



# CERTIFICATE OF APPROPRIATENESS PLACARD

for Raleigh Historic Resources

**Project Description:**

Alter previously approved fence design (COA-0028-2021)

513 Polk St

Address

Oakwood

Historic District

Historic Property

COA-0025-2025

Certificate Number

3/7/2025

Date of Issue

3/7/2026

Expiration Date

*This card must be kept posted in a location within public view until all phases of the described project are complete. The work must conform with the code of the City of Raleigh and laws of the state of North Carolina. When your project is complete, you are required to ask for a final zoning inspection in a historic district area. Telephone the RHDC office at 832-7238 and commission staff will coordinate the inspection with the inspections Department. If you do not call for this final inspection, your Certificate of Appropriateness is null and void.*

Signature, \_\_\_\_\_

*Collette K*

Raleigh Historic Development Commission

*Pending the resolution of appeals, commencement of work is at your own risk.*



Type or print the following:

Applicant name: John Clay

Mailing address: 513 Polk Street

City: Raleigh

State: NC

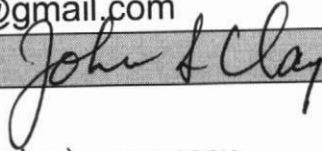
Zip code: 27604

Date: Feb 10, 2025

Daytime phone #: 919-624-2584

Email address: for.jclay@gmail.com

Applicant signature:



Minor work (staff review) – one copy

Major work (COA committee review) – ten copies

Additions > 25% of building sq. footage

New buildings

Demolition of building or structure

All other

Post approval re-review of conditions of approval

**Office Use Only**

Transaction #: \_\_\_\_\_

File #: COA-0025-2025

Fee: \_\_\_\_\_

Amount paid: \_\_\_\_\_

Received date: \_\_\_\_\_

Received by: \_\_\_\_\_

Property street address: 513 Polk Street, Raleigh NC 27604

Historic district: Oakwood

Historic property/Landmark name (if applicable):

Owner name: John Clay

Owner mailing address: 513 Polk Street, Raleigh NC 27604

**For applications that require review by the COA Committee (major work), provide addressed and stamped envelopes for owners for all properties with 100 feet on all sides of the property, as well as the property owner.**

Property Owner Name & Address	Property Owner Name & Address

I understand that all major work applications that require review by the Raleigh Historic Development Commission's COA Committee must be submitted by 4 p.m. on the date of the application deadline; otherwise, consideration will be delayed until the following committee meeting. An incomplete application will not be accepted.

Will you be applying for rehabilitation tax credits for this project? Yes <input type="radio"/> No <input checked="" type="radio"/>	Office Use Only Type of work: <u>89, 91</u>
Did you consult with staff prior to filing the application? Yes <input checked="" type="radio"/> No <input type="radio"/>	

Design Guidelines: please cite the applicable sections of the design guidelines ( <a href="http://www.rhdc.org">www.rhdc.org</a> ).		
Section/Page	Topic	Brief description of work (attach additional sheets as needed).
Article XV.36, p 13	Build 6 ft fence	Substitute a different design for previously approved 6 foot wooden fence; location on property line will not change

**Minor Work Approval (office use only)**

Upon being signed and dated below by the Planning Director or designee, this application becomes the Minor Work Certificate of Appropriateness. It is valid until 03/07/2026.

Please post the enclosed placard form of the certificate as indicated at the bottom of the card. Issuance of a Minor Work Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City Code or any law. Minor Works are subject to an appeals period of 30 days from the date of approval.

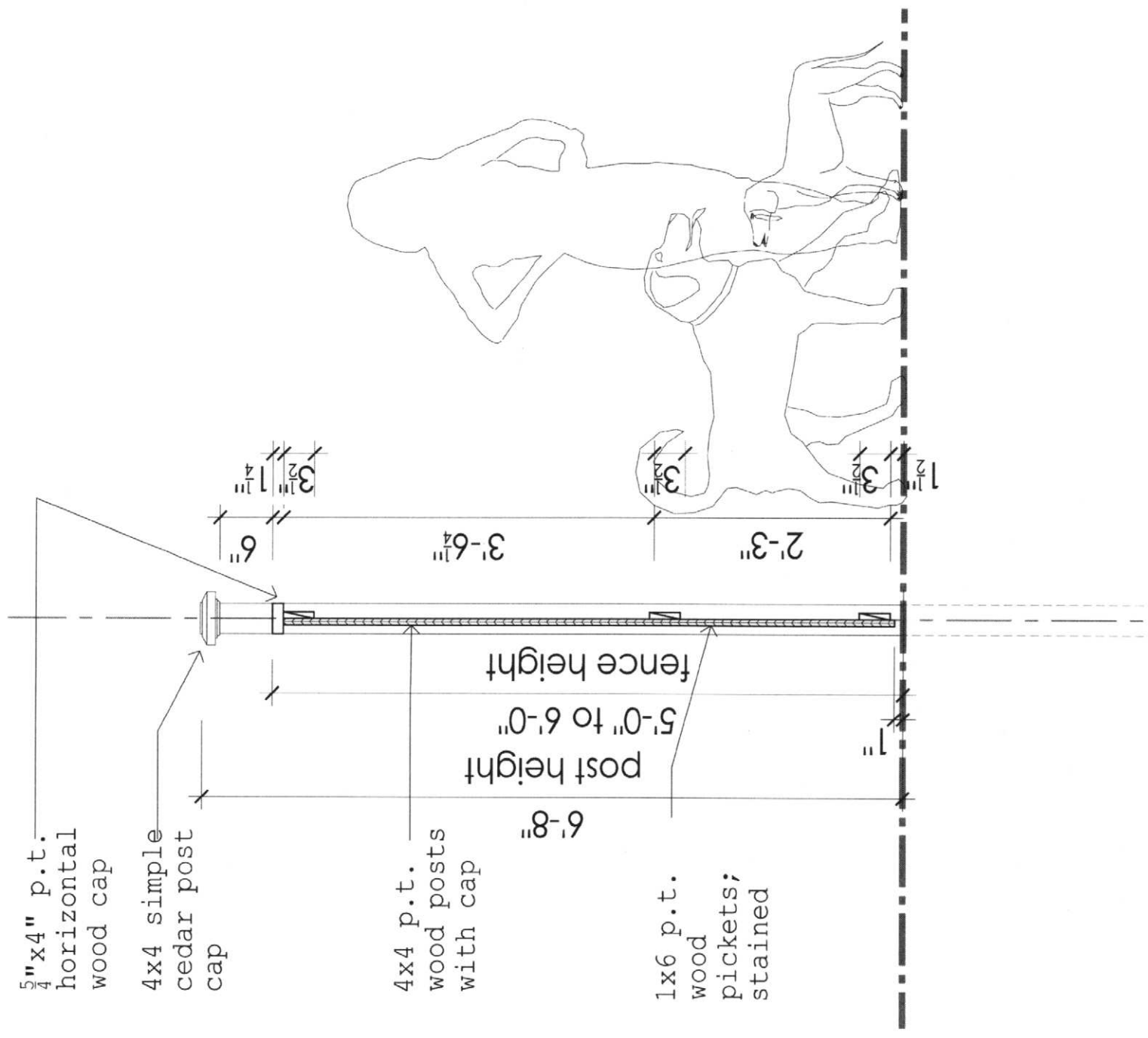
Signature (City of Raleigh) Collette K Date 03/07/2025

5" x 4" p.t.  
horizontal  
wood cap

4x4 simple  
cedar post  
cap

4x4 p.t.  
wood posts  
with cap

1x6 p.t.  
wood  
pickets;  
stained





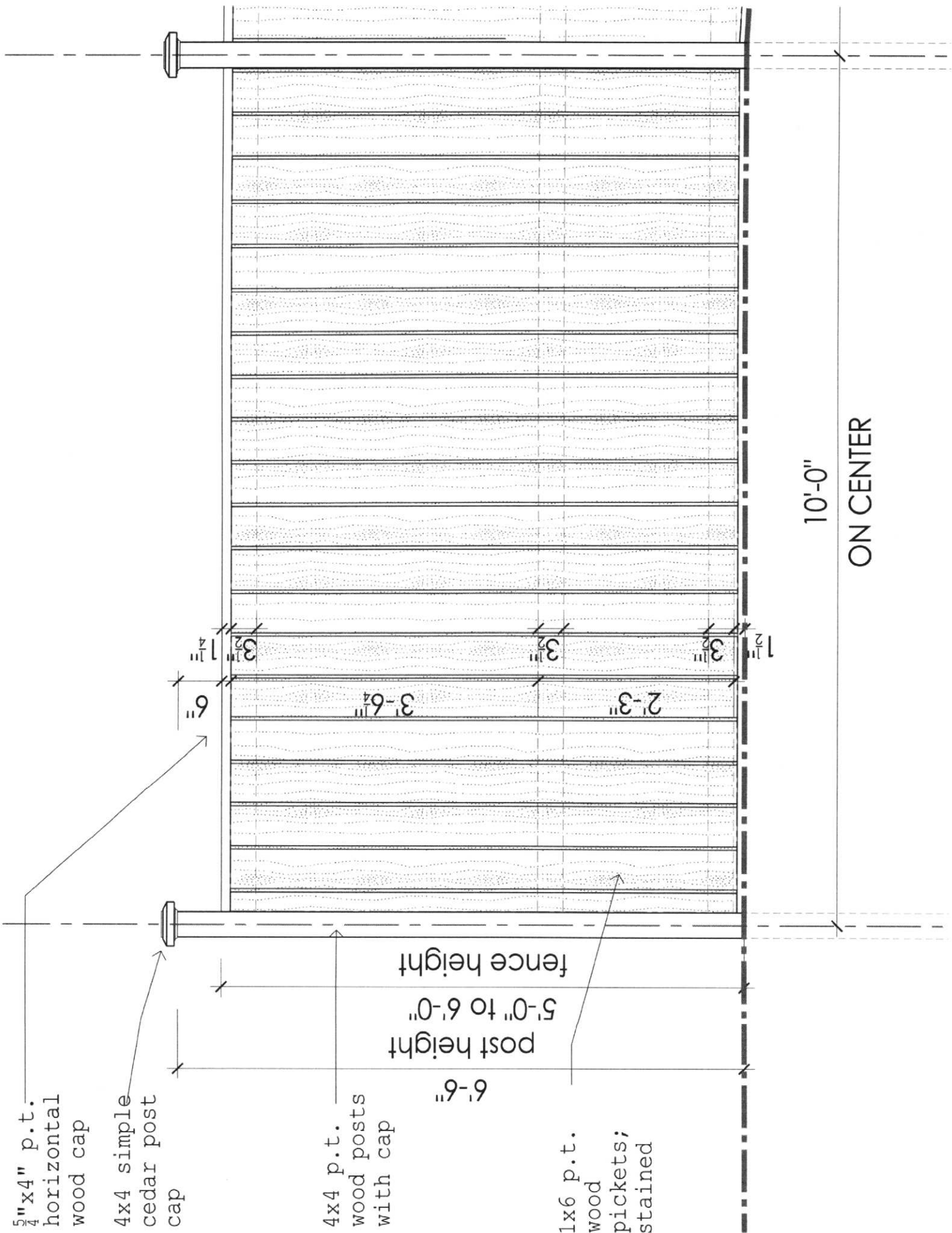
5/4" x 4" p.t.  
horizontal  
wood cap

4x4 simple  
cedar post  
cap

4x4 p.t.  
wood posts  
with cap

1x6 p.t.  
wood  
pickets;  
stained

6'-6"  
post height  
5'-0" to 6'-0"  
fence height



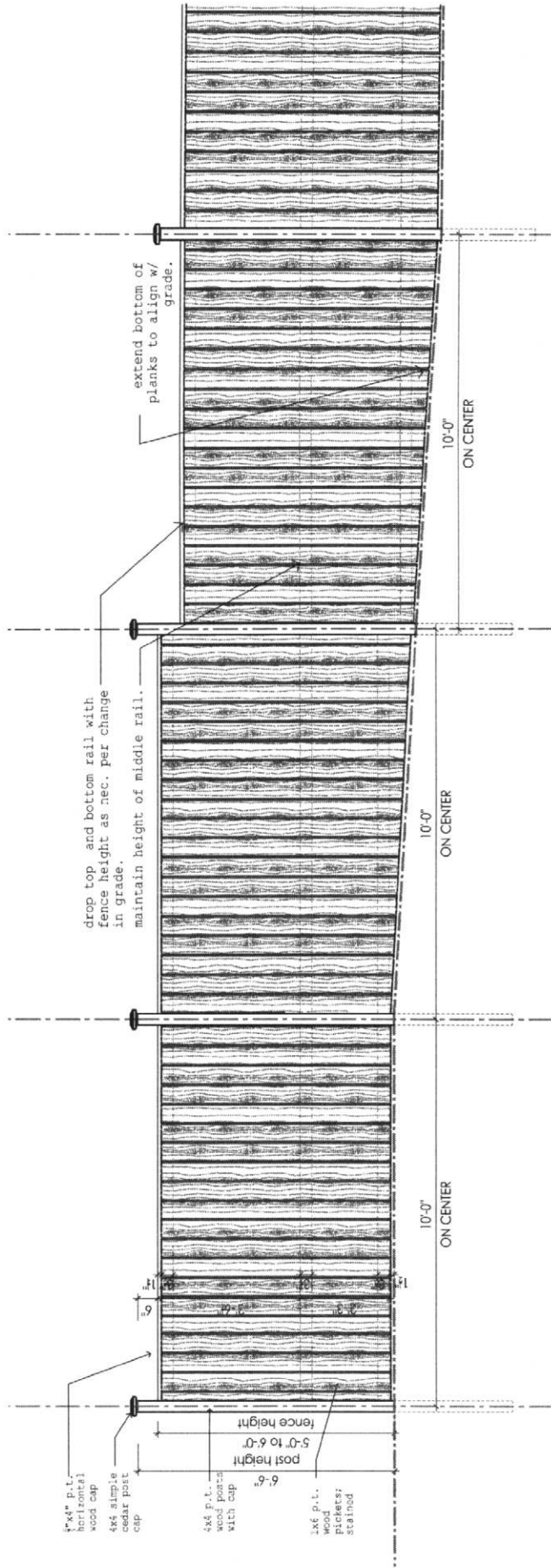




Photo 1 – Front - 513 Polk St, Raleigh NC 27604



Photo 3 – View of Left Rear Yard from Right Rear Yard



Photo 2 – View of Right Rear Yard showing fence at 515 Polk Street



**COA-0028-2021 Conditions of Approval:**

**1 - That the applicant receive, prior to commencement of the work, all other required permits or permissions from governmental agencies;**

**2 - That any revisions or deviations to any portion of the as-submitted work shall be submitted to staff prior to installation or construction for review and approval.**

**3 - That any new post holes be dug manually and tree roots larger than 1" caliper that are encountered while digging the fence post holes shall receive a clean final cut using tools designed for the purpose, such as loppers.**