Certificate of Appropriateness (COA) application. Your application has been placed on the June 22, 2017 agenda of the COA Committee of the Raleigh Historic Development Commission. The meeting will be held at 4:00 p.m. in the City Council chamber.

On the agenda, the request will be described as follows. Please let staff know if this is inaccurate.

Installation of wooden fence ; replacement of rear second-story deck

In preparation of completing the report, staff has made an initial review of your application regarding clarity and completeness and has the following questions, comments, and suggestions:

1. Will the wooden fence have a finish such as stain or paint?
2. I believe in our phone conversation on May 24 you mentioned the installation of a rear deck. Do you intend to include that project on this application? If so, please provide scaled drawings, photos of the area where the deck will be installed, and a description of the materials.

Any amendments or additional documents must be received via email by 4:00 pm Monday, June 4, 2017 to guarantee inclusion in the staff report.

A few additional notes regarding the process:

- The agenda, information letter, and staff report will be sent via email June 9, 2017.
- A sign will be posted on the property by June 12, 2017. The applicant is required to return the posted sign to City Planning either at the public meeting or within 3 business days following the public meeting.
- City policy requires that any presentations must be emailed to staff prior to meetings in Council Chambers and may not be loaded from non-employee flash drives. The deadline for providing staff with a presentation is 10:00 am, Tuesday, June 20. Most COA applications do not need a formal presentation.
- If any documents are brought to the meeting at least 10 sets should be provided.

Please let me know if you have any questions.

Best,

Melissa

Melissa Robb, Planner II

Raleigh Historic Development Commission
Raleigh Urban Design Center
One Exchange Plaza, Suite 300
Raleigh, NC 27601

919.996.2632
919.516.2684 (fax)

