### **Administrative Site Review Application**

Office Use Only: Case #: \_\_\_\_\_



Planning and Development Customer Service Center • One Exchange Plaza, Suite 400 | Raleigh, NC 27601 | 919-996-2500

This form is required when submitting site plans as referenced in Unified Development Ordinance (UDO) Section 10.2.8. Please check the appropriate building types and include the plan checklist document when submitting.

Planner (print):

Please review UDO Section 10.2.8. as amended by text change case <u>TC-14-19</u> to determine the site plan tier. If assistance determining a Site Plan Tier is needed a Site Plan Tier Verification request can be submitted online via the <u>Permit and Development Portal</u> . (Note: There is a fee for this verification service.)					
Site Plan Tier:	Tier Two S	te Plan	Tier Three S	ite Plan 🗸	
Building Type Site Transaction History					
	Detached Attached Apartment		General Mixed use Open lot	Subdivision case #:  Scoping/sketch plan case #:  Certificate of Appropriateness #:  Board of Adjustment #:  Zoning Case #:	
Ш	Townhouse	L	Civic	Administrative Alternate #:	
GENERAL INFORMATION					
Development n	name: Sterling	Glenwood			
Inside City limit	ts? Yes	/ No			
Property address(es): 3939 Glenwood Avenue, Raleigh, NC 27612					
Site P.I.N.(s): 0795873928 0795882475					
Please describe the scope of work. Include any additions, expansions, and change of use.  Construction of (2) apartment buildings, and attached parking structure on existing apartment building site with related amenity areas and surface parking.					
Current Property Owner/Developer Contact Name: Kristen Casper  NOTE: please attach purchase agreement when submitting this form.					
Company: Glenwood Raleigh Apartments, LLC Title: Director					
Address: 3939 Glenwood Ave. Raleigh, NC 27612					
Phone #: (919)	Phone #: (919) 801-1605 Email: kcasper@grubbproperties.com				
Applicant Name: Joseph Puckett, PE, LEED AP					
Company: Stewart Address: 223 S. West Street, Suite 1100, Raleigh, NC 27603					
Phone #: 919.866.4829 Email: jpuckett@stewartinc.com					

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(Applicable to all developments)				
SITE DATA	BUILDING DATA			
Zoning district (if more than one, please provide the acreage of each):	Existing gross floor area (not to be demolished): 258030, 1635			
RX-12-CU (6.39 Ac.), OX-3 (0.84 Ac.)	Existing gross floor area to be demolished: 0			
Gross site acreage: 7.23 Ac.	New gross floor area: 114,558			
# of parking spaces required: 443	Total sf gross (to remain and new): 374,223			
# of parking spaces proposed: 443	Proposed # of buildings: 2			
Overlay District (if applicable): SHOD-1, SHOD-2	Proposed # of stories for each: 6			
Existing use (UDO 6.1.4): Apartments				
Proposed use (UDO 6.1.4): Apartments				
	•			
	INFORMATION			
Existing Impervious Surface:	Proposed Impervious Surface:			
Acres: Square Feet:	Acres: 4.68 Square Feet: 204,061			
Is this a flood hazard area? Yes ☐ No ✓				
If yes, please provide:				
Alluvial soils:				
FEMA Map Panel #:				
Neuse River Buffer Yes No ✓	Wetlands Yes No ✓			
RESIDENTIAL D	EVELOPMENTS			
Total # of dwelling units: 196	Total # of hotel units:			
# of bedroom units: 1br 169 2br 27 3br	4br or more			
# of lots:	Is your project a cottage court? Yes No ✓			
SIGNATURE BLOCK				
The undersigned indicates that the property owner(s) is aware of this application and that the proposed project described in this application will be maintained in all respects in accordance with the plans and specifications submitted herewith, and in accordance with the provisions and regulations of the City of Raleigh Unified Development Ordinance.				
I, _Joseph Puckett will serve as the agent regarding this application, and will receive and respond to administrative comments, resubmit plans and applicable documentation, and will represent the property owner(s) in any public meeting regarding this application.				
I/we have read, acknowledge, and affirm that this project is conforming to all application requirements applicable with the proposed development use. I acknowledge that this application is subject to the filing calendar and submittal policy, which states applications will expire after 180 days of inactivity.				

**DEVELOPMENT TYPE + SITE DATE TABLE** 

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Signature:

Printed Name: Joseph Puckett

Date:2021APR28

# **ADMINISTRATIVE SITE REVIEW**

ISSUED DATE: MAY 10TH, 2021





SITE DATA		
PROJECT NAME:	STERLING GLENWOOD	
SITE ADDRESS:	3939 GLENWOOD AVENUE RALEIGH, NC 27612	
COUNTY:	WAKE	
PARCEL PIN #:	0795873928	
PARCEL OWNER:	GLENWOOD RALEIGH APARTMENTS LLC.	
TOTAL PARCEL AREA:	6.39 ACRES	
TOTAL DISTURBED/ PROJECT AREA:	TBD	
CURRENT ZONING:	RESIDENTIAL MIXED-USE - 12 STORIES - CONDITIONAL USE (RX-12-CU)	
EXISTING LAND USE:	RESIDENTIAL APARTMENTS	
PROPOSED USE:	RESIDENTIAL APARTMENTS	
RIVER BASIN:	NEUSE RIVER BASIN	
CONSTRUCTION TYPE:	I-B	
MAX BUILDING HEIGHT:	12 STORY 150'	
PROPOSED BUILDING HEIGHT:	141"-4", 38'-4"	
EXISTING IMPERVIOUS AREA:	175,829 SF (4.04 AC)	
PROPOSED IMPERVIOUS AREA:	204,061 SF (4.68 AC)	

CITY UDO PARKING REQUIREMENT			
PARKING GENERATOR	DENSITY	UDO DETERMINED RATE	NUMBER OF PARKING SPACES REQUIRED
MULTI - UNIT LIVING 0-1 BEDROOM	360 UNITS	1 SPACE / UNIT	360 SPACES
MULTI - UNIT LIVING 2 BEDROOM	90 UNITS	2 SPACE / UNIT	180 SPACES
MULTI - UNIT LIVING - GUEST SPACES	450 UNITS	1 SPACE / 10 UNITS	45 SPACES
TOTAL BEFORE REDUCTION			585 SPACES
RESIDENTIAL - VISITORS	- 146 SPACES		
TOTAL AFTER REDUCTIONS			439 SPACES

UDO VEHI	CULAR PARKING REQU	IRED	
	S.F. OR UNITS		REQUIRED
RESIDENTIAL - EXISTING ONE BEDROOM	202 UNITS		202
RESIDENTIAL - EXISTING TWO BEDROOM	52 UNITS		104
RESIDENTIAL - PROPOSED ONE BEDROOM	169 UNITS		169
RESIDENTIAL - PROPOSED TWO BEDROOM	27 UNITS		54
RESIDENTIAL - VISITORS	450 TOTAL UNITS		45
UDO TOTAL PARKING REQUIRED			574
UDO TOTAL PARKING REQUIRED WITH 25% REI	DUCTION FOR TRANSIT		443
TOTAL PARKING REQUIRED PER PARKING DEN	IAND STUDY		443
VEHICU	JLAR PARKING PROVID	ED	
SURFACE LOT - STANDARD			163
SURFACE LOT - COMPACT			20
SURFACE LOT - ADA VAN		2	
SURFACE LOT - ADA VEHICLE		4	
PARKING DECK - STANDARD		236	
PARKING DECK - COMPACT		0	
PARKING DECK - ADA VEHICLE		8	
ON STREET PARKING - STANDARD			11
TOTAL PARKING PROPOSED			444
вік	E PARKING REQUIRED		
		SHORT TERM	LONG TERM
RESIDENTIAL 23		23	0
TOTAL 23		23	0
TOTAL BIKE PARKING REQUIRED		2	3
вік	E PARKING PROVIDED		
PARKING DECK		_	24
ON STREET/SITE			16
TOTAL BIKE PARKING PROVIDED			40

INDEX OF DRAWINGS			
Sheet #	SHEET NAME	1ST SUBMITTAL	
C0.00	COVER SHEET	•	
C0.10	GENERAL NOTES	•	
C1.00	EXISTING CONDITIONS PLAN	•	
C1.10	TREE CONSERVATION PLAN	•	
C2.00	DEMOLITION PLAN	•	
C3.00	SITE PLAN	•	
C3.20	AMENITY PLAN	•	
C3.30	FIRE ACCESS ANALYSIS PLAN	•	
C3.40	SOLID WASTE PLAN	•	
C5.00	GRADING & STORM DRAINAGE PLAN		
C5.10	SCM PLAN & DETAILS •		
C6.00	UTILITIES PLAN		
C9.00	SITE DETAILS	•	
C9.01	C9.01 SITE DETAILS		
L5.00	PLANTING PLAN •		
L6.00	PLANTING & SOILS DETAILS •		
L6.01	PLANTING & SOILS DETAILS	•	
L6.02	PLANTING & SOILS DETAILS	•	
L7.00	SITE LIGHTING PLAN	•	

ARCHITECTURE SHEET INDEX			
Z1.01	LEVEL 1 - BUILDING A		
Z1.02	LEVEL 2-4 - BUILDING A		
Z1.03	LEVEL 6 - BUILDING A		
Z1.04	ROOF PLAN - BUILDING A		
Z1.05	FLOOR PLANS - BUILDING B		
Z4.01	BUILDING ELEVATIONS - BUILDING A		
Z4.02	BUILDING ELEVATIONS - BUILDING A		
Z4.03	BUILDING ELEVATIONS - BUILDING A		
Z4.04	BUILDING ELEVATIONS - BUILDING A		
Z4.05	BUILDING ELEVATIONS - BUILDING B		
Z4.06	BUILDING ELEVATIONS - BUILDING B		

UTILITIES IMPROVEMENTS QTY		
PUBLIC SEWER		
8" PVC	360 LF	
8" DIP	0 LF	
PUBLIC WATER		
8" WATER MAIN	1200 LF	
6" WATER MAIN	0 LF	

	SQUARE FOOTAGE	
OFFICE	RESTAURANTS	RESIDENTIAL
0	0	196 UNITS
PARKING RATIO (MIN. REQUIREMENTS):		
VEHICULAR SPACE - 1 PER 400 S.F. OF OFFICE SPACE		
VEHICULAR SPACE - 1 PER 300 S.F. OF RETAIL SPACE		
VEHICULAR SPACE - 1 PER 150 S.F. OF RESTAURANT SPACE		
VEHICULAR SPACE - MULTI -UNIT LIVING: ONE BEDROOM, 1 PER RESIDENTIAL UNIT + 1 PER 10 UNITS FOR VISITORS		
VEHICULAR SPACE - MULTI -UNIT LIVING: TWO BEDROOM, 2 PER RESIDENTIAL UNIT + 1 PER 10 UNITS FOR VISITORS		
BIKE SPACE (SHORT TERM) - 1 PER 20 RESIDENTIAL UNITS, MIN 4; BIKE SPACE (LONG TERM) - NONE		

## Administrative Site Review Application

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Office Use Only: Case #:

Please review UDO Section 10.2.8. as amended by text change case TC-14-19 to determine the site plan tier. If assistance determining a Site Plan Tier is needed a Site Plan Tier Verification request can be submitted online via the Permit and Development Portal. (Note: There is a fee for this verification service.)

Site Plan Tier: Tier Two Site Plan Tier Three Site Plan ✓ Site Transaction History General Subdivision case #: Scoping/sketch plan case #: Mixed use | Certificate of Appropriateness #: Open lot | Board of Adjustment #: Zoning Case #: GENERAL INFORMATION

Inside City limits? Yes 🗸 No 3939 Glenwood Avenue, Raleigh, NC 27612

Development name: Sterling Glenwood

Proposed use (UDO 6.1.4): Apartments

Site P.I.N.(s): 0795873928 0795882475 Please describe the scope of work. Include any additions, expansions, and change of use. Construction of (2) apartment buildings, and attached parking structure on existing apartment building site with related amenity areas and surface parking.

Current Property Owner/Developer Contact Name: Kristen Casper NOTE: please attach purchase agreement when submitting this form. Company: Glenwood Raleigh Apartments, LLC Address: 3939 Glenwood Ave. Raleigh, NC 27612 Phone #: (919) 801-1605 Email: kcasper@grubbproperties.com Applicant Name: Joseph Puckett, PE, LEED AP Company:Stewart Address: 223 S. West Street, Suite 1100, Raleigh, NC 27603 Phone #: 919.866.4829 Email: jpuckett@stewartinc.com

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**DEVELOPMENT TYPE + SITE DATE TABLE** Zoning district (if more than one, please provide the RX-12-CU (6.39 Ac.), OX-3 (0.84 Ac.) Existing gross floor area to be demolished: Gross site acreage: 7.23 Ac. New gross floor area: 114,558 Total sf gross (to remain and new): 374,223 # of parking spaces required: 443 Proposed # of buildings: 2 # of parking spaces proposed: 443 Existing use (UDO 6.1.4): Apartments

STOR	RMWATER INFORMATION
Existing Impervious Surface:  Acres: 4.04 Square Feet: 175,8:	Proposed Impervious Surface:  Acres: 4.68 Square Feet: 204,061
Is this a flood hazard area? Yes If yes, please provide:	No 🗸
Alluvial soils:	

RESIDENTIAL DEVELOPMENTS Total # of dwelling units: 196 Total # of hotel units: Is your project a cottage court? Yes No ✓

SIGNATURE BLOCK The undersigned indicates that the property owner(s) is aware of this application and that the proposed project described in this application will be maintained in all respects in accordance with the plans and specifications submitted herewith, and in accordance with the provisions and regulations of the City of Raleigh Unified Development Ordinance.

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which states applications will expire after 180 days of inactivity. Printed Name: Joseph Puckett

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**REVISION 02.19.21** 

CLIENT

VICINITY MAP

SCALE: 1" = 500'

CIVIL ENGINEERING - LANDSCAPE ARCHITECTURE - GEOMATICS - GEOTECHNICAL



STEWART INC. - LANDSCAPE ARCHITECTURE

STEWART INC. - GEOMATICS CONTACT: FRANK G. MUNDY, II, PLS DIRECTOR OF GEOMATICS 919.866.4806 (T) 919.380.8752 (F)

STEWART INC. - GEOTECHNICAL 919.866.4842 (T) 919.380.8752 (F) DBROWN@STEWARTINC.COM



ARCHITECTURE

COMPANY NAME COMPANY ADDRESS COMPANY ADDRESS CONTACT: NAME XXX.XXX.XXXX (T) XXX.XXX.XXXX (F) EMAIL ADDRESS



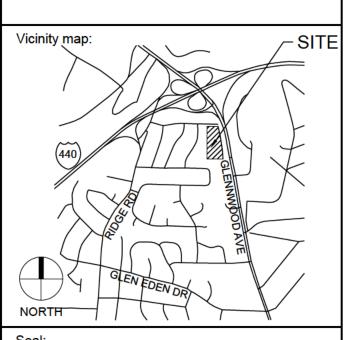
Client:

4601 PARK ROAD - SUITE 450 CHARLOTTE, NC 28209



BB+M ARCHITECTURE 1435 WEST MORHEAD ST - SUITE 160 CHARLOTTE, NC 28208







STERLING **GLENWOOD** 

ADMINISTRATIVE SITE REVIEW

No. Date Description

	 <del></del>

**COVER SHEET** 

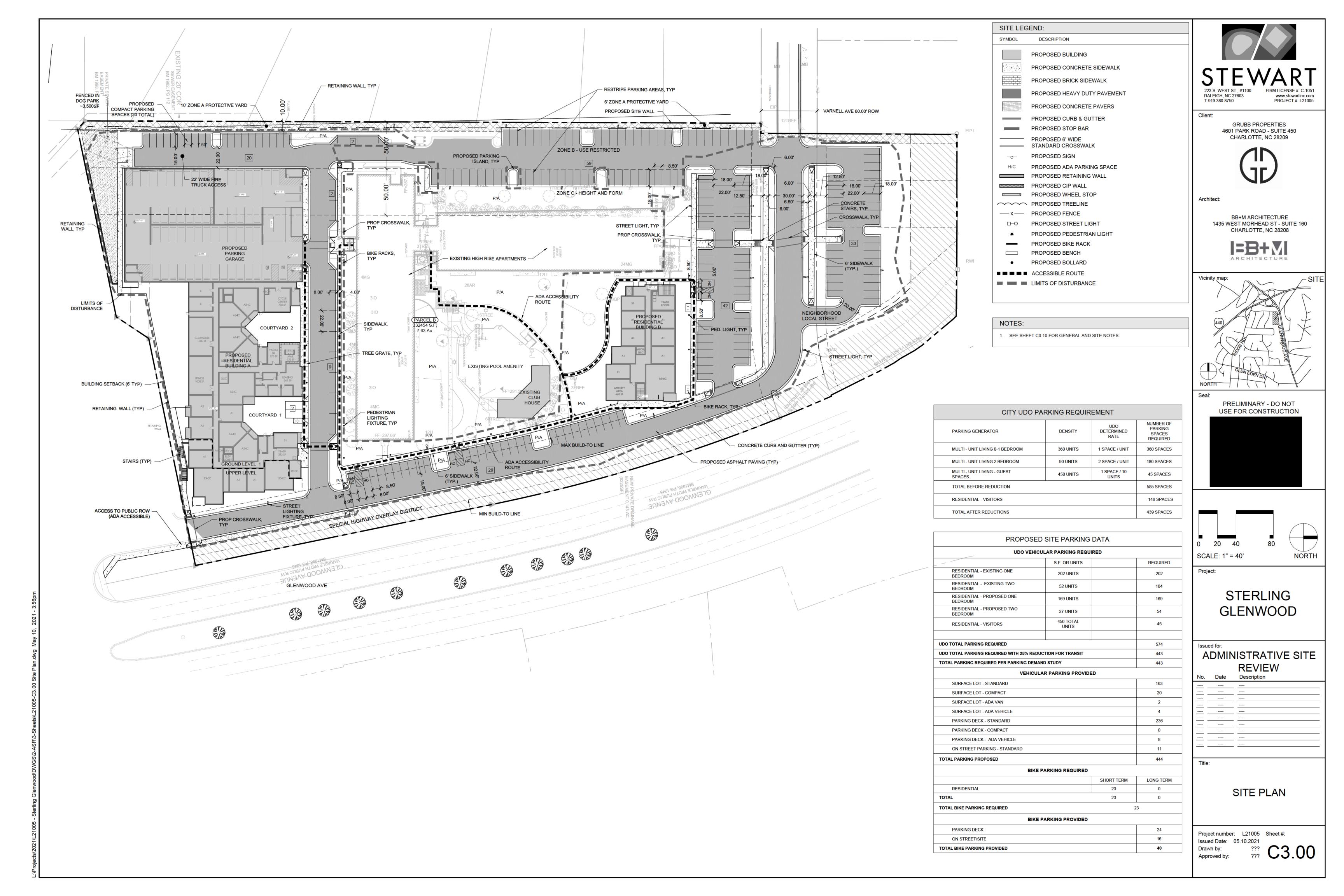
Project number: L21005 Sheet #: Issued Date: 05.10.2021 Drawn by:

Glenwood Raleigh Apartments, LLC 3939 Glenwood Ave. Raleigh, NC 27612 CONTACT: Kristen Casper (919) 801-1605 (T) kcasper@grubbproperties.com STEWART INC. - CIVIL CONTACT: JOSEPH PUCKETT, PE, LEED AP CIVIL ENGINEER 919.866.4829 (T) 919.380.8752 (F) JPUCKETT@STEWARTINC.COM

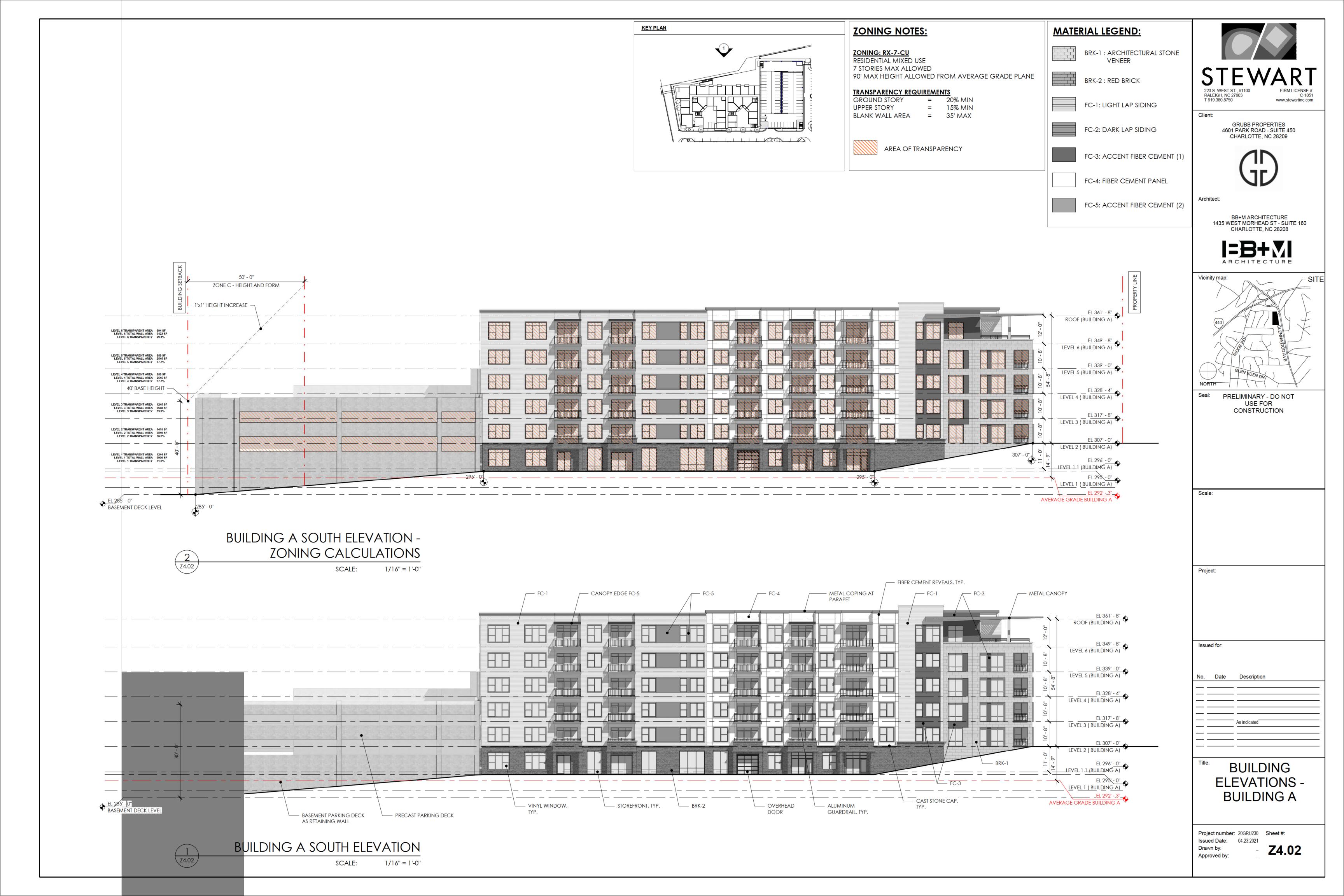
CONTACT: CRYSTAL ROSS, PLA LANDSCAPE ARCHITECT 919.866.4756 (T) CROSS@STEWARTINC.COM

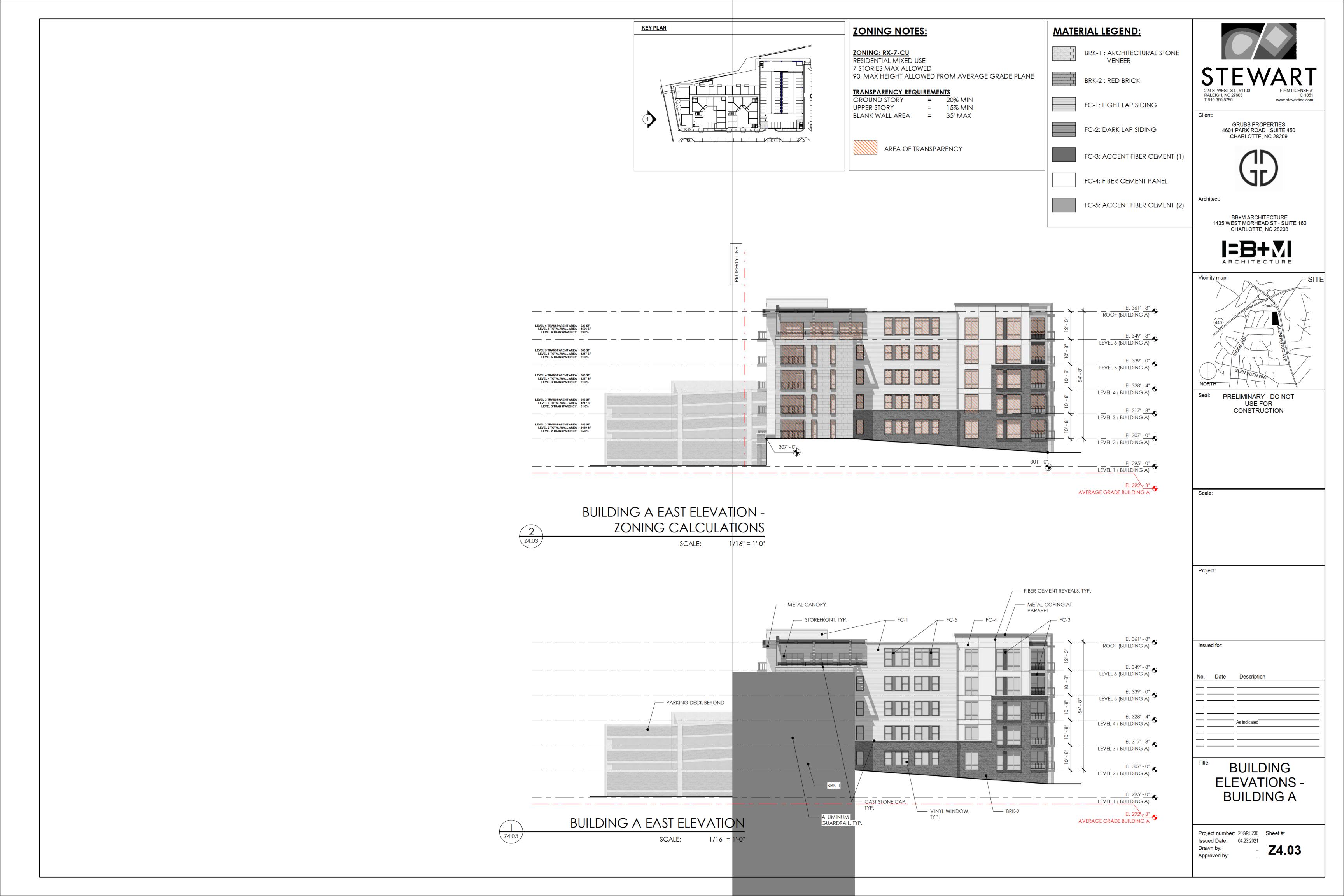
FMUNDY@STEWARTINC.COM

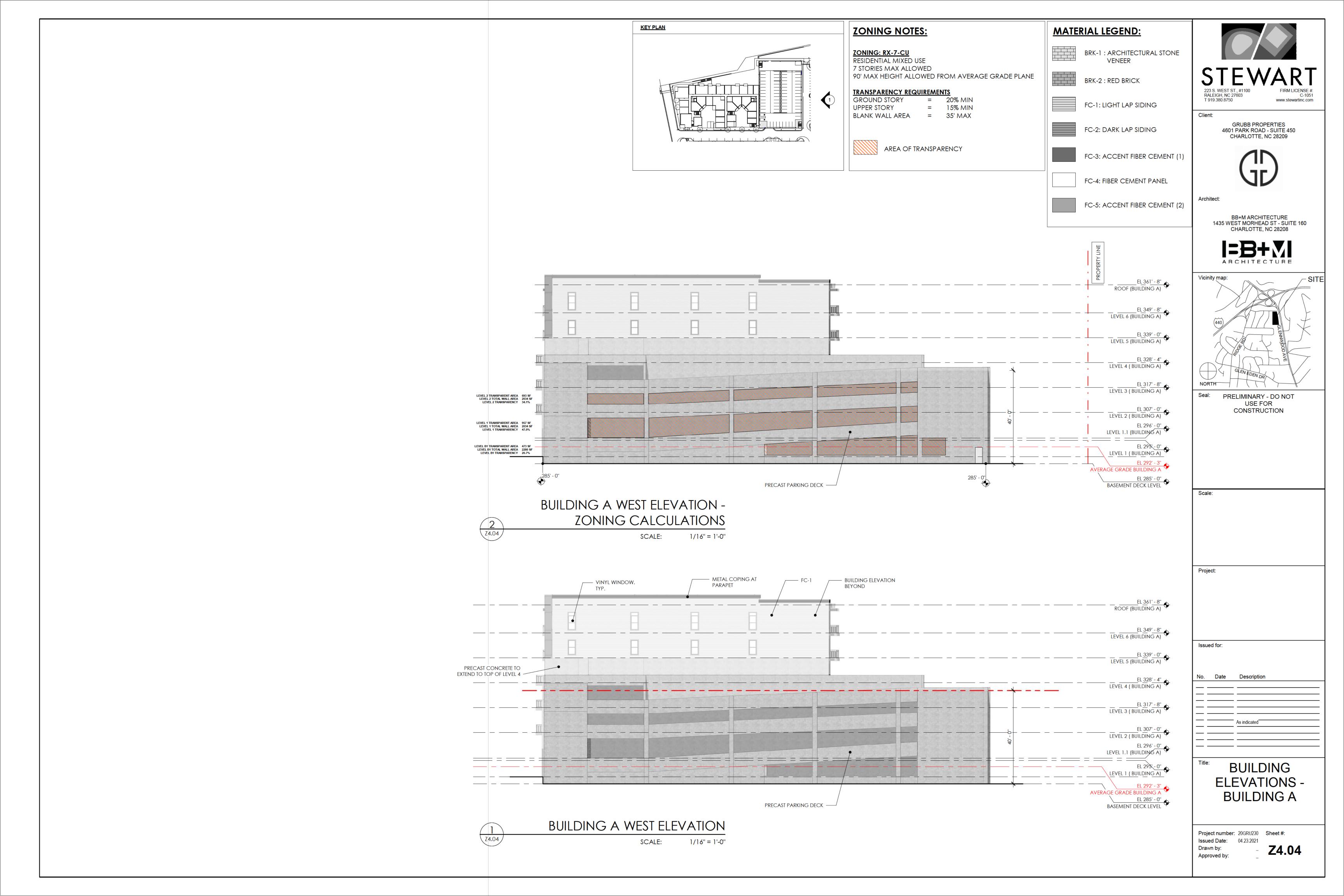
CONTACT: DON BROWN, PE MANAGER OF CONSTRUCTION SERVICES



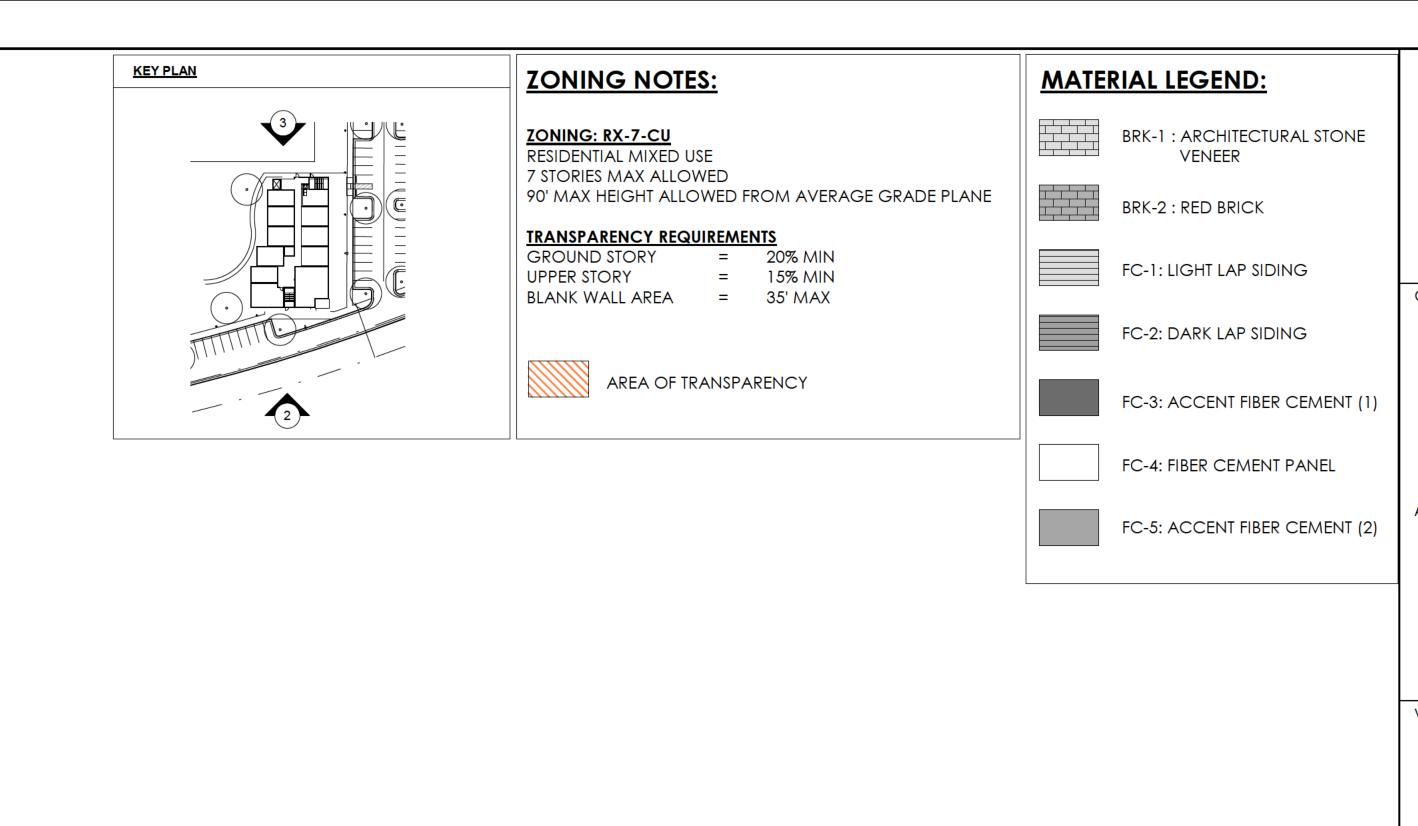








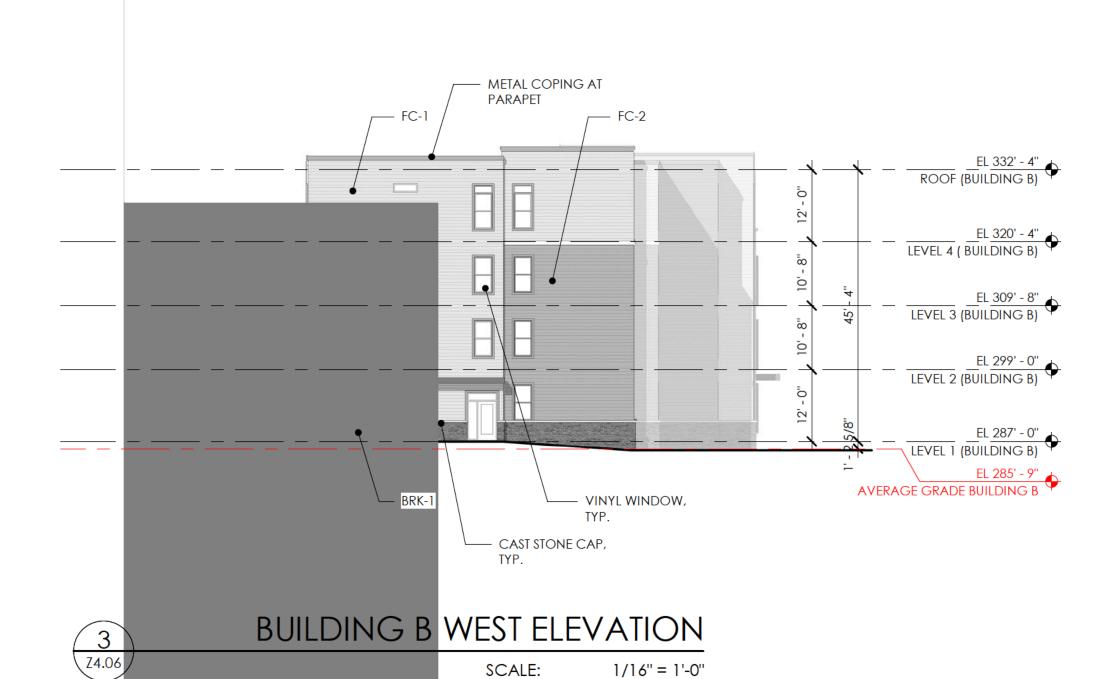






## BUILDING B WEST ELEVATION -ZONING CALCULATIONS SCALE: 1/16" = 1'-0"

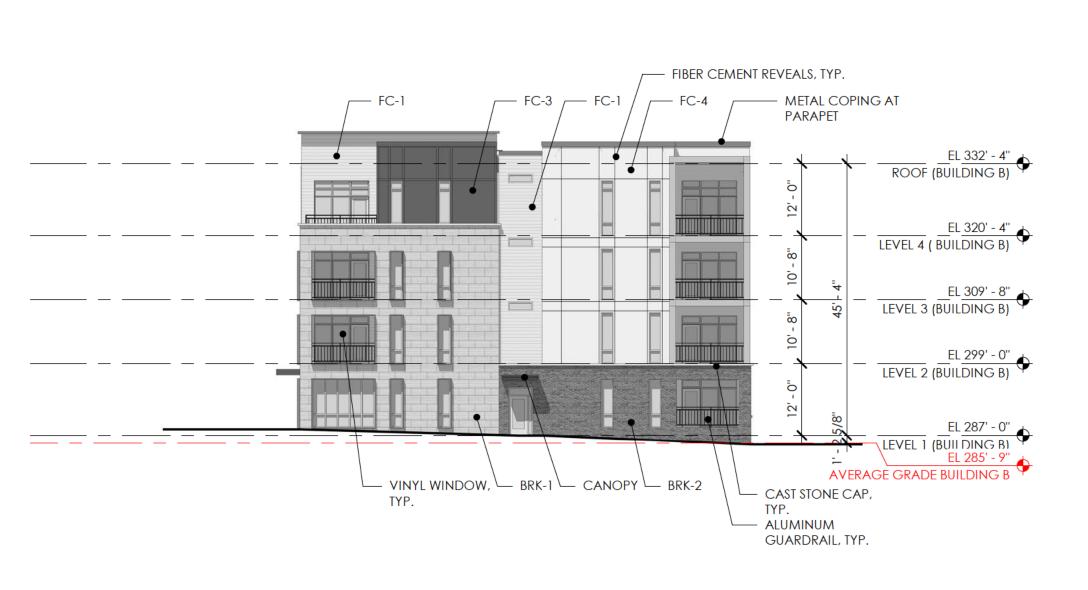
<u>4</u> <u>74.06</u>



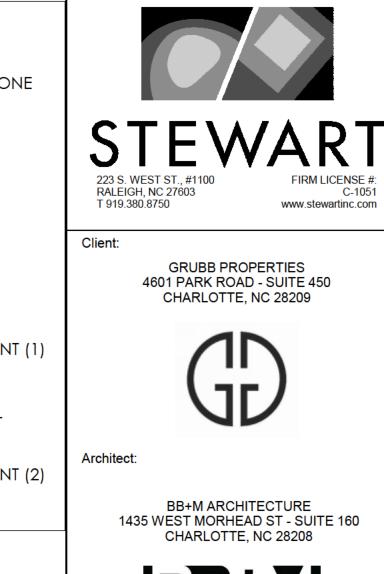
1/16" = 1'-0"

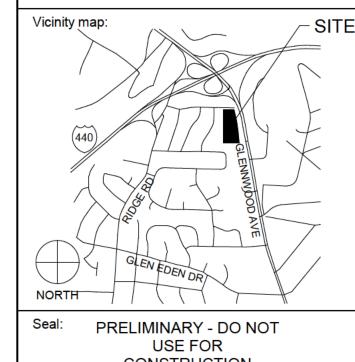


#### BUILDING B EAST ELEVATION -ZONING CALCULATIONS 74.06 1/16" = 1'-0" SCALE:









ARCHITECTURE

CONSTRUCTION

Issued for:

BUILDING **ELEVATIONS -BUILDING B** 

Project number: 20GRU230 Sheet #: Issued Date: 04.23.2021

**Z4.06** Drawn by: