Administrative Site Review Application



Planning and Development Customer Service Center • One Exchange Plaza, Suite 400 | Raleigh, NC 27601 | 919-996-2500

This form is required when submitting site plans as referenced in Unified Development Ordinance (UDO) Section 10.2.8. Please check the appropriate building types and include the plan checklist document when submitting. Office Use Only: Case #: Planner (print): Please review UDO Section 10.2.8, to determine the site plan tier. If assistance determining a Site Plan Tier is needed a Site Plan Tier Verification request can be submitted online via the Permit and Development Portal. (Note: There is a fee for this verification service.) Site Plan Tier: Tier Two Site Plan Tier Three Site Plan **Building and Development Type Site Transaction History** (Check all that apply) Detached General Subdivision case #: _____ Scoping/sketch plan case #: _____ Attached Mixed use Certificate of Appropriateness #: _____ Townhouse Civic Board of Adjustment #: _____ Apartment Cottage Court Zoning Case #: _____ Tiny house Frequent Transit Design Alternate #: _____ Development Option Open lot **GENERAL INFORMATION** Development name: THE CIVIL GROUP Inside City limits? No Property address(es) 6850 Litchford Road, Raleigh, NC Site P.I.N.(s): 1727-02-1958 Please describe the scope of work. Include any additions, expansions, and uses (UDO 6.1.4). Clear site and construct 2 Light Industrial Use buildings that will be used as contractor offices. One building is 5,000 SF. with gravel laydown / maintenance yard, and the other building is 7,975 SF. Current Property Owner(s): Civil Group Properties, LLC Title: Company: Address: 3509 Haworth Drive, Suite #302, Raleigh, NC 27609 Phone #: (919) 341-6444 Email: sbilodeau@civilgroupnc.com Applicant Name (If different from owner. See "who can apply" in instructions): Relationship to owner: Lessee or contract purchaser Owner's authorized agent Easement holder

Address:

Company:

Phone #:	Email:		
NOTE: please attach purchas	se agreement or contra	act, lease or easement when submitting this forn	
Developer Contact:			
Company:		Title:	
Address:			
Phone #:	Email:	Email:	
Applicant Name:	11		
Company:	Address:	Address:	
Phone #:	Email:	Email:	

DEVELOPMENT TYPE + SITE DATE TABLE (Applicable to all developments)		
SITE DATA	BUILDING DATA	
Zoning district(s) (please provide the acreage of each): R-6 (5.72 ac.), IX-3 (3.68 ac.)	Existing gross floor area (not to be demolished): 0 SF .	
Gross site acreage: 9.40 AC.	Existing gross floor area to be demolished: 0 SF.	
# of parking spaces proposed:57 Spaces	New gross floor area: 12,975 SF.	
Max # parking permitted (7.1.2.C):	Total sf gross (to remain and new): 12,975 SF.	
Overlay District (if applicable): N/A	Proposed # of buildings: 2	
Existing use (UDO 6.1,4): Vacant	Proposed # of stories for each: 1	
Proposed use (UDO 6.1.4): Light Industrial	Proposed # of basement levels (UDO 1.5.7.A.6) 0	

STORMWATER INFORMATION				
Imperious Area on Parcel(s):	Impervious Area for Compliance (includes ROW):			
Existing (sf) 0 Proposed total (sf) 71,986	Existing (sf) 0 Proposed total (sf) 14,026			

RESIDENTIAL & OVERNIGHT LODGING DEVELOPMENTS					
Total # of dwelling units:			Total # of hotel bedrooms;		
# of bedroom units: 1br	2br	3br	4br or more		
# of lots:			Is your project a cottage court?	OYes C) No
			A frequent transit development?	Yes () No

Continue to Applicant Signature Block on Page 4.

APPLICANT SIGNATURE BLOCK

Pursuant to state law (N.C. Gen. Stat. § 160D-403(a)), applications for development approvals may be made by the landowner, a lessee or person holding an option or contract to purchase or lease land, or an authorized agent of the landowner. An easement holder may also apply for development approval for such development as is authorized by the easement.

Acting as an authorized agent requires written permission from the property owner for the purposes of making this development approval and/or permit application. Written permission from the property owner to act as an authorized agent must be made available to the City of Raleigh upon request.

By submitting this application, the undersigned applicant acknowledges that they are either the property owner or one of the persons authorized by state law (N.C.G.S. 160D-403(a)) to make this application, as specified in the application. The undersigned also acknowledges that the information and statements made in the application are correct and the undersigned understands that development approvals are subject to revocation for false statements or misrepresentations made in securing the development approval, pursuant to N.C. Gen. Stat. § 160D-403(f).

The undersigned indicates that the property owner(s) is aware of this application and that the proposed project described in this application will be maintained in all respects in accordance with the plans and specifications submitted herewith, and in accordance with the provisions and regulations of the City of Raleigh Unified Development Ordinance.

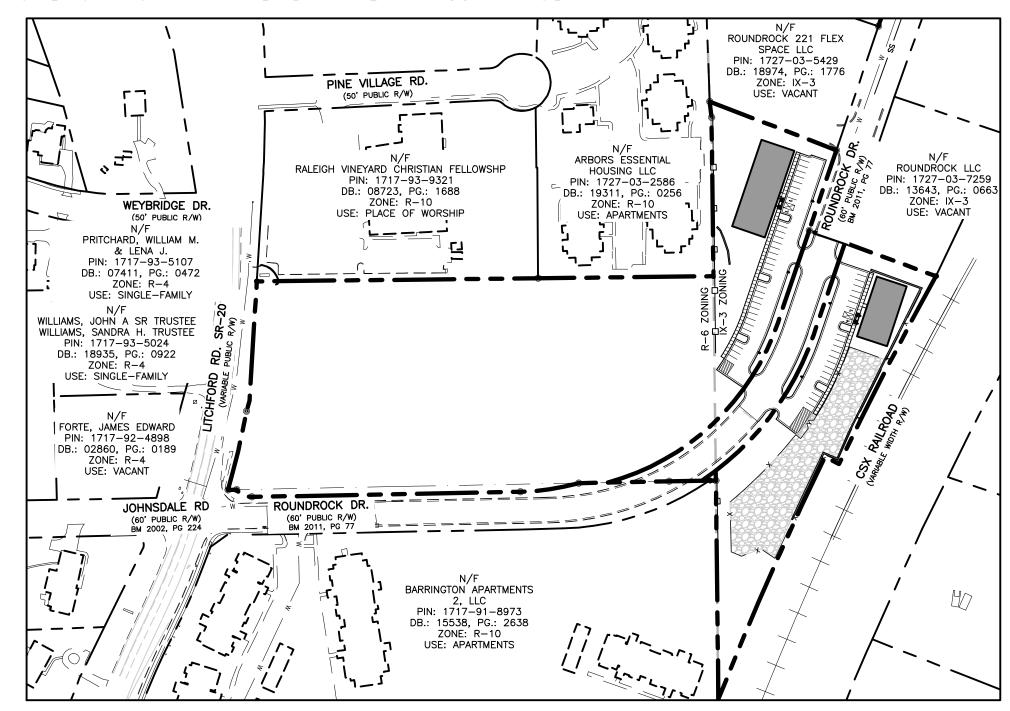
The undersigned hereby acknowledges that, pursuant to state law (N.C.G.S. 143-755(b1), if this permit application is placed on hold at the request of the applicant for a period of six consecutive months or more, or if the applicant fails to respond to comments or provide additional information requested by the City for a period of six consecutive months or more, then the application review is discontinued, and a new application is required to proceed and the development regulations in effect at the time permit processing is resumed shall apply to the new application.

1.01	
Signature:	Date: 8/29/24
Printed Name: Shewn Bylodeau	
Signature:	Date:
Printed Name:	

THE CIVIL GROUP

6850 Litchford Road Raleigh, North Carolina

ADMINISTRATIVE SITE REVIEW C.O.R. PROJECT # ASR-XXXX-2024



SHEET IND	EX:
ASR 0.1 ASR 1.0 ASR 2.0 ASR 3.0 ASR 3.1 ASR 4.0 ASR 4.1 ASR 5.0 ASR 5.1 ASR 6.0 ASR 6.1 ASR 6.2 ASR 7.0	COVER SHEET CONDITIONS & DEMO PLAN SITE LAYOUT PLAN GRADING PLAN SCM PLAN UTILITY PLAN LIGHTING PLAN LANDSCAPE PLAN TREE CONSERVATION PLAN DETAILS DETAILS BUILDING FLEVATIONS

PUBLIC IMPROVEMENTS

PUBLIC IMPROVEMENTS	
QUANTITIES	
PHASE NUMBER(S)	2
NUMBER OF LOT(S)	1
LOT NUMBER(S) BY PHASE	1
NUMBER OF UNITS	2
LIVABLE BUILDINGS	0
OPEN SPACE?	N/A
NUMBER OF OPEN SPACE LOTS	N/A
PUBLIC WATER (LF)	307
PUBLIC SEWER (LF)	265
PUBLIC STREET (LF) - FULL	0
PUBLIC STREET (LF) - PARTIAL	317
PUBLIC SIDEWALK (LF) - FULL	0
PUBLIC SIDEWALK (LF) - PARTIAL	0
STREET SIGNS	1
WATER SERVICE STUBS	2
SEWER SERVICE STUBS	2

SITE DATA SUMMARY

PROJECT NAME:	THE CIVIL GROUP
SITE ADDRESS:	6850 LITCHFORD RD.
JURISDICTION:	CITY OF RALEIGH
PARCEL ID:	1727-02-1958
RIVER BASIN	NEUSE
EXISTING ZONING:	R-6, IX-3
PROPOSED ZONING:	NO CHANGE
ZONING OVERLAY DISTRICT:	N/A
TOTAL LOT AREA:	409,461 SF./9.40 AC.
PROPOSED ON-SITE-ROW AREA:	29,266 SF./0.67 AC.
NET SITE AREA:	380,195 SF./8.73 AC.
PROPOSED LIGHT INDUSTRIAL LOT 1 AREA:	160,160 SF./3.68 AC.
FUTURE RESIDENTIAL LOT 2 AREA:	249,301 SF./5.72 AC.
CURRENT USE:	VACANT
COMMERCIAL LOT 1 AREA PROPOSED USE:	LIGHT INDUSTRIAL
MAX. BUILDING HEIGHT:	3-STORY MAX.
PROPOSED BUILDING HEIGHT:	1-STORY
BUILDING GFA:	BUILDING I: 7,975 SF. <u>BUILDING II: 5,000 SF.</u> TOTAL: 12,975 SF.

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FOR PRELIMINARY REVIEW ONLY

ZONING IX-3 BUILDING SETBACKS FROM PRIMARY STREET (MIN.) FROM SIDE YARD (MIN.) 0' OR 6' FROM REAR YARD (MIN.): 0' OR 6' 10' FROM SIDE LOT LINE (MIN.) 0' OR 3' FROM REAR LOT LINE (MIN.): RIGHT-OF-WAY SETBACK: EXISTING IMPERVIOUS AREA: 0 SF / 0.00 AC.

0 SF / 0.00 AC. MAXIMUM ALLOWED SITE IMPERVIOUS 127,144 SF. / 2.92 AC (51%) 104,104 SF. / 2.39 AC (65%)

PROPOSED TOTAL SITE IMPERVIOUS 0 SF. / 0 AC. (0% OF NET SITE) 71,986 SF. / 1.65 AC. (17.6% OF NET SITE) TREE CONSERVATION AREA REQUIRED: 38,019 SF./ 0.87 AC. (10% OF NET SITE) 40,692 SF./ 0.93 AC. (10.0%) TREE CONSERVATION AREA PROVIDED: OUTDOOR AMENITY AREA REQUIRED: 16,016 SF./.37 AC. (10% OF IX LOT) 15,949 SF./ 0.36 AC. (15.6%) OUTDOOR AMENITY AREA PROVIDED:

PARKING SUMMARY: LIGHT INDUSTRIAL MAX. PARKING: LIGHT INDUSTRIAL PARKING PROVIDED: SHORT TERM BICYCLE PARKING REQUIRED:

NO MAXIMUM 57 SPACES

MRK Checked

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30 AUG 2024 REVISED:

1\03 SEPT 2024

ADMINISTRATIVE SITE REVIEW

COVER SHEET

Dwg No. ASR

(s) 6850 Litchford Road, Raleigh, NC Clear site and construct 2 Light Industrial Use buildings that will be used as contractor offices. One Current Property Owner(s): Civil Group Properties, LL dress 3509 Haworth Drive, Suite #302, Raleigh, NC 27609 Email:sbilodeau@civilgroupnc.com pplicant Name (If different from owner. See "who can apply" in instructions): DEVELOPMENT TYPE + SITE DATE TABLE R-6 (5.72 ac.), IX-3 (3.68 ac.) Total of gross (to remain and new): 12,975 SF Existing (sf) 0 Proposed total (sf) 71,986 Proposed total (sf) 14,026 Existing (sf) 0 Total # of hotel bedrooms: 2br 3br 4br or more

Is your project a cottage court? Yes No
A frequent transit development? Yes No Pursuant to state law (N.C., Gen., Stat. § 160D-403(a)), applications for development approvals may be made by the landowner, a lessee of person holding an option or contract to purchase or lease land, or an authorized agent of the landowner. An easement holder may also apply for development approval for such development Acting as an authorized agent requires written permission from the property owner for the purposes of making this development approval and/or permit application. Written permission from the property owner to act as an authorized agent must be made available to the City of Raleigh upon request. By submitting this application, the undersigned applicant acknowledges that they are either the property own or one of the persons authorized by state law (N.C.G.S. 1600-403(a)) to make this application, as specified in the application. The undersigned also acknowledges that the information and statements made in the for false statements or misrepresentations made in securing the development approval, pursuant to N.C. Gen The undersigned indicates that the property owner(s) is aware of this application and that the proposed project submitted herewith, and in accordance with the provisions and regulations of the City of Raleigh Unified application is placed on hold at the request of the applicant for a period of six consecutive months or more, c the applicant fails to respond to comments or provide additional information requested by the City for a period of six consecutive months or more, then the application review is discontinued, and a new application is Signature: A Sha in Bylodeau

Administrative Site Review Application

8. Please sheek the appropriate building types and include the plan checklist document when submitting.

DISTURBED AREA = 173,982 SF. (3.99 AC.)

FLOODPLAIN NOTE:

NO PORTION OF THIS SITE IS LOCATED IN A FLOOD HAZARD AREA ZONE ACCORDING TO FIRM PANEL <u>3720170400K</u> DATED <u>JULY 19, 2022</u>

PROJECT SCOPE NOTE:

THIS PROJECT PROPOSES THE DEMOLITION OF THE EXISTING DUPLEX TO CONSTRUCT SIX. 3-STORY TOWN HOMES. THESE PLANS DISPLAY THE NEW BUILDING FOOTPRINTS; DRIVE ACCESS FROM E. WHITAKER MILL RD; REQUIRED LANDSCAPING; AND THE REQUIRED UTILITY CONNECTIONS. EACH UNIT CONTAINS ONE PARKING AREA IN FRONT OF THE UNIT AND A ONE-CAR GARAGE.

GENERAL NOTES

- 1. ALL MATERIALS AND METHODS OF CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE CITY OF RALEIGH AND THE STATE OF NORTH CAROLINA STANDARDS AND SPECIFICATIONS.
- 2. CONTRACTOR SHALL HAVE NORTH CAROLINA ONE CALL (811) LOCATE ALL EXISTING UTILITIES PRIOR TO
- 3. CONTRACTOR SHALL VERIFY THE LOCATION AND DEPTH OF ALL EXISTING UTILITIES AND NOTIFY THE ENGINEER OF ANY DISCREPANCIES OR CONFLICTS PRIOR TO BEGINNING CONSTRUCTION.
- 4. BOUNDARY AND SURVEY INFORMATION IS TAKEN FROM A DIGITAL SURVEY BY EDR ENGINEERING DATED FEBRUARY 16TH 2024. EXISTING TOPOGRAPHIC DATA IS TAKEN FROM A DIGITAL SURVEY BY EDR ENGINEERING DATED JUNE 20TH 2024. OTHER SITE DATA HAS BEEN TAKEN FROM WAKE COUNTY GIS DATA.
- 5. ALL CONSTRUCTION SHALL CONFORM TO A.D.A. STANDARDS.
- 6. NO GRADING, DEVELOPMENT, OR LAND-DISTURBING ACTIVITIES SHALL OCCUR WITHIN A BUFFER YARD IF FOREST CANOPY, SPECIMEN TREES, OR SIGNIFICANT VEGETATION EXISTS WITHIN THESE AREAS, UNLESS APPROVED BY THE LAND USE ADMINISTRATOR. IF GRADING WITHIN A BUFFER YARD IS PROPOSED, SLOPES OF 1:3 OR LESS ARE ENCOURAGED TO ENSURE THE PROPER TRANSITION OF GRADES TO THE ADJACENT PROPERTY AND TO FACILITATE LANDSCAPING AND MAINTENANCE.

ATTENTION CONTRACTORS

The Construction Contractor responsible for the extension of water, sewer, and/or reuse, as approved in these plans, is responsible for contacting the Public Works Department at (919) 996-2409, and the **Public Utilities Department** at (919) 996-4540 at least twenty four hours prior to beginning any of their construction.

Failure to notify both City Departments in advance of beginning construction, will result in the issuance of monetary fines, and require reinstallation of any water or sewer facilities not inspected as a result of this notification failure.

Failure to call for Inspection, Install a Downstream Plug, have Permitted Plans on the Jobsite, or any other Violation of City of Raleigh Standards will result in a Fine and Possible Exclusion from future work in the City of Raleigh.

CIVIL GROUP PROPERTIES, LLC C/O: SHAUN BILODEAU 3509 HAWORTH DRIVE SUITE #302 RALEIGH, NC 27609

CONTACT: SAMUEL R. NYE, PE THE SITE GROUP, PLLC 1111 OBERLIN ROAD RALEIGH, NC 27605



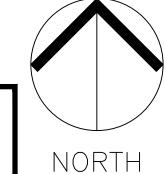
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R-6

IX-3

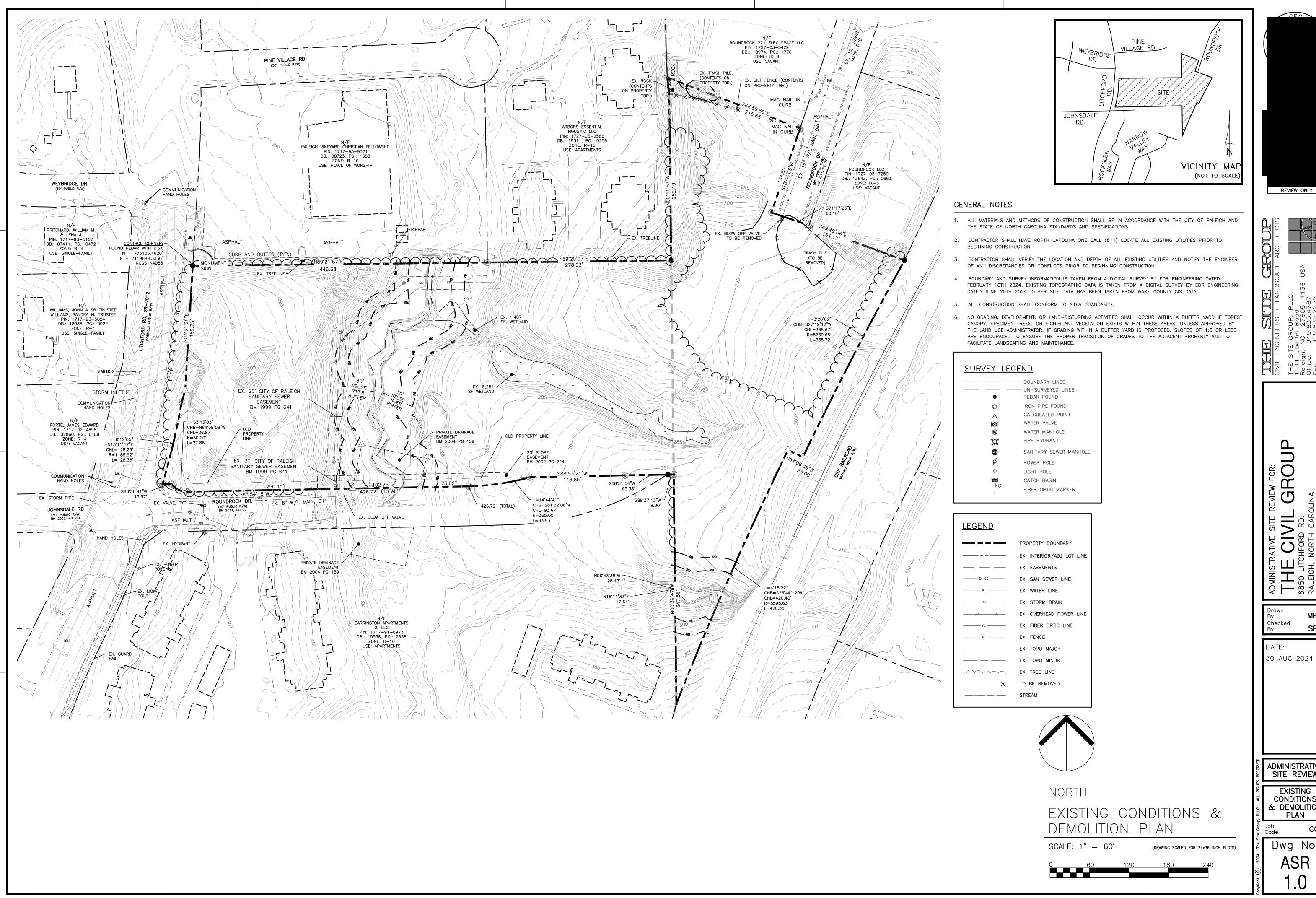
R-6 IX-3

PHONE: (919) 996-9136 FAX: (919) 839-2255 EMAIL: SRN@thesitegroup.net



ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH CITY OF RALEIGH STANDARDS AND SPECIFICATIONS.

SCALE: 1" = 60'(DRAWING SCALED FOR 24x36 INCH PLOTS)



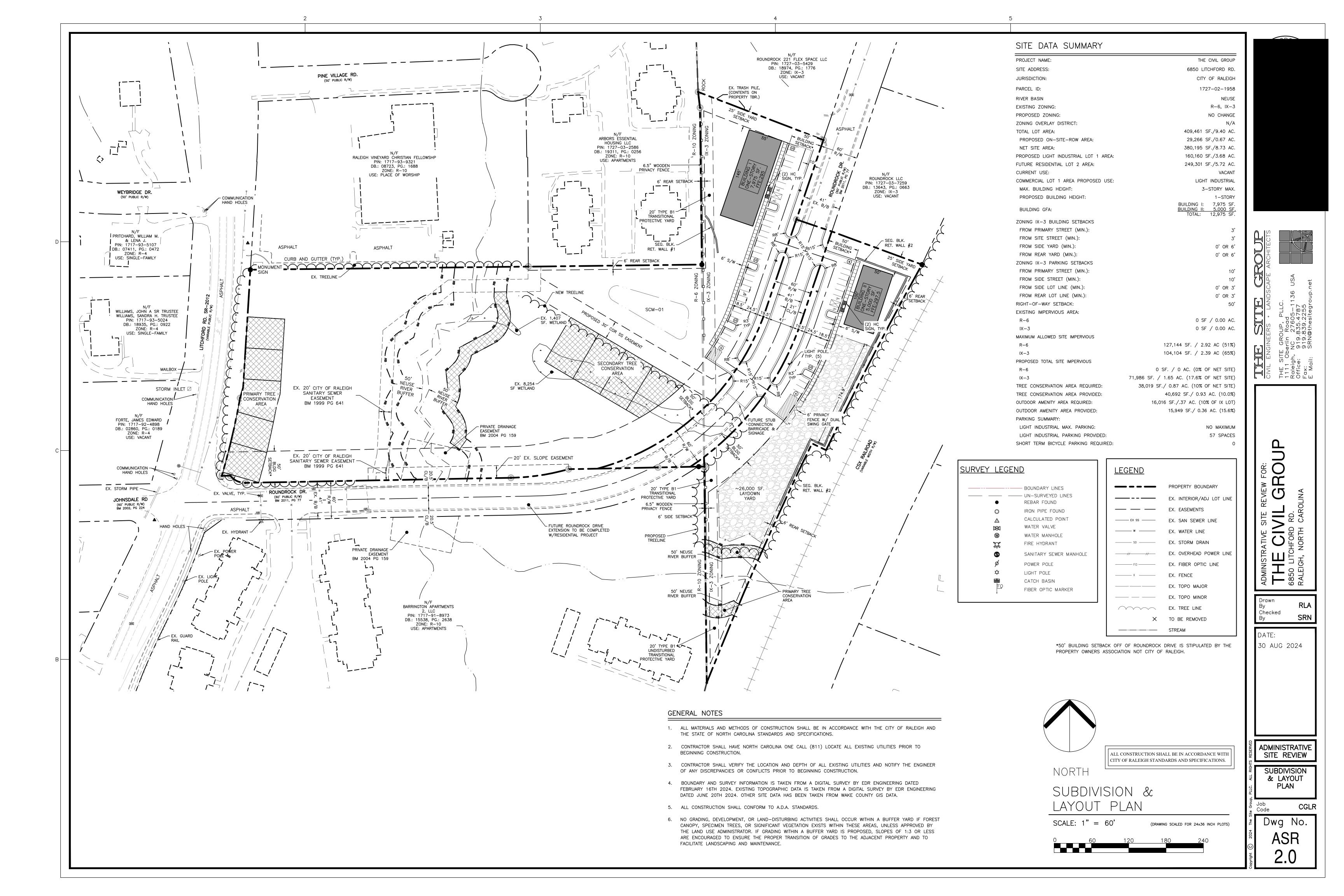
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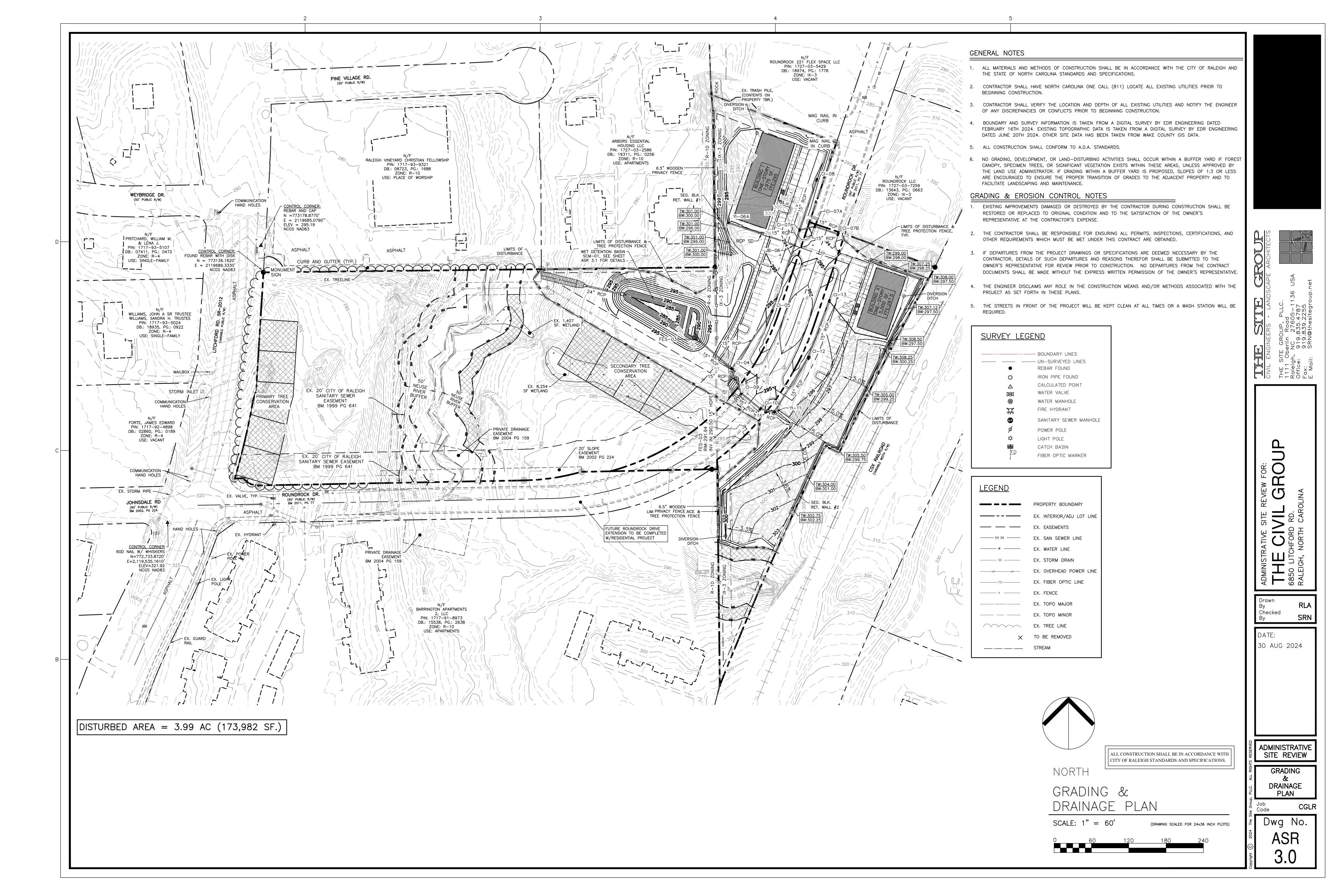
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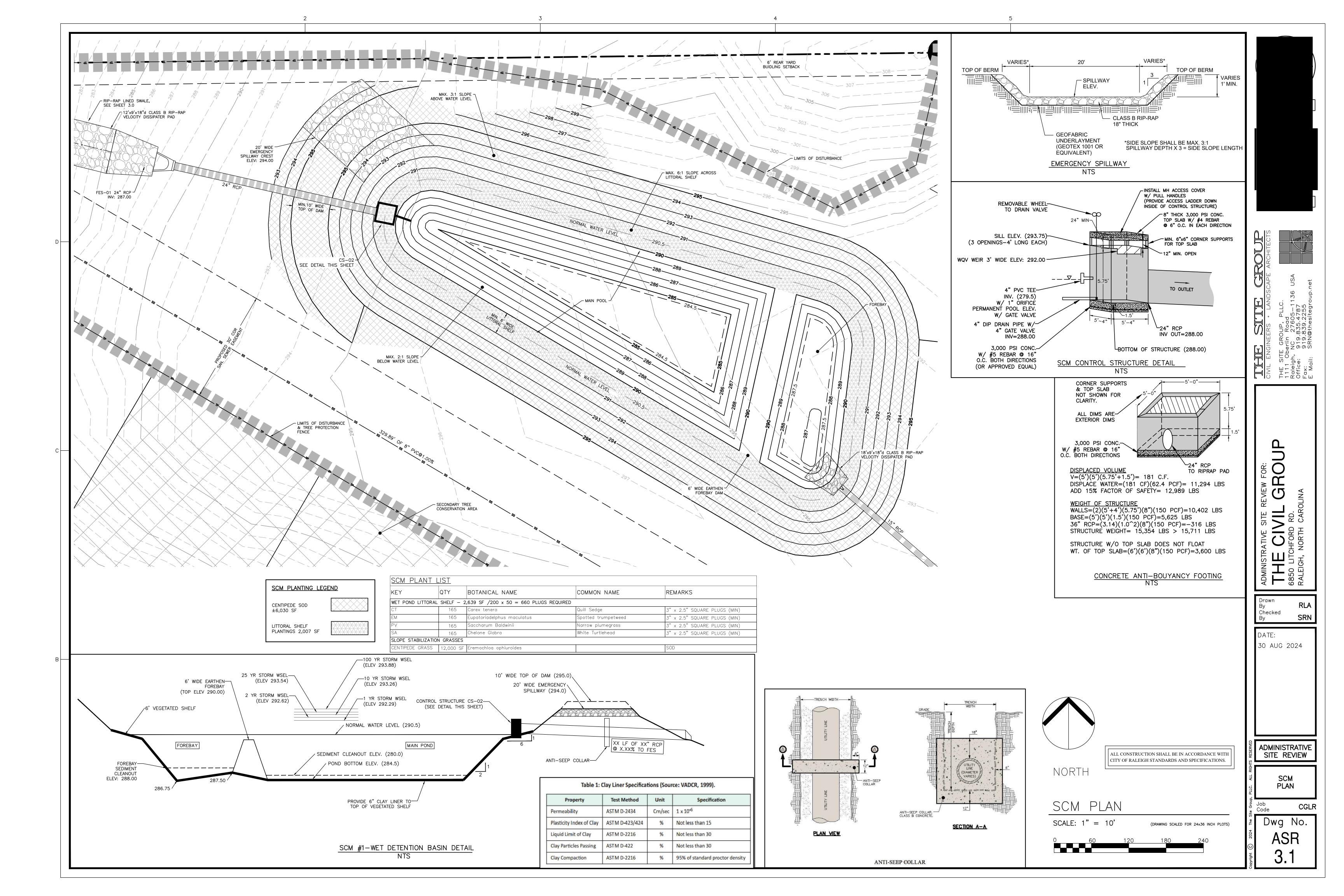
ADMINISTRATIVE SITE REVIEW

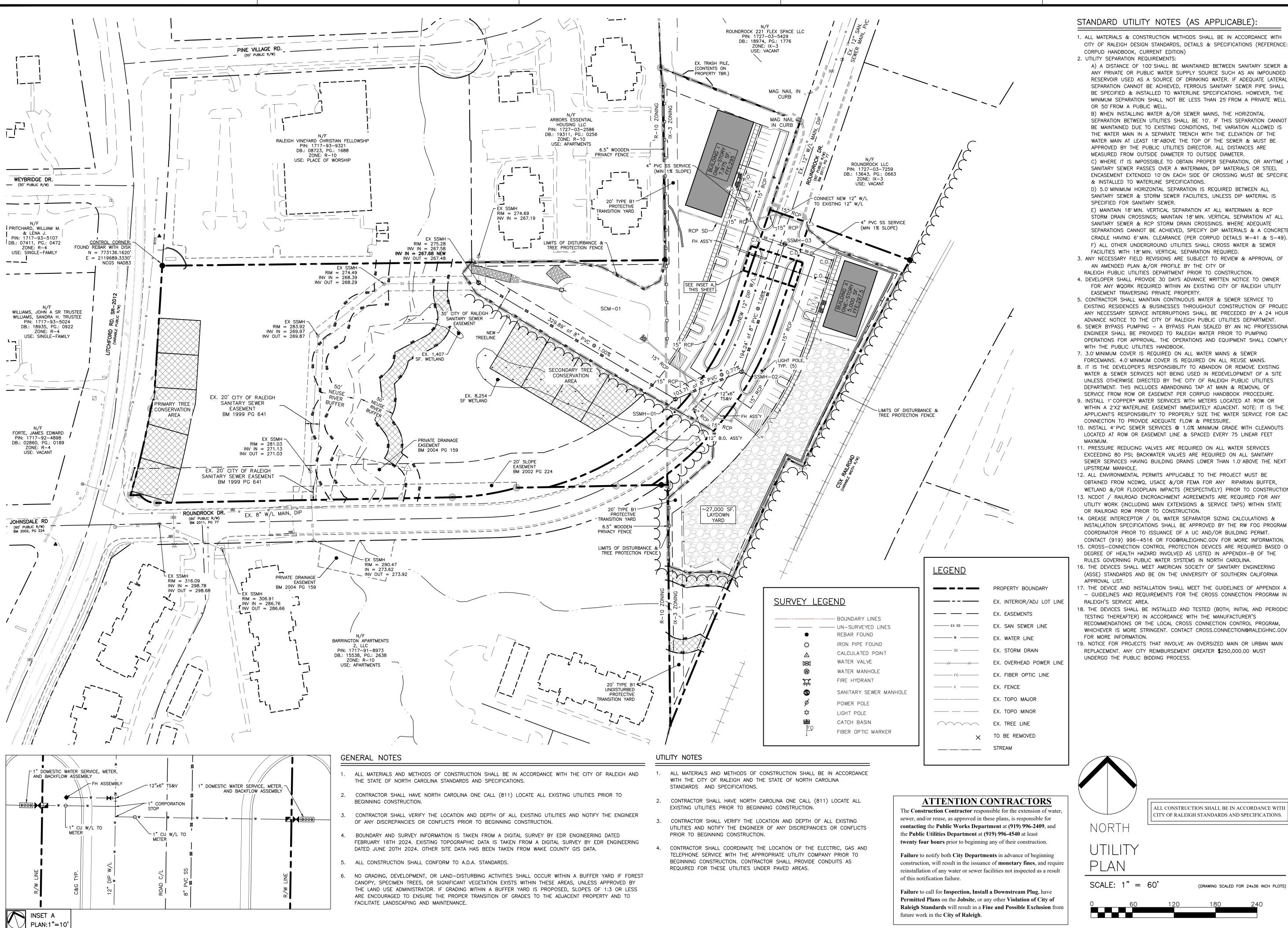
EXISTING CONDITIONS & DEMOLITION

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1. ALL MATERIALS & CONSTRUCTION METHODS SHALL BE IN ACCORDANCE WITH CITY OF RALEIGH DESIGN STANDARDS, DETAILS & SPECIFICATIONS (REFERENCE:

A) A DISTANCE OF 100' SHALL BE MAINTAINED BETWEEN SANITARY SEWER & ANY PRIVATE OR PUBLIC WATER SUPPLY SOURCE SUCH AS AN IMPOUNDED RESERVOIR USED AS A SOURCE OF DRINKING WATER. IF ADEQUATE LATERAL SEPARATION CANNOT BE ACHIEVED, FERROUS SANITARY SEWER PIPE SHALL BE SPECIFIED & INSTALLED TO WATERLINE SPECIFICATIONS. HOWEVER, THE MINIMUM SEPARATION SHALL NOT BE LESS THAN 25' FROM A PRIVATE WELL

SEPARATION BETWEEN UTILITIES SHALL BE 10'. IF THIS SEPARATION CANNOT BE MAINTAINED DUE TO EXISTING CONDITIONS, THE VARIATION ALLOWED IS THE WATER MAIN IN A SEPARATE TRENCH WITH THE ELEVATION OF THE WATER MAIN AT LEAST 18" ABOVE THE TOP OF THE SEWER & MUST BE APPROVED BY THE PUBLIC UTILITIES DIRECTOR. ALL DISTANCES ARE

C) WHERE IT IS IMPOSSIBLE TO OBTAIN PROPER SEPARATION, OR ANYTIME A SANITARY SEWER PASSES OVER A WATERMAIN, DIP MATERIALS OR STEEL ENCASEMENT EXTENDED 10'ON EACH SIDE OF CROSSING MUST BE SPECIFIED

D) 5.0' MINIMUM HORIZONTAL SEPARATION IS REQUIRED BETWEEN ALL SANITARY SEWER & STORM SEWER FACILITIES, UNLESS DIP MATERIAL IS

STORM DRAIN CROSSINGS; MAINTAIN 18" MIN. VERTICAL SEPARATION AT ALL SANITARY SEWER & RCP STORM DRAIN CROSSINGS. WHERE ADEQUATE SEPARATIONS CANNOT BE ACHIEVED, SPECIFY DIP MATERIALS & A CONCRETE CRADLE HAVING 6" MIN. CLEARANCE (PER CORPUD DETAILS W-41 & S-49). F) ALL OTHER UNDERGROUND UTILITIES SHALL CROSS WATER & SEWER

3. ANY NECESSARY FIELD REVISIONS ARE SUBJECT TO REVIEW & APPROVAL OF

4. DEVELOPER SHALL PROVIDE 30 DAYS ADVANCE WRITTEN NOTICE TO OWNER FOR ANY WOORK REQUIRED WITHIN AN EXISTING CITY OF RALEIGH UTILITY

5. CONTRACTOR SHALL MAINTAIN CONTINUOUS WATER & SEWER SERVICE TO EXISTING RESIDENCES & BUSINESSES THROUGHOUT CONSTRUCTION OF PROJECT. ANY NECESSARY SERVICE INTERRUPTIONS SHALL BE PRECEDED BY A 24 HOUR ADVANCE NOTICE TO THE CITY OF RALEIGH PUBLIC UTILITIES DEPARTMENT. 6. SEWER BYPASS PUMPING - A BYPASS PLAN SEALED BY AN NC PROFESSIONAL

ENGINEER SHALL BE PROVIDED TO RALEIGH WATER PRIOR TO PUMPING OPERATIONS FOR APPROVAL. THE OPERATIONS AND EQUIPMENT SHALL COMPLY

FORCEMAINS. 4.0' MINIMUM COVER IS REQUIRED ON ALL REUSE MAINS. 8. IT IS THE DEVELOPER'S RESPONSIBILITY TO ABANDON OR REMOVE EXISTING WATER & SEWER SERVICES NOT BEING USED IN REDEVELOPMENT OF A SITE UNLESS OTHERWISE DIRECTED BY THE CITY OF RALEIGH PUBLIC UTILITIES DEPARTMENT. THIS INCLUDES ABANDONING TAP AT MAIN & REMOVAL OF

WITHIN A 2'X2' WATERLINE EASEMENT IMMEDIATELY ADJACENT. NOTE: IT IS THE APPLICANT'S RESPONSIBILITY TO PROPERLY SIZE THE WATER SERVICE FOR EACH

10. INSTALL 4" PVC SEWER SERVICES @ 1.0% MINIMUM GRADE WITH CLEANOUTS LOCATED AT ROW OR EASEMENT LINE & SPACED EVERY 75 LINEAR FEET

11. PRESSURE REDUCING VALVES ARE REQUIRED ON ALL WATER SERVICES EXCEEDING 80 PSI; BACKWATER VALVES ARE REQUIRED ON ALL SANITARY SEWER SERVICES HAVING BUILDING DRAINS LOWER THAN 1.0' ABOVE THE NEXT

12. ALL ENVIRONMENTAL PERMITS APPLICABLE TO THE PROJECT MUST BE OBTAINED FROM NCDWQ, USACE &/OR FEMA FOR ANY RIPARIAN BUFFER, WETLAND &/OR FLOODPLAIN IMPACTS (RESPECTIVELY) PRIOR TO CONSTRUCTION 13. NCDOT / RAILROAD ENCROACHMENT AGREEMENTS ARE REQUIRED FOR ANY UTILITY WORK (INCLUDING MAIN EXTENSIONS & SERVICE TAPS) WITHIN STATE

14. GREASE INTERCEPTOR / OIL WATER SEPARATOR SIZING CALCULATIONS & INSTALLATION SPECIFICATIONS SHALL BE APPROVED BY THE RW FOG PROGRAM COORDINATOR PRIOR TO ISSUANCE OF A UC AND/OR BUILDING PERMIT. CONTACT (919) 996-4516 OR FOG@RALEIGHNC.GOV FOR MORE INFORMATION. 15. CROSS-CONNECTION CONTROL PROTECTION DEVICES ARE REQUIRED BASED ON

DEGREE OF HEALTH HAZARD INVOLVED AS LISTED IN APPENDIX-B OF THE RULES GOVERNING PUBLIC WATER SYSTEMS IN NORTH CAROLINA. 16. THE DEVICES SHALL MEET AMERICAN SOCIETY OF SANITARY ENGINEERING (ASSE) STANDARDS AND BE ON THE UNIVERSITY OF SOUTHERN CALIFORNIA

17. THE DEVICE AND INSTALLATION SHALL MEET THE GUIDELINES OF APPENDIX A - GUIDELINES AND REQUIREMENTS FOR THE CROSS CONNECTION PROGRAM IN

18. THE DEVICES SHALL BE INSTALLED AND TESTED (BOTH, INITIAL AND PERIODIC TESTING THEREAFTER) IN ACCORDANCE WITH THE MANUFACTURER'S RECOMMENDATIONS OR THE LOCAL CROSS CONNECTION CONTROL PROGRAM, WHICHEVER IS MORE STRINGENT. CONTACT CROSS.CONNECTION@RALEIGHNC.GOV

19. NOTICE FOR PROJECTS THAT INVOLVE AN OVERSIZED MAIN OR URBAN MAIN REPLACEMENT. ANY CITY REIMBURSEMENT GREATER \$250,000.00 MUST

> ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH CITY OF RALEIGH STANDARDS AND SPECIFICATIONS.

ADMINISTRATIVE SITE REVIEW

Drawn

Checked

30 AUG 2024

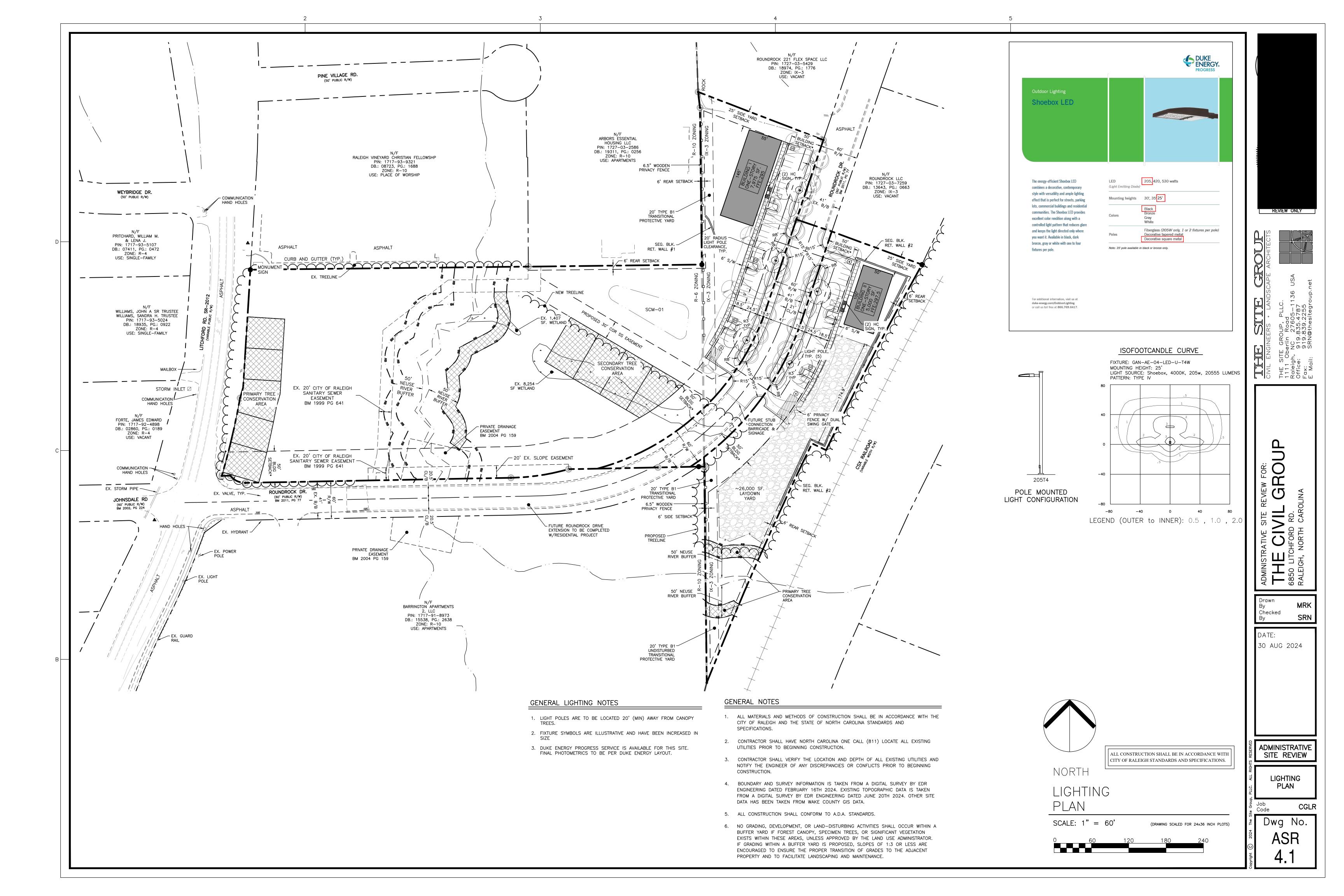
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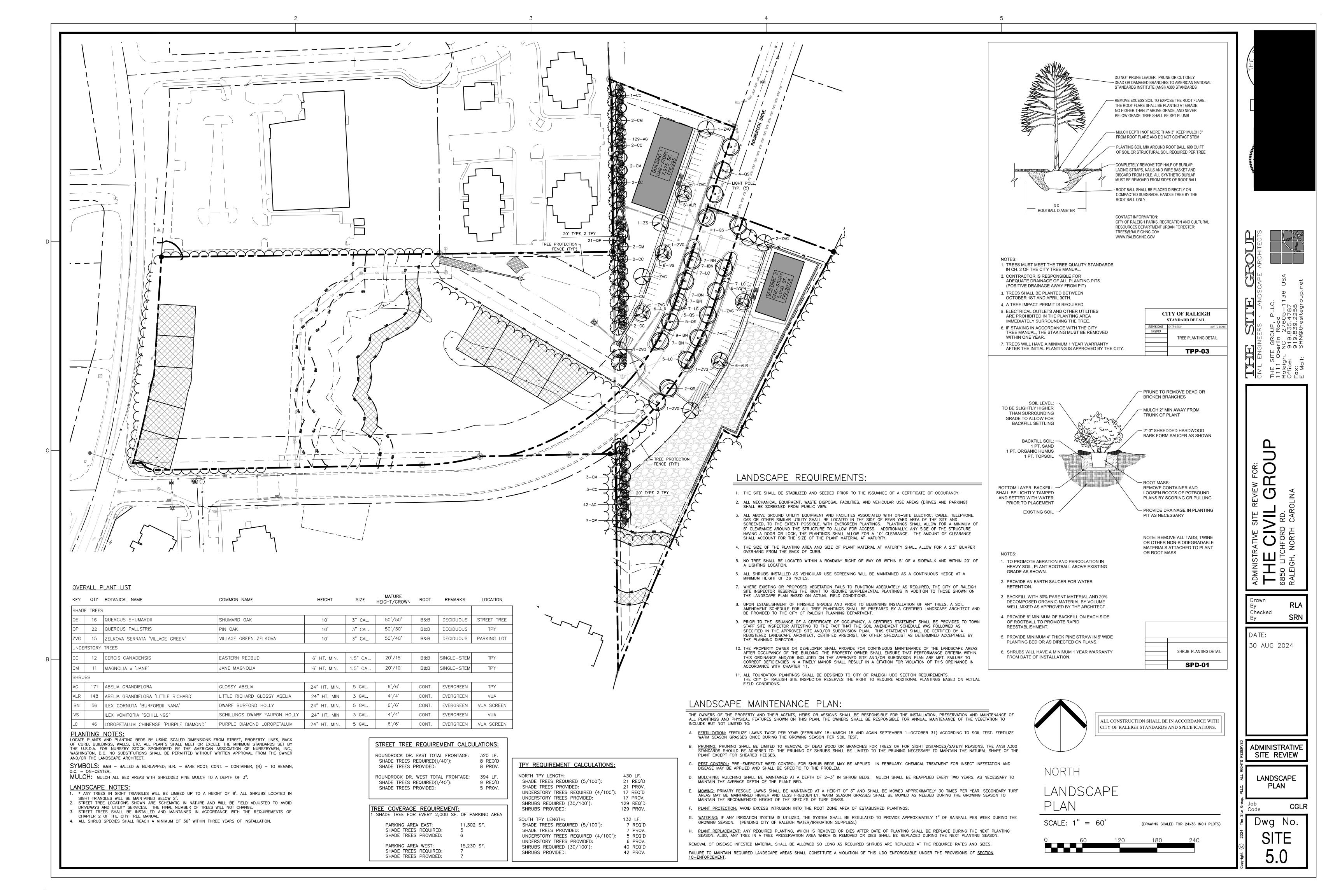
UTILITY PLAN

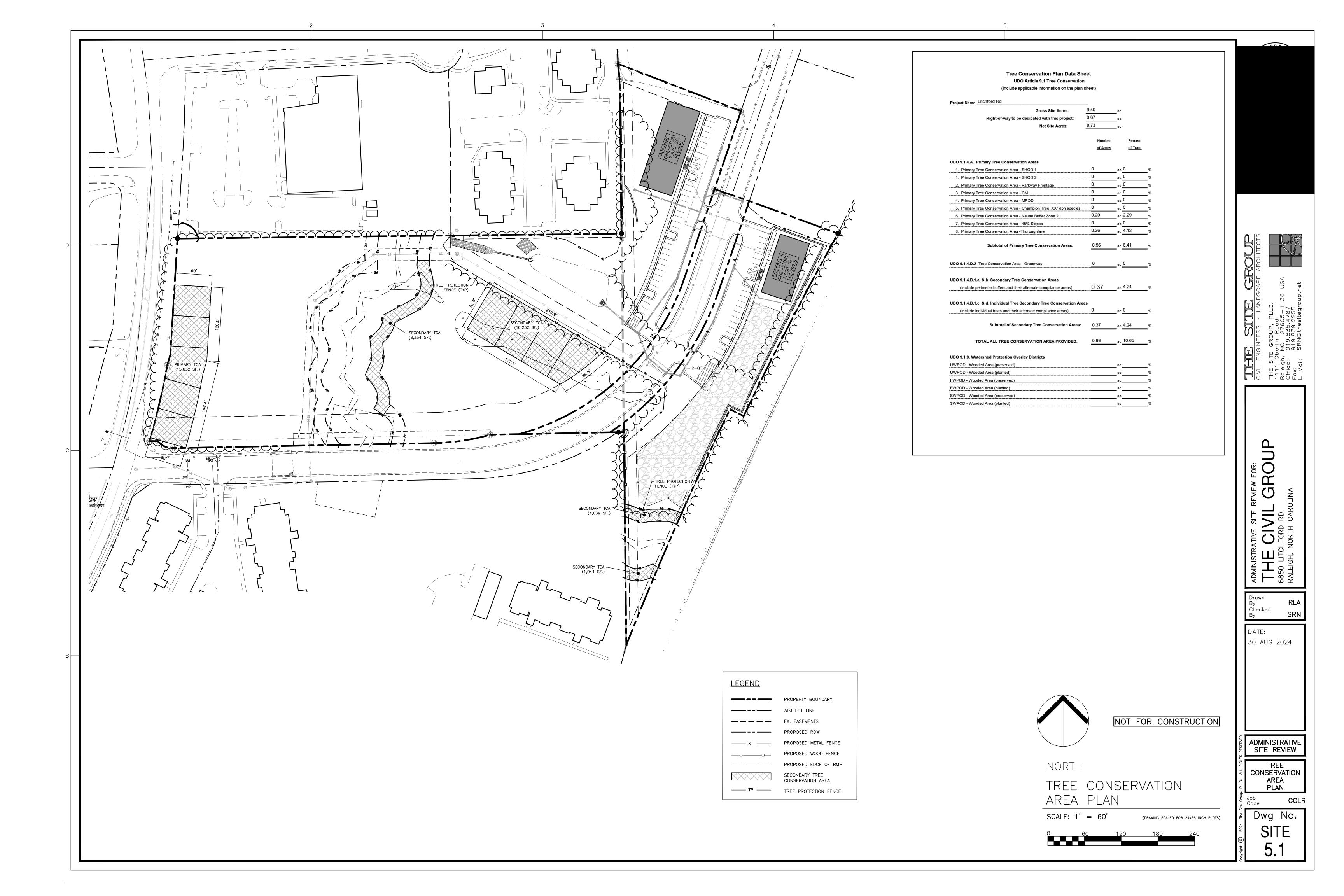
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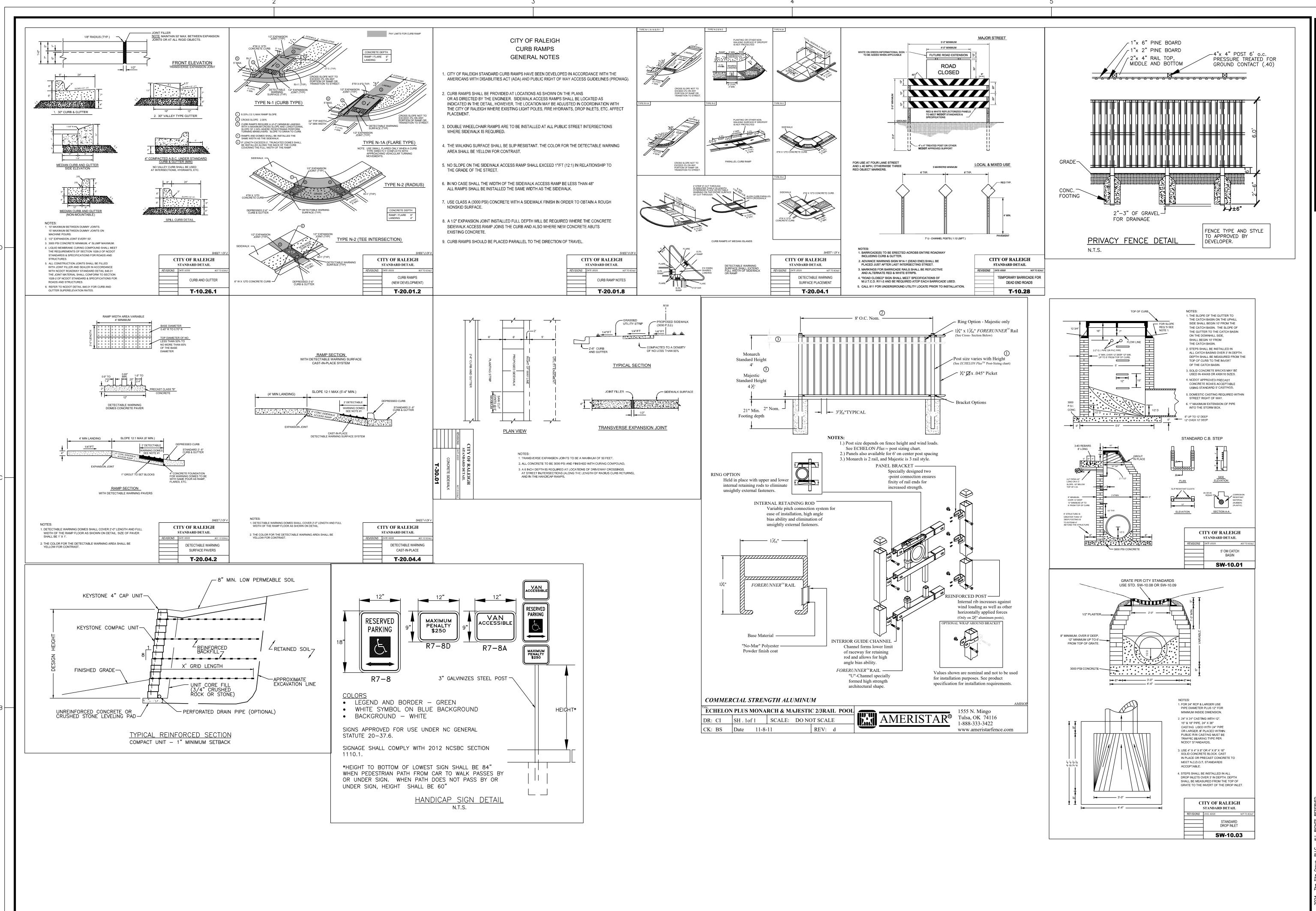
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Drawn Checked

DATE: 30 AUG 2024

ADMINISTRATIVE

SITE REVIEW SITE DETAILS

