



CERTIFICATE OF APPROPRIATENESS PLACARD

for Raleigh Historic Resources

Project Description:

Install sign

200 E Martin St

Address

Moore Square

Historic District

Historic Property

COA-0029-2026

Certificate Number

3/9/2026

Date of Issue

3/9/2027

Expiration Date

This card must be kept posted in a location within public view until all phases of the described project are complete. The work must conform with the code of the City of Raleigh and laws of the state of North Carolina. When your project is complete, you are required to ask for a final zoning inspection in a historic district area. Telephone the RHDC office at 832-7238 and commission staff will coordinate the inspection with the inspections Department. If you do not call for this final inspection, your Certificate of Appropriateness is null and void.

Signature, Collette K
Raleigh Historic Development Commission

Pending the resolution of appeals, commencement of work is at your own risk.

Minor Work Certificate of Appropriateness (COA) Application

Planning and Development Historic Preservation • One Exchange Plaza, Suite 300 | Raleigh, NC 27601 | 919-996-4478



Please review the COA Filing Instructions prior to completing this application form. COA applications must be submitted electronically through the Permit and Development Portal (permitportal.raleighnc.gov/). Please note that per Planning and Development Department policy, pursuant to G.S. 143-755, if six months or longer elapses without response from the applicant or if the application is placed on hold by the applicant for a period of six months or longer, the application will automatically be withdrawn.

Project Property Information		
Project Property Street Address: 200 E Martin St, Raleigh, NC 27601		
Historic Overlay District (if applicable):		
Raleigh Historic Landmark Name (if applicable):		
Property Owner Information		
Property Owner's Name: Harkan market partners		
Please ensure all owner contact information is up to date in the Permit Portal.		
Applicant Information		
The applicant must either be the property owner of the project location or one of the following individuals authorized by the property owner to make the application: a person holding a valid option to purchase the property; a person holding a valid lease for the property; or a person holding a valid contract to purchase the property.		
Name: Neti promkhotwong		
Select one:	Owner	Option to Purchase
		Contract to Purchase
		Valid Lease
Mailing Address: 824 ducks Indg		
City: Aberdeen	State: Nc	Zip: 28315
Please ensure all applicant contact information (including email and phone) is up to date in the Permit Portal.		
Note: The placard will be mailed to the applicant's address as listed on this form, unless staff is otherwise notified of a different, preferred mailing address.		
Design Guidelines		
Please cite the applicable sections of the design guidelines (raleighnc.gov – search "COA Process").		
Section/Page	Brief Description of Work (attach additional sheets as needed)	
	Small restaurant sign	
	Signage to be mounted through mortar joints, not through masonry.	

**Application Checklist
(Submittal Requirements)**

This is a summary list. See the filing instructions for comprehensive details on submission requirements.

The following items are required for all applications:

	Signed application form
	Payment of filing fee
	Written description of project and materials
	Color Photographs of the existing property

The following items are required for most projects:

	Paint Schedule and physical paint samples, when exterior paint is changing color.
	Manufacturer's specifications for new items to be used (doors, windows, railings, etc.)
	Scaled Existing and Proposed Site Drawings (See Drawing Standards on COA Page)
	Plot plan showing buildings, additions, sidewalks, driveways, trees, property lines, etc.
	Tree survey
	Tree protection plan

The following items are required for some projects:

	Evidence of the proposed work's congruity with the special character of the historic overlay district or Raleigh Historic Landmark
	Scaled Existing and Proposed Architectural Drawings:
	Elevation drawings showing the existing and proposed wall(s)
	Plan drawings (including floor plans, roof plans, etc.)
	Grading plan that shows the extent of change in elevation to the existing grade

Certification of Applicant(s)

I acknowledge that the submission of an incomplete or incorrect application may result in a delay in processing of my application.

Please note that if the Applicant is a corporation, this application must be signed by an authorized corporate officer; If the Applicant is a partnership, this must be signed by a general partner; If the Applicant is a limited liability company, this must be signed by the Manager for a manager managed LLC, or all the members for a member managed LLC. For multiple applicants, please add additional signature boxes below.

Signature:

Date: 03/03/2026



FDC

200
206
BASEMENT

CITY MARKET
200-206 E. Marie St.
City Market Systems

200

NO PARKING
ANY TIME

2 HOUR
PERMIT
ONLY
PERMITS
EXCEPT
ON 2ND-5TH

KOKORO





22 inch



Sana Uchiyama
Lynn K. Uchiyama



12. Width of sign	11" h x 22"	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13. Size of lettering (height, width, and size of letters)	8.75" h / .5"	<input checked="" type="checkbox"/>	<input type="checkbox"/>
14. Provide number of lines of copy proposed	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
15. List font proposed for lettering		<input checked="" type="checkbox"/>	<input type="checkbox"/>
16. Color (show and label all colors to be used on the sign)	Black / Red	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17. Logo (logo dimensions, colors, materials, and trademark number, if applicable) – the logo must be a Federal or State registered trademark, if the size and/or colors are inconsistent with the common signage plan.	9"x16.5"	<input checked="" type="checkbox"/>	<input type="checkbox"/>
18. Materials and illumination: type of sign, sign & construction materials, and proposed lighting specifications	Illuminated Wall Sign	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19. A ground sign over 42 inches must have a sealed engineered footing detail.	N/A	<input checked="" type="checkbox"/>	<input type="checkbox"/>
20. Square footage breakdown of the size of the sign	1.68 sf	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Building Elevation- Required for wall signs located on a building façade (UDO Section 7.3.4.)			
21. Indicate the location of the sign on the building	(see drawing)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
22. List the width and height of the wall facing public street or private access that will contain the sign	11"x22"	<input checked="" type="checkbox"/>	<input type="checkbox"/>
23. Width and height of window(s) facing any street (for window signs per UDO Section 7.3.7.)		<input checked="" type="checkbox"/>	<input type="checkbox"/>
24. Clear height	14-15 ft	<input checked="" type="checkbox"/>	<input type="checkbox"/>
25. Projection from wall (required when attached to a supporting building wall and intersecting the building wall at a right angle)	30"	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Supplemental Plan (Site/Plot Plan) - an accurate drawing or map of the property (including all property lines) that shows the size and configuration of the property and the size and location of all existing and proposed structures and features (i.e., buildings, rights-of-ways, driveways, off-street parking, traffic circulation, signs, or other related features).			
26. Property lines with dimensions		<input checked="" type="checkbox"/>	<input type="checkbox"/>
27. Distance from the proposed sign to right-of-way and/or curb with scaled dimensions		<input checked="" type="checkbox"/>	<input type="checkbox"/>
28. Identify the location and type of all existing signs. Label the existing sign as "Existing" or "To be removed", as applicable.		<input checked="" type="checkbox"/>	<input type="checkbox"/>
29. Street frontage (in feet), the measurement of property frontage along each right-of-way		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Additional items			
30. Electrical details		<input checked="" type="checkbox"/>	<input type="checkbox"/>

