



# CERTIFICATE OF APPROPRIATENESS PLACARD

for Raleigh Historic Resources

**Project Description:**

Remove wood and paper infill between basement piers;  
install brick infill painted to match basement columns

118 N Bloodworth St

Address

Oakwood

Historic District

Historic Property

COA-0072-2019

Certificate Number

8/20/2019

Date of Issue

2/20/2020

Expiration Date

*This card must be kept posted in a location within public view until all phases of the described project are complete. The work must conform with the code of the City of Raleigh and laws of the state of North Carolina. When your project is complete, you are required to ask for a final zoning inspection in a historic district area. Telephone the RHDC office at 832-7238 and commission staff will coordinate the inspection with the inspections Department. If you do not call for this final inspection, your Certificate of Appropriateness is null and void.*

Signature, \_\_\_\_\_

*Collette R. Kinnel*

Raleigh Historic Development Commission

*Pending the resolution of appeals, commencement of work is at your own risk.*



# Raleigh Historic Development Commission – Certificate of Appropriateness (COA) Application



**DEVELOPMENT  
SERVICES  
DEPARTMENT**

Development Services  
Customer Service Center  
One Exchange Plaza  
1 Exchange Plaza, Suite 400  
Raleigh, North Carolina 27601  
Phone 919-996-2495  
eFax 919-996-1831



- ☒ Minor Work (staff review) – 1 copy
- ☐ Major Work (COA Committee review) – 10 copies
- ☐ Additions Greater than 25% of Building Square Footage
  - ☐ New Buildings
  - ☐ Demo of Contributing Historic Resource
  - ☐ All Other
- ☐ Post Approval Re-review of Conditions of Approval

## For Office Use Only

Transaction # COA-0092-2019

File # \_\_\_\_\_

Fee \_\_\_\_\_

Amount Paid \_\_\_\_\_

Received Date \_\_\_\_\_

Received By \_\_\_\_\_

Property Street Address 118 N. Bloodworth St.

Historic District Oakwood

Historic Property/Landmark name (if applicable) W. H. Harrington House

Owner's Name Eric + Kelli Fletcher

Lot size 5,227 sf

(width in feet)

(depth in feet)

For applications that require review by the COA Committee (Major Work), provide addressed, stamped envelopes to owners of all properties within 100 feet (i.e. both sides, in front (across the street), and behind the property) not including the width of public streets or alleys ([Label Creator](#)).

Property Address	Property Address
<u>W/a</u>	

I understand that all applications that require review by the commission's Certificate of Appropriateness Committee must be submitted by 4:00 p.m. on the application deadline; otherwise, consideration will be delayed until the following committee meeting. An incomplete application will not be accepted.

Type or print the following:

Applicant Eric + Kelli Fletcher

Mailing Address 118 N. Bloodworth St.

City Raleigh

State NC

Zip Code 27601

Date 6/25/19

Daytime Phone (919) 824-9350

Email Address effletcher@yahoo.com

Applicant Signature

[Signature]

Will you be applying for rehabilitation tax credits for this project? ☐ Yes

☒ No

Did you consult with staff prior to filing the application? ☒ Yes ☐ No

Office Use Only

Type of Work \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Design Guidelines** - Please cite the applicable sections of the design guidelines ([www.rhdc.org](http://www.rhdc.org)).

Section/Page	Topic	Brief Description of Work (attach additional sheets as needed)
2.1	Wood	See attached
2.2	Masonry	
2.4	Paint	
2.6	Exterior Walls	



### Minor Work Approval (office use only)

Upon being signed and dated below by the Planning Director or designee, this application becomes the Minor Work Certificate of Appropriateness. It is valid until 02/20/2020. Please post the enclosed placard form of the certificate as indicated at the bottom of the card. Issuance of a Minor Work Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City Code or any law. Minor Works are subject to an appeals period of 30 days from the date of approval.

Signature (City of Raleigh) Collette R K Date 08/20/2019

TO BE COMPLETED BY APPLICANT			TO BE COMPLETED BY CITY STAFF		
	YES	N/A	YES	NO	N/A
Attach 8-1/2" x 11" or 11" x 17" sheets with written descriptions and drawings, photographs, and other graphic information necessary to completely describe the project. Use the checklist below to be sure your application is complete.  <u>Minor Work</u> (staff review) – 1 copy  <u>Major Work</u> (COA Committee review) – 10 copies					
1. <b>Written description.</b> Describe clearly and in detail the nature of your project. Include exact dimensions for materials to be used (e.g. width of siding, window trim, etc.)	<input checked="" type="checkbox"/>				
2. <b>Description of materials</b> (Provide samples, if appropriate)	<input checked="" type="checkbox"/>				
3. <b>Photographs</b> of existing conditions are required. Minimum image size 4" x 6" as printed. Maximum 2 images per page.	<input checked="" type="checkbox"/>				
4. <u>Paint Schedule</u> (if applicable)	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
5. <u>Plot plan</u> (if applicable). A plot plan showing relationship of buildings, additions, sidewalks, drives, trees, property lines, etc., must be provided if your project includes any addition, demolition, fences/walls, or other landscape work. Show accurate measurements. You may also use a copy of the survey you received when you bought your property. Revise the copy as needed to show existing conditions and your proposed work.	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
6. <b>Drawings</b> showing existing and proposed work <input type="checkbox"/> Plan drawings <input type="checkbox"/> Elevation drawings showing the façade(s) <input type="checkbox"/> Dimensions shown on drawings and/or graphic scale (required) <input type="checkbox"/> 11" x 17" or 8-1/2" x 11" reductions of full-size drawings. If reduced size is so small as to be illegible, make 11" x 17" or 8-1/2" x 11" snap shots of individual drawings from the big sheet.	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
7. Stamped envelopes addressed to all property owners within 100 feet of property not counting the width of public streets and alleys (required for Major Work). Use the <u>Label Creator</u> to determine the addresses.	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
8. <b>Fee</b> ( <u>See Development Fee Schedule</u> )	<input checked="" type="checkbox"/>				



118 N. Bloodworth  
COA – Written Description

The materials that close in the foundation to our house on all sides are in a state of significant deterioration and disrepair. In the front, facing Bloodworth Street, the foundation is closed in by brick that is painted gray. We plan to re-point the brick and re-paint it the same color. The front stairs are crumbling in places and a significant crack has developed. We plan to replace the stairs in the same style and color.

On the back and sides of the house, prior owners used a mixed combination of materials to close in the foundation. There is some brick, some siding (painted white) on the South side of the house, and the majority of the foundation on the North, South, and East sides is closed in by wood that is covered by some sort of tar paper. The wood is rotting and the tar paper has holes. We plan to keep all existing brick and replace all of the siding, wood, and paper with a combination of brick and wood paneling. This is essential to protecting the house. We will use brick at the grade all the way around the house at a level line. We plan to use a combination of wood panels surrounded by brick to close in the remaining space. All of the new materials will be painted the same color gray as the existing materials.

We plan to remove the rotting lattice that is in the Northeast corner of the existing deck.

We do not anticipate heavy machinery in the back of the house, but we have included a tree protection plan with the drawings to protect the mature magnolia in the back.

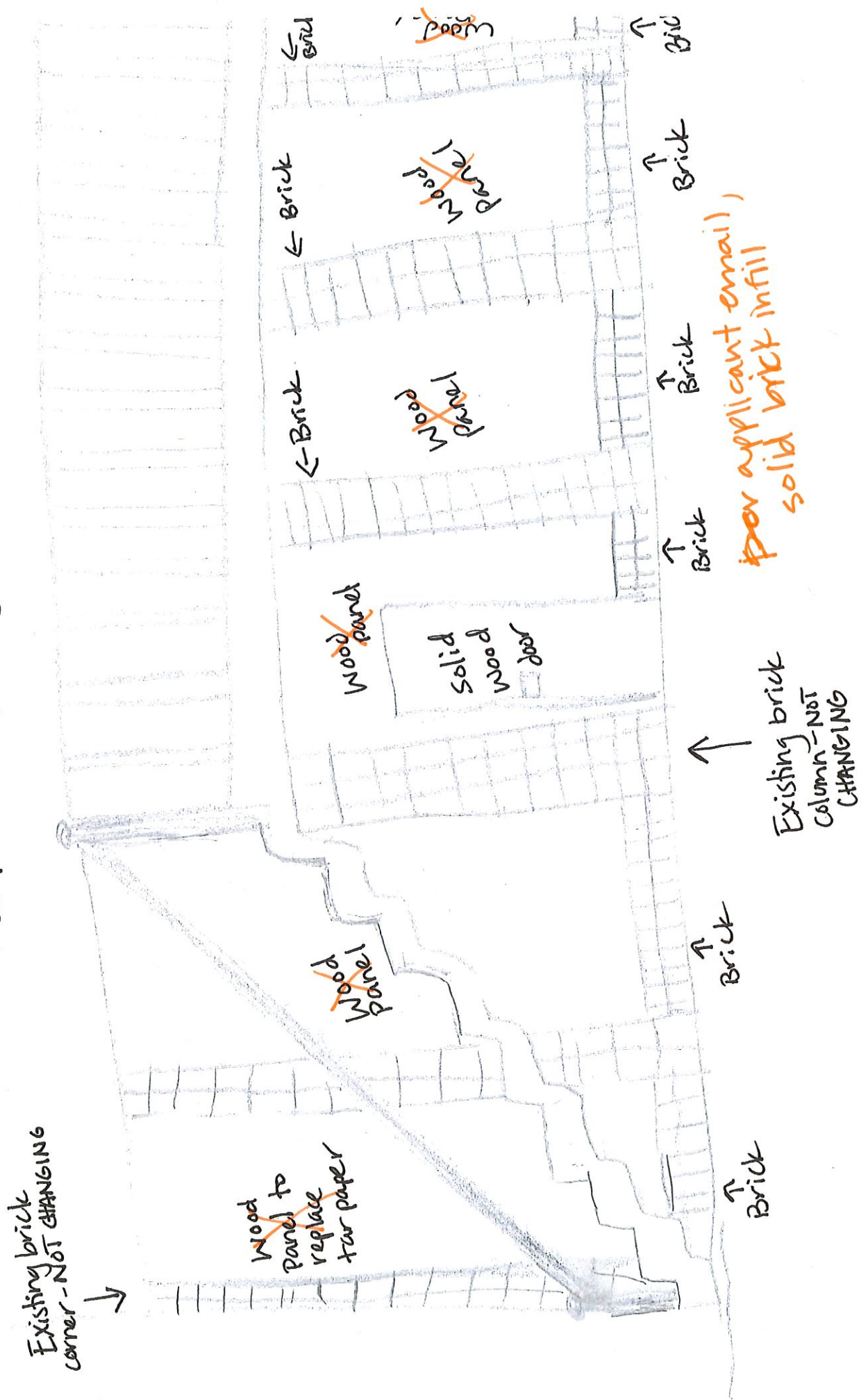
brick  
infill  
only  
per  
applicant  
email  
(attached)



Proposed Plan: East side

(Back of the house)

\* This drawing depicts the back of the house.  
We do not intend to change the existing  
deck or its supporting columns.





[illegible]

\* Brick infill  
see email

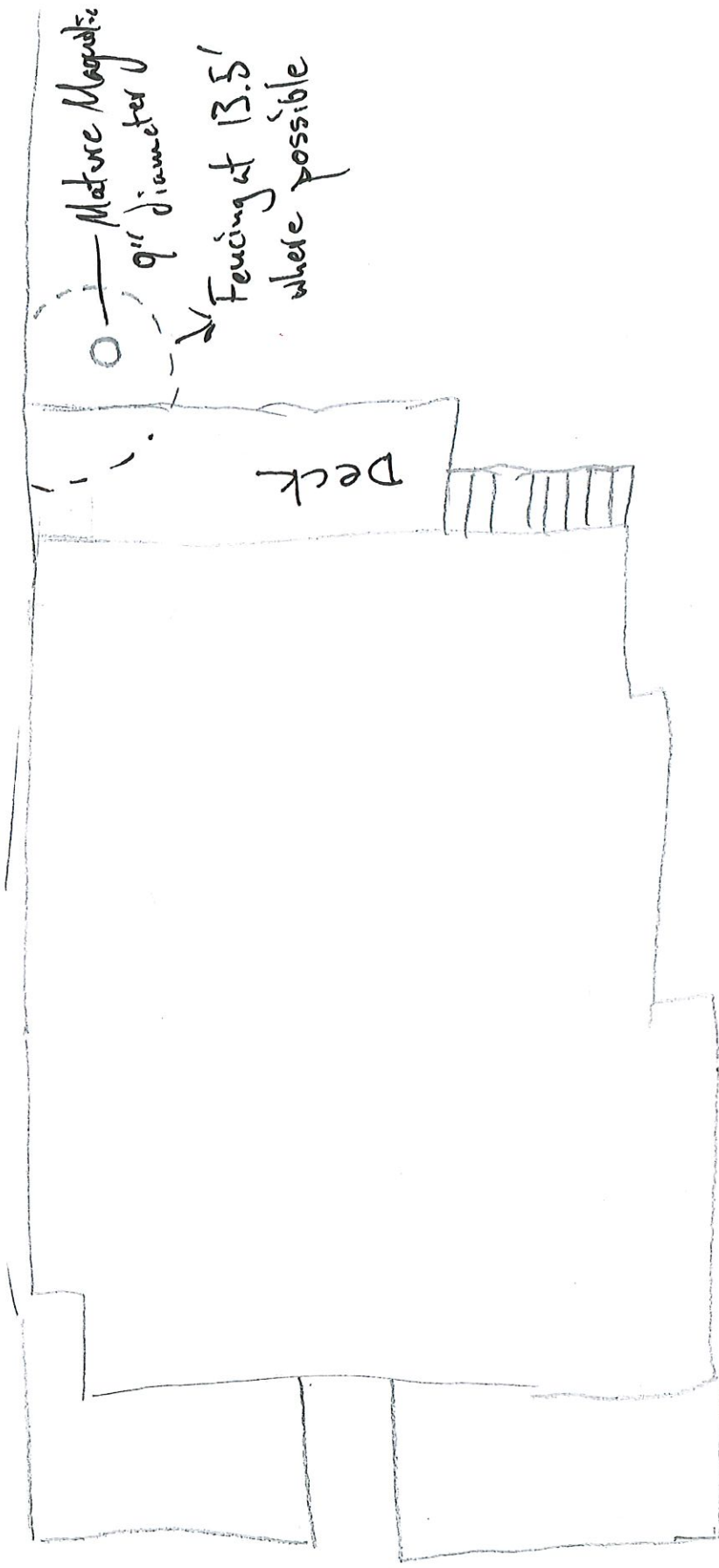
↑  
Existing  
Brick  
Column  
(NOT CHANGING)



Proposed Plan: South Side



Proposed: tree protection plan  
for magnolia in back yard.

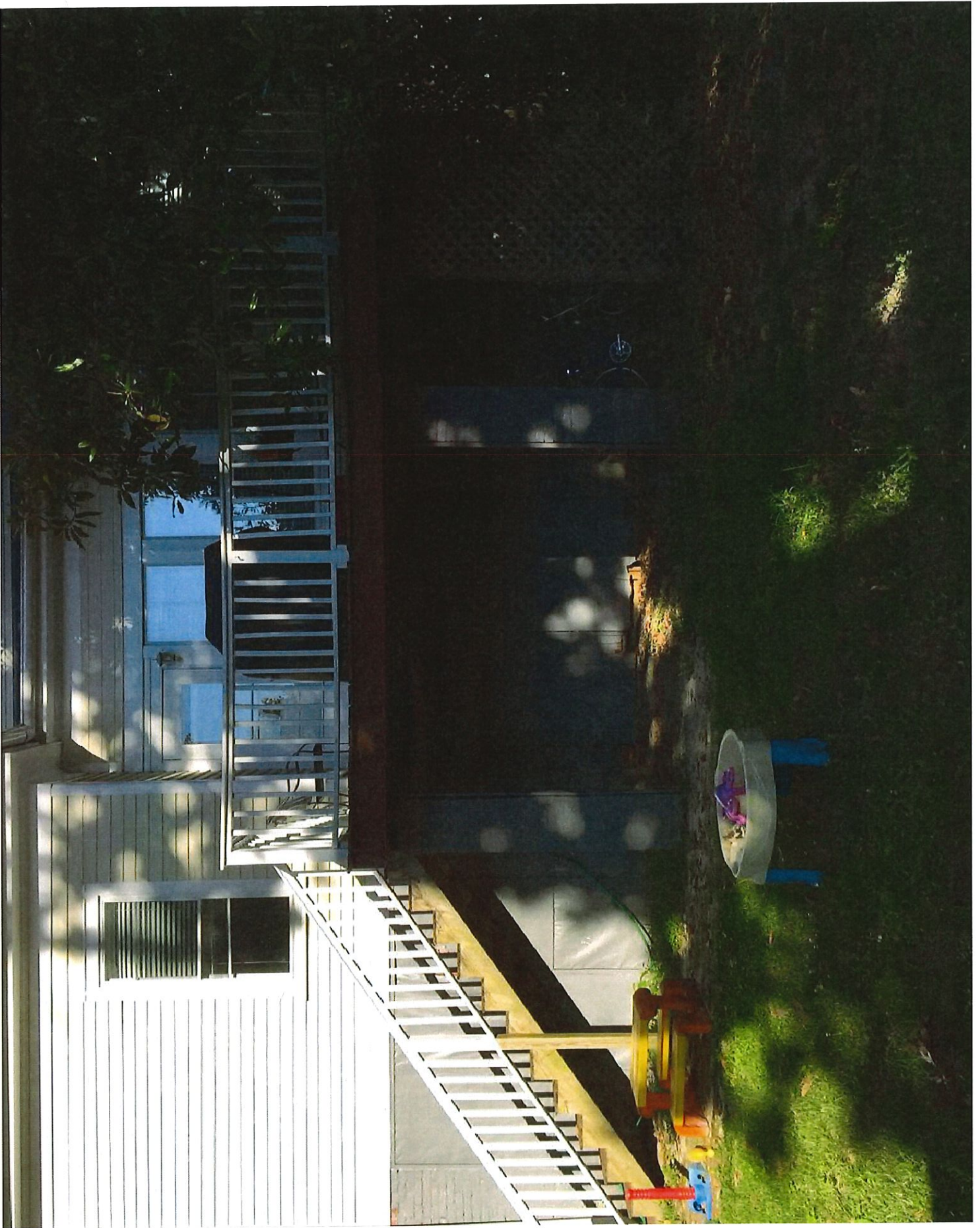


N. Bloodworth St.





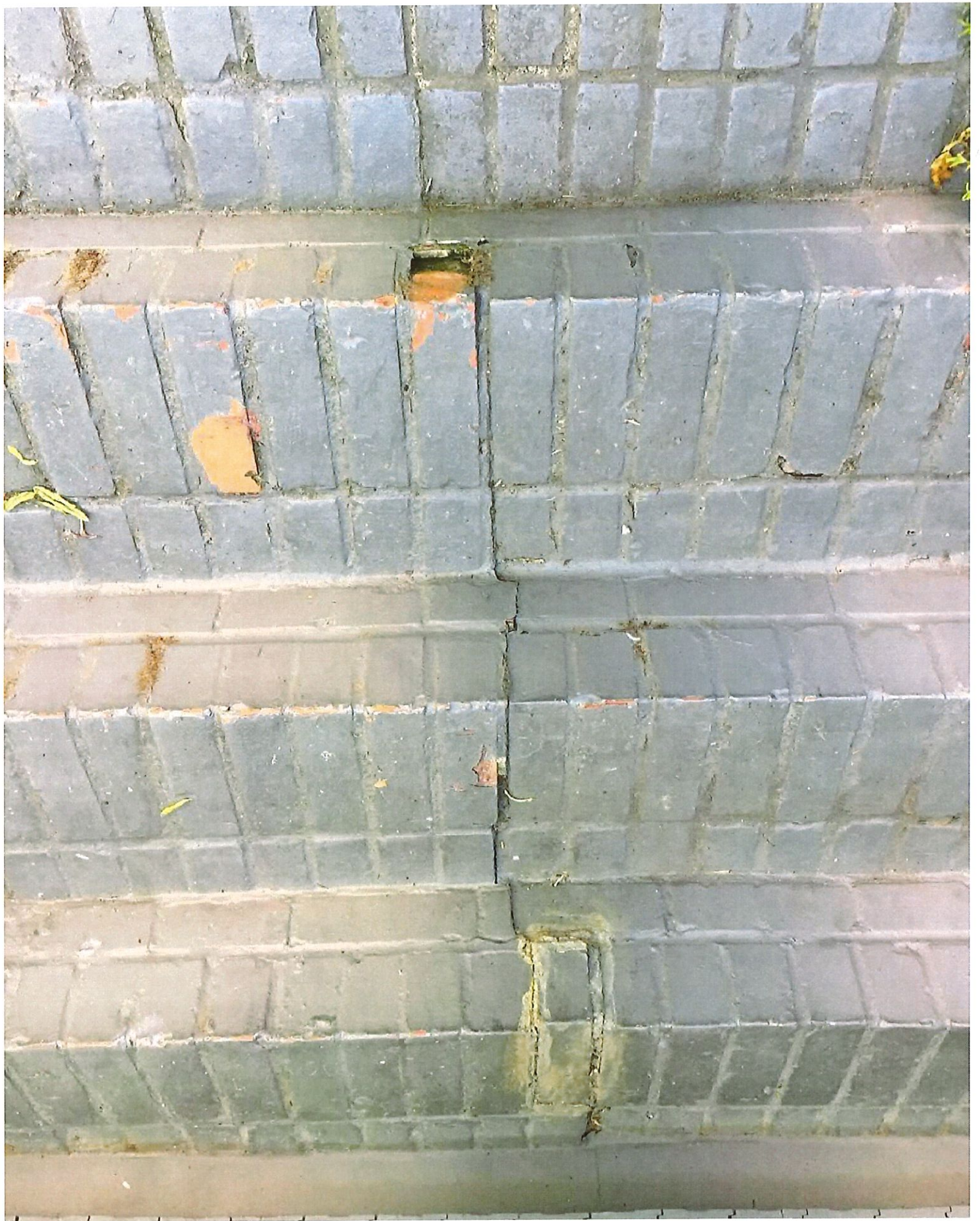








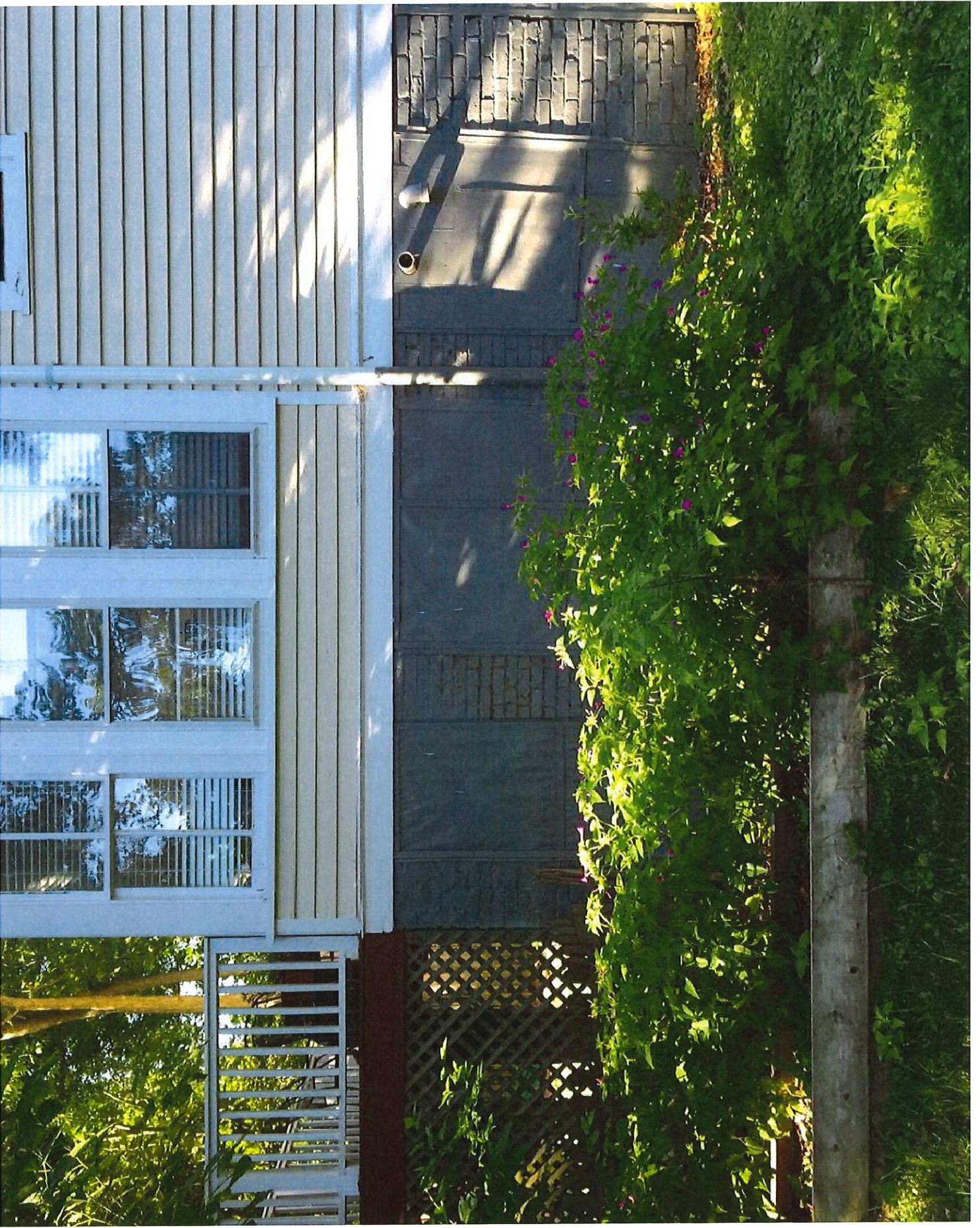




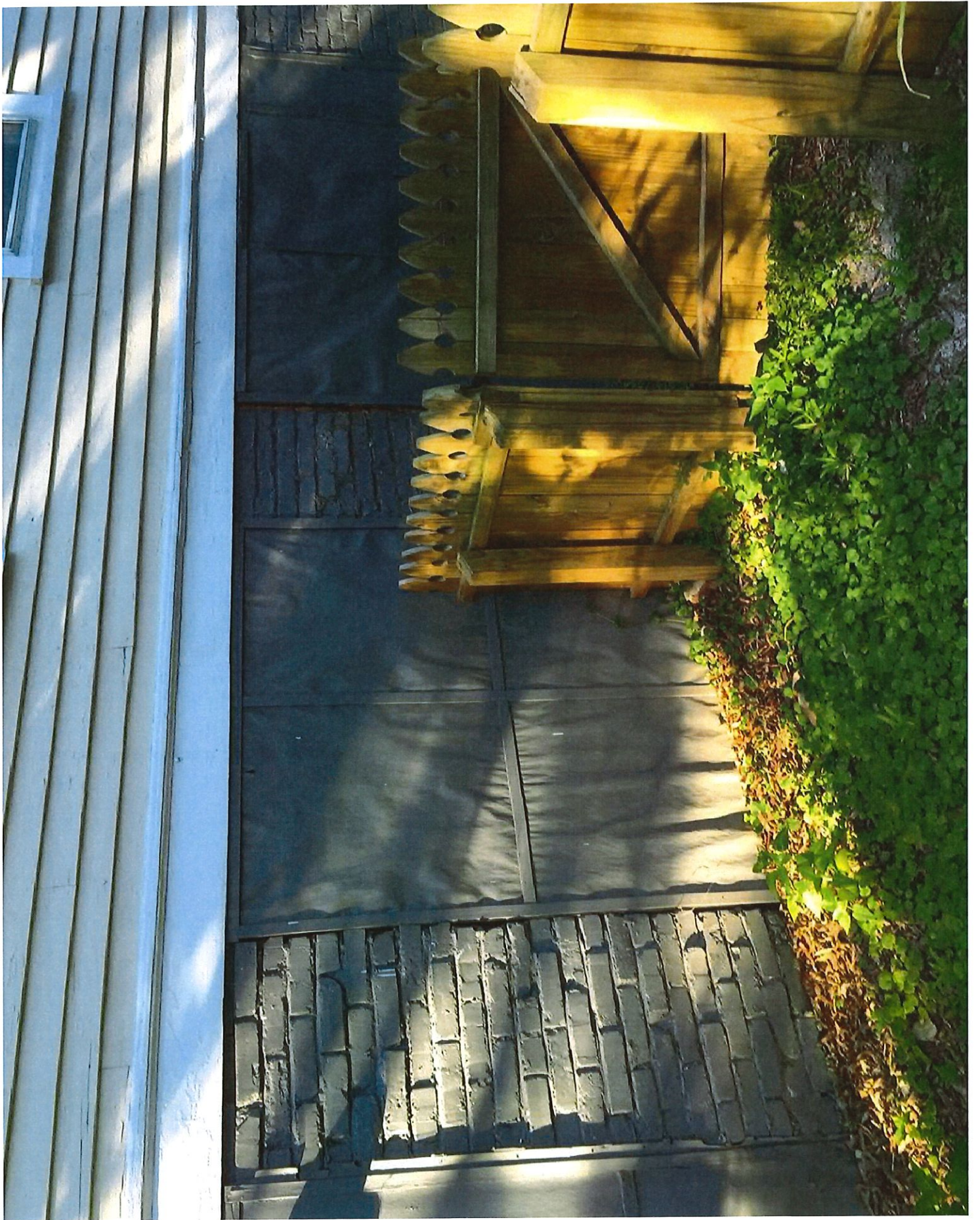




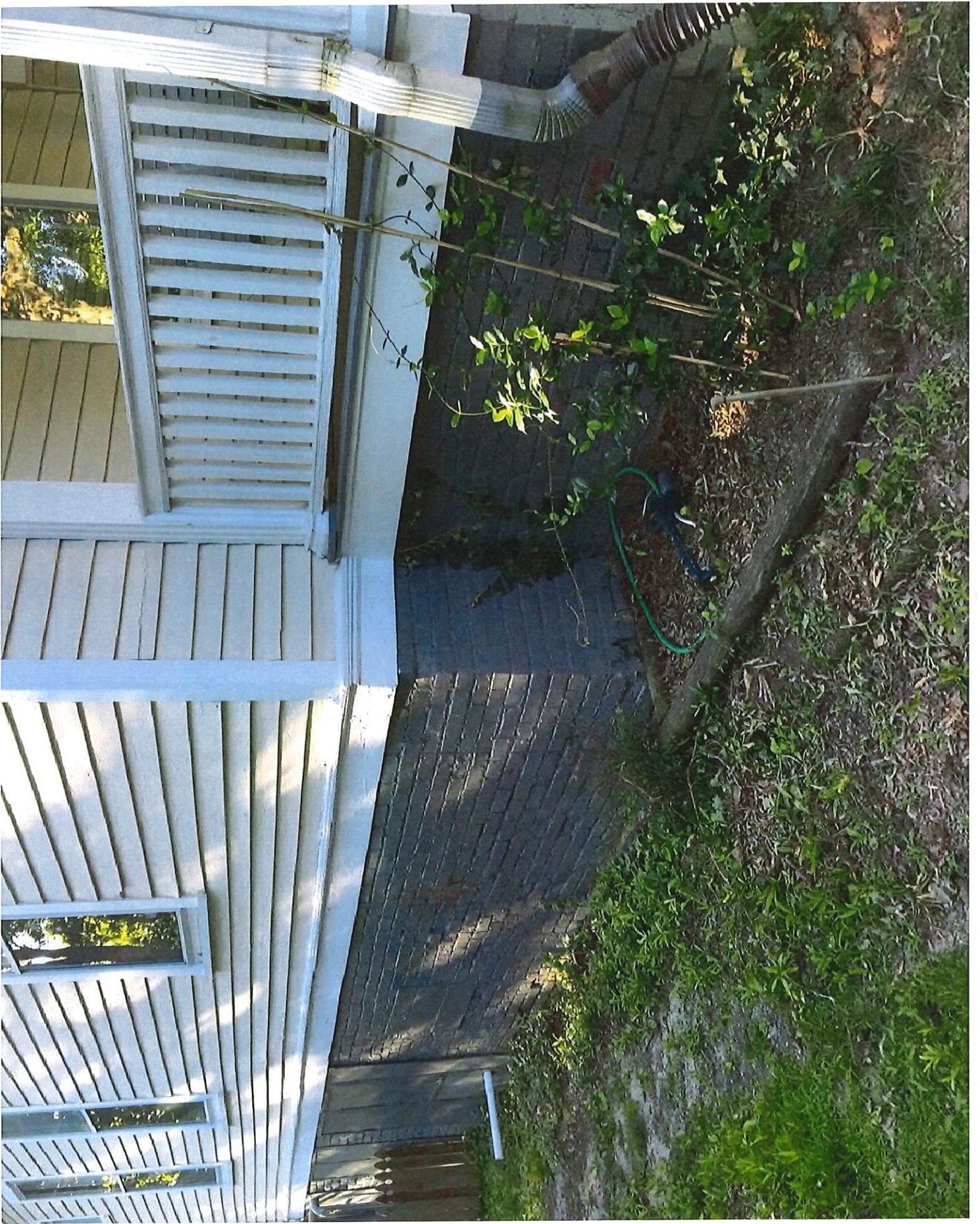








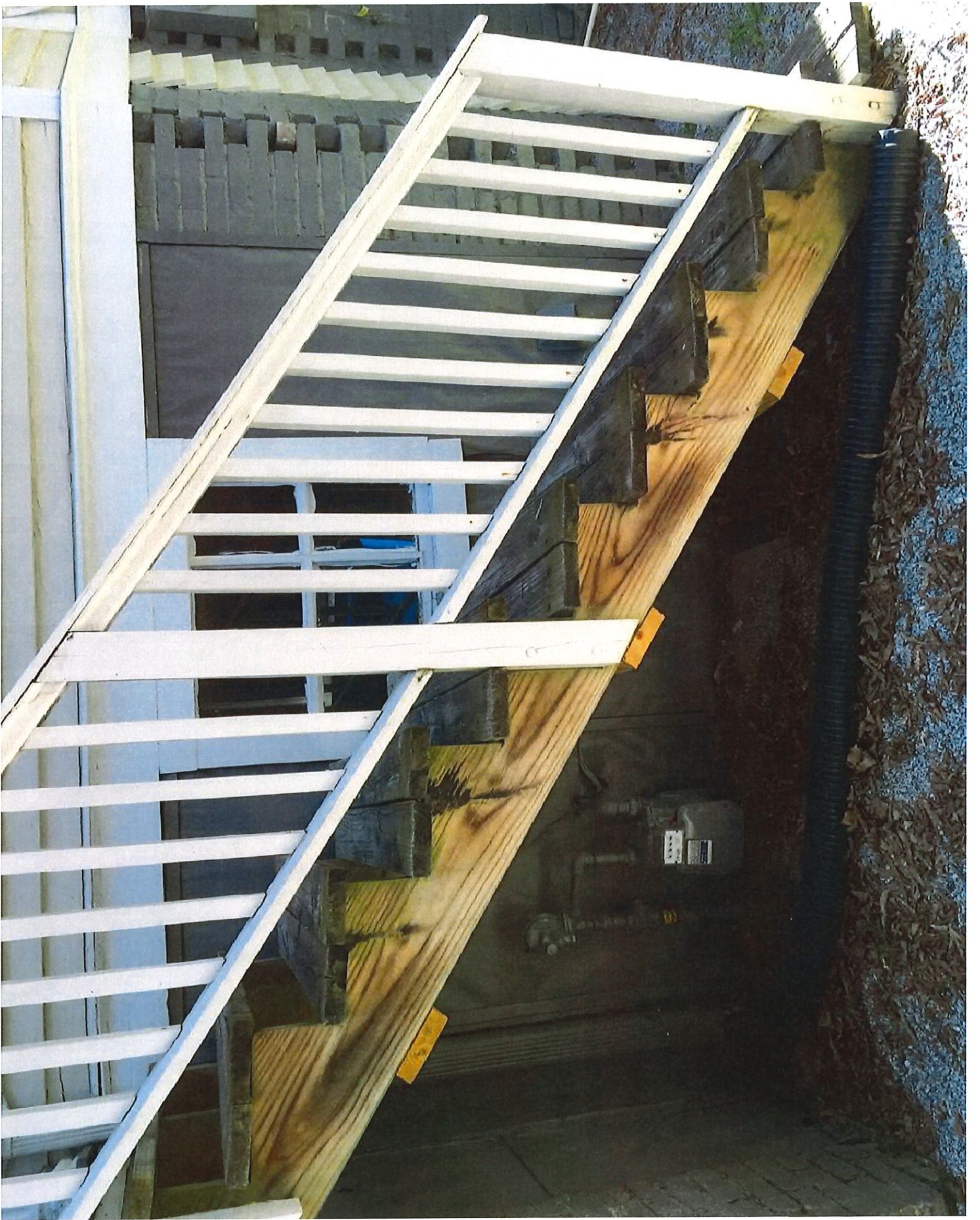








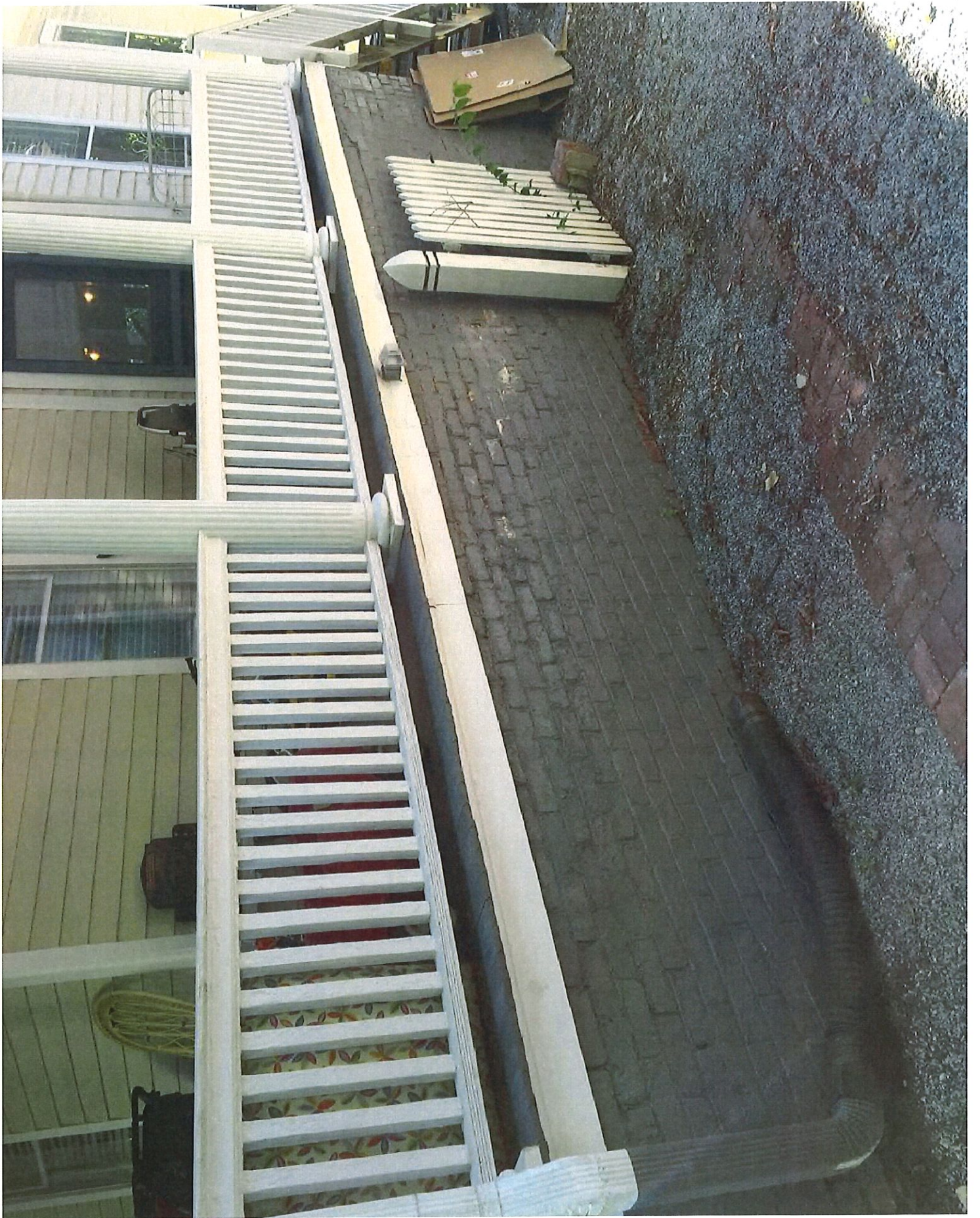














## Kinane, Collette

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**From:** Eric Fletcher <EFletcher@BrooksPierce.com>  
**Sent:** Wednesday, August 7, 2019 3:04 PM  
**To:** Kinane, Collette  
**Subject:** RE: minor work COA review : COA-0072-2019

Collette,

Thanks. We do plan to paint everything the same gray color.

-Eric

[Eric Fletcher](#)



t: 919.573.6253  
f: 336.232.9053

1700 Wells Fargo Capitol Center  
150 Fayetteville Street  
Raleigh, NC 27601  
P.O. Box 1800 (27602)

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**From:** Kinane, Collette <Collette.Kinane@raleighnc.gov>  
**Sent:** Wednesday, August 7, 2019 1:50 PM  
**To:** Eric Fletcher <EFletcher@BrooksPierce.com>  
**Subject:** RE: minor work COA review : COA-0072-2019

Hi, Eric –

That sounds like a plan. Will you be painting the brick infill to match the existing foundation color? If yes, I do not need to see a brick sample since it will be covered.

Yes, you should be able to submit the payment online. On the main page of the portal, there should be an option that says "Pay Invoice" or something to that effect. It should appear automatically in your account.

Let me know if you have any issues. I'll be able to approve the application as soon as the payment is processed.

Thanks,  
Collette

**Collette R. Kinane**  
Preservation Planner II

■ Raleigh Urban Design Center



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**From:** Eric Fletcher <[EFletcher@BrooksPierce.com](mailto:EFletcher@BrooksPierce.com)>  
**Sent:** Tuesday, August 6, 2019 2:52 PM  
**To:** Kinane, Collette <[Collette.Kinane@raleighnc.gov](mailto:Collette.Kinane@raleighnc.gov)>  
**Subject:** RE: minor work COA review : COA-0072-2019

Collette,

To follow up on our recent meeting regarding the COA, I've conferred some more with Robby and my wife and we're going to do brick all the way up and around. In other words, we'll replace all the existing wood siding and other materials with full brick infill as suggested by your email below.

Is there anything else besides payment that you'll need from me? Also, what is the best way to submit payment—I should be able to do it online, right?

Thanks,  
Eric

[Eric Fletcher](#)



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f: 336.232.9053

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**From:** Kinane, Collette <[Collette.Kinane@raleighnc.gov](mailto:Collette.Kinane@raleighnc.gov)>  
**Sent:** Wednesday, July 17, 2019 4:50 PM  
**To:** Eric Fletcher <[EFletcher@BrooksPierce.com](mailto:EFletcher@BrooksPierce.com)>  
**Subject:** RE: minor work COA review : COA-0072-2019

Hi, Eric –

We would absolutely be able to meet on Wednesday. We've got a pretty tight calendar, so we unfortunately wouldn't be able to meet on site. We have availability at 2PM. Would that work for you?

I know that you said you didn't receive any automated emails, but if you log-in to the portal do any notifications pop-up that indicate we've started our review or put in comments?

Thanks!  
Collette

**Collette R. Kinane**



■ Raleigh Urban Design Center

One Exchange Plaza, Suite 300 | Raleigh, NC 27601  
919-996-2649 | [raleighnc.gov](http://raleighnc.gov)

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**From:** Eric Fletcher <[EFletcher@BrooksPierce.com](mailto:EFletcher@BrooksPierce.com)>  
**Sent:** Wednesday, July 17, 2019 3:44 PM  
**To:** Kinane, Collette <[Collette.Kinane@raleighnc.gov](mailto:Collette.Kinane@raleighnc.gov)>  
**Subject:** RE: minor work COA review : COA-0072-2019

Collette,

Are you available to meet next Wednesday? My friend (and contractor), Robby Blyth and I would like to talk with you briefly about what we can and cannot do to make this work. Happy to meet at the house if that's most helpful or at your office.

I think our schedules are fairly flexible on Wednesday (so long as I don't get pulled into a trial, which is a possibility, unfortunately).

Thanks,  
-Eric

[Eric Fletcher](#)



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**From:** Kinane, Collette <[Collette.Kinane@raleighnc.gov](mailto:Collette.Kinane@raleighnc.gov)>  
**Sent:** Tuesday, July 16, 2019 2:57 PM  
**To:** Eric Fletcher <[EFletcher@BrooksPierce.com](mailto:EFletcher@BrooksPierce.com)>  
**Cc:** Robb, Melissa <[Melissa.Robb@raleighnc.gov](mailto:Melissa.Robb@raleighnc.gov)>; Tully, Tania <[Tania.Tully@raleighnc.gov](mailto:Tania.Tully@raleighnc.gov)>  
**Subject:** minor work COA review : COA-0072-2019

Hi, Eric –

Thanks for submitting your minor work COA application to alter the basement walls. Because our system is new and we're still not entirely sure how some components work, I have submitted my review through the portal and am also including it here. We have also submitted the fee invoice, which will need to be paid before the application can be approved.

Recommendation:



Staff is unable to approve your application as currently submitted. It is our assumption that the two new brick courses at the base of each panel are to help prevent wood rot. However, the design as you have submitted it would be incongruous with the style of your house. As staff, we would be able to approve either a full wood panel without the brick base OR a full brick infill. If you were to pursue the brick option, you could use a thin brick veneer rather than a full brick. We would encourage the brick veneer to be inset slightly from the face of the existing brick columns.

If you're ok with changing the design to one of those options, let me know and I'll make a note in the file. If you decide to go for the brick veneer, send me a specification sheet for the type and color of brick. If you'd like to proceed with the design as you've submitted it, you could choose to convert this application to a major work COA to be reviewed by the Committee. We would be happy to meet with you to discuss any of these options.

Additionally, if the system sends you an automatic email regarding the review, please let me know. It may say "required resubmit," but that's not actually the case...

Thanks,  
Collette

**Collette R. Kinane**  
Preservation Planner II

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919-996-2649 | [raleighnc.gov](http://raleighnc.gov)

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