

PLANNING AND  
DEVELOPMENT

# VIRTUAL STAKEHOLDERS MEETING

June 30, 2020



Raleigh



# Development Stakeholders Meeting

## New Business

- Housekeeping – Katie Dombrowski

# Development Stakeholders Meeting

## New Business

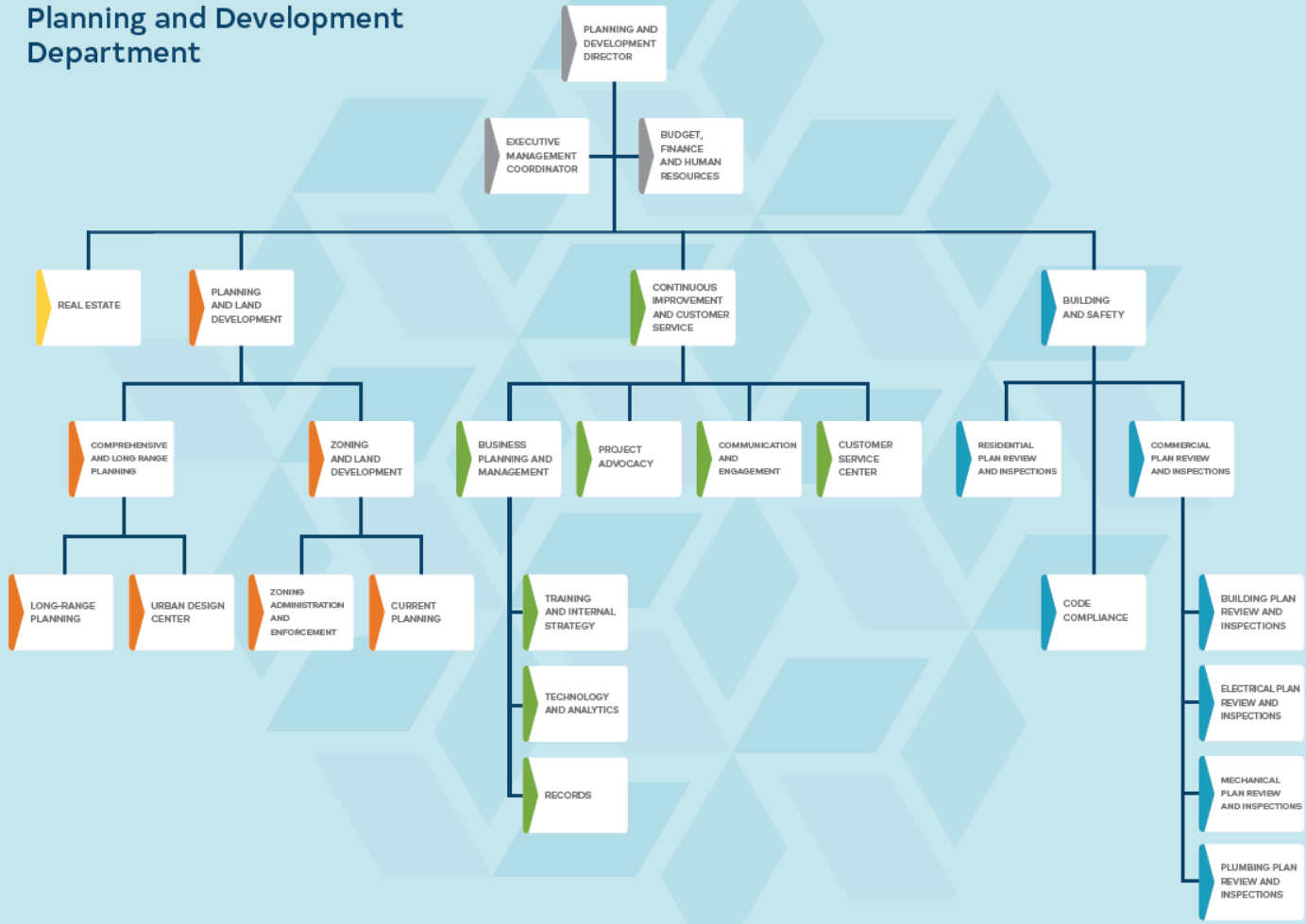
- Welcome and new Director introduction – Joe Durham and Patrick Young

# Development Stakeholders Meeting

## New Business

- Organizational structure – Karen Ray

# Planning and Development Department



# Development Stakeholders Meeting

## New Business

### Staff availability – Karen Ray

- Current and future status: One Exchange Plaza and Litchford Road
- Contact options
- Reopening plans
  - Appointments
  - Entry requirements

# Development Stakeholders Meeting

## New Business

Digital submittal process and plans – Cesar Sanchez

- Follow instructions on the website:

<https://raleighnc.gov/SupportPages/planning-and-development-covid-19-information>

- Submit to: DowntownDS@raleighnc.gov,  
CommerciaBuilding@raleighnc.gov,  
SiteReview@raleighnc.gov

# Development Stakeholders Meeting

## New Business

Digital submittal process and plans – Cesar Sanchez

- Applications, plan sets, and supporting documents will be accepted via email as **SEPARATE PDF FILES ONLY**
- One plan PDF, One application PDF, One supplemental PDF



# Development Stakeholders Meeting

## New Business

Digital submittal process and plans – Cesar Sanchez

- Requirements have not changed only the way they are submitted (except Site Permit Review)
- SPRs now require a new signature block
- Water and sewer permit numbers must be obtained prior to approval

# Development Stakeholders Meeting

## New Business

Express Review process – Erin Crouse

Available Reviews

Scoping Reviews (no permits issued)

- Sketch plans
- Building trade pre-submittals
- Building comments only

# Development Stakeholders Meeting

## New Business

Express Review process – Erin Crouse

### Site Reviews

- SPR
- Mass grading
- Recorded map

# Development Stakeholders Meeting

## New Business

Express Review process – Erin Crouse

### Building Reviews

- New building
- Addition
- Change of use
- Alteration
- Interior completion

# Development Stakeholders Meeting

## New Business

- Virtual inspections – Leon Skinner

# Development Stakeholders Meeting

## New Business

Energov update – Karen Ray

- Technology management
- System improvements
- Upgrade scheduled for Fall

# Development Stakeholders Meeting

## New Business

Energov update – Karen Ray

- Continuous improvement
  - System enhancements
  - Process flow
  - Electronic submittal

# Development Stakeholders Meeting

## New Business

- Financial report and fee review – Karen Ray



# Development Stakeholders Meeting

## Updates

- Staffing vacancies and hiring freeze – Cesar Sanchez

Vacant Position	Planning and Development Division
Permit Specialist, Residential	Continuous Improvement and Customer Service
Permit Specialist, Commercial	Continuous Improvement and Customer Service
Process Services Supervisor	Continuous Improvement and Customer Service
Planner	Planning and Land Development
Senior Planner	Planning and Land Development
Residential Plans Examiner	Building and Safety
Commercial Multi-Trades Plans Examiner	Building and Safety
Commercial Plumbing Inspector	Building and Safety
Residential Multi-Trades Inspector	Building and Safety

<b>Vacant Position</b>	<b>Department</b>
Engineering Reviewer	Transportation
Engineering Support Supervisor	Transportation
Engineering inspector	Transportation
Senior Plan Reviewer	Stormwater (Engineering)
Engineering Supervisor	Public Utilities

# Development Stakeholders Meeting

## Updates

- Benchmarks – Cesar Sanchez

**City of Raleigh**  
**Benchmark Turnaround Times**

Report by Month

	May 2020						June 2020					
	Goal Met	1-2 Days Late	3-4 Days Late	5+ Days Late	Others	Total	Goal Met	1-2 Days Late	3-4 Days Late	5+ Days Late	Others	Total
<b>Total</b>	5653 91.8%	335 5.4%	85 1.4%	70 1.1%	13 0.2%	6,156	6804 93.0%	388 5.3%	44 0.6%	19 0.3%	61 0.8%	7,316
DS - Building Review [Non-Residential]	146 100%	0 0%	0 0%	0 0%	0 0%	146	205 100%	0 0%	0 0%	0 0%	1 0%	206
DS - Building Review [Residential]	195 100%	0 0%	0 0%	0 0%	0 0%	195	255 100%	1 0%	0 0%	0 0%	0 0%	256
DS - CSC Plan Intake [Non-Residential]	570 96%	13 2%	7 1%	2 0%	0 0%	592	893 97%	20 2%	4 0%	2 0%	3 0%	922
DS - CSC Plan Intake [Residential]	615 100%	1 0%	0 0%	1 0%	0 0%	617	820 100%	1 0%	0 0%	0 0%	1 0%	822
DS - CSC Quality Control Review [Non-Residential]	276 65%	66 15%	43 10%	41 10%	1 0%	427	388 74%	103 20%	12 2%	11 2%	12 2%	526
DS - CSC Quality Control Review [Residential]	415 71%	129 22%	13 2%	20 3%	6 1%	583	426 73%	115 20%	16 3%	6 1%	18 3%	581
DS - Electrical [Non-Residential]	243 100%	0 0%	0 0%	0 0%	0 0%	243	306 100%	0 0%	0 0%	0 0%	1 0%	307
DS - Engineering	338 99%	4 1%	1 0%	0 0%	0 0%	343	356 100%	1 0%	0 0%	0 0%	0 0%	357
DS - Mechanical [Non-Residential]	144 100%	0 0%	0 0%	0 0%	0 0%	144	165 100%	0 0%	0 0%	0 0%	0 0%	165
DS - Planning	177 89%	14 7%	1 1%	1 1%	5 3%	198	162 90%	8 4%	2 1%	0 0%	8 4%	180
DS - Plumbing [Non-Residential]	114 100%	0 0%	0 0%	0 0%	0 0%	114	123 100%	0 0%	0 0%	0 0%	0 0%	123
DS - Plumbing [Residential]	0 0%	0 0%	0 0%	0 0%	0 0%	0	1 100%	0 0%	0 0%	0 0%	0 0%	1

	May 2020						June 2020					
	Goal Met	1-2 Days Late	3-4 Days Late	5+ Days Late	Others	Total	Goal Met	1-2 Days Late	3-4 Days Late	5+ Days Late	Others	Total
<b>DS - Site Accessibility</b>	167 100%	0 0%	0 0%	0 0%	0 0%	167	170 100%	0 0%	0 0%	0 0%	0 0%	170
<b>DSL - CSC Quality Control Review [Land]</b>	284 90%	15 5%	11 4%	4 1%	0 0%	314	304 89%	30 9%	7 2%	0 0%	0 0%	341
<b>ES - Stormwater</b>	1124 97%	34 3%	0 0%	0 0%	1 0%	1,159	1218 93%	84 6%	0 0%	0 0%	6 0%	1,308
<b>FD - Fire Protection</b>	319 100%	0 0%	0 0%	0 0%	0 0%	319	365 98%	8 2%	0 0%	0 0%	0 0%	373
<b>PRCR - Urban Forestry</b>	245 83%	42 14%	7 2%	0 0%	0 0%	294	317 97%	5 2%	0 0%	0 0%	4 1%	326
<b>PU - Public Utilities</b>	281 93%	17 6%	2 1%	1 0%	0 0%	301	330 94%	12 3%	3 1%	0 0%	7 2%	352

# Development Stakeholders Meeting

## Updates

- Stormwater Facility Replacement Fund – Ben Brown

# Development Stakeholders Meeting

## Updates

- Text changes (UDO 8.4 and 8.5) – Daniel King



# Development Stakeholders Meeting

## Updates

- Standardized legal forms (public access) – Daniel King

# Development Stakeholders Meeting

## Updates

- Public Utilities fee calculator – John Sorrell

# Development Stakeholders Meeting

## Updates

### Public Utilities handbook – John Sorrell

- Current Status: Draft handbook change is being reviewed by City Attorneys office.
- Anticipate comments by July 3 and roughly a month to address comments.

# Development Stakeholders Meeting

## Updates

### Public Utilities handbook – John Sorrell

- Next Steps:
  - Email change table and revised handbook to DSAC
  - Small stakeholder group meeting to discuss
  - 30 day public review period
  - Planning Commission
  - Council approval

# Development Stakeholders Meeting

## Question and Answer

- Please send your questions in the chat!

Thank you for attending!

