# Certificate of Appropriateness Placard

for Raleigh Historic Resources

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**Address**

516 N PERSON STREET

**Historic District**

OAKWOOD

**Historic Property**

200-16-MW

**Certificate Number**

12-29-2016

**Date of Issue**

06-29-2017

**Expiration Date**

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**Project Description:**

- Remove dead, diseased and dangerous trees;
- plant 2 locust trees

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This card must be kept posted in a location within public view until all phases of the described project are complete. The work must conform with the code of the City of Raleigh and laws of the state of North Carolina. When your project is complete, you are required to ask for a final zoning inspection in a historic district area. Telephone the RHDC office at 832-7238 and commission staff will coordinate the inspection with the Inspections Department. If you do not call for this final inspection, your Certificate of Appropriateness is null and void.

Pending the resolution of appeals, commencement of work is at your own risk.

Signature:

Raleigh Historic Development Commission
Raleigh Historic Development Commission –
Certificate of Appropriateness (COA) Application

☐ Minor Work (staff review) – 1 copy

☐ Major Work (COA Committee review) – 10 copies
  ☐ Additions Greater than 25% of Building Square Footage
  ☐ New Buildings
  ☐ Demo of Contributing Historic Resource
  ☐ All Other

☐ Post Approval Re-review of Conditions of Approval

For Office Use Only
Transaction #: 496773
File #: 200-16-MW
Fee: $29.00
Amount Paid: $25.00
Received Date: 12/15/16
Received By:

Property Street Address: 516 N. Person St, Raleigh NC 27604

Historic District: Oakwood

Historic Property/Landmark name (If applicable): 

Owner’s Name: Michael Formo

Lot size: (width in feet) (depth in feet)

For applications that require review by the COA Committee (Major Work), provide addressed, stamped envelopes to owners of all properties within 100 feet (i.e. both sides, in front (across the street), and behind the property) not including the width of public streets or alleys (Label Creator).

<table>
<thead>
<tr>
<th>Property Address</th>
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I understand that all applications that require review by the commission's Certificate of Appropriateness Committee must be submitted by 4:00 p.m. on the application deadline; otherwise, the consideration will be delayed until the following committee meeting. An incomplete application will not be accepted.

Type or print the following:

<table>
<thead>
<tr>
<th>Applicant</th>
<th>Michael Forno</th>
</tr>
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<tbody>
<tr>
<td>Mailing Address</td>
<td>516 N. Person St</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>City</th>
<th>Raleigh</th>
<th>State</th>
<th>NC</th>
<th>Zip Code</th>
<th>27604</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date</td>
<td>12/15/16</td>
<td>Daytime Phone</td>
<td>(919) 641-5679</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Email Address: mike.forno@yahoo.com

Applicant Signature: [Signature]

Will you be applying for rehabilitation tax credits for this project? ☐ Yes ☒ No

Did you consult with staff prior to filing the application? ☐ Yes ☐ No

Office Use Only

Type of Work: [76]

Design Guidelines - Please cite the applicable sections of the design guidelines (www.rhdc.org).

<table>
<thead>
<tr>
<th>Section/Page</th>
<th>Topic</th>
<th>Brief Description of Work (attach additional sheets as needed)</th>
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<tr>
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<td>Remove dying pecan tree &amp; damaged elm tree from backyard. Replace trees with new trees to be planted in backyard. Robert Underwood, ISA-certified arborist advised to remove trees because they pose a serious hazard to children/occupants using the backyard, as well as to neighboring structures. Replace w/ 2 loquat trees.</td>
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</table>
Minor Work Approval (office use only)

Upon being signed and dated below by the Planning Director or designee, this application becomes the Minor Work Certificate of Appropriateness. It is valid until 6/29/17. Please post the enclosed placard form of the certificate as indicated at the bottom of the card. Issuance of a Minor Work Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City Code or any law. Minor Works are subject to an appeals period of 30 days from the date of approval.

Signature (City of Raleigh) [Signature] Date 12/29/16

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<th>TO BE COMPLETED BY APPLICANT</th>
<th>TO BE COMPLETED BY CITY STAFF</th>
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<tr>
<td>Attach 8-1/2” x 11” or 11” x 17” sheets with written descriptions and drawings, photographs, and other graphic information necessary to completely describe the project. Use the checklist below to be sure your application is complete.</td>
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<tr>
<td>Minor Work (staff review) – 1 copy $24.00</td>
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<tr>
<td>Major Work (COA Committee review) – 10 copies</td>
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1. **Written description.** Describe clearly and in detail the nature of your project. Include exact dimensions for materials to be used (e.g. width of siding, window trim, etc.)

2. **Description of materials** (Provide samples, if appropriate)

3. **Photographs** of existing conditions are required. Minimum image size 4” x 6” as printed. Maximum 2 images per page.

4. **Paint Schedule** (if applicable)

5. **Plot plan** (if applicable). A plot plan showing relationship of buildings, additions, sidewalks, drives, trees, property lines, etc., must be provided if your project includes any addition, demolition, fences/walls, or other landscape work. Show accurate measurements. You may also use a copy of the survey you received when you bought your property. Revise the copy as needed to show existing conditions and your proposed work.

6. **Drawings** showing existing and proposed work
   - Plan drawings
   - Elevation drawings showing the façade(s)
   - Dimensions shown on drawings and/or graphic scale (required)
   - 11” x 17” or 8-1/2” x 11” reductions of full-size drawings. If reduced size is so small as to be illegible, make 11” x 17” or 8-1/2” x 11” snap shots of individual drawings from the big sheet.

7. Stamped envelopes addressed to all property owners within 100 feet of property not counting the width of public streets and alleys (required for Major Work). Use the Label Creator to determine the addresses.

8. **Fee** (See Development Fee Schedule) $24.00
Robert Underwood  
P.O. Box 5787 * Cary, N.C. 27512  
(919) 462-0031 Office  
Mobile: (919) 796-3593  
Licensed and Insured for your protection

Name: Tina Forno  
Address: 516 N Person St  
City: Raleigh  
State: NC  
Zip: 27604  
Home Phone: 919-4811  
Cell Phone:  

<table>
<thead>
<tr>
<th>Remove Tree(s) off House:</th>
<th>Neighborhood Discount</th>
</tr>
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<tbody>
<tr>
<td>(Dropping Limbs) 48.50</td>
<td>800.00</td>
</tr>
</tbody>
</table>
| Remove Pecan Tree Back Yard (Ind. Clin.) | 14/16 (Cable)  
| Yard (Ind. Clin.) Hollow Center (AVT) |  
| Crane Service: |  
| (Pay at Service) $275  
| Haul Debris to Street / Haul Debris Away: |  
| Remove Stumps: |  
| (Pay at Service) $275  
| Prune Limbs: |  
| 1- Limb - Oak Back Yard Same Day |  
| 1- Oak Willow Pile (Limbed & Dead) |  
| TOTAL: |  

Terms: Not responsible for driveway damage, any and all underground and above ground utilities. This includes, but does not does, exclude and utilities not listed: power lines, cable, septic systems, water lines, or sprinkler systems. While every effort will be made to avoid damage to the grass, shrubs and lawn, UTIS is not responsible for damages to yard.

Access by driveway  
Access by street  
OK to drive on neighbors property  
OK to drive on lawn

Name of Owner’s Insurance:  
Insurance Claim Number:  

(1 customer) agree to the terms on this entire invoice, and agree to hold the job until the scheduled job date.

TERMS: Balance due upon completion. This is a legal and binding contract between Underwood Tree Service, Inc. and the signed customer. Cancellations must be made within 48 hours of the scheduled job date. Underwood Tree Service, Inc. will arrive at the job site ready, willing and able to perform the job, customer will be responsible for the contracted price. I understand a 10% cancellation fee will be charged if cancellation is 48 hours before the scheduled job date. Due upon completion of job, late by the 10th of month. 1.5% late fee per month (min. $5.00). Any collection fee and/or attorney’s fee incurred in the attempt to collect this debt is the responsibility of the customer.

Signature:  
Todays Date:  
Expect Date:  
Scheduled Job Date:  

11/16/16
Hollow pecan tree is in decline and poses a serious hazard to people in the backyard. It has lost several large limbs this year. ISA certified arborist advised removal of tree.
Elm tree damaged in hurricane Mathew must be removed as it is not stable and poses a risk to people and structures (neighbors house).