Certificate of Appropriateness Placard
for Raleigh Historic Resources

523 ELM STREET
Address

OAKWOOD
Historic District

Historic Property
096-17-MW
Certificate Number
06-05-2017
Date of Issue
12-05-2017
Expiration Date

Project Description:

- Replacement of roof
- Removal of gutters

This card must be kept posted in a location within public view until all phases of the described project are complete. The work must conform with the code of the City of Raleigh and laws of the state of North Carolina. When your project is complete, you are required to ask for a final zoning inspection in a historic district area. Telephone the RHDC office at 832-7238 and commission staff will coordinate the inspection with the Inspections Department. If you do not call for this final inspection, your Certificate of Appropriateness is null and void.

Signature, 
Raleigh Historic Development Commission

Pending the resolution of appeals, commencement of work is at your own risk.
Raleigh Historic Development Commission – Certificate of Appropriateness (COA) Application

[Box Unmarked] Minor Work (staff review) – 1 copy
[Box Marked] Major Work (COA Committee review) – 10 copies
  [Box Unmarked] Additions Greater than 25% of Building Square Footage
  [Box Unmarked] New Buildings
  [Box Unmarked] Demo of Contributing Historic Resource
  [Box Unmarked] All Other
[Box Unmarked] Post Approval Re-review of Conditions of Approval

For Office Use Only
Transaction # 513930
File # 094-17-MW
Fee 2900
Amount Paid 2900
Received Date 5-10-17
Received By

Property Street Address 523 Elm Street
Historic District Oakwood

Historic Property/Landmark name (if applicable)

Owner's Name Phillip Swystun & Kristina Davidson

Lot size .19  width in feet 98  depth in feet 87

For applications that require review by the COA Committee (Major Work), provide addressed, stamped envelopes to owners of all properties within 100 feet (i.e. both sides, in front (across the street), and behind the property) not including the width of public streets or alleys (Label Creator).
I understand that all applications that require review by the commission’s Certificate of Appropriateness Committee must be submitted by 4:00 p.m. on the application deadline; otherwise, consideration will be delayed until the following committee meeting. An incomplete application will not be accepted.

Type or print the following:

<table>
<thead>
<tr>
<th>Applicant</th>
<th>Kristina Davidson &amp; Phillip Swystun</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mailing Address</td>
<td>523 Elm Street</td>
</tr>
<tr>
<td>City</td>
<td>Raleigh</td>
</tr>
<tr>
<td>State</td>
<td>NC</td>
</tr>
<tr>
<td>Zip Code</td>
<td>27604</td>
</tr>
<tr>
<td>Date</td>
<td>5/8/2017</td>
</tr>
<tr>
<td>Daytime Phone</td>
<td>404 326 7775</td>
</tr>
<tr>
<td>Email Address</td>
<td><a href="mailto:kristinadavi@gmail.com">kristinadavi@gmail.com</a></td>
</tr>
</tbody>
</table>

Applicant Signature: [Signature]

Will you be applying for rehabilitation tax credits for this project?  [ ] Yes  [ ] No

Did you consult with staff prior to filing the application?  [ ] Yes  [ ] No

Design Guidelines - Please cite the applicable sections of the design guidelines (www.rhdc.org).

<table>
<thead>
<tr>
<th>Section/Page</th>
<th>Topic</th>
<th>Brief Description of Work (attach additional sheets as needed)</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.5, p 35</td>
<td>Roofing</td>
<td>1. Roof &amp; gutters have deteriorated and need full replacement. Architectural asphalt shingles will be used (CertainTeed Landmark or Independence in Driftwood or Weathered Wood)</td>
</tr>
<tr>
<td>2.4, p14</td>
<td>Fences</td>
<td>2. Add wood fence (&lt;42&quot;) to front yard. Privacy fencing in back yard will be proposed in a separate major works application.</td>
</tr>
<tr>
<td>4.1, p 53</td>
<td>Decks</td>
<td>3. Current balcony deck is deteriorated and unsafe. Rebuild and expand by approximately 18 inches in width and 24 inches in depth.</td>
</tr>
</tbody>
</table>

Final Selection: Landmark in Driftwood per applicant 6/1/17

[Redacted] removed per applicant request 5/23/17

PAGE 2 OF 3
WWW.RALEIGHNC.GOV REVISION 08.29.16
TO BE COMPLETED BY APPLICANT

<table>
<thead>
<tr>
<th>Attach 8-1/2&quot; x 11&quot; or 11&quot; x 17&quot; sheets with written descriptions and drawings, photographs, and other graphic information necessary to completely describe the project. Use the checklist below to be sure your application is complete.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Minor Work</strong> (staff review) – 1 copy</td>
</tr>
<tr>
<td><strong>Major Work</strong> (COA Committee review) – 10 copies</td>
</tr>
<tr>
<td>1. Written description. Describe clearly and in detail the nature of your project. Include exact dimensions for materials to be used (e.g. width of siding, window trim, etc.)</td>
</tr>
<tr>
<td>2. Description of materials (Provide samples, if appropriate)</td>
</tr>
<tr>
<td>3. Photographs of existing conditions are required. Minimum image size 4&quot; x 6&quot; as printed. Maximum 2 images per page.</td>
</tr>
<tr>
<td>4. Paint Schedule (if applicable)</td>
</tr>
<tr>
<td>5. Plot plan (if applicable) A plot plan showing relationship of buildings, additions, sidewalks, drives, trees, property lines, etc., must be provided if your project includes any addition, demolition fences/walls, or other landscape work. Show accurate measurements. You may also use a copy of the survey you received when you bought your property. Revise the copy as needed to show existing conditions and your proposed work.</td>
</tr>
<tr>
<td>6. Drawings showing existing and proposed work</td>
</tr>
<tr>
<td>□ Plan drawings</td>
</tr>
<tr>
<td>□ Elevation drawings showing the façade(s)</td>
</tr>
<tr>
<td>□ Dimensions shown on drawings and/or graphic scale (required)</td>
</tr>
<tr>
<td>□ 11&quot; x 17&quot; or 8-1/2&quot; x 11&quot; reductions of full size drawings. If reduced size is so small as to be illegible, make 11&quot; x 17&quot; or 8-1/2&quot; x 11&quot; snap shots of individual drawings from the big sheet.</td>
</tr>
<tr>
<td>7. Stamped envelopes addressed to all property owners within 100 feet of property not counting the width of public streets and alleys (required for Major Work). Use the Label Creator to determine the addresses.</td>
</tr>
<tr>
<td>8. Fee (See Development Fee Schedule)</td>
</tr>
</tbody>
</table>

TO BE COMPLETED BY CITY STAFF

<table>
<thead>
<tr>
<th>YES</th>
<th>N/A</th>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
#1: Photos of current roof deterioration:
Proposed replacement examples, CertainTeed products: Independence or Landmark architectural shingle in Weathered Wood or Driftwood.

2. Add wood fencing to front yard Scalloped straight picket design, highest post <42". [Image of white picket fence]
See survey with markings of proposed fence location.

3. Rebuild unstable & unsightly balcony deck on the rear side of the house. **REMOVED PER APPLICANT REQUEST**
Proposal to expand decking width 18 inches (toward Euclid) and depth 24 inches. Increase lateral supports.

4. Removal of vinyl shutters & replace with wood shutters.

[Removed per applicant request]
Anagnost, John

From: Kristina Davidson <kristinadavi@gmail.com>
Sent: Tuesday, May 23, 2017 6:17 PM
To: Anagnost, John
Cc: Phillip S
Subject: Re: Minor Work COA at 523 Elm St

Ok, thank you for the clarity. We do not want to delay the fence in lieu of the deck now being a major work. We have dogs and need to go ahead and process the fence major work application as planned at the June meeting. If this means we have to delay the deck until a later meeting when we can answer all your questions, that’s OK. I understand this might mean another major work application fee. Please see responses in red to your other questions below:

- Please note that the floor of the deck is taller than 42” and will require a Major Work COA for the proposed modifications. You may amend the minor work application to remove the deck and submit a separate major work for the deck OR you may submit a major work application that includes all of the proposed activities. **Prefer to amend the minor works to remove deck now.**
- Please indicate the paint color (or type of wood and stain if unainted) to be used on the deck. **Will include on future major works app.**
- Please provide an image of the type of rail and balusters to be used for the deck **Will include on future major works app.**
- Please provide a site drawing showing the footprint and dimensions of the proposed deck **Will include on future major works app.**
- Please indicate if replacement shutters will be the same style and color as existing. **TBD, so we can remove the new shutters from the current minor works app in order to get it processed sooner. I would like to remove the current shutters for now if that can be approved on the current app.**
- Please provide images showing the dimensions, style, and color of window boxes to be installed **TBD, so we can remove the window boxes from the current minor works app.**

Please let me know if you need anything else.

On Tue, May 23, 2017 at 4:33 PM, Anagnost, John <John.Anagnost@raleighnc.gov> wrote:

Hi Kristina,

You may combine the deck with the major work application. Your minor work was approved because we are still waiting on your responses to the questions in my original email. You have not yet answered the questions about the deck, and I will attach your responses to the major work application:

- Answer all the questions I have asked in my earlier email
- Provide all the materials I asked for in my earlier email