



# CERTIFICATE OF APPROPRIATENESS PLACARD

for Raleigh Historic Resources

**Project Description:**

Prune tree limbs

1108 W Lenoir St

Address

Boylan Heights

Historic District

Historic Property

COA-0024-2025

Certificate Number

2/27/2025

Date of Issue

8/27/2025

Expiration Date

*This card must be kept posted in a location within public view until all phases of the described project are complete. The work must conform with the code of the City of Raleigh and laws of the state of North Carolina. When your project is complete, you are required to ask for a final zoning inspection in a historic district area. Telephone the RHDC office at 832-7238 and commission staff will coordinate the inspection with the inspections Department. If you do not call for this final inspection, your Certificate of Appropriateness is null and void.*

Signature, \_\_\_\_\_

A handwritten signature in black ink, appearing to read "Collette K.", is written over a horizontal line.

Raleigh Historic Development Commission

*Pending the resolution of appeals, commencement of work is at your own risk.*

Type or print the following:

Applicant name:

Mailing address:

City:

State:

Zip code:

Date:

Daytime phone #:

Email address:

Applicant signature:

*R. An*

Minor work (staff review) – one copy

Major work (COA committee review) – ten copies

Additions > 25% of building sq. footage

New buildings

Demolition of building or structure

All other

Post approval re-review of conditions of approval

**Office Use Only**

Transaction #: \_\_\_\_\_

File #: **COA-0024-2025**

Fee: \_\_\_\_\_

Amount paid: \_\_\_\_\_

Received date: \_\_\_\_\_

Received by: \_\_\_\_\_

Property street address:

Historic district:

Historic property/Landmark name (if applicable):

Owner name:

Owner mailing address:

**For applications that require review by the COA Committee (major work), provide addressed and stamped envelopes for owners for all properties with 100 feet on all sides of the property, as well as the property owner.**

Property Owner Name & Address	Property Owner Name & Address

I understand that all major work applications that require review by the Raleigh Historic Development Commission's COA Committee must be submitted by 4 p.m. on the date of the application deadline; otherwise, consideration will be delayed until the following committee meeting. An incomplete application will not be accepted.

Will you be applying for rehabilitation tax credits for this project? Yes <input type="radio"/> No <input checked="" type="radio"/>	Office Use Only Type of work: <u>80</u>
Did you consult with staff prior to filing the application? Yes <input checked="" type="radio"/> No <input type="radio"/>	

Design Guidelines: please cite the applicable sections of the design guidelines ( <a href="http://www.rhdc.org">www.rhdc.org</a> ).		
Section/Page	Topic	Brief description of work (attach additional sheets as needed).
1.3	SITE FEATURES & PLANTINGS	PRUNING OF LIMBS GREATER THAN 4" FROM MULTIPLE TREES ON SUBJECT AND ADJACENT PROPERTIES.

**Minor Work Approval (office use only)**

Upon being signed and dated below by the Planning Director or designee, this application becomes the Minor Work Certificate of Appropriateness. It is valid until 08/27/2025.

Please post the enclosed placard form of the certificate as indicated at the bottom of the card. Issuance of a Minor Work Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City Code or any law. Minor Works are subject to an appeals period of 30 days from the date of approval.

Signature (City of Raleigh) Collette K Date 02/27/2025

**Included Materials in this Submission**

- COA application form
- Written description
- Current property photographs
  - Existing Conditions
  - Proposed Work
- Other / Additional Materials:
  - Site Plan
  - Description of Work from Arborist
  - Email approval from Neighboring Property Owners

**Setting**

1108 W. Lenoir Street is a 1923 (possibly earlier) one-story bungalow along the western edge of Boylan Heights (HOD-G), where single-story industrial buildings act as a buffer between the primary residences of the district and the Norfolk-Southern Railway and Central Prison to the west. Several properties on this block were developed by Harry S. Storr in the late 19-teens and early 1920s, and the scale of each house to the north of 1108 Lenoir is consistent with each other. Lots are typically 40'W or 50'W, and depths vary. The subject property is 41'W x 122'L. Neighboring properties that are directly affected by the work include 1104 W. Lenoir (to the south) and 1110 W. Lenoir (to the north).

**Proposed Work**

Given the proximity of neighboring properties, as well as the relative density and age of trees, we are requesting to have routine pruning of tree limbs 4" or greater in diameter. Trees vary in species, caliper size, and age, but routine pruning will help continue the longevity of the healthy canopy by removing dead or diseased, low-hanging, or dangerous branches. A professional tree pruning company has visited the site to provide a quotation and will perform the work. The proposed tree company has completed similar projects within the Boylan Heights Historic Overlay District.

In total, seven (7) trees will be pruned; none (0) will be removed. Four (4) of the trees are boundary trees, meaning they sit on the property line shared with adjacent properties (1104 W. Lenoir to the south: 3 boundary trees; 1110 W. Lenoir to the north: 1 boundary tree). The other three (3) trees are not boundary trees and are on 1110 W. Lenoir to the north. While branches could be cut back only where they overhang the subject property at 1108 W. Lenoir, the proposed tree company recommends pruning branches back to the trunk of the tree, to maintain and preserve the health of the trees. Mutual Agreements have been made with adjacent property owners, whereby they are aware of the proposed work and support the pruning effort.

**Description of Pruning Method**

The tree service will make cuts utilizing use the 3-cut method to ensure controlled limb removal and prevent damage to the trunk:

- First cut will be an initial undercut on the underside of the branch;
- Second cut will be a top cut further out to relieve weight on the limb;
- Third cut will be a finishing cut close to the branch collar to minimize bark stripping and promote proper healing on the tree.

Equipment (lifts and/or crane) will be located in the public right of way along Lenoir Street and the 12'W rear alley. Critical root zones will not be impacted during the project.

**Trees to be Pruned**

Trees included in this application include:

**Tree 1: Oak**, 24"D (boundary tree with 1108 W. Lenoir and 1104 W. Lenoir)

- Prune branches overhanging roof of 1108 W. Lenoir Street.
- Prune branches on all sides to insure tree remains balanced physically and visually.
- Remove dead/diseased limb material.

**Tree 2: Oak**, 36"D (boundary tree with 1108 W. Lenoir and 1104 W. Lenoir)

- Prune branches overhanging roof of 1108 W. Lenoir Street.
- Prune branches on all sides to insure tree remains balanced physically and visually
- Remove dead/diseased limb material.

**Tree 3: Oak**, 30"D (boundary tree with 1108 W. Lenoir and 1104 W. Lenoir)

- Prune branches overhanging roof of 1108 W. Lenoir Street.
- Prune branches on all sides to insure tree remains balanced physically and visually
- Remove dead/diseased limb material.

**Tree 4: Hackberry**, 18"D (boundary tree with 1108 W. Lenoir and 1110 W. Lenoir)

- Prune branches overhanging roof and deck of 1108 W. Lenoir Street
- Prune branches on all sides to insure tree remains balanced physically and visually
- Remove dead/diseased limb material

**Tree 5: multiple Chestnut**, 36"D (tree is in rear yard of 1110 W. Lenoir)

- Prune branches overhanging roof and deck of 1108 W. Lenoir Street.
- Prune branches on all sides to insure tree remains balanced physically and visually.
- Remove dead/diseased limb material.

**Tree 6: Pecan**, 36"D (tree is in rear yard of 1110 W. Lenoir)

- Prune branches overhanging fence, deck, and rear yard of 1108 W. Lenoir Street.
- Prune branches on all sides to insure tree remains balanced physically and visually.
- Remove dead/diseased limb material.

**Tree 7: Oak**, 48"D (tree is in rear yard of 1110 W. Lenoir)

- Prune branches overhanging fence, deck, and rear yard of 1108 W. Lenoir Street.
- Prune branches on all sides to insure tree remains balanced physically and visually.
- Remove dead/diseased limb material.

A site plan exhibit and photos have been included to further explain the proposed work. Trees are numbered from west-to-east on the plan.

## **Relevant RHDC Design Guidelines**

### **1.3 Site Features and Plantings**

Most early Raleigh neighborhoods are shaded by a heavy deciduous tree canopy that adds great aesthetic appeal and historically performed a needed cooling function during the hot summer. In particular, shading south-facing walls is a sustainable way to lower cooling costs associated with solar gain. Removal of mature, healthy trees should be considered only for absolutely compelling reasons. Whenever a tree is removed, whether it is diseased, storm damaged, or healthy, the district or landmark setting is diminished. The planting of a similar replacement tree in its place or nearby helps perpetuate the tree canopy that is so important to the landscape. Long-lived hardwoods are excellent replacement choices for street canopies.

**1.3.3:** Protect and maintain historic building materials and plant features through appropriate treatments, including routine maintenance and repair of constructed elements and pruning and vegetation management of plantings.





**Photo 1**  
West elevation, 1108 W. Lenoir Street (center).

**Tree 1, with branches to be pruned.**

**Tree 2, with branches to be pruned.**

**Tree 3 (beyond), with branches to be pruned.**



**Photo 2**  
Southwest perspective, 1108 W. Lenoir Street (center).

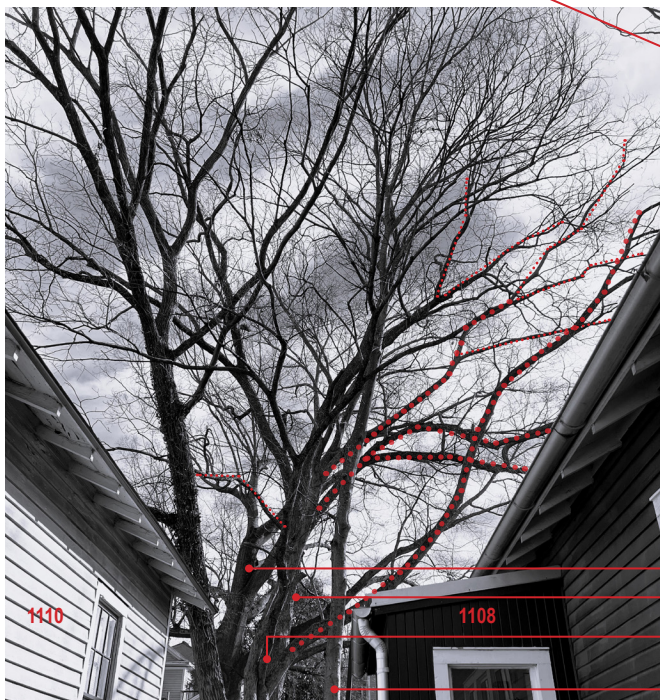
**Tree 3 (beyond), with branches to be pruned.**

**Tree 2, with branches to be pruned.**

**Tree 1, with branches to be pruned.**



- Tree 7, with branches to be pruned.
- Tree 6, with branches to be pruned.
- Tree 5, with branches to be pruned.
- Tree 4, with branches to be pruned.



**Photo 3 (above)**  
 Perspective Facing North, 1108 W. Lenoir Street (far left),  
 1110. W. Lenoir (left), 807 McCulloch (center, beyond).

**Photo 4 (left)**  
 Perspective Facing East, 1108 W. Lenoir Street (right),  
 1110. W. Lenoir (left).

- Tree 7 (beyond), with branches to be pruned.
- Tree 6 (beyond), with branches to be pruned.
- Tree 5, with branches to be pruned.
- Tree 4, with branches to be pruned.




1110

1108

01 SITE PLAN

SCALE: 1/4"=1'-0"

LEGEND

-  EXISTING TREES
-  EXISTING LIMBS TO BE REMOVED

contact  
**ROB ALLEN**  
 p: 919.889.1171  
 e: alexander.robert.allen@gmail.com

project  
**1108 WEST LENOIR**  
 1108 W. LENOIR STREET  
 RALEIGH NC 27603-1936

phase  
**CERTIFICATE OF APPROPRIATENESS**  
**MINOR WORK APPLICATION**  
 FEBRUARY 15, 2025

description  
**SITE PLAN**

sheet  
**A203**

**Arbormax tree service**  
2713 Renfrow Rd.  
Raleigh, NC 27603



**Estimate #16847**  
Sent on 09/23/2024  
Phone 919-412-6790  
Email arbormaxx@gmail.com  
Website www.arbormaxtree.com

**Rob Allen**  
1108 West Lenoir Street  
Raleigh, North Carolina 27603

Product/Service	Description
Tree Pruning	<p>Pruning of 3 large oaks between the clients home and neighbors. We will prune to thin out the canopy, remove dead wood, and remove large limbs overhanging the homes. Each piece will be rigged down. All debris will be hauled away.</p> <p>Arbormax Tree Service is not responsible for settling, cracks, or damage to concrete or turf/yard under the weight and movement of equipment.</p>
Tree Pruning	<p>Pruning of oak in the back. We will prune to remove dead wood and branches overhanging the clients fence and back alley.</p> <p>Arbormax Tree Service is not responsible for settling, cracks, or damage to concrete or turf/yard under the weight and movement of equipment.</p>
Tree Pruning	<p>Pruning of tree(s) that have limbs over hanging the clients fence. All debris will be hauled away.</p> <p>Arbormax Tree Service is not responsible for settling, cracks, or damage to concrete or turf/yard under the weight and movement of equipment.</p>

Above is a guaranteed written estimate for the outlined work. All work is guaranteed to be as specified and performed in accordance with drawings and specifications submitted for above work, and completed in a substantial workmanlike manor. **All pruning will conform to ANSI A-300 standards.** If you are getting stumps ground all mulch and woodchips generated from the stump grinding process will be left in place. We are not responsible for turf damage or cracking of driveways or sidewalks



Rob Allen &lt;alexander.robert.allen@gmail.com&gt;

**Request to Prune Trees Between 1104 + 1108 W. Lenoir**

3 messages

Rob Allen <alexander.robert.allen@gmail.com>  
To: "tkirk01@gmail.com" <tkirk01@gmail.com>

Mon, Feb 17, 2025 at 2:11 PM

Hi Tim!

We recently discussed that I have approached a tree service, Arbormax Tree Service, to review the condition of the trees between our homes and provide an estimate to prune any dead/diseased branches. Arbormax are fully bonded and insured and have completed similar work throughout Boylan Heights. **Because we share mutual ownership of boundary trees that are along our property line, I would like to request formally that you are in acceptance of the three (3) oak trees along our property line to be pruned for routine health/maintenance.** No trees will be removed, and the objective of this effort is to remove any dead, dangerous, or decaying growth while allowing the tree canopy to remain healthy.

I will be submitting a Minor Works Application to the Raleigh Historic Development Commission for a Certificate of Appropriateness (COA), and your agreement herein will provide better documentation that together, we are being good stewards of the City's historic resources (which includes trees).

Once the COA application is approved, I will handle scheduling the work with the tree service. We will contact you with at least 48 hours prior notice to the work being performed, which will take place in the street and alley, utilizing lifts to reach the trees. All work will take place during normal daytime hours (M-F, 7:30am – 5:30pm). While there may be mild disruption and noise caused by the equipment, I understand that all work will be completed within one (1) working day. All debris will be removed at the conclusion of the tree service. I plan to compensate the tree service directly for their quoted costs, and do not ask that you contribute to the cost.

Thank you in advance for your consideration.

Rob Allen

1108 W. Lenoir Street  
Raleigh, NC 27603

919.889.1171

alexander.robert.allen@gmail.com

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**Rob Allen** <alexander.robert.allen@gmail.com>  
To: "tkirk01@gmail.com" <tkirk01@gmail.com>

Mon, Feb 17, 2025 at 2:35 PM

Also, if you're curious, attached is what I plan to submit to the City. Let me know if you have any questions.

Thank you, Tim.  
Rob  
alexander.robert.allen@gmail.com

[Quoted text hidden]

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 **COA WRITTEN DESCRIPTION + PHOTOS\_1108 W LENOIR\_20250217\_draft.pdf**  
2789K

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**Timothy Kirk** <tkirk01@gmail.com>  
To: Rob Allen <alexander.robert.allen@gmail.com>

Mon, Feb 17, 2025 at 3:50 PM

Rob,

We're fine with all of this.

Thank you for the thorough rundown and details.

Tim Kirk  
(919) 810-9843  
[Quoted text hidden]



Rob Allen &lt;alexander.robert.allen@gmail.com&gt;

**Request to Cut Trees between 1108 + 1110 W. Lenoir**

2 messages

Rob Allen &lt;alexander.robert.allen@gmail.com&gt;

Mon, Feb 17, 2025 at 2:08 PM

To: Sam Adams &lt;staarch@gmail.com&gt;

Hey Sam!

We recently discussed that I have approached a tree service, Arbormax Tree Service, to review the condition of the trees between our homes and provide an estimate to prune any dead/diseased branches. Arbormax are fully bonded and insured and have completed similar work throughout Boylan Heights. **Because we share mutual ownership of a boundary tree that is along our property line, and you own trees whose limbs extend over our property line and above my property, I would like to kindly request that you are in acceptance of the pruning of four (4) trees for routine health/maintenance.** No trees will be removed, and the objective of this effort is to remove any dead, dangerous, or decaying growth while allowing the tree canopy to remain healthy.

I will be submitting a Minor Works Application to the Raleigh Historic Development Commission for a Certificate of Appropriateness (COA), and your agreement herein will provide better documentation that together, we are being good stewards of the City's historic resources (which includes trees).

Once the COA application is approved, I will handle scheduling the work with the tree service. We will contact you with at least 48 hours prior notice to the work being performed, which will take place in the street and alley, utilizing lifts to reach the trees. All work will take place during normal daytime hours (M-F, 7:30am – 5:30pm). While there may be mild disruption and noise caused by the equipment, I understand that all work will be completed within one (1) working day. All debris will be removed at the conclusion of the tree service. I plan to compensate the tree service directly for their quoted costs, and do not ask that you contribute to the cost.

Thank you in advance for your consideration.

Rob Allen

1108 W. Lenoir Street  
Raleigh, NC 27603

919.889.1171

alexander.robert.allen@gmail.com

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**Samuel T. Adams** <staarch@gmail.com>  
To: Rob Allen <alexander.robert.allen@gmail.com>

Mon, Feb 17, 2025 at 2:15 PM

Yes, I approve.

Sam Adams  
1110 W Lenoir St.  
Raleigh, Nc 27603  
[Quoted text hidden]