Certificate of Appropriateness Placard
for Raleigh Historic Resources

514 COLE STREET
Address
GLENWOOD-BROOKLYN
Historic District

Historic Property
181-16-MW
Certificate Number

11-17-2016
Date of Issue
05-17-2017
Expiration Date

Project Description:
- Construction of new driveway;
- Location different than approved prior to HOD designation

This card must be kept posted in a location within public view until all phases of the described project are complete. The work must conform with the code of the City of Raleigh and laws of the state of North Carolina. When your project is complete, you are required to ask for a final zoning inspection in a historic district area. Telephone the RHDC office at 832-7238 and commission staff will coordinate the inspection with the Inspections Department. If you do not call for this final inspection, your Certificate of Appropriateness is null and void.

Signature
Raleigh Historic Development Commission

Pending the resolution of appeals, commencement of work is at your own risk.
### Raleigh Historic Development Commission – Certificate of Appropriateness (COA) Application

**Development Services**
Customer Service Center
One Exchange Plaza
1 Exchange Plaza, Suite 400
Raleigh, North Carolina 27601
Phone 919-996-2495
eFax 919-996-1831

#### For Office Use Only
- Transaction #: 491574
- File #: 191-166-MW
- Fee: $29.00
- Amount Paid: $29.00
- Received Date: 10/18/14
- Received By: [Signature]

### Property Information
- **Property Street Address**: 514 Cole Street
- **Historic District**: Glenwood - Brooklyn
- **Historic Property/Landmark name (if applicable)**: DJF Builders

<table>
<thead>
<tr>
<th>Lot size</th>
<th>Width in feet</th>
<th>Depth in feet</th>
</tr>
</thead>
<tbody>
<tr>
<td>.755</td>
<td>200</td>
<td>325</td>
</tr>
</tbody>
</table>

For applications that require review by the COA Committee (Major Work), provide addressed, stamped envelopes to owners of all properties within 100 feet (i.e., both sides, in front (across the street), and behind the property) not including the width of public streets or alleys. (Label Creator.)

<table>
<thead>
<tr>
<th>Property Address</th>
<th>Property Address</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>
I understand that all applications that require review by the commission’s Certificate of Appropriateness Committee must be submitted by 4:00 p.m. on the application deadline; otherwise, consideration will be delayed until the following committee meeting. An incomplete application will not be accepted.

Type or print the following:

Applicant: DJF Builders
Mailing Address: 3716 National Drive, Suite 122
City: Raleigh  State: nc  Zip Code: 27612
Date: 10.17.16  Daytime Phone: 919.363.1700
Email Address: chrissy@djfbuilders.com

Applicant Signature: 

Office Use Only

Will you be applying for rehabilitation tax credits for this project? ☐ Yes ☐ No
Type of Work: 
Did you consult with staff prior to filing the application? ☐ Yes ☐ No

Design Guidelines - Please cite the applicable sections of the design guidelines (www.rhdc.org).

<table>
<thead>
<tr>
<th>Section/Page</th>
<th>Topic</th>
<th>Brief Description of Work (attach additional sheets as needed)</th>
</tr>
</thead>
<tbody>
<tr>
<td>section 2.5</td>
<td>driveway</td>
<td>moving approved new construction drive way to the left 8'</td>
</tr>
</tbody>
</table>
Minor Work Approval (office use only)

Upon being signed and dated below by the Planning Director or designee, this application becomes the Minor Work Certificate of Appropriateness. It is valid until **5/17/17**. Please post the enclosed placard form of the certificate as indicated at the bottom of the card. Issuance of a Minor Work Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City Code or any law. Minor Works are subject to an appeals period of 30 days from the date of approval.

Signature (City of Raleigh) __________________________ Date 11/17/16

---

**TO BE COMPLETED BY APPLICANT**

| Attach 8-1/2" x 11" or 11" x 17" sheets with written descriptions and drawings, photographs, and other graphic information necessary to completely describe the project. Use the checklist below to be sure your application is complete. |
|---|---|---|---|---|

**Minor Work (staff review) – 1 copy**

**Major Work (COA Committee review) – 10 copies**

1. **Written description.** Describe clearly and in detail the nature of your project. Include exact dimensions for materials to be used (e.g. width of siding, window trim, etc.)

2. **Description of materials (Provide samples, if appropriate)**

3. **Photographs** of existing conditions are required. Minimum image size 4" x 6" as printed. Maximum 2 images per page.

4. **Paint Schedule** (if applicable)

5. **Plot plan** (if applicable). A plot plan showing relationship of buildings, additions, sidewalks, drives, trees, property lines, etc., must be provided if your project includes any addition, demolition, fences/walls, or other landscape work. Show accurate measurements. You may also use a copy of the survey you received when you bought your property. Revise the copy as needed to show existing conditions and your proposed work.

6. **Drawings** showing existing and proposed work
   - Plan drawings
   - Elevation drawings showing the façade(s)
   - Dimensions shown on drawings and/or graphic ocals (required)
   - 11" x 17" or 8-1/2" x 11" reductions of full-size drawings. If reduced size is so small as to be illegible, make 11" x 17" or 8-1/2" x 11" snap shots of individual drawings from the big sheet.

7. **Stampede envelopes addressed to all property owners within 100 feet of property not counting the width of public streets and alleys (required for Major Work). Use the Label Creator to determine the addresses.**

8. **Fee** (See Development Fee Schedule)

---

**TO BE COMPLETED BY CITY STAFF**
10.17.16

To Whom It May Concern,

We are requesting a previously approved driveway be shifted to the left 8' to allow the driveway to line up with the middle of the two lots, which was approved during our variance hearing. As a requirement of the variance (attached) page 3 notes the driveway in the middle of the land with Crepe Myrtles to be planted on either side. As you can see the red stamped plan has the driveway over to far and the crepe myrtles planted in the driveway. The driveway will be poured concrete to the street as pictured in the picture of the home that has already closed and this driveway will tie in to.

Please reach out with any other questions you may have, we are grateful for the help and consideration.

Sincerely,

Chrissy Gupton
DJF Builders
Vice President of Development and Operations
3716 National Drive, Suite 122
Raleigh NC 27612
919.363.1700
GENERAL NOTES:
1. ALL DISTANCES ARE HORIZONTAL GROUND DISTANCES MEASURED IN U.S. SURVEY FEET.
2. AREAS COMPUTED BY COORDINATE METHOD.
3. THIS SURVEY DONE WITHOUT THE BENEFIT OF A TITLE SEARCH.
4. ALL ITEMS FOUND ARE TRUE WITH GROUND UNLESS OTHERWISE NOTED.
5. ANY DRAINAGEWAYS SHOWN HEREIN AND/OR ADJACENT TO THIS SITE MAY CREATE ADDITIONAL BURDENS CLAIMED BY THE STATE OF NORTH CAROLINA OR OTHER REGULATORY AGENCY.
6. INGRESS/Egress EASEMENT FOR THE BENEFIT OF LOT 13

VICINITY MAP NOT TO SCALE

LOT 12 (VACANT)

LOT 13

FLOOD Plain SOILS PER MAJE CO. SIS

50' NOSE HOUSE RIPARIAN BUFFER

EASEMENT AREA (BAS)(* SEE NOTE)

PROP. GARAGE ADDED 4-6-16

PRELIMINARY

NOT FOR CONVEYANCE OR SALES

REVISED: 19 OCT. 2015
REVISED: 10 JUNE 2016
REVISED: 23 FEB. 2016

BOOK OF MAPS 2016 PAGE 262
DEED BOOK 15912 PAGE 2471

I. LEONARD H. SULLIAN JR., DO HEREBY CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FOR ACTUAL SURVEY MADE UNDER MY SUPERVISION USING REFERENCES SHOWN HEREON, THAT THE BOUNDARIES NOT SURVEYED ARE SHOWN AS BROKEN LINES PLotted FOR INFORMATION ONLY.

LOT 13 PROCTOR PROPERTY

1st PROPOSED PLAN

514 COLE STREET