APPLICANT: MEG MCLAURIN

Nature of Project: Construct 2nd level addition on existing 1st level addition; remove chimney.
Raleigh Historic Development Commission – Certificate of Appropriateness (COA) Application

DEVELOPMENT SERVICES DEPARTMENT

☐ Minor Work (staff review) – 1 copy
☐ Major Work (COA Committee review) – 13 copies
☐ Additions Greater than 25% of Building Square Footage
☐ New Buildings
☐ Demo of Contributing Historic Resource
☒ ☐ All Other
☐ Post Approval Re-review of Conditions of Approval

For Office Use Only

Transaction #: 479427
File #: 21-16 CA
Fee: 147
Amount Paid: 147
Received Date: 2/6/16
Received By: [Signature]

Property Street Address: 412 Oakwood Avenue

Historic District: Oakwood

Historic Property/Landmark name (if applicable): 

Owner’s Name: Richard and Cindy Urquhart

Lot size: .92 Acres (width in feet) 30’ (depth in feet) 103’

For applications that require review by the COA Committee (Major Work), provide addressed, stamped envelopes to owners of all properties within 100 feet (i.e. both sides, in front (across the street), and behind the property) not including the width of public streets or alleys:

<table>
<thead>
<tr>
<th>Property Address</th>
<th>Property Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>SEE ATTACHMENT</td>
<td>See attachment</td>
</tr>
</tbody>
</table>

(Signature)

PAGE 1 OF 3
WWW.raleighnc.gov

REVISION: 04.13.16
I understand that all applications that require review by the commission's Certificate of Appropriateness Committee must be submitted by 4:00 p.m. on the application deadline; otherwise, consideration will be delayed until the following committee meeting. An incomplete application will not be accepted.

<table>
<thead>
<tr>
<th>Type or print the following:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applicant</td>
</tr>
<tr>
<td>Mailing Address</td>
</tr>
<tr>
<td>City</td>
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<tr>
<td>State</td>
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<tr>
<td>Zip Code</td>
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<td>Date</td>
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<tr>
<td>Daytime Phone</td>
</tr>
<tr>
<td>Email Address</td>
</tr>
<tr>
<td>Applicant Signature</td>
</tr>
</tbody>
</table>

Will you be applying for state or federal rehabilitation tax credits for this project?

- [ ] Yes
- [x] No

Office Use Only

Design Guidelines - Please cite the applicable sections of the design guidelines (www.rhdc.org).

<table>
<thead>
<tr>
<th>Section/Page</th>
<th>Topic</th>
<th>Brief Description of Work (attach additional sheets as needed)</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.0</td>
<td>Changes to the Building Exterior</td>
<td></td>
</tr>
<tr>
<td>3.1</td>
<td>Wood</td>
<td></td>
</tr>
<tr>
<td>3.4</td>
<td>Paint / paint color</td>
<td></td>
</tr>
<tr>
<td>3.5</td>
<td>Roof</td>
<td></td>
</tr>
<tr>
<td>3.6</td>
<td>Exterior Walls</td>
<td></td>
</tr>
<tr>
<td>3.7</td>
<td>Windows</td>
<td></td>
</tr>
<tr>
<td>4.2</td>
<td>Additions</td>
<td></td>
</tr>
<tr>
<td>3.2</td>
<td>Masonry</td>
<td></td>
</tr>
</tbody>
</table>

The owners of the home on the corner of Oakwood Avenue and North East Street would like to add a second bathroom and more closet space to their second floor which currently has a single bath for three bedrooms. Part of the proposed plan also incorporates a laundry area which will be able to move that function out of the existing garage/basement. The addition proposed would sit over the existing family room, a 14' x/- wide area that spans the width of the existing structure. The building form and roofline of the current second floor would continue in the same plane over the 14' span. Existing historic materials would be matched and/or extended, and the paint color would remain the same. All exterior detailing (i.e., siding, cornice/trim, window trim, soffit detailing, etc.) shall match existing. Stained glass windows on original back wall will be relocated in new bathroom. New windows will match the 2/3 vertical style of several of the windows, but will be shorter due to the remaining single story roof.

Currently there is a chimney on the roof that appears to have been abandoned as an early furnace flue, and also seems to be unsupported on the main level. As it is one of several chimneys on the structure, the owner is requesting its removal as part of this renovation.
Minor Work Approval (office use only)

Upon being signed and dated below by the Planning Director or designee, this application becomes the Minor Work Certificate of Appropriateness. It is valid until _______________. Please post the enclosed placard form of the certificate as indicated at the bottom of the card. Issuance of a Minor Work Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City Code or any law. Minor Works are subject to an appeals period of 30 days from the date of approval.

Signature (City of Raleigh) ___________________________ Date ____________

<table>
<thead>
<tr>
<th>TO BE COMPLETED BY APPLICANT</th>
<th>TO BE COMPLETED BY CITY STAFF</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attach 8-1/2&quot; x 11&quot; sheets with written descriptions and drawings, photographs, and other graphic information necessary to completely describe the project. Use the checklist below to be sure your application is complete.</td>
<td>YES</td>
</tr>
</tbody>
</table>

**Minor Work (staff review) – 1 copy**

**Major Work (COA Committee review) – 13 copies**

1. **Written description.** Describe clearly and in detail the nature of your project. Include exact dimensions for materials to be used (e.g. width of siding, window trim, etc.)

   ✔

2. **Description of materials (Provide samples, if appropriate)**

   ✔

3. **Photographs** of existing conditions are required.

   ✔

4. **Paint Schedule (if applicable)**

   ✔

5. **Plot plan** (if applicable). A plot plan showing relationship of buildings, additions, sidewalks, drives, trees, property lines, etc., must be provided if your project includes any addition, demolition, fences/walls, or other landscape work. Show accurate measurements. You may also use a copy of the survey you received when you bought your property. Revise the copy as needed to show existing conditions and your proposed work.

   ✔

6. **Drawings** showing proposed work
   - ☑ Plan drawings
   - ☑ Elevation drawings showing the new façade(s)
   - ☑ Dimensions shown on drawings and/or graphic scale
   - ☑ 8-1/2" x 11" or 11" x 17" reductions of full-size drawings. If reduced size is so small as to be illegible, make 8-1/2" x 11" or 11" x 17" snap shots of individual drawings on the big sheet.

   ✔

7. **Stamped envelopes** addressed to all property owners within 100 feet of property not counting the width of public streets and alleys (required for Major Work). Use the Label Creator to determine the addresses.

   ✔

8. **Fee (See Development Fee Schedule)** $147.00

   ✔

$147.00
FRONT ELEVATION (OAKWOOD AVE)

EAST ELEVATION (EAST STREET)
TOWER PORTION OF EAST ST FAÇADE

VIEW UP EAST ST, SIDEWALK
VIEW OF REAR FACADE FROM NEIGHBOR'S PorCH

SIDING DETAILS: WINDOWS TO BE RELOCATED; EXTERIOR DETAILS TO BE COPIED ON ADDITION
EAST STREET FACADE WITH CHIMNEYS
NOTE:
RECONSTRUCTED FROM PHOTOS
AND DRAWING PREVIOUSLY
SUBMITTED TO RHDC BY OTHERS 2014
CHIMNEY PROPOSED TO BE REMOVED

+/- 14'-0"
SECOND FLOOR AND ATTIC
EXPANSION OVER FIRST
FLOOR FAMILY ROOM

PROPOSED EAST ELEVATION (PARTIAL)

1/8" = 1'-0"
CHIMNEY PROPOSED TO BE REMOVED

PROPOSED REAR ELEVATION

1/8" = 1'-0"
PROPOSED WEST ELEVATION (PARTIAL)

1/8" = 1'-0"