Certificate of Appropriateness Placard
for Raleigh Historic Resources

409 OAKWOOD AVENUE
Address

OAKWOOD
Historic District

Historic Property
185-14-MW
Certificate Number

12/8/2014
Date of Issue

6/8/2015
Expiration Date

Project Description:

- Replace asphalt shingle roof.

OK to PERMIT

This card must be kept posted in a location within public view until all phases of the described project are complete. The work must conform with the code of the City of Raleigh and laws of the state of North Carolina. When your project is complete, you are required to ask for a final zoning inspection in a historic district area. Telephone the RHDC office at 832-7238 and commission staff will coordinate the inspection with the Inspections Department. If you do not call for this final inspection, your Certificate of Appropriateness is null and void.

Pending the resolution of appeals, commencement of work is at your own risk.

Signature:
Raleigh Historic Development Commission
Raleigh Historic Development Commission – Certificate of Appropriateness (COA) Application

Property Street Address: 409 Oakwood Ave, Raleigh NC

Historic District: Historic Oakwood

Owner's Name: Newfoundland LLC

For applications that require review by the COA Committee (Major Work), provide addressed, stamped envelopes to owners of all properties within 100 feet (i.e. both sides, in front (across the street), and behind the property) not including the width of public streets or alleys:

I understand that all applications that require review by the commission's Certificate of Appropriateness Committee must be submitted by 4:00 p.m. on the application deadline; otherwise, consideration will be delayed until the following committee meeting. An incomplete application will not be accepted.
Type or print the following:

Applicant: James and Gail Hintz

Mailing Address: 9650 Strickland Rd Suite 103-369

City: Raleigh State: NC Zip Code: 27615

Date: 11/18/14 Daytime Phone: (919) 426 5222

Email Address: JRIHinte@gmail.com

Signature of Applicant: [signature]

Minor Work Approval (office use only)

Upon being signed and dated below by the Planning Director or designee, this application becomes the Minor Work Certificate of Appropriateness. It is valid until 12/18/15. Please post the enclosed placard form of the certificate as indicated at the bottom of the card. Issuance of a Minor Work Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City Code or any law. Minor work projects not approved by staff will be forwarded to the Certificate of Appropriateness Committee for review at the next scheduled meeting.

Signature: [signature] Date: 12/18/14

Project Categories (check all that apply):

- [x] Exterior Alteration
- [x] New Roof
- [ ] Addition
- [ ] New Construction
- [ ] Demolition

Will you be applying for state or federal rehabilitation tax credits for this project?

- [ ] Yes
- [x] No

Design Guidelines: Please cite the applicable sections of the design guidelines (www.rhdc.org).

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<tr>
<th>Section/Page</th>
<th>Topic</th>
<th>Brief Description of Work</th>
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**TO BE COMPLETED BY APPLICANT**

<table>
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<tr>
<th>YES</th>
<th>N/A</th>
<th>YES</th>
<th>NO</th>
<th>V/A</th>
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Attach 8-1/2” x 11” sheets with written descriptions and drawings, photographs, and other graphic information necessary to completely describe the project. Use the checklist below to be sure your application is complete.

**Replace existing asphalt shingle roof with GAF Timberline HD shingles in slate color.**

**Minor Work (staff review) – 1 copy**

**Major Work (COA Committee review) – 13 copies**

1. **Written description.** Describe clearly and in detail the nature of your project. Include exact dimensions for materials to be used (e.g. width of siding, window trim, etc.)

2. **Description of materials (provide samples, if appropriate)**

3. **Photographs of existing conditions are required.**

4. **Paint Schedule (if applicable)**

5. **Plot plan (if applicable).** A plot plan showing relationship of buildings, additions, sidewalks, drives, trees, property lines, etc., must be provided if your project includes any addition, demolition, fences/walls, or other landscape work. Show accurate measurements. You may also use a copy of the survey you received when you bought your property. Revise the copy as needed to show existing conditions and your proposed work.

6. **Drawings showing proposed work**
   - [ ] Plan drawings
   - [ ] Elevation drawings showing the new façade(s).
   - [ ] Dimensions shown on drawings and/or graphic scale.
   - [ ] 8-1/2” x 11” reductions of full-size drawings. If reduced size is so small as to be illegible, make 8-1/2” x 11” snap shots of individual drawings on the big sheet.

7. **Stamped envelopes addressed to all property owners within 100 feet of property not counting the width of public streets and alleys.** (Required for Major Work)

8. **Fee (See Development Fee Schedule)**
Mr. Hinte-

Thank you for submitting your Certificate of Appropriateness (COA) application for 409 Oakwood Avenue. To help us complete our review, please provide the following items and/or clarification:

- Current photograph of the house.
- Will there be ridge vents or other venting changes?
- I have a sample of the product in my office from another project so a sample is not needed.

Thanks,
Tania

Tania Georgiou Tully, Preservation Planner
Long Range Planning Division
Raleigh Department of City Planning
919.996.2674
919.516.2684 (fax)
tania.tully@raleighnc.gov

COA process information is available here.
Hi Tania,

Below are photos of 409 Oakwood as well as a photo from GAF’s website showing suggested ridge vents. I’ve instructed my roofer to use the lowest profile vents.

Please don’t hesitate to call me at 919-426-5222 with any additional questions.

Thanks,

Jim Hinten