



# CERTIFICATE OF APPROPRIATENESS PLACARD

for Raleigh Historic Resources

**Project Description:**

Alter driveway configuration; alter site wall

325 Polk St

Address

Oakwood

Historic District

Historic Property

COA-0015-2026

Certificate Number

2/13/2026

Date of Issue

2/13/2027

Expiration Date

*This card must be kept posted in a location within public view until all phases of the described project are complete. The work must conform with the code of the City of Raleigh and laws of the state of North Carolina. When your project is complete, you are required to ask for a final zoning inspection in a historic district area. Telephone the RHDC office at 832-7238 and commission staff will coordinate the inspection with the inspections Department. If you do not call for this final inspection, your Certificate of Appropriateness is null and void.*

Signature, \_\_\_\_\_

*Collette K*

Raleigh Historic Development Commission

*Pending the resolution of appeals, commencement of work is at your own risk.*

Type or print the following:

Applicant name: Edith Wooten + Ivan Bailey

Mailing address: 325 Polk st

City: Raleigh

State: NC

Zip code: 27604

Date: 2/5/2026

Daytime phone #: 1-202-306-0708

Email address: ewooten3030@yahoo.com

Applicant signature: *Edith Wooten*

Minor work (staff review) – one copy

Major work (COA committee review) – ten copies

Additions > 25% of building sq. footage

New buildings

Demolition of building or structure

All other

Post approval re-review of conditions of approval

**Office Use Only**

Transaction #: \_\_\_\_\_

File #: COA-0015-2026

Fee: \_\_\_\_\_

Amount paid: \_\_\_\_\_

Received date: \_\_\_\_\_

Received by: \_\_\_\_\_

Property street address: 325 Polk St

Historic district: Oakwood

Historic property/Landmark name (if applicable):

Owner name: Edith Wooten + Ivan Bailey

Owner mailing address: 325 Polk St

**For applications that require review by the COA Committee (major work), provide addressed and stamped envelopes for owners for all properties with 100 feet on all sides of the property, as well as the property owner.**

| Property Owner Name & Address | Property Owner Name & Address |
|-------------------------------|-------------------------------|
|                               |                               |
|                               |                               |
|                               |                               |
|                               |                               |
|                               |                               |
|                               |                               |
|                               |                               |

I understand that all major work applications that require review by the Raleigh Historic Development Commission's COA Committee must be submitted by 4 p.m. on the date of the application deadline; otherwise, consideration will be delayed until the following committee meeting. An incomplete application will not be accepted.

|  |   |
|--|---|
| Will you be applying for rehabilitation tax credits for this project?<br>Yes      No<br><br>Did you consult with staff prior to filing the application?<br>Yes      No | Office Use Only<br>Type of work: _____<br>_____ |
|--|---|

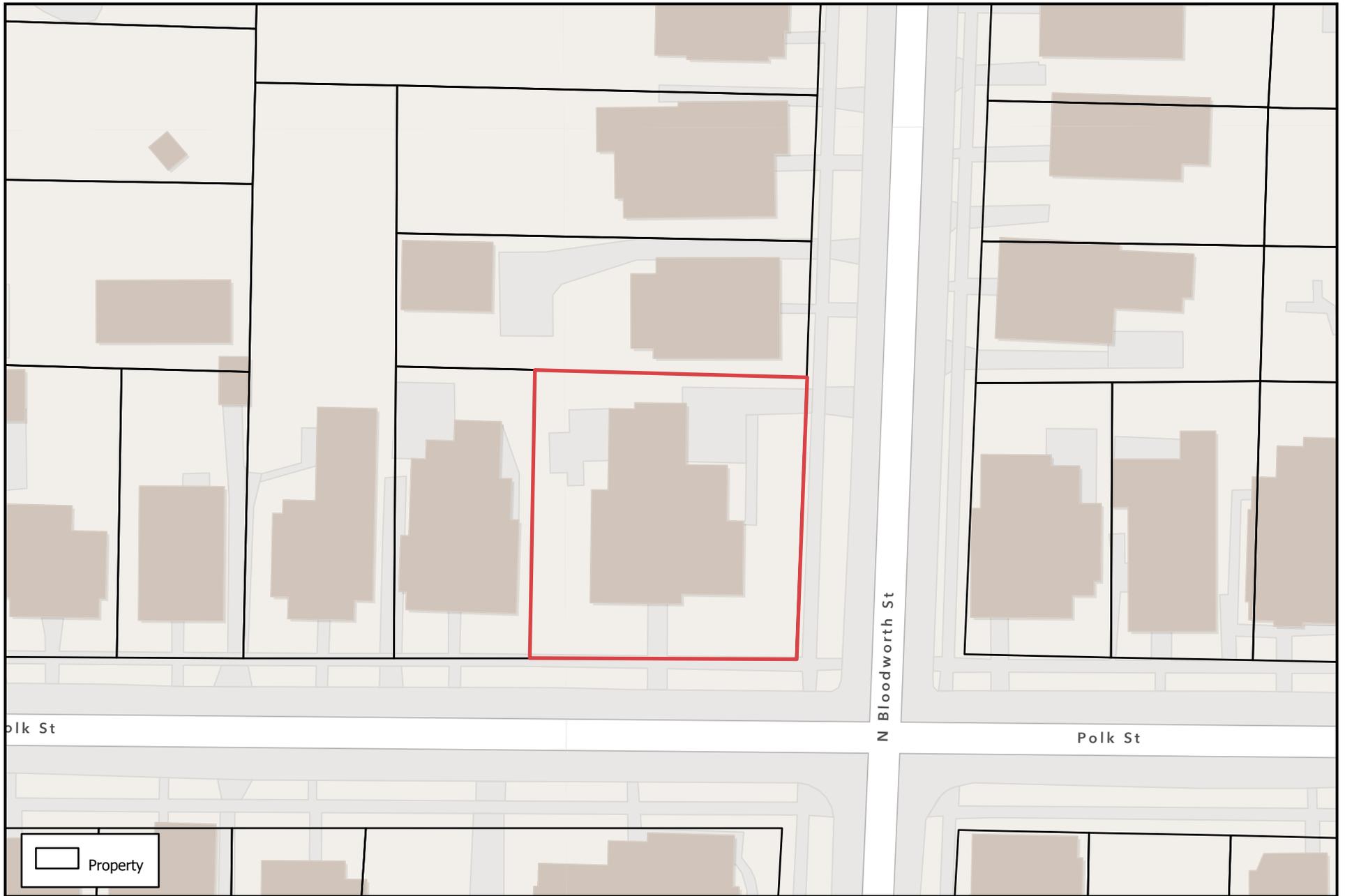
| Design Guidelines: please cite the applicable sections of the design guidelines ( <a href="http://www.rhdc.org">www.rhdc.org</a> ). |                           |   |
|---|---------------------------|---|
| Section/Page  | Topic                     | Brief description of work (attach additional sheets as needed).                       |
| 1.3/22-23   | Site Features + Plantings | Rebuild brick site wall in kind, height will be a little taller to help with drainage |
|   |                           |   |
|   |                           |   |
|   |                           |   |

**Minor Work Approval (office use only)**

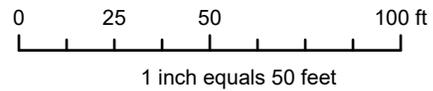
Upon being signed and dated below by the Planning Director or designee, this application becomes the Minor Work Certificate of Appropriateness. It is valid until 02/13/2026.

Please post the enclosed placard form of the certificate as indicated at the bottom of the card. Issuance of a Minor Work Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City Code or any law. Minor Works are subject to an appeals period of 30 days from the date of approval.

Signature (City of Raleigh) Collette K Date 02/13/2026



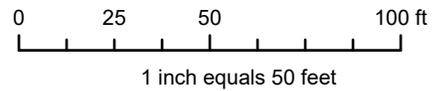
### 325 Polk St - Imaps



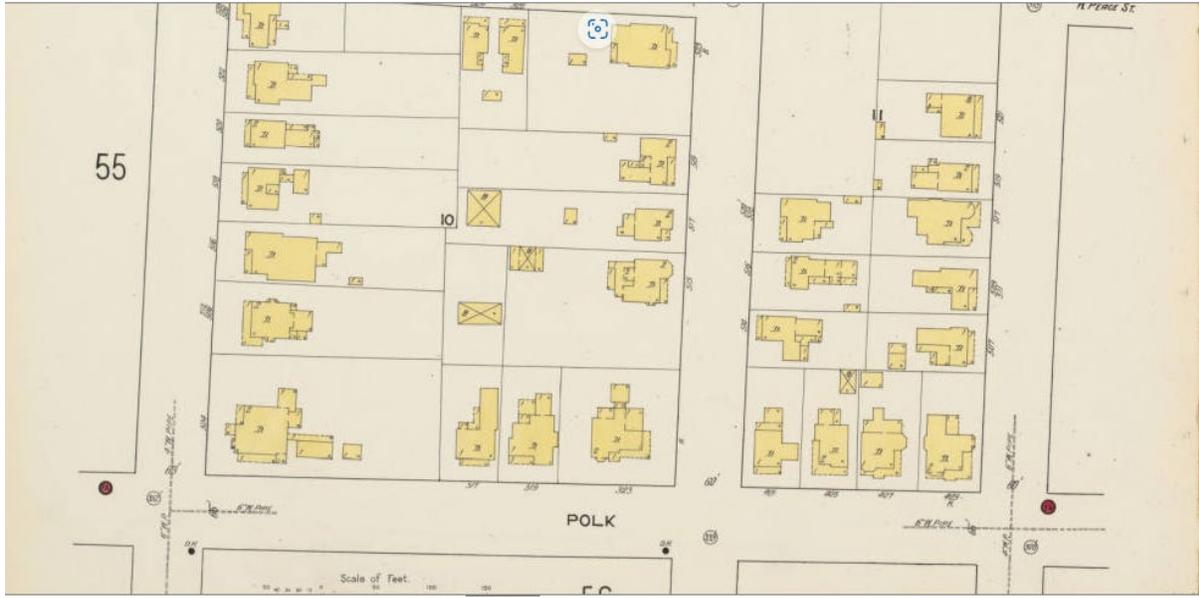
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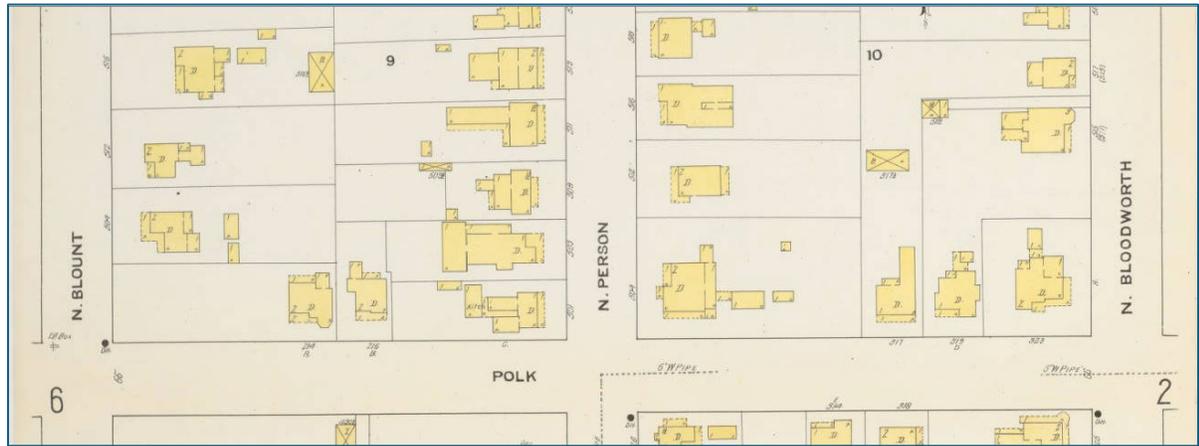
325 Polk St -Aerial



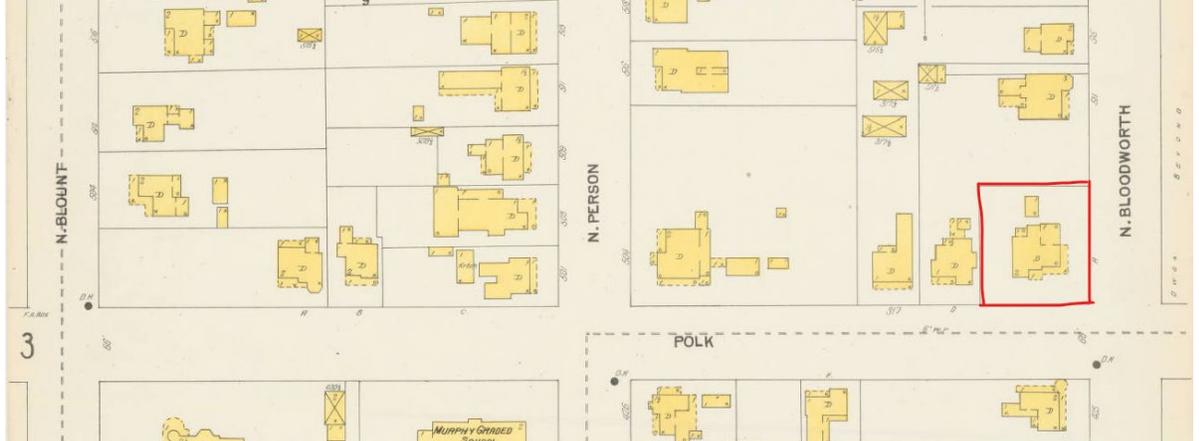
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1914 Sanborn Map for 325 Polk St



1909 Sanborn Map for 325 Polk St



1903 Sanborn Map for 325 Polk St

The owners of 325 Polk St would like to rebuild the existing brick site wall along their property line that borders the driveway. Now that the site wall will be rebuilt, the owners and contractor would like to modify the approved driveway plan to accommodate the rebuild of the wall and add an area to help with drainage and water runoff. The owners and contractor have worked with the City of Raleigh to approve the new apron and the new driveway. The City of Raleigh is also shifting the sidewalk over slightly to give the Willow Oak more room to breathe.

Photos of the existing house the existing condition of the site wall are below as well as other similar nearby site wall examples.



Side Street Elevation of House (Facing N Bloodworth St) Above.



Front Elevation of 325 Polk St



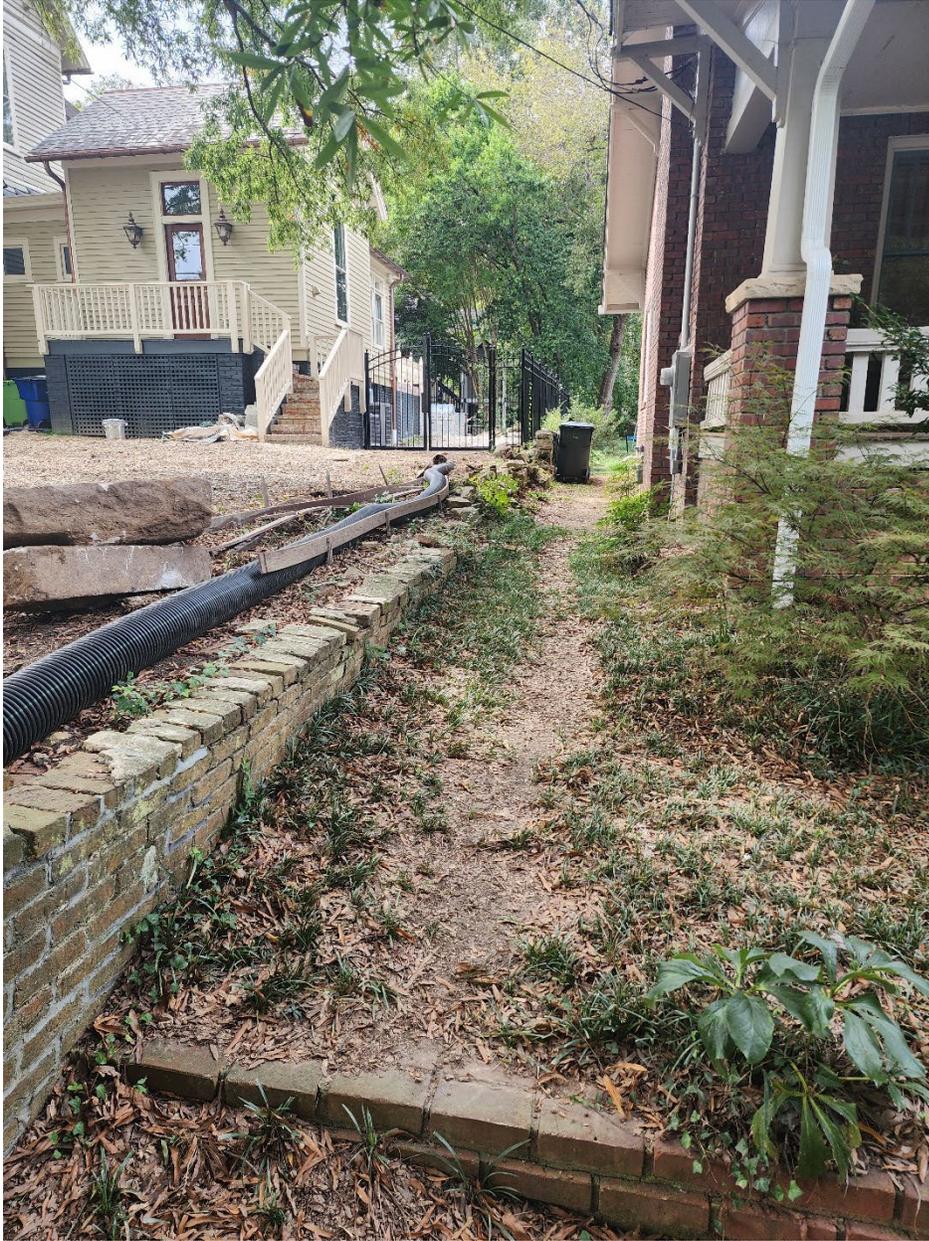
View of House from Existing Gravel Parking Area



Rear Side Elevation of 325 Polk St from N Bloodworth St, newly renovated side entry and stoop are shown above. Existing gravel driveway and parking area shown.



Existing brick site wall. More established brick wall on a footer at the front and then the wall starts to degrade as it goes back on the site. It turns into just piled up rubble in the middle section and then transitions to piled up large pieces of stone just before the more established stone wall that wraps around the rear yard. The current brick wall is about 21" or so in height for the majority of the site and the stone wall in the rear yard is app 48" tall.



Another View of looking further back along the existing brick site wall.



Where the brick wall transitions to piled up rubble and you can see the more established 48" stone wall at the fence. Stone wall to remain as is. Owners are just proposing to replace the brick and rubble low-site wall.



Close up of top view of rubble pile section of wall from 325 Polk St edge of lot



Adjacent neighbors brick site wall at front yard, 513 N Bloodworth St



Next neighbor down from 513 N Bloodworth St, 515 N Bloodworth St's concrete low site wall

All the site walls help transition grades from lot to lot as N Bloodworth slopes down to Boundary St. The contractor for 325 Polk St is proposing to bring the rebuild of the brick wall height up to 30" towards the rear stone wall to be level or slightly higher than the driveway pavers in order to help with drainage and water run-off from entering the neighbor's property. The site wall will transition down to 24" in height for the majority of the length of the wall. The grade does slope down more dramatically as it transitions to the level of the

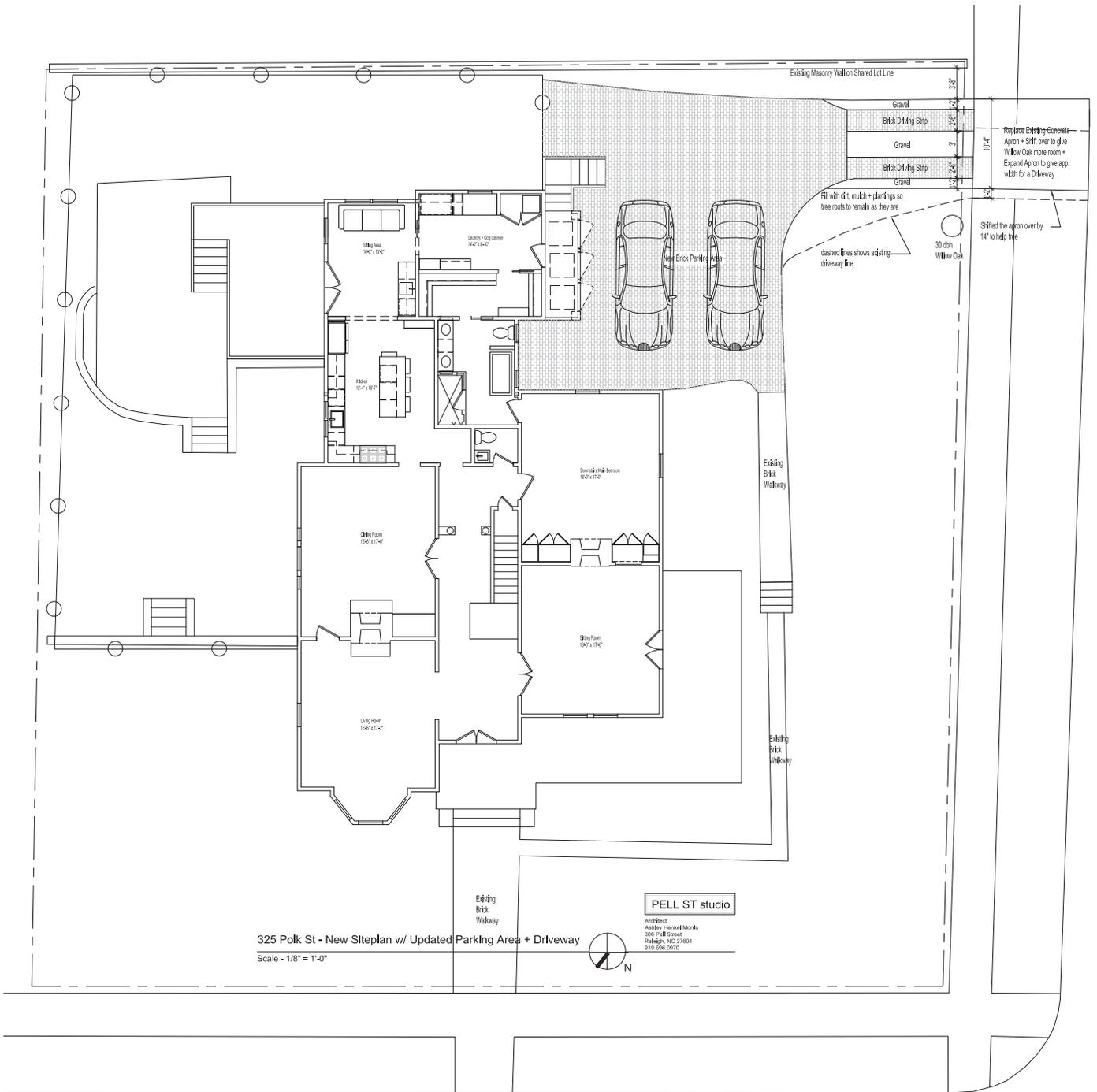
sidewalk so the wall will be taller than 24" there, but only by a course or two. The end of the existing wall has a 12" wide by 16" long end pier that is capped a little taller than the rest of the wall. This will be rebuilt as well. See attached drawings.



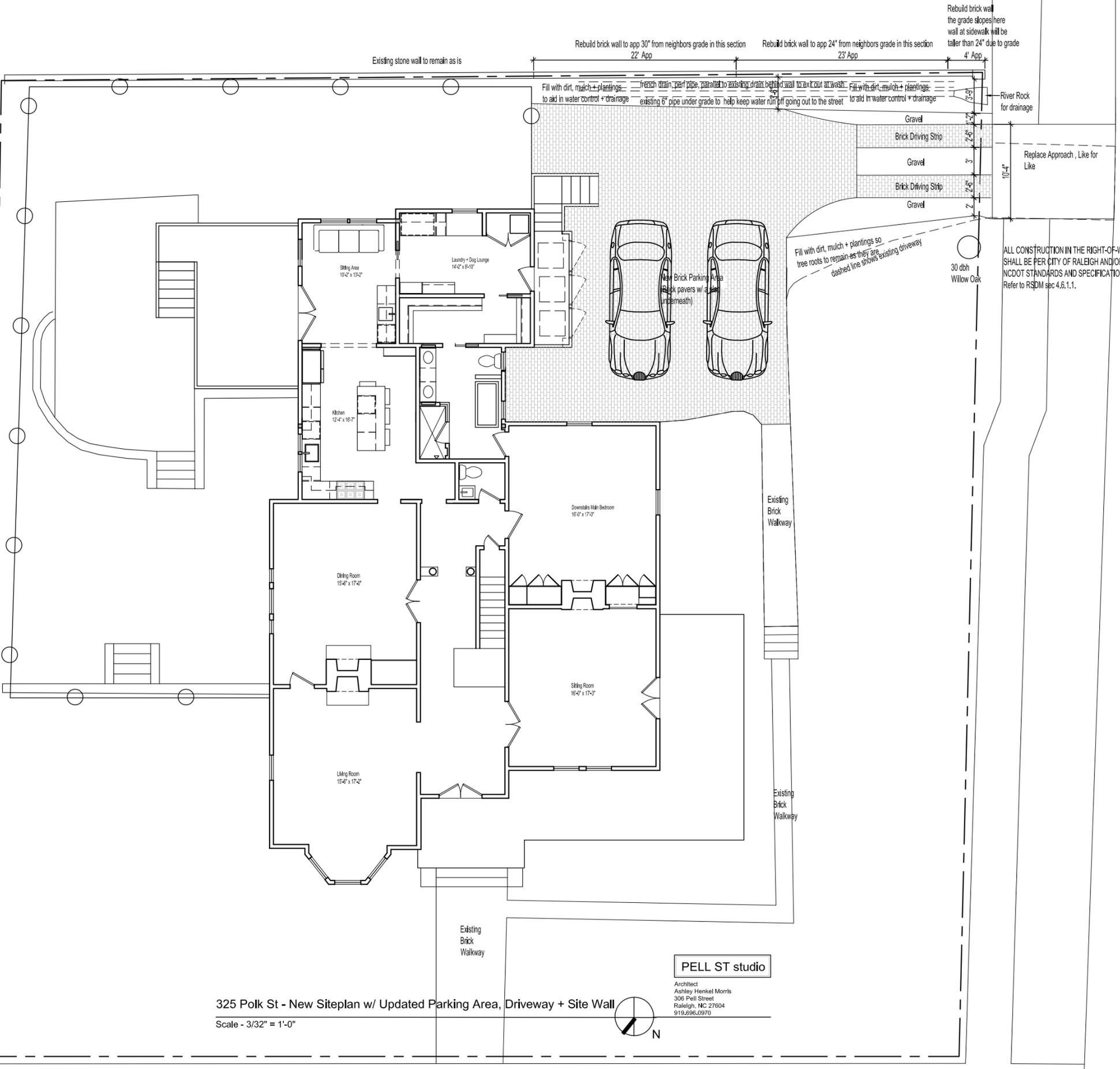
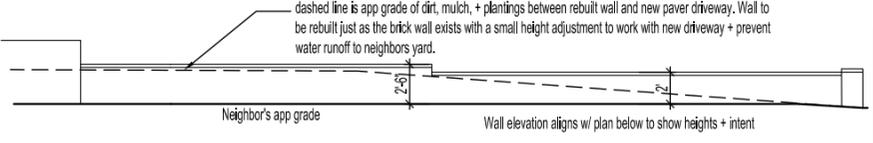
The owners have worked with the owner of 513 N Bloodworth St on the design of the new wall and are going to use brick that is similar to what 513's new driveway used since the majority of the wall will face his property. This is the sample board for General Shale's Old English Tudor full range brick which is what the owners are proposing to use for the rebuild of the site wall.



There is a small area in fill and plants between the new rebuild of the wall and the new driveway pavers that will have a section of mortared river rock to aid in allowing the water from the underground 6" drain pipe and French drain to exit near the side walk to allow for water to run into the street and into the storm drain system.



Approved driveway plan in minor work application COA-0122-2025 (325 Polk St)



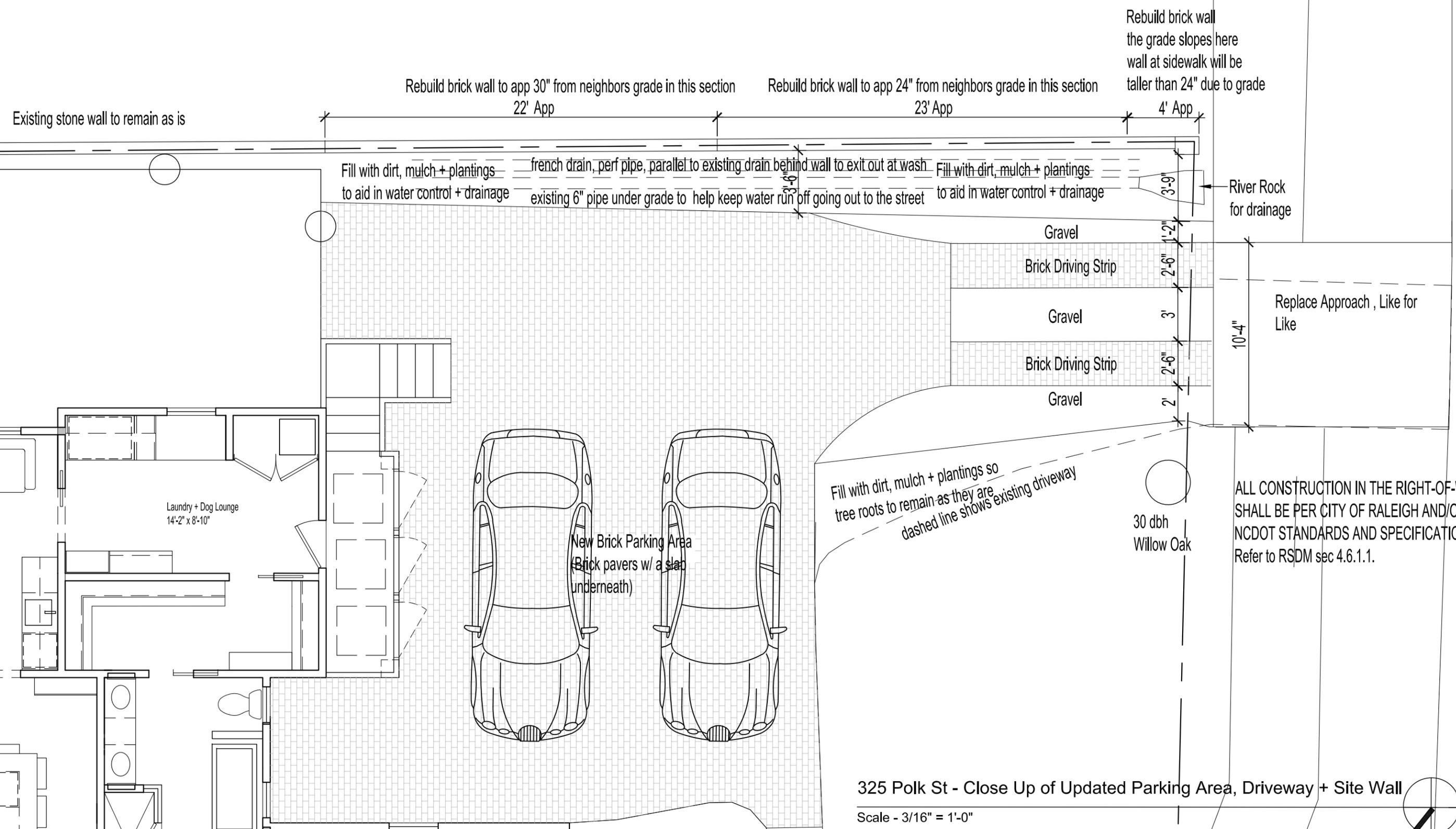
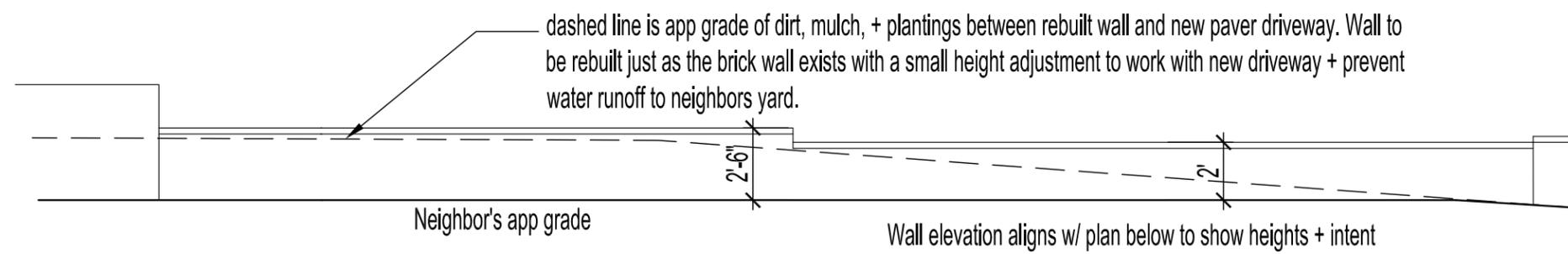
ALL CONSTRUCTION IN THE RIGHT-OF-WAY SHALL BE PER CITY OF RALEIGH AND/OR NCDOT STANDARDS AND SPECIFICATIONS. Refer to RSDM sec 4.6.1.1.

325 Polk St - New Siteplan w/ Updated Parking Area, Driveway + Site Wall  
 Scale - 3/32" = 1'-0"

**PELL ST studio**

Architect  
 Ashley Henkel Morris  
 306 Pell Street  
 Raleigh, NC 27604  
 919.696.0970





325 Polk St - Close Up of Updated Parking Area, Driveway + Site Wall

Scale - 3/16" = 1'-0"



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Architect  
Ashley Henkel Morris  
306 Pell Street  
Raleigh, NC 27604  
919.696.0970



T250

Bobcat

Bobcat

