

RHDC
RALEIGH HISTORIC
DEVELOPMENT COMMISSION

CERTIFICATE OF APPROPRIATENESS PLACARD

for Raleigh Historic Resources

Project Description:

Install two signs

814 Oberlin Rd

Address

Oberlin Village

Historic District

Plummer T. Hall House

Historic Property

COA-0049-2026

Certificate Number

5/1/2026

Date of Issue

5/1/2027

Expiration Date

This card must be kept posted in a location within public view until all phases of the described project are complete. The work must conform with the code of the City of Raleigh and laws of the state of North Carolina. When your project is complete, you are required to ask for a final zoning inspection in a historic district area. Telephone the RHDC office at 832-7238 and commission staff will coordinate the inspection with the inspections Department. If you do not call for this final inspection, your Certificate of Appropriateness is null and void.

Signature, _____

Colletti K

Raleigh Historic Development Commission

Pending the resolution of appeals, commencement of work is at your own risk.

Minor Work Certificate of Appropriateness (COA) Application

Planning and Development Historic Preservation • One Exchange Plaza, Suite 300 | Raleigh, NC 27601 | 919-996-4478



Please review the COA Filing Instructions prior to completing this application form. COA applications must be submitted electronically through the Permit and Development Portal (permitportal.raleighnc.gov/). Please note that per Planning and Development Department policy, pursuant to G.S. 143-755, if six months or longer elapses without response from the applicant or if the application is placed on hold by the applicant for a period of six months or longer, the application will automatically be withdrawn.

Project Property Information	
Project Property Street Address:	814 Oberlin Rd Raleigh NC 27605
Historic Overlay District (if applicable):	Oberlin Village
Raleigh Historic Landmark Name (if applicable):	Willis Graves House and Plummer T. Hall House
Property Owner Information	
Property Owner's Name:	Preservation North Carolina
Please ensure all owner contact information is up to date in the Permit Portal.	
Applicant Information	
The applicant must either be the property owner of the project location or one of the following individuals authorized by the property owner to make the application: a person holding a valid option to purchase the property; a person holding a valid lease for the property; or a person holding a valid contract to purchase the property.	
Name:	Preservation North Carolina
Select one:	<input checked="" type="checkbox"/> Owner <input type="checkbox"/> Option to Purchase <input type="checkbox"/> Contract to Purchase <input type="checkbox"/> Valid Lease
Mailing Address:	P.O. Box 27644
City:	Raleigh
State:	NC
Zip:	27611
Please ensure all applicant contact information (including email and phone) is up to date in the Permit Portal. Note: The placard will be mailed to the applicant's address as listed on this form, unless staff is otherwise notified of a different, preferred mailing address.	
Design Guidelines	
Please cite the applicable sections of the design guidelines (raleighnc.gov – search "COA Process").	
Section/Page	Brief Description of Work (attach additional sheets as needed)
	Install (2) free standing 12" x 18" aluminum composite parking signs with 6' u channel metal posts in soft ground behind parking area.

**Application Checklist
(Submittal Requirements)**

This is a summary list. See the filing instructions for comprehensive details on submission requirements.

The following items are required for all applications:

X	Signed application form
X	Payment of filing fee
X	Written description of project and materials
X	Color Photographs of the existing property

The following items are required for most projects:

	Paint Schedule and physical paint samples, when exterior paint is changing color.
	Manufacturer's specifications for new items to be used (doors, windows, railings, etc.)
	Scaled Existing and Proposed Site Drawings (See Drawing Standards on COA Page)
X	Plot plan showing buildings, additions, sidewalks, driveways, trees, property lines, etc.
	Tree survey
	Tree protection plan

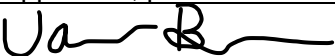
The following items are required for some projects:

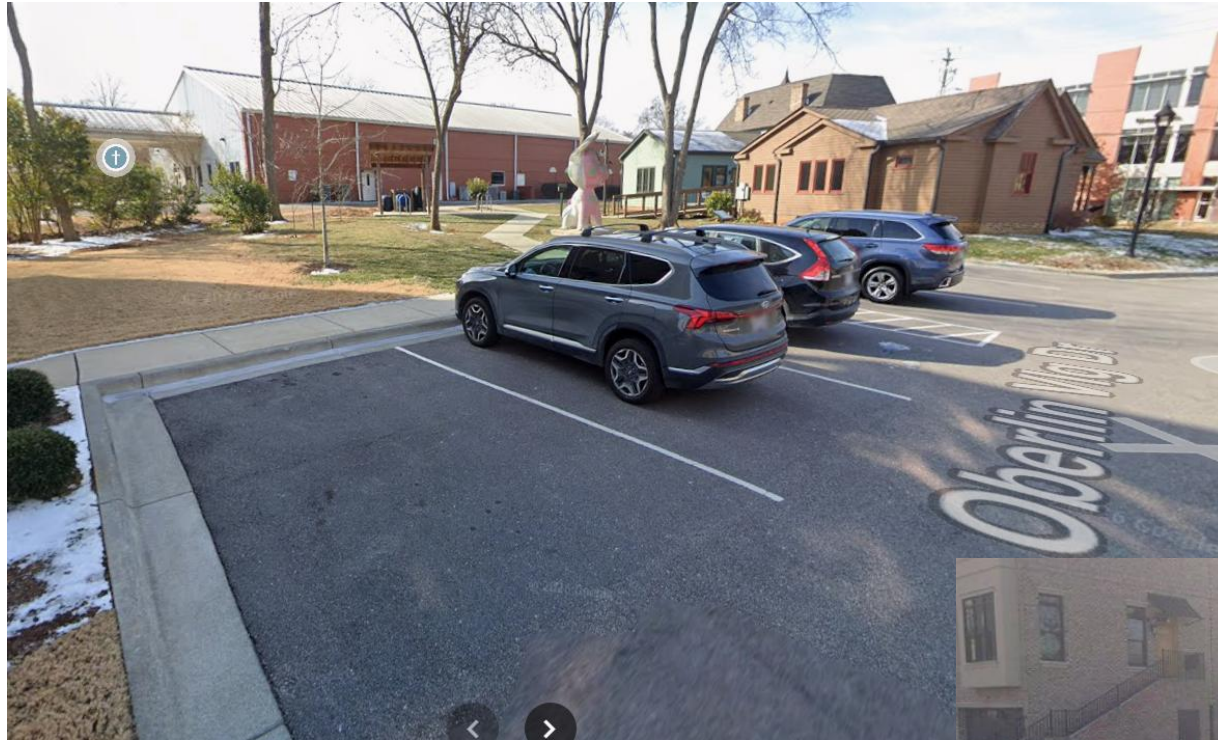
	Evidence of the proposed work's congruity with the special character of the historic overlay district or Raleigh Historic Landmark
	Scaled Existing and Proposed Architectural Drawings:
	Elevation drawings showing the existing and proposed wall(s)
	Plan drawings (including floor plans, roof plans, etc.)
	Grading plan that shows the extent of change in elevation to the existing grade

Certification of Applicant(s)

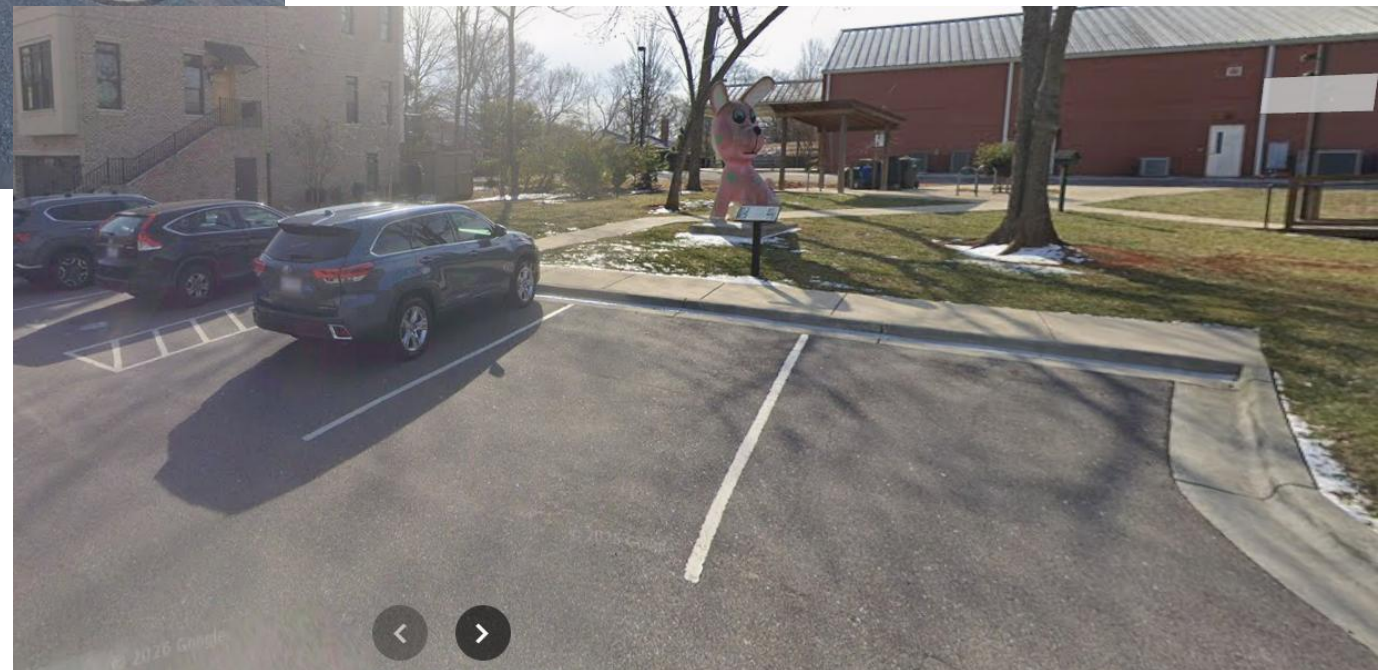
I acknowledge that the submission of an incomplete or incorrect application may result in a delay in processing of my application.

Please note that if the Applicant is a corporation, this application must be signed by an authorized corporate officer; If the Applicant is a partnership, this must be signed by a general partner; If the Applicant is a limited liability company, this must be signed by the Manager for a manager managed LLC, or all the members for a member managed LLC. For multiple applicants, please add additional signature boxes below.

Signature: 	Date: 4/23/2026
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Existing Conditions Photographs



12"



Details/Specifications

- Both signs and posts will be identical
- 12" x 18" aluminum composite parking signs
- 6 foot u channel metal posts

MOCKED UP AERIAL VIEW



Proposed
approx.
location of two
parking signs in
soft ground