

Auto Dealer Application

Zoning Permit

Planning and Development Customer Service Center • One Exchange Plaza, Suite 400 | Raleigh, NC 27601 | 919-996-2500



Auto Dealers must meet all the relevant standards and requirements of the Unified Development Ordinance. All fields must be completed. If a field is not applicable, please indicate "N/A". Please provide a completed application along with all required supplemental information at the time of submittal to ZoningPermits@raleighnc.gov.

APPLICANT INFORMATION			
Applicant:			Date:
Address:			
City:	State:	Zip Code:	
Phone:	Email:		
BUSINESS INFORMATION			
Business name:			
Corporations/LLC Name (if other than business name):			
Address:			
City:	State:	Zip Code:	
Phone:	Email:		
LOCATION AND PARKING INFORMATION			
Address:			
City:	State:	Zip Code:	
Type of business (select one):	Vehicle Sales/Rental (UDO 6.4.13.):	Wholesale (UDO 6.4.4.):	
SITE INFORMATION			
Zoning district:	Overlay district:		
Existing use (UDO Ch. 6):	Proposed use (UDO Ch. 6):		
Will this location require a Change in Zoning and/or Business Use/Occupancy? Yes: No:			
If yes, please provide the existing case number:			
Total heated square footage of the building:	Total heated square footage of the office space:		
Number of required parking spaces for (UDO Sec. 7.1)			
Display:	Customers:	Employees:	Handicap:
Number of Repair and/or Mechanical Bays:	Number of Businesses Onsite:		

REQUIRED SUPPORTING DOCUMENTATION

The following info must be submitted with this application to be accepted for processing.

Supplemental plan - Scaled site plan drawing of the property showing the following: Property lines, all parking (display vehicles, customers, employees, handicap), driveways, streets, landscaping, building, and the location of the office(s). Refer to UDO Sec 6.4.13.B for Use Standards, including landscaping requirements.

[Landlord Approval for Automobile Dealer](#) form. This form is only required if the applicant does not own the property or space.

REQUIRED SIGNATURE

The undersigned indicates the property owner is aware of the application for an Auto Dealer and agrees the proposed Auto Dealer described in this application, for which this permit is applied for, will be maintained in all respects in accordance with the specifications submitted herewith, and in accordance with the provisions and regulations of the City of Raleigh Unified Development Ordinance.

Applicant name (printed):

Address:

City:	State:	Zip Code:
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Phone:	Email:
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Applicant signature:	Date:
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