



CERTIFICATE OF APPROPRIATENESS PLACARD

for Raleigh Historic Resources

Project Description:

Install walkway; install accessible lift; alter porch railing;
alter threshold; alter existing curbing

123 New Bern Pl

Address

Capitol Square

Historic District

State Bank of North Carolina

Historic Property

COA-0006-2026

Certificate Number

2/5/2026

Date of Issue

2/5/2027

Expiration Date

This card must be kept posted in a location within public view until all phases of the described project are complete. The work must conform with the code of the City of Raleigh and laws of the state of North Carolina. When your project is complete, you are required to ask for a final zoning inspection in a historic district area. Telephone the RHDC office at 832-7238 and commission staff will coordinate the inspection with the inspections Department. If you do not call for this final inspection, your Certificate of Appropriateness is null and void.

Signature, _____

Collette K

Raleigh Historic Development Commission

Pending the resolution of appeals, commencement of work is at your own risk.

Type or print the following:

Applicant name: State Employees' Credit Union

Mailing address: 4401 Creedmoor Rd

City: Raleigh

State: NC

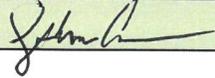
Zip code: 27612

Date: 06/10/2025

Daytime phone #: (919) 325-9557

Email address: healthandsafety2@ncsecu.org

Applicant signature:



Minor work (staff review) – one copy

Major work (COA committee review) – ten copies

 Additions > 25% of building sq. footage

 New buildings

 Demolition of building or structure

 All other

Post approval re-review of conditions of approval

Office Use Only

Transaction #: _____

File #: COA-0006-2026

Fee: _____

Amount paid: _____

Received date: _____

Received by: _____

Property street address: 123 New Bern Place, Raleigh, NC 27601

Historic district: yes

Historic property/Landmark name (if applicable): State Bank of North Carolina

Owner name: State Employees' Credit Union

Owner mailing address: 4401 Creedmoor Rd, Raleigh, NC 27612

For applications that require review by the COA Committee (major work), provide addressed and stamped envelopes for owners for all properties with 100 feet on all sides of the property, as well as the property owner.

Property Owner Name & Address	Property Owner Name & Address
State Employees Credit Union, 123 New Bern Place, Raleigh, NC 27601	Capital Apartments, 127 New Bern Place, Raleigh, NC 27601
Christ Episcopal Church, 120 E Edenton Street, Raleigh, NC 27601	North Carolina Department of Transportation, 1 S Wilmington St, Raleigh, NC 27601

I understand that all major work applications that require review by the Raleigh Historic Development Commission's COA Committee must be submitted by 4 p.m. on the date of the application deadline; otherwise, consideration will be delayed until the following committee meeting. An incomplete application will not be accepted.

<p>Will you be applying for rehabilitation tax credits for this project? Yes <input type="radio"/> No <input checked="" type="radio"/></p> <p>Did you consult with staff prior to filing the application? <input checked="" type="radio"/> Yes <input type="radio"/> No</p>	<p style="text-align: center;">Office Use Only</p> <p>Type of work: _____</p> <p>_____</p>
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Design Guidelines: please cite the applicable sections of the design guidelines (www.rhdc.org).		
Section/Page	Topic	Brief description of work (attach additional sheets as needed).
2.11 / 60	Accessibility, Health and Safety Considerations	Add wheelchair path and wheelchair lift to left side porch for an ADA complaint entrance

Minor Work Approval (office use only)

Upon being signed and dated below by the Planning Director or designee, this application becomes the Minor Work Certificate of Appropriateness. It is valid until 02/05/2027

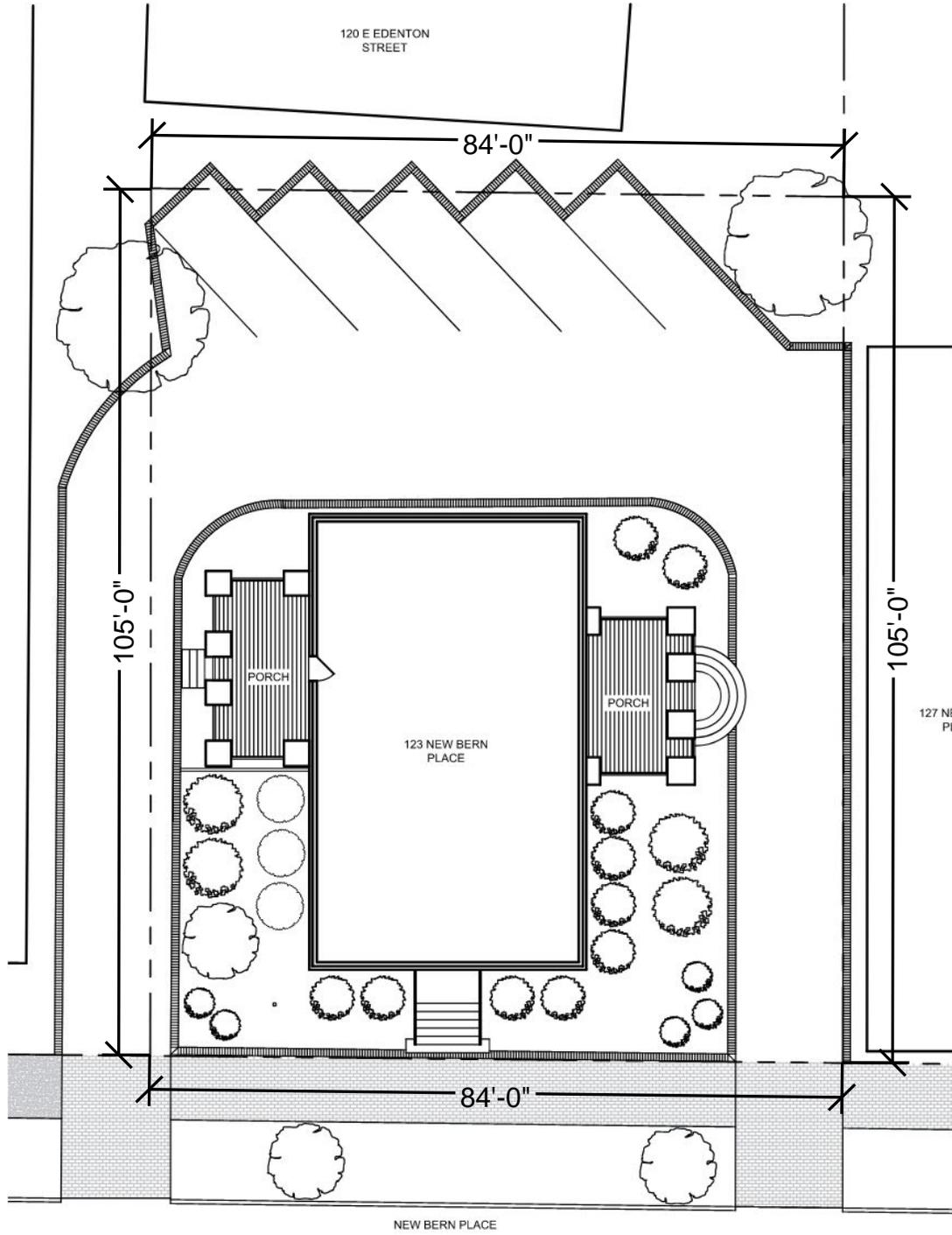
Please post the enclosed placard form of the certificate as indicated at the bottom of the card. Issuance of a Minor Work Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City Code or any law. Minor Works are subject to an appeals period of 30 days from the date of approval.

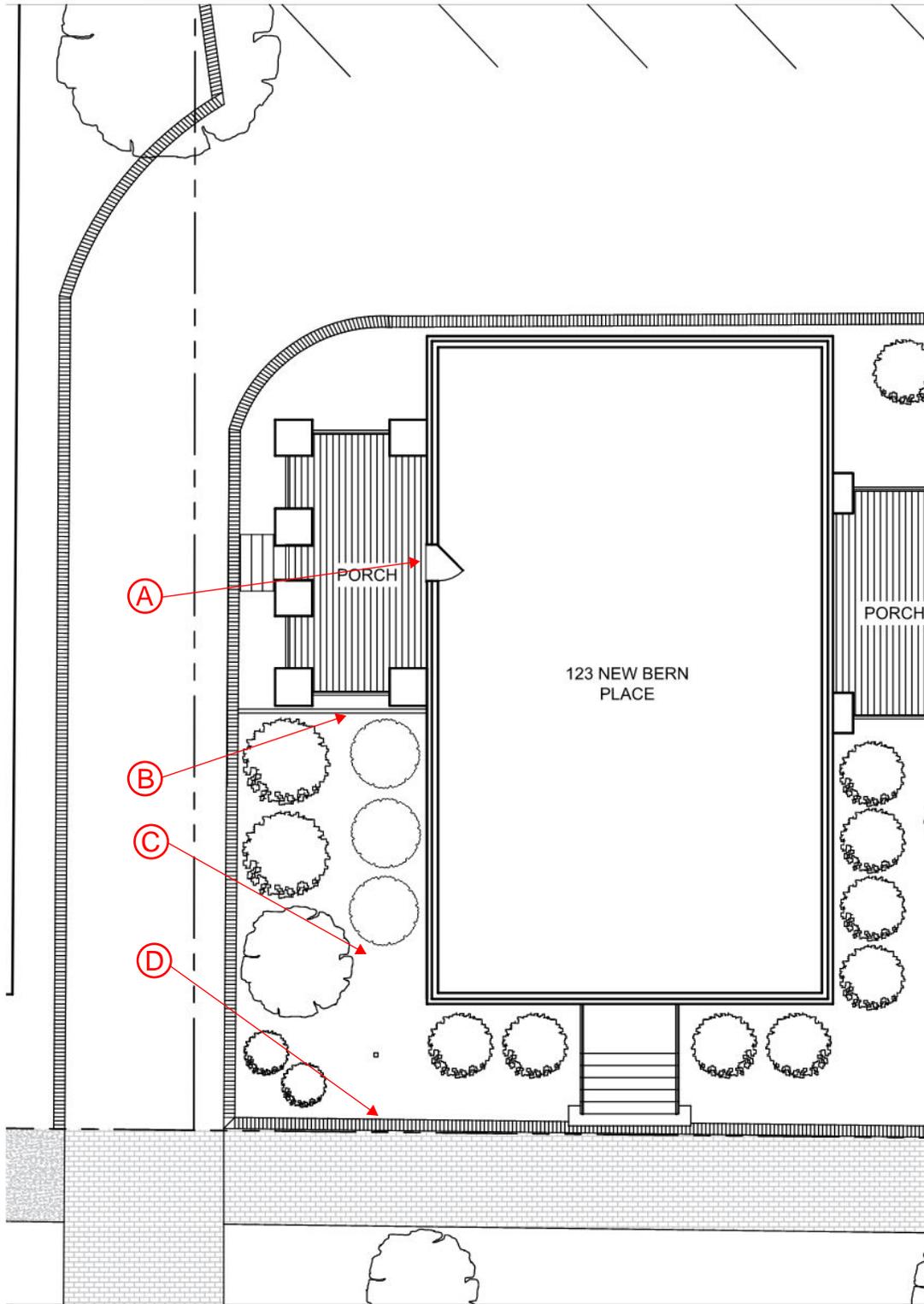
Signature (City of Raleigh) Collette K Date 02/03/20

SECU Capital Square

Scope of Work Written Description

The following is a brief description of the work to be performed at 123 New Bern Place, Raleigh, NC 27601. To provide accessible access to their members, State Employees' Credit Union is attempting to provide a sidewalk on the west side of the building leading to an electric lift to the left porch. The sidewalk will be constructed out of concrete with a metal lift. The porch railing will be modified to allow for access from the lift. Additionally, the threshold at the door will be modified to allow accessible access to the elevated finish floor from the porch level. This will remain the same wood as the porch floor.





01 PHOTO KEY PLAN - EXISTING CONDITIONS
 $\frac{3}{32}'' = 1'-0''$



REPLACE EXISTING THRESHOLD WITH
RAMP



REMOVE EXISTING RAIL PER PLANS
AND REPLACE WITH MATCHING POST

RELOCATE DOWNSPOUT DIRECTION TO
FOLLOW NEW SIDEWALK



REMOVE PORTION OF TREE
IMPEDING NEW SIDEWALK

REMOVE SHRUBS
IMPEDING NEW SIDEWALK

RELOCATE LIGHT TO BE
OUT OF NEW SIDEWALK

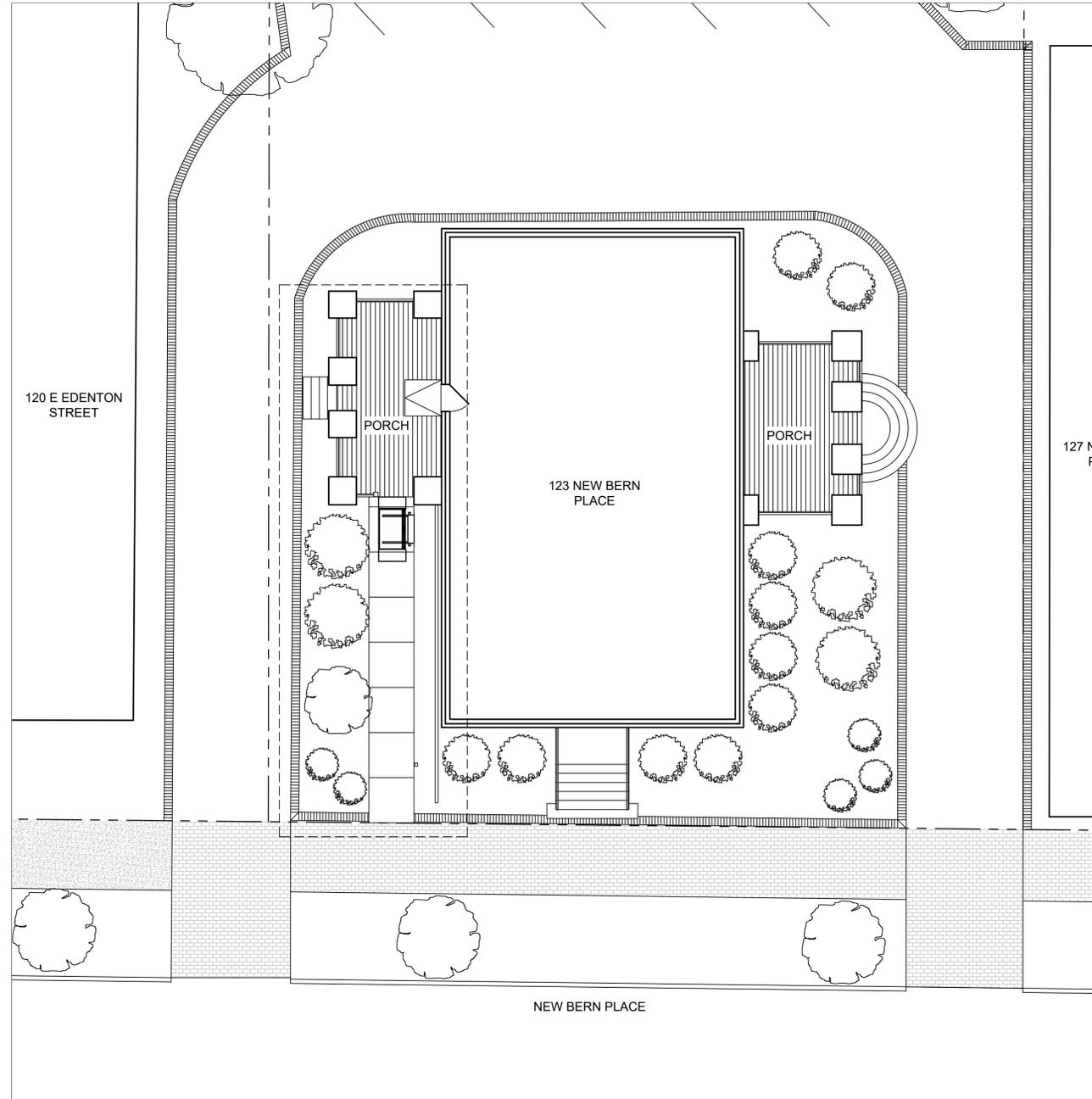


REMOVE PORTION OF CURB
FOR NEW SIDEWALK

WHEELCHAIR LIFT

SECU CAPITOL SQUARE

123 NEW BERN PLACE, RALEIGH, NORTH CAROLINA 27601



OWNER

STATE EMPLOYEES' CREDIT UNION
 4401 CREEDMOOR RD
 RALEIGH, NC 27612
 CONTACT: KENNY CABE
 EMAIL: Kenny.Cabe@ncsecu.org
 PHONE: (919) 327-9628
 FAX:

ARCHITECT

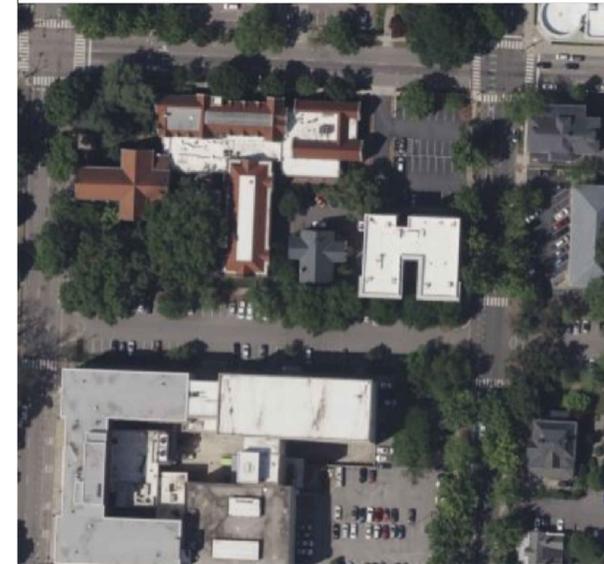
SUMMIT DESIGN & ENGINEERING SERVICES
 1000 SOCIAL ST, SUITE 800
 RALEIGH, NC 27609
 CONTACT: MICHAEL CELAURO, AIA, NCARB
 EMAIL: michael.celauro@summitde.com
 PHONE: (919) 322-0115
 FAX:

SHEET INDEX

COVER SHEET	
CS-000	COVER SHEET
ARCHITECTURE	
A-100	SITE PLAN
A-101	DEMO PLAN AND NEW PLAN
A-102	DETAILS

AREA MAP

(NOT TO SCALE)



VICINITY MAP



WHEELCHAIR LIFT
 SECU CAPITOL SQUARE



NO	REVISIONS	DATE
A		

DRAWN BY: CNM
 CHECKED BY: MSC
 FIRST ISSUE DATE: 05/21/2025
 PROJECT NO.
 24-0229.028

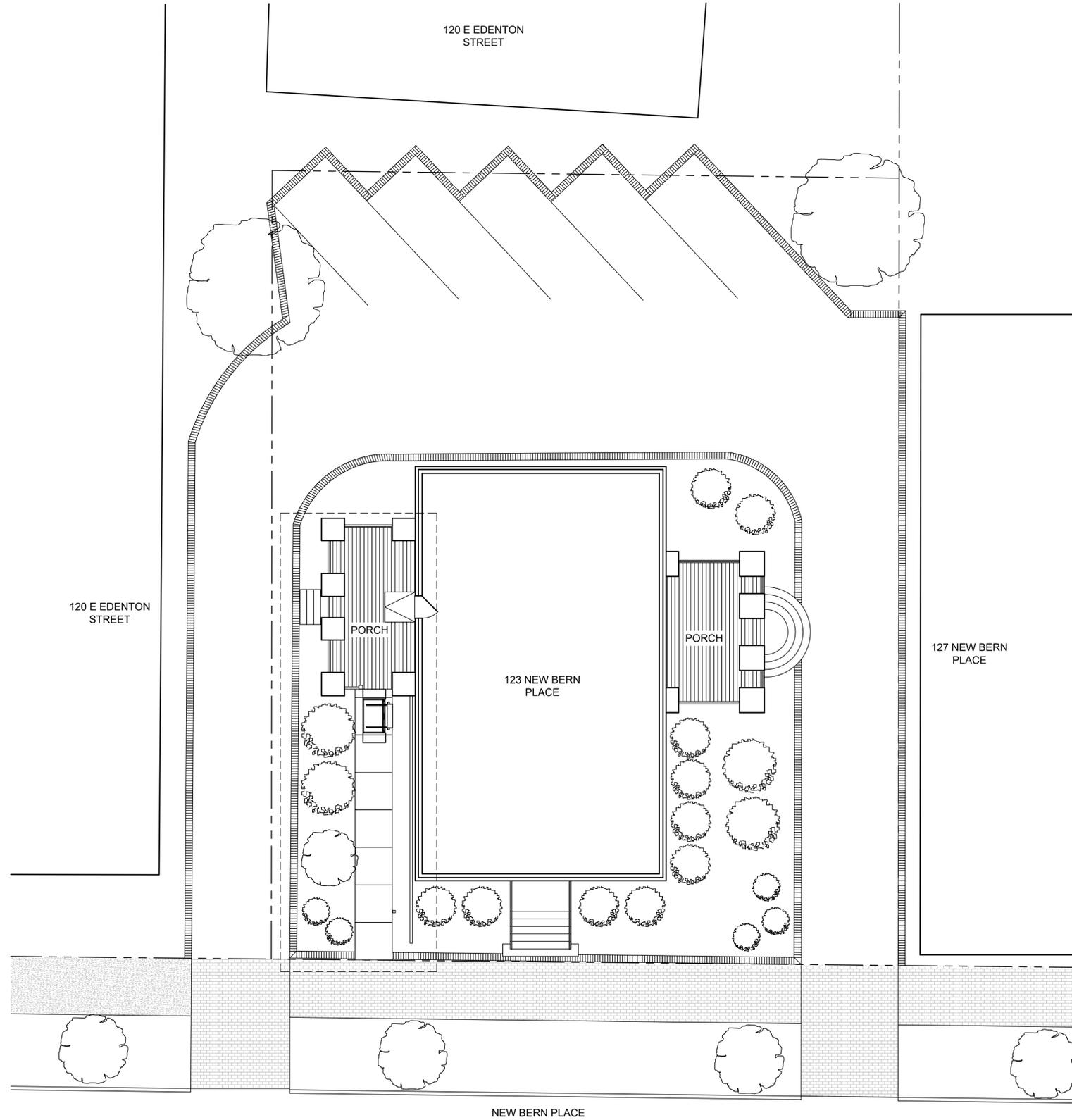
COVER SHEET

CS-000

1/9/2025 8:37:26 AM M:\2025\19-XXXX-403 New Small test Project\19-XXXX-403 New Test Project_channing_reynolds.rvt

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ARCHITECTURAL SITE PLAN

SCALE: 1/8"=1'-0"

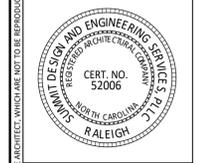
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NO	REVISIONS	DATE
A		

DRAWN BY: CNM
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 PROJECT NO. 24-0229.028

ARCHITECTURAL SITE PLAN

A-100

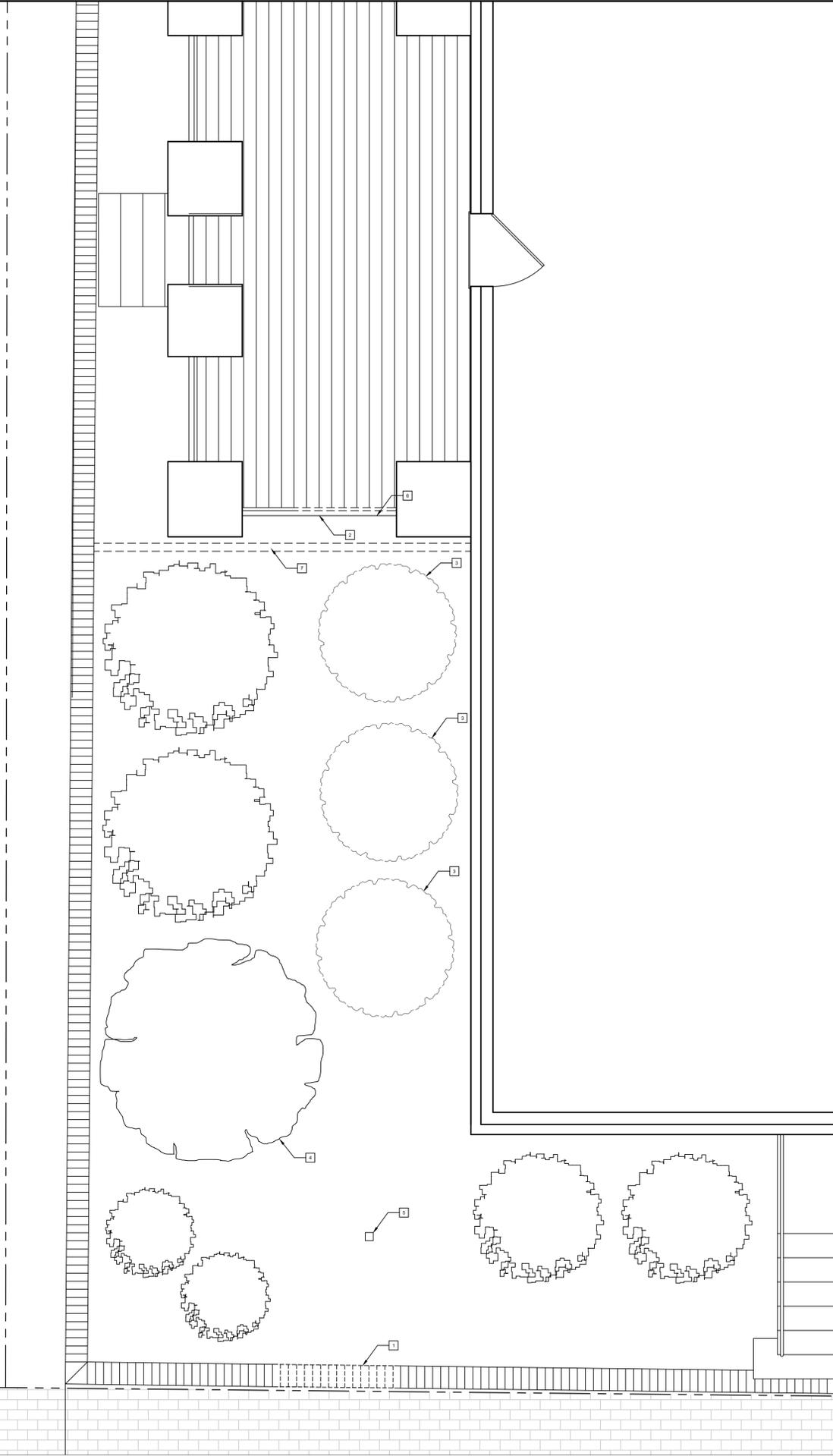


WHEELCHAIR LIFT
SECU CAPITOL SQUARE
 123 NEW BERN PLACE, RALEIGH, NC 27601

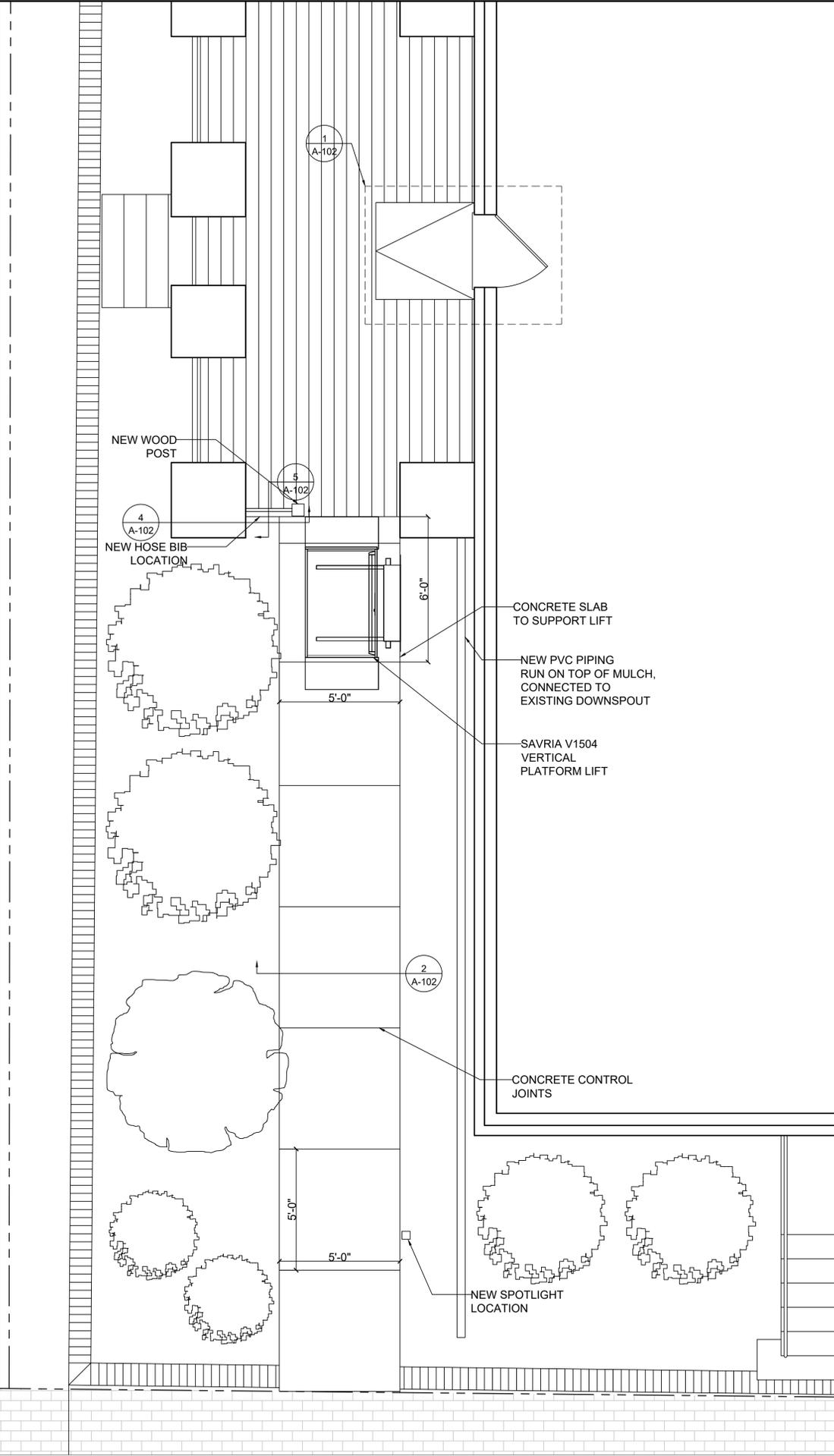


1/9/2025 8:37:26 AM M:\2025\19-XXXX-403 New Small test Project\19-XXXX-403 New Test Project_channing_reynolds.rvt

DEMO PLAN
SCALE: $\frac{3}{8}" = 1'-0"$



NEW PLAN
SCALE: $\frac{3}{8}" = 1'-0"$



GENERAL DEMOLITION NOTES

1. PROVIDE DEMOLITION OF ITEMS SHOWN ON DEMOLITION PLANS.
2. PRIOR TO ALL DEMOLITION WORK, CAREFULLY INSPECT THE ENTIRE SITE AND ALL OBJECTS TO BE DEMOLISHED AND/OR LEFT INTACT AND DETERMINE AN ORDERLY SEQUENCE FOR THE DEMOLITION. LOCATE ALL EXISTING UTILITY LINES AND DETERMINE THE REQUIREMENTS FOR DISCONNECTION AND/OR CAPPING.
3. THE GENERAL CONTRACTOR SHALL BE RESPONSIBLE FOR FIELD VERIFYING EXISTING CONDITIONS WHERE DEMOLITION & NEW CONSTRUCTION IS TO OCCUR. NOTIFY THE ARCHITECT OF ANY INCONSISTENCIES BEFORE PROCEEDING WITH THE WORK.
4. DEMOLITION SHALL BE CARRIED OUT SUCH THAT DAMAGE TO ADJACENT SPACES WILL NOT OCCUR. WHERE SUCH DAMAGE OCCURS, PATCH, REPAIR, OR RESTORE DAMAGED COMPONENTS TO THEIR ORIGINAL CONDITION.
5. THE CONTRACTOR SHALL FIRST OFFER ALL REMOVED ITEMS TO THE OWNER. IF THE OWNER DOES NOT ACCEPT THE DEMOLISHED ITEMS, THEN THEY SHALL BE BECOME THE PROPERTY OF CONTRACTOR & SHALL BE COMPLETELY REMOVED FROM THE SITE.
6. ALL CONTRACTORS ARE REQUIRED TO VISIT THE PROJECT SITE IN ORDER TO BECOME FAMILIAR WITH DEMOLITION & JOB REQUIREMENTS. ITEMS IDENTIFIED DURING JOB SITE VISIT WILL BE INCORPORATED INTO THE CONTRACT DOCUMENTS BY ADDENDUM.
7. THE AREA(S) AFFECTED BY DEMOLITION & NEW CONSTRUCTION SHALL BE FREE OF ANY AND ALL OBSTACLES TO ENSURE A SAFE WORKING ENVIRONMENT. PRIOR TO THE BEGINNING OF WORK, THE OWNER SHALL EITHER REMOVE THESE OBSTACLES OR DIRECT THE CONTRACTOR TO MOVE AND STAGE IN ANOTHER LOCATION.
8. THE GENERAL CONTRACTOR IS RESPONSIBLE FOR THE REMOVAL & DISPOSAL OF ALL EXISTING CONSTRUCTION NECESSARY TO PERMIT THE INSTALLATION OF NEW CONSTRUCTION UNLESS NOTED OTHERWISE & WHETHER OR NOT SUCH DEMOLITION IS SPECIFICALLY NOTED ON THIS PLAN. CATALOG ITS EXTENT & COMPOSITION IN WRITING & REPORT TO ARCHITECT PRIOR TO REMOVAL.
9. FINISHES IN ANY AREAS, WHICH ARE DAMAGED IN THE COURSE OF DEMOLITION AND/OR CONSTRUCTION SHALL BE PATCHED, REPAIRED AND RETURNED TO ORIGINAL STATE, IN ORDER TO PROVIDE A COMPLETE INSTALLATION IN THE
10. GENERAL CONTRACTOR SHALL TAKE CARE TO MAINTAIN THE STRUCTURAL INTEGRITY, APPEARANCE, & WEATHER-TIGHTNESS OF EXISTING CONSTRUCTION TO BE RETAINED PRIOR TO THE INSTALLATION OF NEW CONSTRUCTION.
11. SCHEDULE AND EXECUTE ALL WORK IN A CAREFUL MANNER WITH ALL CONSIDERATION FOR NEIGHBORS AND THE PUBLIC TO PREVENT INJURY TO PERSONS OR PROPERTY.
12. THE CONTRACTOR SHALL BE RESPONSIBLE FOR AN ACCURATE TAKING OF JOB SITE MEASUREMENTS, VERIFYING SAID MEASUREMENTS AND PROMPTLY FURNISHING EXACT JOB SITE MEASUREMENTS TO ALL PARTIES REQUIRING THE SAME. CONTRACTOR MUST NOTIFY ARCHITECT OF ANY DISCREPANCIES IMMEDIATELY.

DEMO PLAN LEGEND

	EXISTING ITEM TO REMAIN
	ITEM TO BE DEMOLISHED

KEYNOTES

NUMBER	DESCRIPTION
1	REMOVE EXISTING BRICK EDGING AT THE EXTENT OF THE NEW SIDEWALK.
2	CUT EXISTING WOOD RAILING TO PREPARE FOR NEW ELECTRIC LIFT. INSTALL VERTICAL WOOD POST WHERE CUT, TO MATCH EXISTING.
3	REMOVE EXISTING LOW SHRUBS ADJACENT TO THE BUILDING.
4	REMOVE EXISTING CREPE MYRTLE TRUNK AND ROOTS NEAREST THE BUILDING. PROTECT THE REMAINING TRUNKS OF THE TREE.
5	RELOCATE EXISTING SPOTLIGHT.
6	RELOCATE EXISTING HOSE BIB.
7	REMOVE EXISTING DOWNSPOUT HORIZONTAL PIPING.

FLOOR PLAN NOTES

1. NEW CONCRETE SIDEWALK TO START AT EXISTING BRICK SIDEWALK ELEVATION. NEW SIDEWALK TO SLOPE NO GREATER THAN 1:20. FEATHER MULCH AWAY FROM SIDEWALK.



WHEELCHAIR LIFT
SECU CAPITOL SQUARE
123 NEW BERN PLACE, RALEIGH, NC 27601



NO	REVISIONS	DATE
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DEMO PLAN & NEW PLAN

A-101

