



CERTIFICATE OF APPROPRIATENESS PLACARD

for Raleigh Historic Resources

Project Description:

Construct an 8'x10' bike shed

613 Polk St

Address

Oakwood

Historic District

Historic Property

COA-0056-2026

Certificate Number

8/4/2026

Date of Issue

8/4/2027

Expiration Date

This card must be kept posted in a location within public view until all phases of the described project are complete. The work must conform with the code of the City of Raleigh and laws of the state of North Carolina. When your project is complete, you are required to ask for a final zoning inspection in a historic district area. Telephone the RHDC office at 832-7238 and commission staff will coordinate the inspection with the inspections Department. If you do not call for this final inspection, your Certificate of Appropriateness is null and void.

Signature, _____

Collette K

Raleigh Historic Development Commission

Pending the resolution of appeals, commencement of work is at your own risk.

Type or print the following:

Applicant name:

Mailing address:

City:

State:

Zip code:

Date:

Daytime phone #:

Email address:

Applicant signature:



Minor work (staff review) – one copy

Major work (COA committee review) – ten
copies

Additions > 25% of building sq. footage

New buildings

Demolition of building or structure

All other

Post approval re-review of conditions of
approval

Office Use Only

Transaction #: _____

File #: **COA-0056-2026**

Fee: _____

Amount paid: _____

Received date: _____

Received by: _____

Property street address:

Historic district:

Historic property/Landmark name (if applicable):

Owner name:

Owner mailing address:

For applications that require review by the COA Committee (major work), provide addressed and stamped envelopes for owners for all properties with 100 feet on all sides of the property, as well as the property owner.

Property Owner Name & Address

Property Owner Name & Address

I understand that all major work applications that require review by the Raleigh Historic Development Commission's COA Committee must be submitted by 4 p.m. on the date of the application deadline; otherwise, consideration will be delayed until the following committee meeting. An incomplete application will not be accepted.

Will you be applying for rehabilitation tax credits for this project? Yes ☐ No ☒	Office Use Only Type of work: _____ _____
Did you consult with staff prior to filing the application? Yes ☒ No ☐	

Design Guidelines: please cite the applicable sections of the design guidelines (www.rhdc.org).		
Section/Page	Topic	Brief description of work (attach additional sheets as needed).
3.2, 1-12, p 67	Additions	Add bike shed to existing accessory structure. All materials and colors to match existing.

Minor Work Approval (office use only)	
Upon being signed and dated below by the Planning Director or designee, this application becomes the Minor Work Certificate of Appropriateness. It is valid until <u>08/04/2027</u> .	
Please post the enclosed placard form of the certificate as indicated at the bottom of the card. Issuance of a Minor Work Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City Code or any law. Minor Works are subject to an appeals period of 30 days from the date of approval.	
Signature (City of Raleigh) <u>Collette K</u>	Date <u>08/04/2026</u>

LOUIS CHERRY
ARCHITECTURE

222 N. BLOODWORTH STREET,
RALEIGH, NC 27601

July 30, 2026

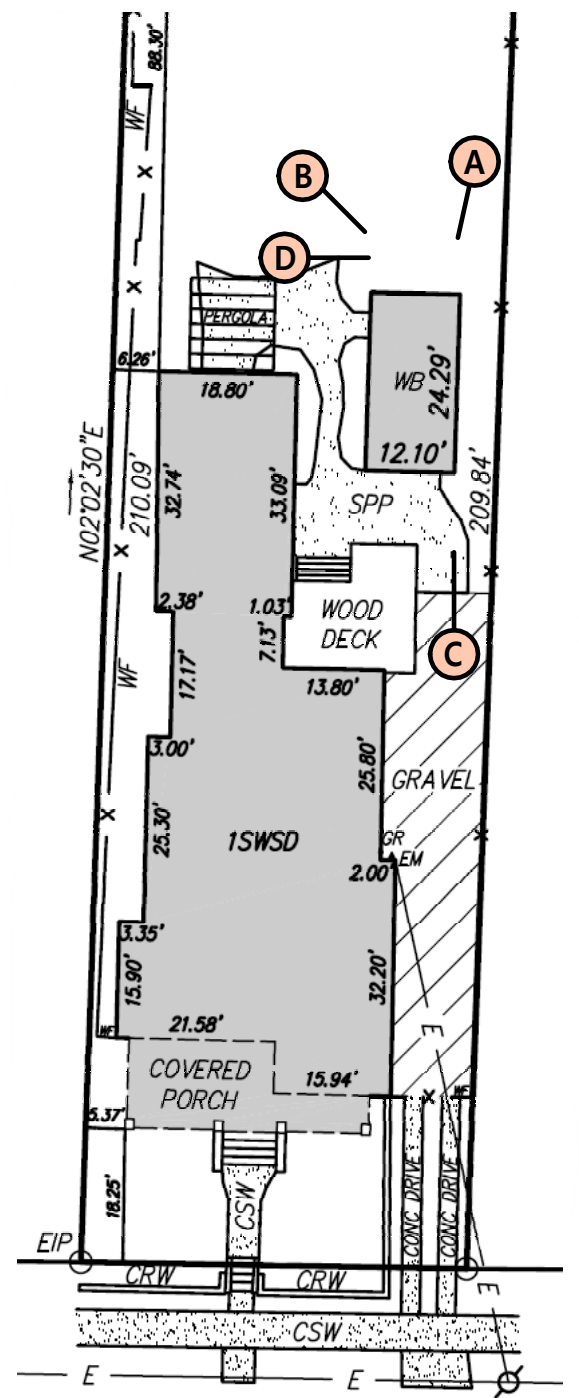
City Of Raleigh
RHDC

Attn Collette Kinane, Erin Pugh

RE: Minor Work COA Application for 613 Polk St. Raleigh, NC 27604 (revised)

The owners of 613 Polk St, Kyle Reece and Emily Vikojan-Reece, want to add a small **free-standing** shed ~~addition to the rear of~~ **behind** an existing accessory building, a garage that was built in 1990 according to tax records. The ~~addition~~ **proposed bike shed** will match the siding and exterior trim of the garage building in material, dimensions and color. The low slope shed roof will be constructed of standing seam galvalume metal roofing. The maximum height of the addition will be 8'10" sloping down to 8' 4" for the shed roof slope. The double doors will be 6-panel fiberglass doors to match the adjacent single door to the garage. The floor plan is 10' wide by 8' deep. **The bike shed will be 5' away from the existing garage.**

Submitted by Louis Cherry, FAIA



PHOTOS - EXISTING ELEVATIONS

Project No.:	2601
Date	07/30/26
Scale:	3/4" = 1'-0"

A-03

REECE-VLKOJAN
613 POLK ST.
RALEIGH, NC 27604

LOUIS CHERRY
ARCHITECTURE



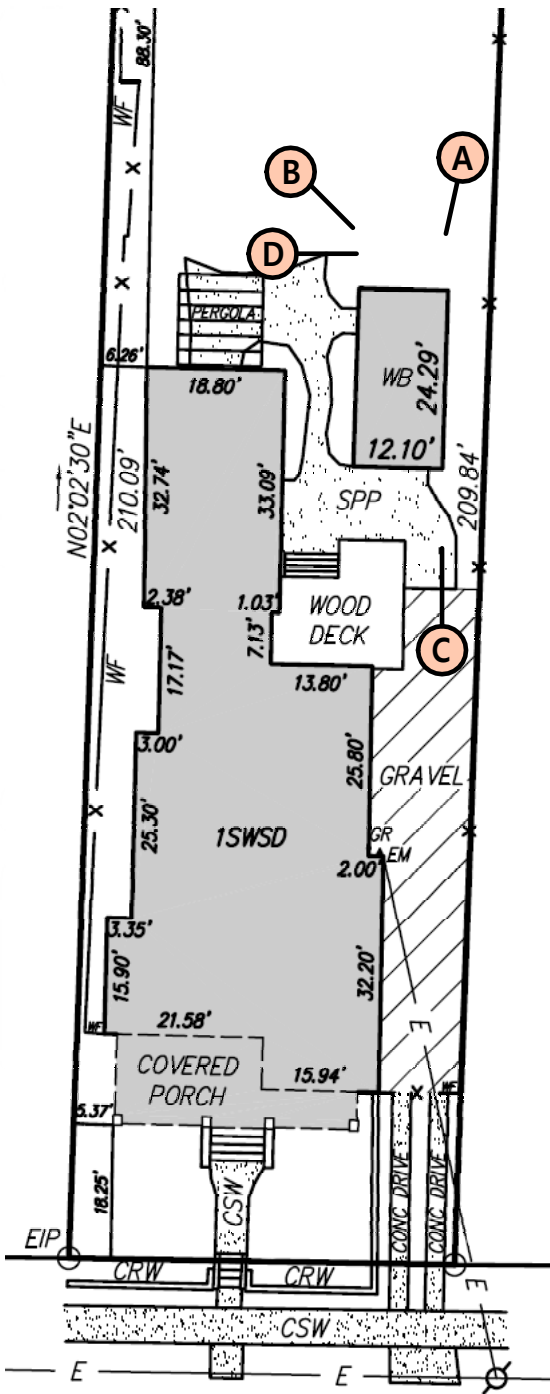
VIEW "A"



VIEW "B"



VIEW "D"



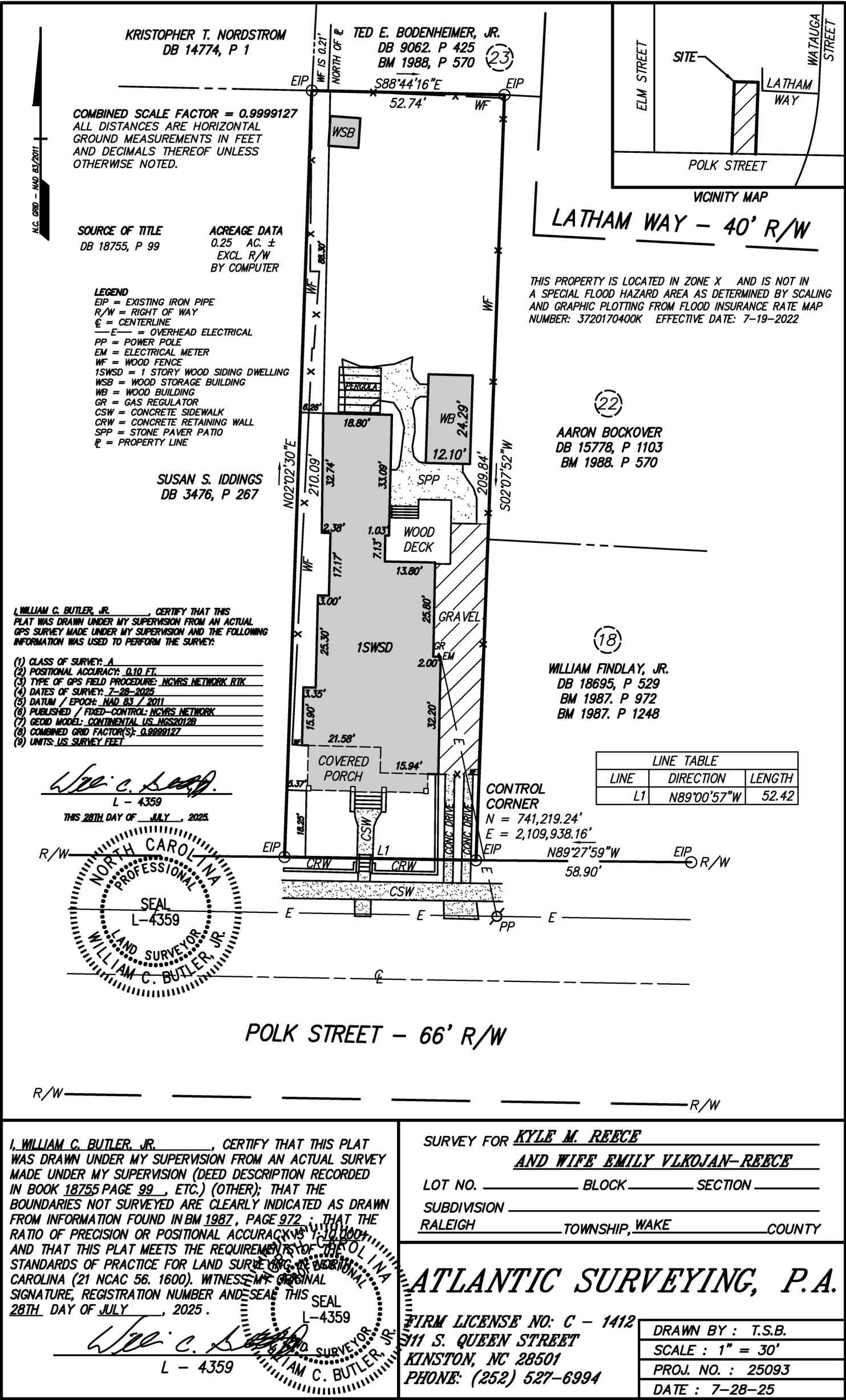
PHOTOS - PROPOSED ELEVATIONS

Project No.:	2601
Date	07/30/26
Scale:	3/4" = 1'-0"

A-04

REECE-VLKOJAN
613 POLK ST.
RALEIGH, NC 27604

LOUIS CHERRY
ARCHITECTURE



EXISTING CONDITIONS PLOT PLAN

Project No.: 2601

Date 07/30/26

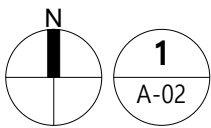
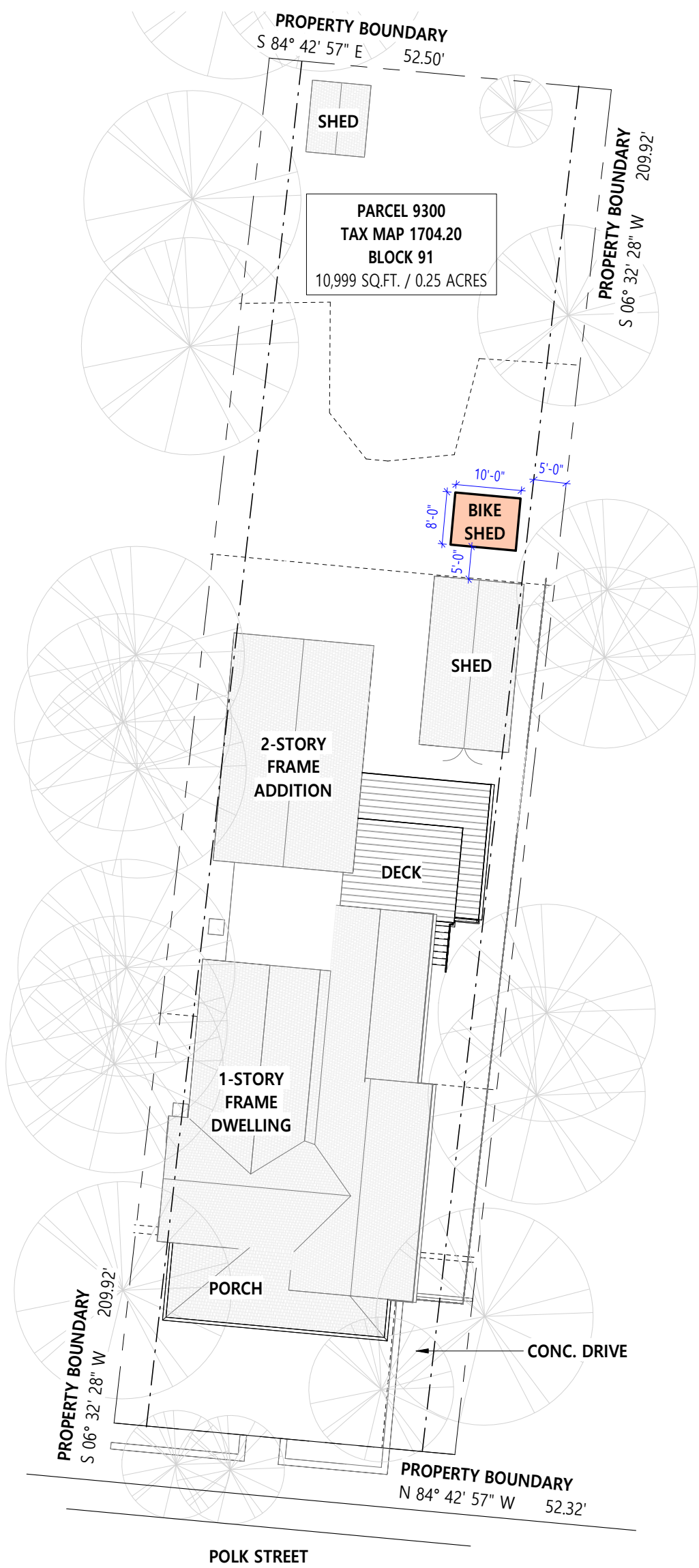
Scale:

A-01

REECE-VLKOJAN

613 POLK ST.
RALEIGH, NC 27604

LOUIS CHERRY
ARCHITECTURE



SITE PLAN - BIKE SHED

1" = 20'-0"

SITE PLAN - PROPOSED BIKE SHED

Project No.: 2601

Date 07/30/26

Scale: 1" = 20'-0"

A-02

REECE-VLKOJAN

613 POLK ST.
RALEIGH, NC 27604

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ARCHITECTURE