

# Administrative Site Review Application

Planning and Development Customer Service Center • One Exchange Plaza, Suite 400 | Raleigh, NC 27601 | 919-996-2500



This form is required when submitting site plans as referenced in Unified Development Ordinance (UDO) Section 10.2.8. Please check the appropriate building types and include the plan checklist document when submitting.

**Office Use Only:** Case #: \_\_\_\_\_ Planner (print): \_\_\_\_\_

Please review UDO Section 10.2.8. as amended by text change case [TC-14-19](#) to determine the site plan tier. If assistance determining a Site Plan Tier is needed a Site Plan Tier Verification request can be submitted online via the [Permit and Development Portal](#). (Note: There is a fee for this verification service.)

Site Plan Tier: Tier Two Site Plan		Tier Three Site Plan	
Building Type		Site Transaction History	
Detached	General	Subdivision case #: _____	
Attached	Mixed use	Scoping/sketch plan case #: _____	
Apartment	Open lot	Certificate of Appropriateness #: _____	
Townhouse	Civic	Board of Adjustment #: _____	
		Zoning Case #: _____	
		Administrative Alternate #: _____	
GENERAL INFORMATION			
Development name: _____			
Inside City limits?    Yes    No			
Property address(es): _____			
Site P.I.N.(s): _____			
Please describe the scope of work. Include any additions, expansions, and change of use.          			
Current Property Owner/Developer Contact Name: _____			
<b>NOTE: please attach purchase agreement when submitting this form.</b>			
Company: _____		Title: _____	
Address: _____			
Phone #: _____		Email: _____	
Applicant Name: _____			
Company: _____		Address: _____	
Phone #: _____		Email: _____	

**DEVELOPMENT TYPE + SITE DATE TABLE****(Applicable to all developments)**

<b>SITE DATA</b>	<b>BUILDING DATA</b>
Zoning district (if more than one, please provide the acreage of each):	Existing gross floor area (not to be demolished):
	Existing gross floor area to be demolished:
Gross site acreage:	New gross floor area:
# of parking spaces required:	Total sf gross (to remain and new):
# of parking spaces proposed:	Proposed # of buildings:
Overlay District (if applicable):	Proposed # of stories for each:
Existing use (UDO 6.1.4):	
Proposed use (UDO 6.1.4):	

**STORMWATER INFORMATION**

Existing Impervious Surface: Acres: _____ Square Feet: _____	Proposed Impervious Surface: Acres: _____ Square Feet: _____
Is this a flood hazard area?      Yes      No	
If yes, please provide: _____	
Alluvial soils: _____	
Flood study: _____	
FEMA Map Panel #: _____	
Neuse River Buffer      Yes      No	Wetlands      Yes      No

**RESIDENTIAL DEVELOPMENTS**


Total # of dwelling units:	Total # of hotel units:
# of bedroom units: 1br      2br      3br      4br or more	
# of lots:	Is your project a cottage court?      Yes      No

**SIGNATURE BLOCK**

<p>The undersigned indicates that the property owner(s) is aware of this application and that the proposed project described in this application will be maintained in all respects in accordance with the plans and specifications submitted herewith, and in accordance with the provisions and regulations of the City of Raleigh Unified Development Ordinance.</p> <p>I, _____ will serve as the agent regarding this application, and will receive and respond to administrative comments, resubmit plans and applicable documentation, and will represent the property owner(s) in any public meeting regarding this application.</p> <p>I/we have read, acknowledge, and affirm that this project is conforming to all application requirements applicable with the proposed development use. I acknowledge that this application is subject to the filing calendar and submittal policy, which states applications will expire after 180 days of inactivity.</p>	
Signature:	Date:
Printed Name:	



ISSUED FOR: ASR REVISION 1  
CASE PROJECT #: ASR-0036-2022  
DATE: 09/26/2022



September 23, 2022

Ref: Bank OZK

To Whom It may concern:

Please be advised that Waste Management will be managing the waste service at the property listed below as part of Bank OZK's national program by procuring a 4 yard trash dumpster which will serviced 1x per week during normal business hours in accordance with any local ordinances in place.

Bank OZK  
3481 Wake Forest Rd  
Raleigh, NC 27609

Regards,  
Patty Gagne  
National Accounts Program Manager  
Waste Management

Page 2 of 2 REVISION 02.19.21  
raleighnc.gov



## PROJECT DESCRIPTION

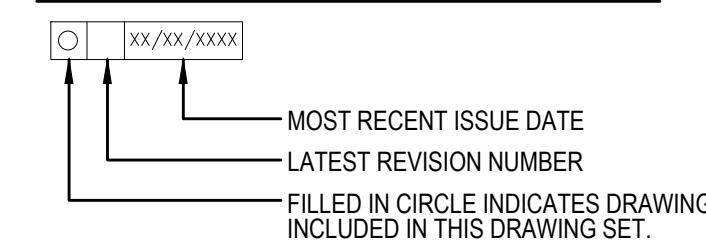
## GENERAL NOTES

1. PER TC-5A-18 & SEC. 1.5.4.C, THE PRIMARY DESIGNATIONS SHALL BE WAKE FOREST ROAD AND ST ALBANS DRIVE.
2. DEVELOPERS HAVE REVIEWED AND ARE IN COMPLIANCE WITH THE REQUIREMENTS SET FORTH IN THE SOLID WASTE DESIGN MANUAL.

## DRAWING INDEX

●	09/26/2022	G0.01	COVER SHEET
●	09/26/2022	1-1	TOPOGRAPHIC SURVEY BY MCADAMS COMPANY
●	09/26/2022	1-1	PLAT MAP BY MCADAMS COMPANY
●	09/26/2022	C1.01	SITE DEMOLITION PLAN
●	09/26/2022	C1.02	SESC PLAN
●	09/26/2022	C1.03	SESC DETAILS
●	09/26/2022	C2.01	SITE LAYOUT PLAN
●	09/26/2022	C2.02	SITE LAYOUT NOTES
●	09/26/2022	C2.03	BUILD TO LINE EXHIBIT
●	09/26/2022	C2.04	PARKING AND BLOCK EXHIBIT
●	09/26/2022	C3.01	SITE GRADING PLAN
●	09/26/2022	C4.01	SITE UTILITY PLAN
●	09/26/2022	C5.01	SITE DETAILS
●	09/26/2022	C5.02	SITE DETAILS
●	09/26/2022	C5.03	SITE DETAILS
●	09/26/2022	C5.04	SITE DETAILS
●	09/26/2022	C5.05	SITE DETAILS
●	09/26/2022	C5.06	PRE-DEVELOPED DRAINAGE PLAN
●	09/26/2022	C5.07	POST-DEVELOPED DRAINAGE PLAN
●	09/26/2022	C5.08	STORMWATER CALCULATIONS
●	09/26/2022	C6.01	SIGHT TRIANGLES PLAN
●	09/26/2022	L1.01	TREE PROTECTION PLAN
●	09/26/2022	L2.01	LANDSCAPE PLAN
●	09/26/2022	L3.01	LANDSCAPE DETAILS
●	09/26/2022	L3.02	LANDSCAPE DETAILS
●	09/26/2022	Q001	EXTERIOR ELEVATIONS
●	09/26/2022	ES001	ELECTRICAL SITE PLAN
●	09/26/2022	ES002	PHOTOMETRIC PLAN

### DRAWING LIST LEGEND



## PROJECT DIRECTORY

**LAND OWNER**  
BANK OZK  
18000 CANTRELL ROAD  
LITTLE ROCK, AR 72223  
TEL: 501-978-2204

**APPLICANT**  
MELVIN EDWARDS  
18000 CANTRELL ROAD  
LITTLE ROCK, AR 72231  
TEL: 501-978-2204

**ENGINEER**  
PROGRESSIVE AE, P.C.  
ATTN: JOSHUA MANION, P.E.  
1811 4 MILE ROAD NE  
GRAND RAPIDS, MI 49525  
TEL: 616-447-3455

PROJECT NUMBER  
79300013

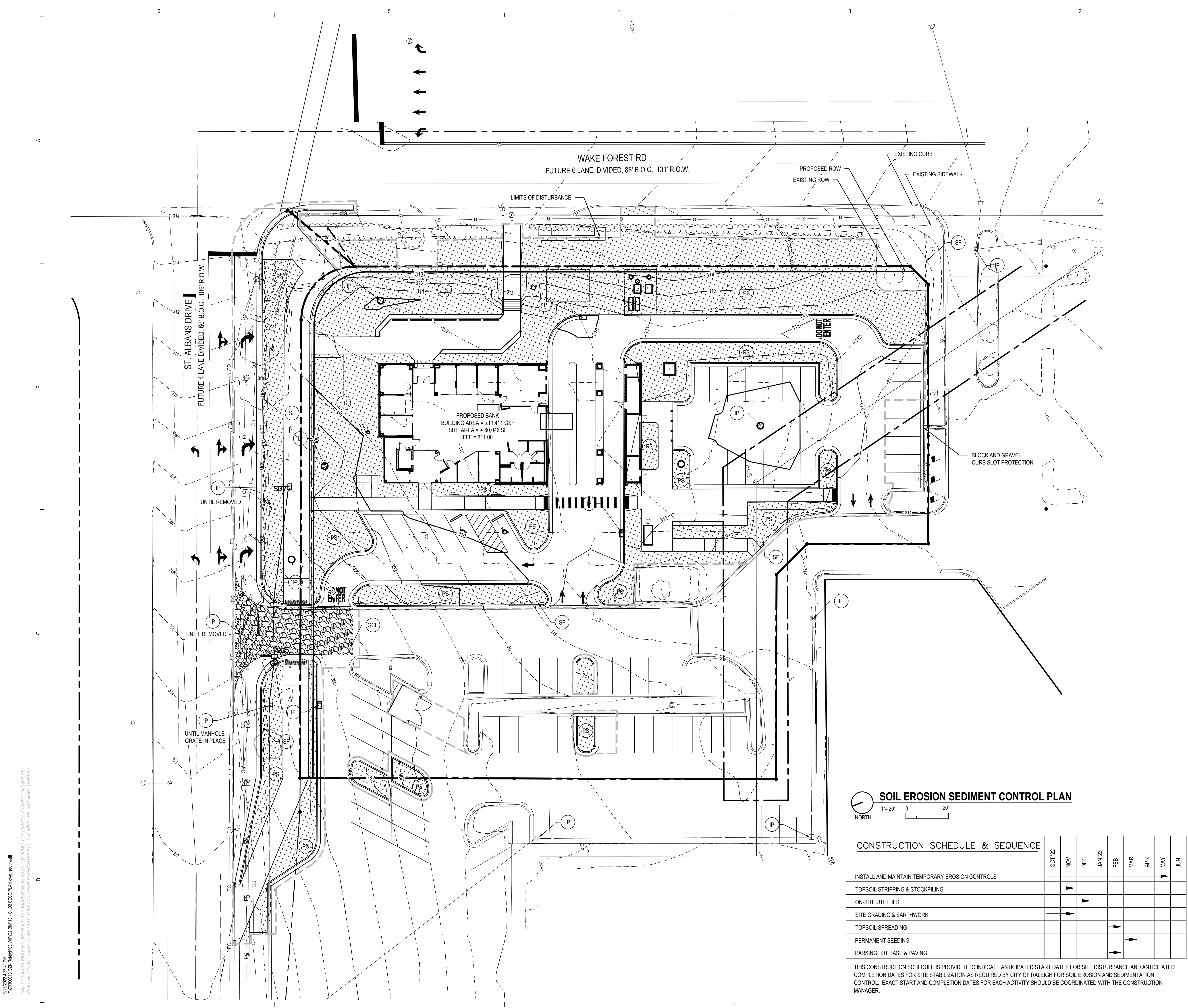
PROJECT MANAGER  
J MANION


PROFESSIONAL  
J MANION

DRAWN BY  
J SOUTHWELL

CHECKED BY  
J MANION







CALL 811 NOTE:  
CONTRACTOR TO CONTACT 811  
SERVICE AT LEAST 3 WORKING  
DAYS PRIOR TO CONSTRUCTION,  
TO CONFIRM LOCATION OF  
EXISTING UTILITIES. DIAL 811.

### STANDARD NOTES


1. TOTAL SITE AREA:	1.38 ACJ 60,046 FT²
2. TOTAL DISTURBED AREA:	1.34 ACJ 58,486 FT²
3. ROOF AND PAVEMENT AREA:	EXISTING: 50,395 FT² PROPOSED: 42,489 FT²

### S-E-S-C KEYING SYSTEM

KEY	BEST MANAGEMENT PRACTICES	SYMBOL	WHERE USED
EROSION CONTROLS			
PS	PERMANENT SEEDING		Stabilization method utilized on sites where earth change has been completed (final grading attained).
SF	SILT FENCE		Use adjacent to critical areas, to prevent sediment laden sheet flow from entering these areas.
GCE	STABILIZED CONSTRUCTION ACCESS		Used at every point where construction traffic enters or leaves a construction site.
IP	INLET PROTECTION		Use at stormwater inlets, especially at construction sites.

### LIMITS OF DISTURBANCE

LOD=1.34 ACRES

 **SOIL EROSION SEDIMENT CONTROL PLAN**

CONSTRUCTION SCHEDULE & SEQUENCE	OCT '22	NOV	DEC	JAN '23	FEB	MAR	APR	MAY	JUN
INSTALL AND MAINTAIN TEMPORARY EROSION CONTROLS									
TOPSOIL STRIPPING & STOCKPILING									
ON-SITE UTILITIES									
SITE GRADING & EARTHWORK									
TOPSOIL SPREADING									
PERMANENT SEEDING									
PARKING LOT BASE & PAVING									

THIS CONSTRUCTION SCHEDULE IS PROVIDED TO INDICATE ANTICIPATED START DATES FOR SITE DISTURBANCE AND ANTICIPATED COMPLETION DATES FOR SITE STABILIZATION AS REQUIRED BY CITY OF RALEIGH FOR SOIL EROSION AND SEDIMENTATION CONTROL. EXACT START AND COMPLETION DATES FOR EACH ACTIVITY SHOULD BE COORDINATED WITH THE CONSTRUCTION MANAGER.

9/23/2022 4:57:41 PM  
P:\19000010 OZK Raleigh\3 WPC2 BM10 - C1.02 SESC PLAN.dwg southwell  
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**ISSUANCE**  
2022-09-26 ASR REVISION 1

PROJECT NUMBER  
79500013  
PROJECT MANAGER  
J MANION  
PROFESSIONAL  
J MANION  
DRAWN BY  
J SOUTHWELL  
CHECKED BY  
J MANION


**SESC PLAN**  
**C1.02**



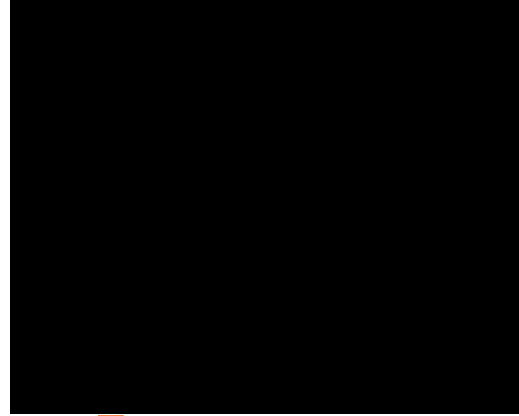
**Bank OZK**  
COA ARCHITECT



**RALEIGH  
BRANCH**  
COA ENGINEER



3481 WAKE FOREST ROAD RALEIGH, NC 27609



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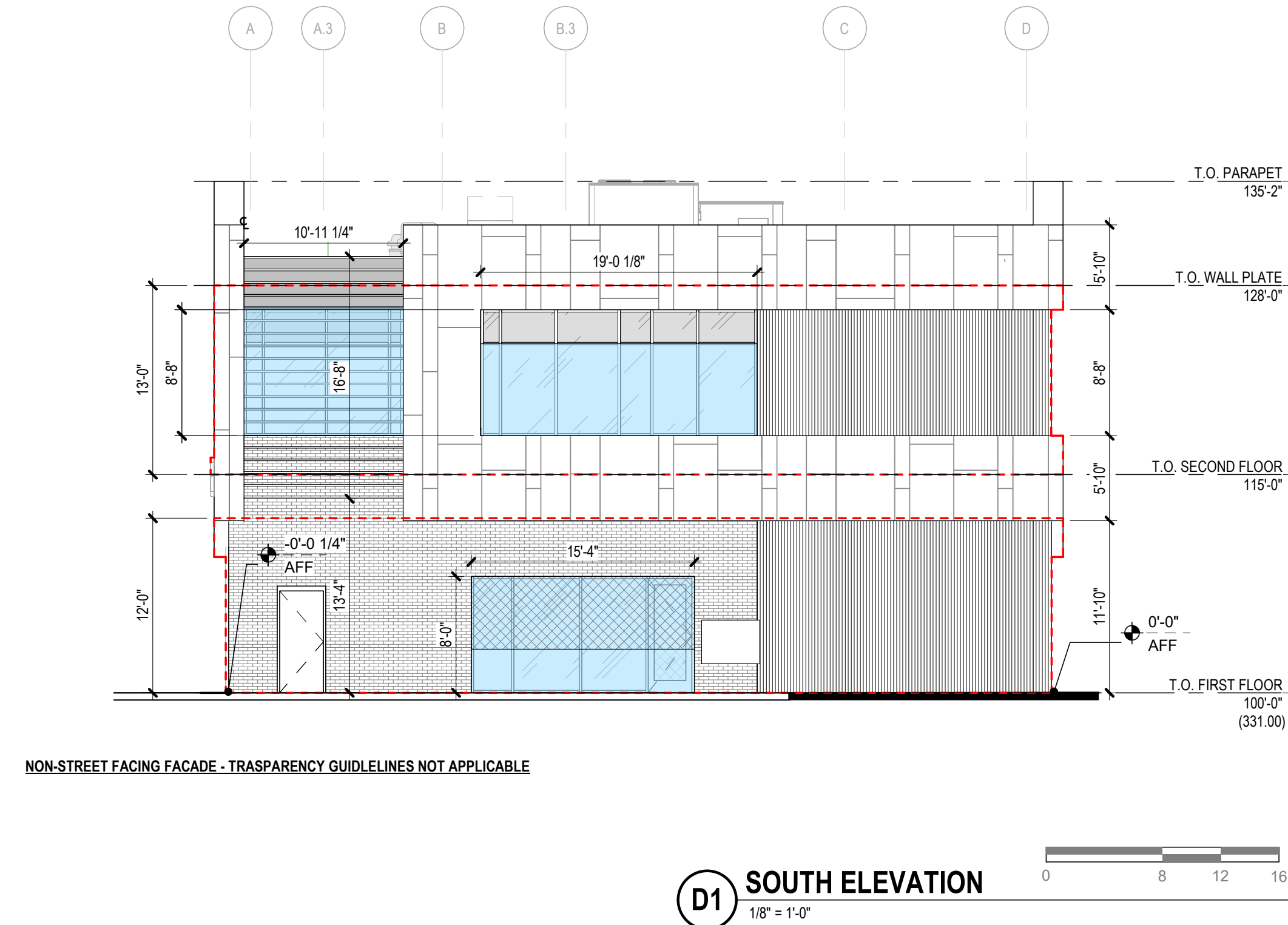
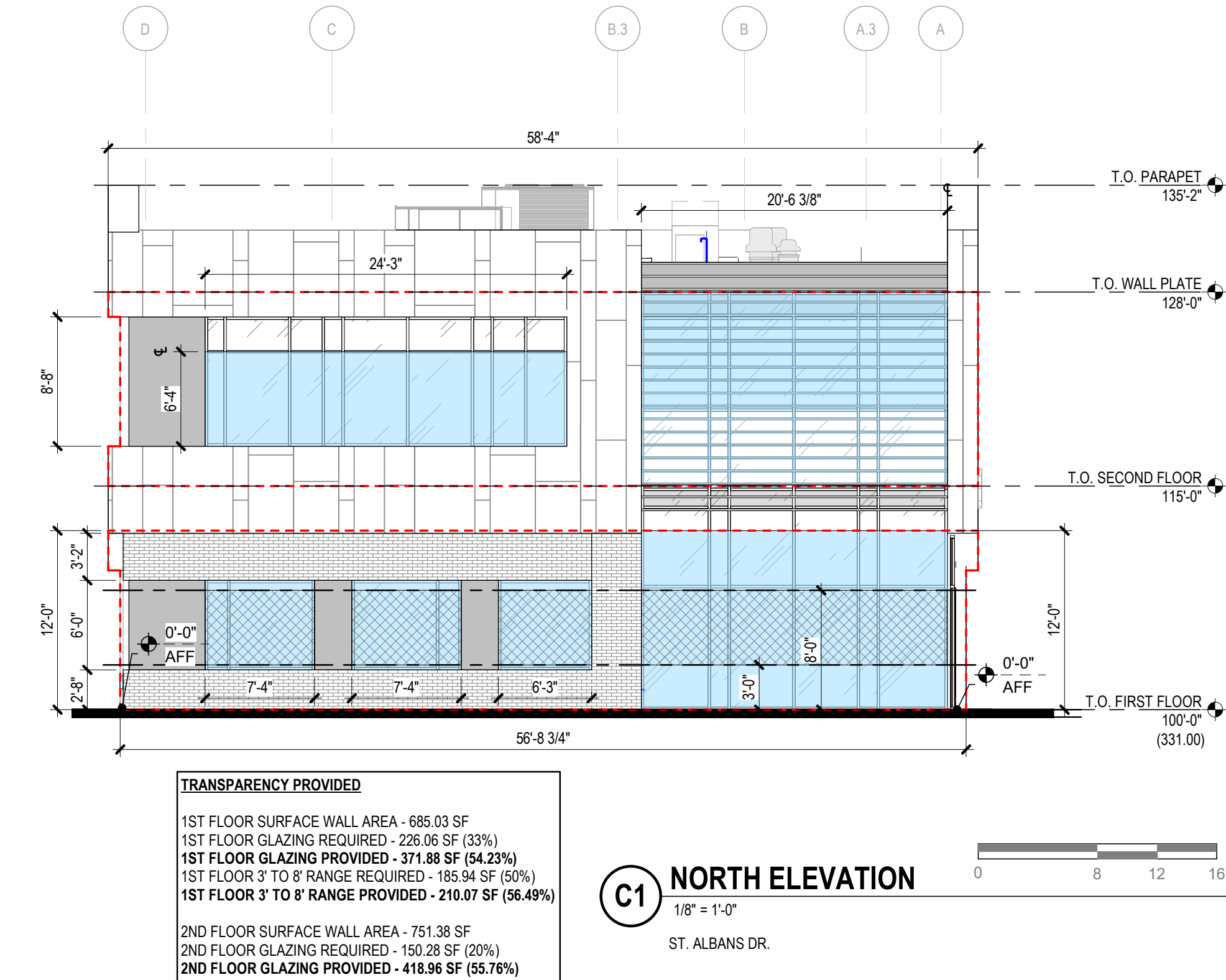
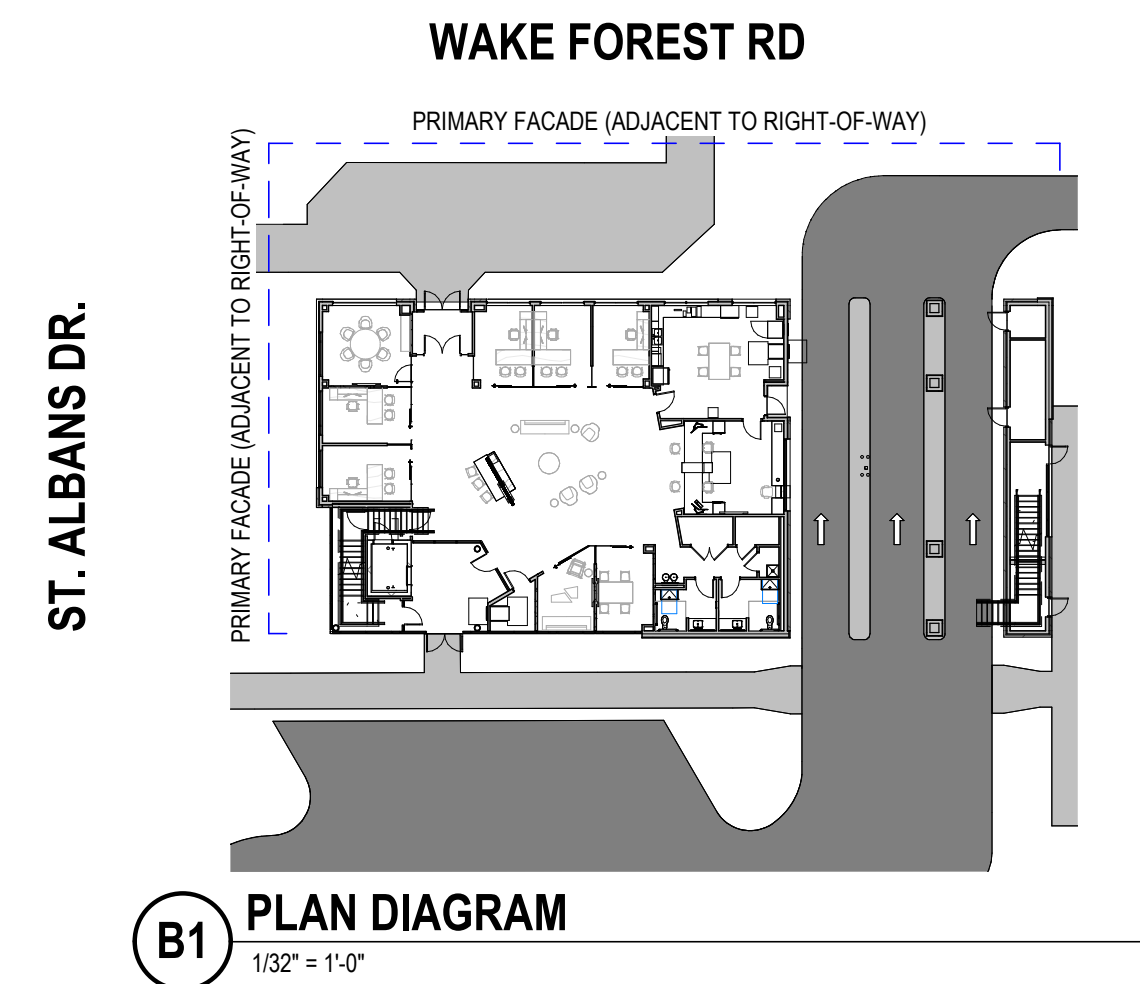
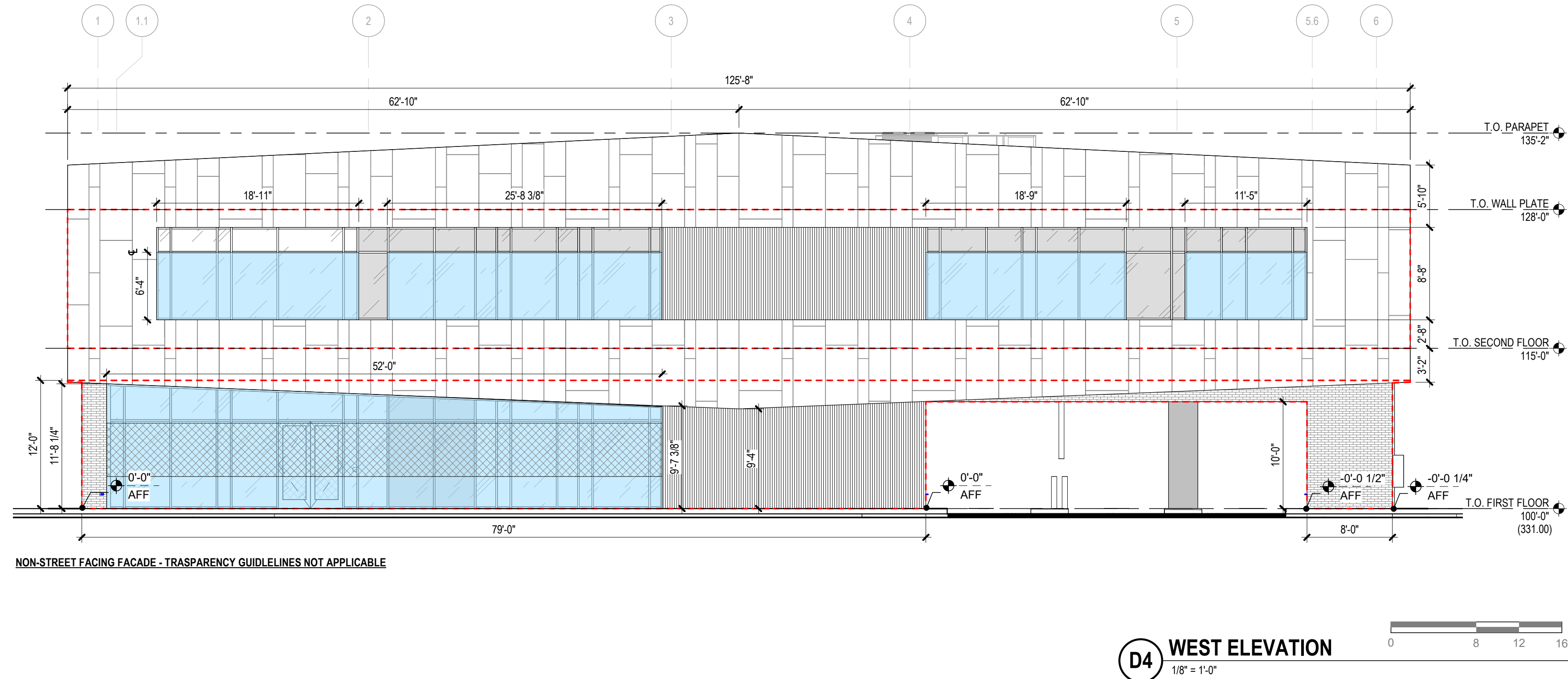
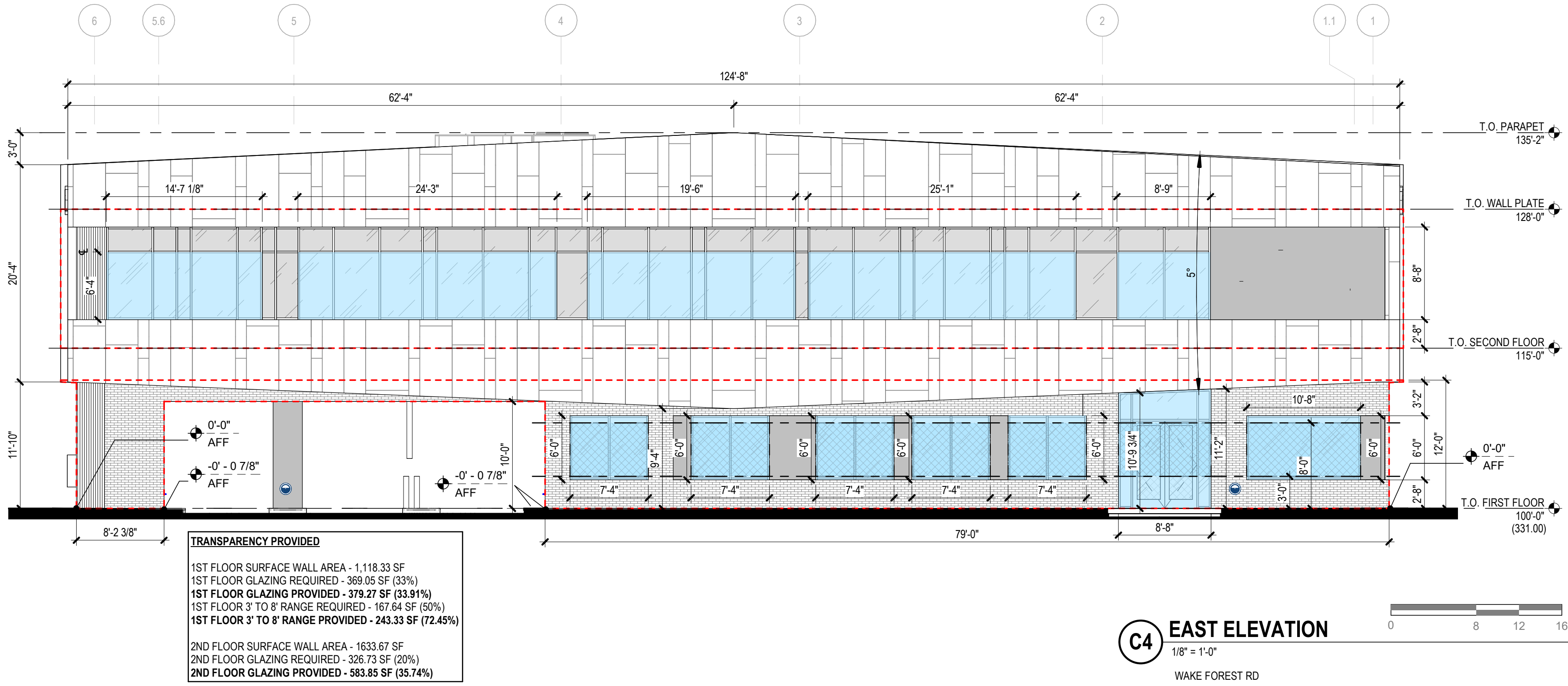
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**SESC PLAN**  
**C1.02**



TRANSPARENCY REQUIREMENTS		EXTERIOR ELEVATIONS GENERAL NOTES
GENERAL BUILDING (3.2.5) - CX ZONING		1. GLASS SHALL BE CONSIDERED TRANSPARENT WHERE IT HAS A TRANSPARENCY HIGHER THAN 80% AND EXTERNAL REFLECTANCE OF LESS THAN 15%. GLASS ON UPPER STORIES MAY HAVE ANY LEVEL OF TRANSPARENCY AND EXTERNAL REFLECTANCE. 2. OVERALL SITE IS RELATIVELY FLAT. AVERAGE GRADE = 100'-0" (311.00 EQUIVALENT ON CIVIL DRAWINGS).
	GLAZING PROVIDED	
• GROUND STORY 33%	TRANSPARENT GLAZING	
• UPPER STORY 20%	TRANSPARENT GLAZING IN THE 3' TO 8' RANGE PER 1.5.9 (B)	
• BLANK WALL AREA 30'		



# ARCHITECTURAL ELEVATIONS - PRELIMINARY ASR