



# CERTIFICATE OF APPROPRIATENESS PLACARD

for Raleigh Historic Resources

**Project Description:**

Renew COA-0005-2024 and COA-0086-2024

907 W South St

Address

Boylan Heights

Historic District

Historic Property

COA-0043-2026

Certificate Number

3/27/2026

Date of Issue

3/27/2027

Expiration Date

*This card must be kept posted in a location within public view until all phases of the described project are complete. The work must conform with the code of the City of Raleigh and laws of the state of North Carolina. When your project is complete, you are required to ask for a final zoning inspection in a historic district area. Telephone the RHDC office at 832-7238 and commission staff will coordinate the inspection with the inspections Department. If you do not call for this final inspection, your Certificate of Appropriateness is null and void.*

Signature, \_\_\_\_\_

A handwritten signature in black ink, appearing to read 'Collette K.', is written over a horizontal line.

Raleigh Historic Development Commission

*Pending the resolution of appeals, commencement of work is at your own risk.*

<b>FOR OFFICE USE ONLY</b>
<b>File #: COA-0043-2026</b>
<b>Date Complete: 03/18/2026</b>



# Minor Work Certificate of Appropriateness (COA) Application

Planning and Development Historic Preservation • One Exchange Plaza, Suite 300 | Raleigh, NC 27601 | 919-996-4478

Please review the COA Filing Instructions prior to completing this application form. COA applications must be submitted electronically through the Permit and Development Portal ([permitportal.raleighnc.gov/](http://permitportal.raleighnc.gov/)). Please note that per Planning and Development Department policy, pursuant to G.S. 143-755, if six months or longer elapses without response from the applicant or if the application is placed on hold by the applicant for a period of six months or longer, the application will automatically be withdrawn.

Project Property Information
Project Property Street Address: 907 W. South St.
Historic Overlay District (if applicable): Boylan Heights HOD-G
Raleigh Historic Landmark Name (if applicable):

Property Owner Information
Property Owner's Name: Joseph Huberman
<b>Please ensure all owner contact information is up to date in the Permit Portal.</b>

Applicant Information
The applicant must either be the property owner of the project location or one of the following individuals authorized by the property owner to make the application: a person holding a valid option to purchase the property; a person holding a valid lease for the property; or a person holding a valid contract to purchase the property.
Name: Joseph Huberman
Select one: <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Option to Purchase <input type="checkbox"/> Contract to Purchase <input type="checkbox"/> Valid Lease
Mailing Address: 904 Dorothea Drive
City: Raleigh      State: NC      Zip: 27603
<b>Please ensure all applicant contact information (including email and phone) is up to date in the Permit Portal.</b> Note: The placard will be mailed to the applicant's address as listed on this form, unless staff is otherwise notified of a different, preferred mailing address.

Design Guidelines
Please cite the applicable sections of the design guidelines ( <a href="http://raleighnc.gov">raleighnc.gov</a> – search "COA Process").

Section/Page	Brief Description of Work (attach additional sheets as needed)
	Requesting a renewal of approved COA-0005-2024 and COA-0086-2024.
	Also requesting to combine the two placards into one to assist with uploading to the portal.

**Application Checklist  
(Submittal Requirements)**

This is a summary list. See the filing instructions for comprehensive details on submission requirements.

The following items are required for all applications:

X	<b>Signed application form</b>
X	<b>Payment of filing fee</b>
X	<b>Written description of project and materials</b>
NA	<b>Color Photographs</b> of the existing property

**The following items are required for most projects:**

	<a href="#">Paint Schedule</a> and physical paint samples, when exterior paint is changing color.
	<b>Manufacturer's specifications</b> for new items to be used (doors, windows, railings, etc.)
	<b>Scaled Existing and Proposed Site Drawings</b> (See <a href="#">Drawing Standards on COA Page</a> )
	Plot plan showing buildings, additions, sidewalks, driveways, trees, property lines, etc.
	Tree survey
	Tree protection plan


**The following items are required for some projects:**

	<b>Evidence</b> of the proposed work's congruity with the special character of the historic overlay district or Raleigh Historic Landmark
	<b>Scaled Existing and Proposed Architectural Drawings:</b>
	Elevation drawings showing the existing and proposed wall(s)
	Plan drawings (including floor plans, roof plans, etc.)
	Grading plan that shows the extent of change in elevation to the existing grade

**Certification of Applicant(s)**

I acknowledge that the submission of an incomplete or incorrect application may result in a delay in processing of my application.

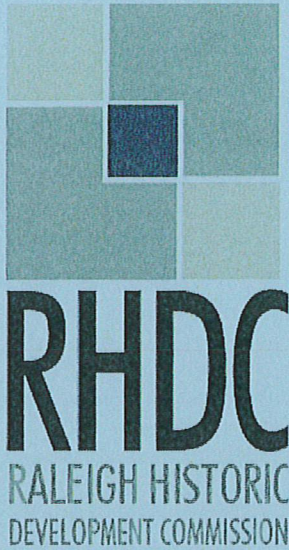
Please note that if the Applicant is a corporation, this application must be signed by an authorized corporate officer; If the Applicant is a partnership, this must be signed by a general partner; If the Applicant is a limited liability company, this must be signed by the Manager for a manager managed LLC, or all the members for a member managed LLC. For multiple applicants, please add additional signature boxes below.

Signature: 	Date: <b>3/18/26</b>
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907 W South Street  
Raleigh, NC 27603  
Historic Boylan Heights  
**Minor Work Application, Written Description**  
**03.18.2026**

This application requests a renewal of approved COA-005-2024 and COA-0086-2024. Also requested is to combine the two placards for COA-005-2024 and COA-0086-2024 into one placard to assist with uploading to the portal.

-----End of written description -----



# CERTIFICATE OF APPROPRIATENESS PLACARD

for Raleigh Historic Resources

## Project Description:

Remove one-story rear addition and deck; construct two-story rear addition and deck; replace roofing; install skylights; replace masonry foundation infill panels; replace/replace historic siding; replace historic windows; remove storm windows; relocate side window opening; remove utility chimney; replace gutters and downspouts; excavate grade and construct rear retaining wall; remove fence; construct rear 6'-0" fence; install EV charger at rear alley; remove 2 trees; plant 2 replacement trees

907 W South St

Address

Boylan Heights

Historic District

Historic Property

COA-0005-2024

Certificate Number

2/22/2024

Date of Issue

8/22/2024

Expiration Date

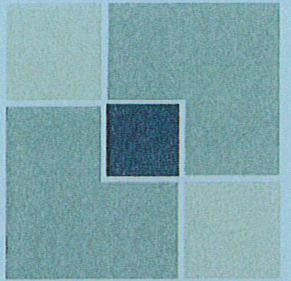
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Signature, \_\_\_\_\_

*Wes Tripp / EMP*

Raleigh Historic Development Commission

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**RHDC**  
 RALEIGH HISTORIC  
 DEVELOPMENT COMMISSION

# CERTIFICATE OF APPROPRIATENESS PLACARD

for Raleigh Historic Resources

**Project Description:**

Changes to previously approved COA (COA-0005-2024), including: lower addition roof ridge, install super skylight, alter addition east roof form, alter addition windows, install 7 new foundation windows, construct lightwell; remove mechanical unit

907 W South St

Address

Boylan Heights

Historic District

Historic Property

COA-0086-2024

Certificate Number

8/22/2024

Date of Issue

2/22/2025

Expiration Date

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Signature, \_\_\_\_\_

*Wes Trigg / EMP*

Raleigh Historic Development Commission

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