



# CERTIFICATE OF APPROPRIATENESS PLACARD

for Raleigh Historic Resources

**Project Description:**

Install fence

412 Oakwood Ave

Address

Oakwood

Historic District

Historic Property

COA-0050-2025

Certificate Number

5/22/2025

Date of Issue

11/22/2025

Expiration Date

*This card must be kept posted in a location within public view until all phases of the described project are complete. The work must conform with the code of the City of Raleigh and laws of the state of North Carolina. When your project is complete, you are required to ask for a final zoning inspection in a historic district area. Telephone the RHDC office at 832-7238 and commission staff will coordinate the inspection with the inspections Department. If you do not call for this final inspection, your Certificate of Appropriateness is null and void.*

Signature, \_\_\_\_\_

*Collette K*

Raleigh Historic Development Commission

*Pending the resolution of appeals, commencement of work is at your own risk.*



Type or print the following:

Applicant name: CYNTHIA & RICHARD URQUHART

Mailing address: 412 OAKWOOD AVENUE

City: RALEIGH State: NC Zip code: 27601

Date: APRIL 5 2025 Daytime phone #: (919) 821-0600

Email address: Cindy123@mindspring.com

Applicant signature: \_\_\_\_\_

<p>Minor work (staff review) – one copy</p> <p>Major work (COA committee review) – ten copies</p> <p style="padding-left: 40px;">Additions &gt; 25% of building sq. footage</p> <p style="padding-left: 40px;">New buildings</p> <p style="padding-left: 40px;">Demolition of building or structure</p> <p style="padding-left: 40px;">All other</p> <p>Post approval re-review of conditions of approval</p>	<p style="text-align: center;"><b>Office Use Only</b></p> <p>Transaction #: _____</p> <p>File #: <u>COA-0050-2025</u></p> <p>Fee: _____</p> <p>Amount paid: _____</p> <p>Received date: _____</p> <p>Received by: _____</p>
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Property street address: 412 OAKWOOD AVENUE

Historic district: HISTORIC OAKWOOD

Historic property/Landmark name (if applicable): \_\_\_\_\_

Owner name: CYNTHIA & RICHARD URQUHART

Owner mailing address: 412 OAKWOOD AVENUE, RALEIGH, NC 27601

**For applications that require review by the COA Committee (major work), provide addressed and stamped envelopes for owners for all properties with 100 feet on all sides of the property, as well as the property owner.**

Property Owner Name & Address	Property Owner Name & Address



I understand that all major work applications that require review by the Raleigh Historic Development Commission's COA Committee must be submitted by 4 p.m. on the date of the application deadline; otherwise, consideration will be delayed until the following committee meeting. An incomplete application will not be accepted.

Will you be applying for rehabilitation tax credits for this project?

Yes ☐ No ☒

Did you consult with staff prior to filing the application?

Yes ☐ No ☒

Office Use Only

Type of work: 35

Design Guidelines: please cite the applicable sections of the design guidelines ([www.rhdc.org](http://www.rhdc.org)).

Section/Page	Topic	Brief description of work (attach additional sheets as needed).

Minor Work Approval (office use only)

Upon being signed and dated below by the Planning Director or designee, this application becomes the Minor Work Certificate of Appropriateness. It is valid until 11/22/25.

Please post the enclosed placard form of the certificate as indicated at the bottom of the card. Issuance of a Minor Work Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City Code or any law. Minor Works are subject to an appeals period of 30 days from the date of approval.

Signature (City of Raleigh)

Collette

Date 05/22/25

Cynthia Aguilar















Date: APR 11 2011



ly Urquharp

*Custom Wrought Iron Fence in Historic Oakwood*

Option 2









**From:** [Richard Urquhart](#)  
**To:** [Kinane, Collette](#)  
**Cc:** [erin.morton.pugh@raleighnc-gov](mailto:erin.morton.pugh@raleighnc-gov)  
**Subject:** Minor Work COA for fence at 412 Oakwood Ave COA -0050-2025  
**Date:** Sunday, May 4, 2025 4:27:55 PM

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CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you verify that the attachment and content are safe. If you believe this email is suspicious, please click the 'Report Message' button in the banner to report this message.

Collette,  
Thanks for reviewing our application for a front yard fence. The fence will be 36 inches tall. The color will be as close as possible to the color of the shutters shown in photograph provided earlier.  
Attached are two photographs of the front of the house from across Oakwood Avenue and one of the side from across East Street.  
Please let us know if you need more information.  
Thanks.  
Cindy and Richard Urquhart









