



CERTIFICATE OF APPROPRIATENESS PLACARD

for Raleigh Historic Resources

Project Description:

Remove diseased tree; plant new tree; alter shrubbery

312 E Jones St

Address

Oakwood

Historic District

Historic Property

COA-0068-2020

Certificate Number

6/19/2020

Date of Issue

12/19/2020

Expiration Date

This card must be kept posted in a location within public view until all phases of the described project are complete. The work must conform with the code of the City of Raleigh and laws of the state of North Carolina. When your project is complete, you are required to ask for a final zoning inspection in a historic district area. Telephone the RHDC office at 832-7238 and commission staff will coordinate the inspection with the inspections Department. If you do not call for this final inspection, your Certificate of Appropriateness is null and void.

Signature, _____

Raleigh Historic Development Commission

Erin Morton

Pending the resolution of appeals, commencement of work is at your own risk.

Type or print the following:

Applicant name: Austin Mattox

Mailing address: 312 E. Jones St

City: Raleigh

State: NC

Zip code: 27601

Date: 4/26/2020

Daytime phone #: 9196126566

Email address: asmattox@yahoo.com

Applicant signature:

Minor work (staff review) – one copy

Major work (COA committee review) – ten
copies

Additions > 25% of building sq. footage

New buildings

Demolition of building or structure

All other

Post approval re-review of conditions of
approval

Office Use Only

Transaction #: _____

File #: COA-0068-2020

Fee: _____

Amount paid: _____

Received date: _____

Received by: _____

Property street address: 312 E. Jones St.

Historic district: Oakwood

Historic property/Landmark name (if applicable):

Owner name: Austin and Ebru Mattox

Owner mailing address: 312 E. Jones St.

For applications that require review by the COA Committee (major work), provide addressed and stamped envelopes for owners for all properties with 100 feet on all sides of the property, as well as the property owner.

Property Owner Name & Address	Property Owner Name & Address

I understand that all major work applications that require review by the Raleigh Historic Development Commission's COA Committee must be submitted by 4 p.m. on the date of the application deadline; otherwise, consideration will be delayed until the following committee meeting. An incomplete application will not be accepted.

Will you be applying for rehabilitation tax credits for this project? Yes <input type="radio"/> No <input checked="" type="radio"/>	Office Use Only Type of work: <u>38, 76</u>
Did you consult with staff prior to filing the application? Yes <input type="radio"/> No <input checked="" type="radio"/>	

Design Guidelines: please cite the applicable sections of the design guidelines (www.rhdc.org).		
Section/Page	Topic	Brief description of work (attach additional sheets as needed).
22	planting	

Minor Work Approval (office use only)	
Upon being signed and dated below by the Planning Director or designee, this application becomes the Minor Work Certificate of Appropriateness. It is valid until <u>12/19/2020</u> .	
Please post the enclosed placard form of the certificate as indicated at the bottom of the card. Issuance of a Minor Work Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City Code or any law. Minor Works are subject to an appeals period of 30 days from the date of approval.	
Signature (City of Raleigh) <u>Emi Morth</u>	Date <u>06/19/2020</u>

Hello, my wife and I recently purchased 312 E. Jones St. and are making repairs to update the house. The home and garden was not kept well unfortunately before us so we would like to replace a few things in the front yard for now that are dying or overgrown. The tree at the right corner of our front porch is a cherry tree which we have realized now that it is blooming; it is half dead. We would like to remove it and replace it with a Japanese maple that will grow to a similar size in time.

The second thing we would like to replace are the shrubs in front of the window. They have become heavily overgrown and unhealthy; we would like to replace them with azaleas instead to maintain the green through the year and add color in spring. We will do more to spruce up the yard with time but these are the first and bigger projects on the way to getting it back to its former glory. This is our first application and I cant say we are terribly sure how this all is done so please do reach out to us with any questions or suggestions. Thank you.



WILLIS TreeScape, LLC

"From Planting to Removal"

5309 Penny Road
Raleigh, NC 27606
Phone/Fax: (919) 821-3480
willis.treescape@gmail.com

Quote Date: 5/27/20	Tentative Work Date:
Austin Mattox	
312 E. Jones St.	
Raleigh	
612-6566	
Description	Amount
Remove dead Crabapple tree	
8" DBH	
	375.00
Grind Stump	
Remove Lignum Stumps (Front)	
	525.00
	900.00
If combine in one trip	-200.00
both jobs	700.00
Total	

I authorize the work described above
and agree to pay the total amount in
full upon receipt of invoice.

(Client signature) Check here for verbal authorization. ☐

White Copy - Quote

Yellow Copy - Office Use

Pink Copy - Invoice











Morton, Erin

From: Morton, Erin
Sent: Friday, June 19, 2020 6:02 PM
To: Austin Mattox
Cc: Tully, Tania; Kinane, Collette
Subject: RE: COA-0068-2020 (312 E Jones St) minor work - Initial Staff Comments

Austin,

Thank you for submitting a minor work COA application. The COA application for your project at 312 E Jones Street has been approved! In order to limit the number of people entering the City office buildings, we'll be mailing you the signed application and blue placard. It is currently taking a bit longer for mail to be processed through our internal system. You should hopefully receive it by next Friday's mail.

You should present the blue placard to the Development Services staff for any permits you may need related to this project. We also ask that the placard be posted in a publicly visible location on the property for the duration of the project work.

Please let me know if you have any questions.

Best,
Erin

Erin Morton

Preservation Planner II

City of Raleigh

Planning and Development
■ Raleigh Urban Design Center
919-996-2632 | raleighnc.gov

For Planning and Development COVID-19 updates, [visit our information page.](#)

From: Austin Mattox <asmattox@yahoo.com>
Sent: Friday, June 19, 2020 3:27 PM
To: Morton, Erin <Erin.Morton@raleighnc.gov>
Subject: Re: COA-0068-2020 (312 E Jones St) minor work - Initial Staff Comments

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you verify that the attachment and content are safe. If you believe this email is suspicious, please click the 'Phish Alert' link in the banner to report this message.

Tree will be replaced in the exact same spot; if you still need a location I can take a screenshot of a google maps photo maybe and circle the spot.

Austin Mattox
Mattox Coins and Stamps

(919) 832-2291

<http://www.mattoxcoinsandstamps.com>

On Wednesday, June 17, 2020, 04:40:13 PM EDT, Austin Mattox <asmattox@yahoo.com> wrote:

Tree certification from Rob Willis who is an ISA certified arborist.

Austin Mattox

Mattox Coins and Stamps

(919) 832-2291

<http://www.mattoxcoinsandstamps.com>

On Wednesday, May 20, 2020, 04:15:21 PM EDT, Austin Mattox <asmattox@yahoo.com> wrote:

Hi Erin, Shrubs first, yes, beds will stay the same for now; that is round 2 of yard work. We will have our tree guy take a look and confirm the info you need.

Austin Mattox

Mattox Coins and Stamps

(919) 832-2291

<http://www.mattoxcoinsandstamps.com>

On Wednesday, May 20, 2020, 03:53:10 PM EDT, Morton, Erin <erin.morton@raleighnc.gov> wrote:

Austin,

Apologies, I also meant to include in the previous email that swapping out the existing screening shrubs for azaleas is likely approvable as long as you are not expanding the footprint of the existing planting beds where the shrubs are located. Can you confirm that this is the case?

Best,

Erin

Erin Morton

Preservation Planner II

■ **Raleigh Urban Design Center**

One Exchange Plaza, Suite 300 | Raleigh, NC 27601

919-996-2632 | raleighnc.gov

For Planning and Development COVID-19 updates, please [visit our information page](#).

From: Morton, Erin
Sent: Wednesday, May 20, 2020 3:31 PM
To: asmattox@yahoo.com
Cc: Tully, Tania <Tania.Tully@raleighnc.gov>; Kinane, Collette <Collette.Kinane@raleighnc.gov>
Subject: COA-0068-2020 (312 E Jones St) minor work - Initial Staff Comments

Hi, Austin –

We have begun the review of your minor work COA application for landscape improvements at 312 E Jones Street. We just need a couple of items to complete the review.

In order to remove the diseased cherry tree, we will need a health assessment report from an ISA-certified arborist identifying the existing tree species and confirming that the tree is diseased or dying. Please also provide a site plan marking the proposed location of the replacement tree. The same spot as the existing tree is fine, or you can place it anywhere else on the property where there is sufficient room for the tree to mature.

The replacement tree should be of an ornamental variety and planted with no less than a 3" caliper. The Japanese maple variety you select for replacement should reach a similar mature size to the existing tree. Note that an acer dissectum variety of Japanese maple, for example, would grow much shorter and bushier than the existing cherry tree and would not be an appropriate replacement.

Let us know if you have any questions and we look forward to receiving the additional materials. Thank you!

Best,

Erin

Erin Morton

Preservation Planner II

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One Exchange Plaza, Suite 300 | Raleigh, NC 27601

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