

Date:

Property Owner/Applicant:

Address:

Dear Property Owner,

We have applied to the City of Raleigh Development Services Department for approval of an Administrative Site Review near property you own. The subject property is located at the following address(es) and Parcel Identification Numbers:

Attached is a preliminary plan showing our proposal. Specifically, this proposal is to:

The application, plans, and status can be viewed on the city's website at www.raleighnc.gov, by searching for 'current development activity' in the search box and scrolling to 'Subdivision Cases (S)' or 'Site Review Cases (SR)'.

More information can also be found by accessing the development plans layer in iMaps, the online mapping and property information system located at <http://maps.raleighnc.gov>.

Per Section 10.2.1.C of the city's Unified Development Ordinance we are required to provide this mailed notice to all properties within 100 feet. If you wish to discuss our application, you may reach me via phone at _____ or via email at _____.

The Development Services Department can be reached at 919-996-2492 or currentplanning@raleighnc.gov.

Sincerely,

Property Owner/Applicant