



# CERTIFICATE OF APPROPRIATENESS PLACARD

for Raleigh Historic Resources

306 ELM STREET

Address

OAKWOOD

Historic District

Historic Property

154-17-MW

Certificate Number

09-25-2017

Date of Issue

03-25-2018

Expiration Date

Project Description:

- Remove magnolia tree and replace with red maple

*This card must be kept pasted in a location within public view until all phases of the described project are complete. The work must conform with the code of the City of Raleigh and laws of the state of North Carolina. When your project is complete, you are required to ask for a final zoning inspection in a historic district area. Telephone the RHDC office at 832-7238 and commission staff will coordinate the inspection with the Inspections Department. If you do not call for this final inspection, your Certificate of Appropriateness is null and void.*

Signature, \_\_\_\_\_

Raleigh Historic Development Commission

*Pending the resolution of appeals, commencement of work is at your own risk.*

# Raleigh Historic Development Commission – Certificate of Appropriateness (COA) Application



**DEVELOPMENT  
SERVICES  
DEPARTMENT**

**Development Services  
Customer Service Center**  
One Exchange Plaza  
1 Exchange Plaza, Suite 400  
Raleigh, North Carolina 27601  
Phone 919-996-2495  
eFax 919-996-1831



- Minor Work (staff review) – 1 copy**
- Major Work (COA Committee review) – 10 copies**
  - Additions Greater than 25% of Building Square Footage
  - New Buildings
  - Demo of Contributing Historic Resource
  - All Other
- Post Approval Re-review of Conditions of Approval**

**For Office Use Only**

Transaction # 528 492  
 File # 154-17-MW  
 Fee 2900  
 Amount Paid 2900  
 Received Date 9/7/2017  
 Received By P. Bent

**Property Street Address** 306 ELM STREET  
**Historic District** OAKWOODS  
**Historic Property/Landmark name (if applicable)** WOMBLE - PENVEN - CREW HOUSE  
**Owner's Name** JOHN C. CREW, DENISE M. PENVEN CREW  
**Lot size** (width in feet) 80' (depth in feet) 104'

For applications that require review by the COA Committee (Major Work), provide addressed, stamped envelopes to owners of all properties within 100 feet (i.e. both sides, in front (across the street), and behind the property) not including the width of public streets or alleys ([Label Creator](#)).

Property Address	Property Address
N/A	

I understand that all applications that require review by the commission's Certificate of Appropriateness Committee must be submitted by 4:00 p.m. on the application deadline; otherwise, consideration will be delayed until the following committee meeting. An incomplete application will not be accepted.

Type or print the following:


Applicant JOHN C. CREW

Mailing Address 306 ELM ST

City RALEIGH State NC Zip Code 27601

Date 9-2-17 Daytime Phone 919-828-1127

Email Address PENVENCREW@YAHOO.COM

Applicant Signature 

Will you be applying for rehabilitation tax credits for this project?  Yes  No

Did you consult with staff prior to filing the application?  Yes  No

Office Use Only

Type of Work 76

**Design Guidelines** - Please cite the applicable sections of the design guidelines ([www.rhdc.org](http://www.rhdc.org)).

Section/Page	Topic	Brief Description of Work (attach additional sheets as needed)
2.3-5p13	SITE FEATURES + PLANTING	REMOVE DISEASED MAHONIA GRANDIFLORA FROM BACK of LOT TREE HAS A BACTERIAL INFECTION PER REPORT FROM CERTIFIED ARBORIST AND CREATES A HAZARD TO SURROUNDING CONTRIBUTING PROPERTIES. TREE TO BE REPLACED w/ RED MAPLE - ACER RUBRUM

### Minor Work Approval (office use only)

Upon being signed and dated below by the Planning Director or designee, this application becomes the Minor Work Certificate of Appropriateness. It is valid until 3/25/18. Please post the enclosed placard form of the certificate as indicated at the bottom of the card. Issuance of a Minor Work Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City Code or any law. Minor Works are subject to an appeals period of 30 days from the date of approval.

Signature (City of Raleigh) Melina Robb Date 9/25/17

	TO BE COMPLETED BY APPLICANT		TO BE COMPLETED BY CITY STAFF		
	YES	N/A	YES	NO	N/A
Attach 8-1/2" x 11" or 11" x 17" sheets with written descriptions and drawings, photographs, and other graphic information necessary to completely describe the project. Use the checklist below to be sure your application is complete.  <b>Minor Work (staff review) – 1 copy</b>  <b>Major Work (COA Committee review) – 10 copies</b>	✓				
1. <b>Written description.</b> Describe clearly and in detail the nature of your project. Include exact dimensions for materials to be used (e.g. width of siding, window trim, etc.)	<input checked="" type="checkbox"/>				
2. <b>Description of materials</b> (Provide samples, if appropriate)	<input type="checkbox"/>				
3. <b>Photographs</b> of existing conditions are required. Minimum image size 4" x 6" as printed. Maximum 2 images per page.	<input checked="" type="checkbox"/>				
4. <b>Paint Schedule</b> (if applicable)	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
5. <b>Plot plan</b> (if applicable). A plot plan showing relationship of buildings, additions, sidewalks, drives, trees, property lines, etc., must be provided if your project includes any addition, demolition, fences/walls, or other landscape work. Show accurate measurements. You may also use a copy of the survey you received when you bought your property. Revise the copy as needed to show existing conditions and your proposed work.	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
6. <b>Drawings</b> showing existing and proposed work <ul style="list-style-type: none"> <li><input type="checkbox"/> Plan drawings</li> <li><input type="checkbox"/> Elevation drawings showing the façade(s)</li> <li><input type="checkbox"/> Dimensions shown on drawings and/or graphic scale (required)</li> <li><input type="checkbox"/> 11" x 17" or 8-1/2" x 11" reductions of full-size drawings. If reduced size is so small as to be illegible, make 11" x 17" or 8-1/2" x 11" snap shots of individual drawings from the big sheet.</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
7. Stamped envelopes addressed to all property owners within 100 feet of property not counting the width of public streets and alleys (required for Major Work). Use the <a href="#">Label Creator</a> to determine the addresses.	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
8. <b>Fee</b> ( <a href="#">See Development Fee Schedule</a> )	<input type="checkbox"/>				

**Arbormax tree service**

4236 Rockside Hills DR  
Raleigh, NC 27603



**Estimate #5276**  
Sent On 09/01/2017  
Phone 919-412-6790  
Email arbormaxx@gmail.com  
Website www.arbormaxtree.com

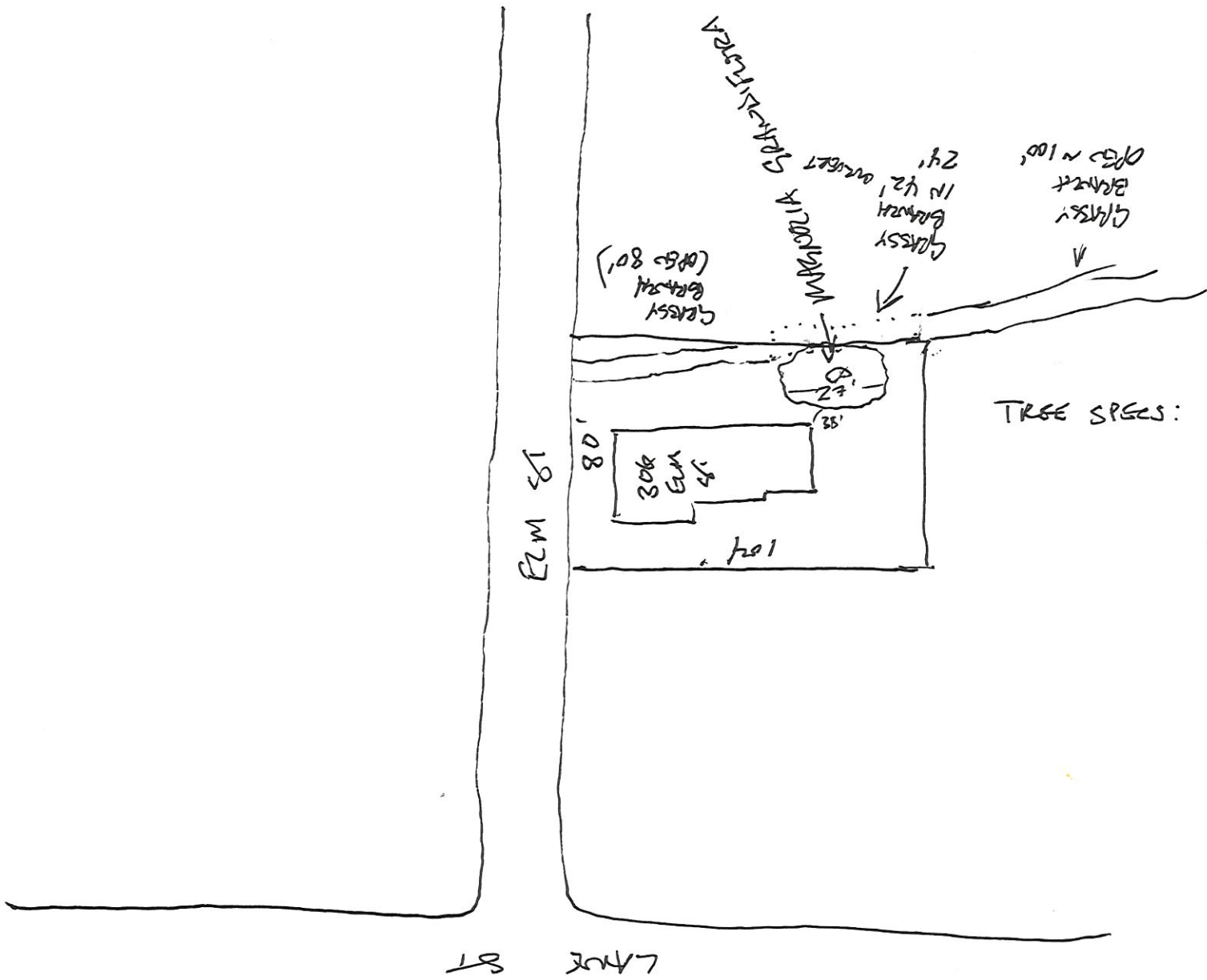
**Chris Crew**  
306 Elm Street  
Raleigh, North Carolina 27601

Service / Product	Description	Total
Tree assessment	<p>An inspection was conducted on September 1st 2017 to evaluate health concerns of a Magnolia approximately 28" DBH back left corner of the property.</p> <p>Findings-</p> <p>The top 1/3 of the tree shows a significant lack of foliage production which is typically related to a bacterial infection.</p> <p>Upon closer examination, evidence of bacterial slime flux was identified in the lower portion of the trunk, which extends from the ground and up the trunk approximately 8-10 feet. This condition is not treatable. If the tree cannot limit the spread of this infection the tree will likely continue to decline to the point of tree death.</p> <p>The tree has a notable lean toward the home, and is close enough to the home that in the event of whole tree failure, some damage to the home would certainly occur. The property owners concern for risk of whole tree failure is increased due to the water drain system that runs through the critical root zone which could limit anchorage of the roots.</p> <p>Conclusion-</p> <p>With the uncertainty of recovery from a significant bacterial infection, coupled with the property owners low overall risk tolerance in regards to questionable long term stability, our recommendation is for the removal of the tree while the tree is still safe enough to climb and dismantle.</p> <p>Joseph High ISA Certified Arborist Tree Risk Assessment Qualified SO-6868a</p>	\$75.00

**Total** \$75.00

If you have any questions please contact me at 919-737-5335  
Thanks, Joseph High  
ISA Certified Arborist  
Tree Risk Assessment Qualified

Above is a guaranteed written estimate for the outlined work. All work is guaranteed to be as specified and performed in accordance with drawings and specifications submitted for above work, and completed in a substantial workmanlike manor. All pruning will conform to ANSI A-300 standards. All mulch and woodchips generated from the stump grinding process will be left in place. We are not responsible for turf damage or cracking of driveways or sidewalks under the weight of our equipment. ALL PAYMENTS ARE DUE THE DAY OF COMPLETION. THERE ARE NO EXCEPTIONS. Commercial clients need to obtain pre authorization for net 30 terms. All commercial accounts that pay late will be charged an additional 4% fee. If a w9 or



TREE SPECIES: 28" DBH  
 27' CROWN DIAMETER  
 60' APPX HEIGHT  
 38' FROM CORNER OF HOUSE TO CENTER LINE OF TRUNK



306 Elm  
9-7-17  
BACTERIAL  
INFESTION

306 ELM  
9-2-17  
Crown view





300 Elm

9-2-17





MAZONIA  
GRANDI FLORA

306 ELM  
1-29-14