CERTIFICATE OF APPROPRIATENESS
PLACARD
for Raleigh Historic Resources

Project Description:
Change exterior paint colors

406 Kinsey St
Address

Boylan Heights
Historic District

Historic Property

COA-0082-2020
Certificate Number

6/19/2020
Date of Issue

12/19/2020
Expiration Date

This card must be kept posted in a location within public view until all phases of the described project are complete. The work must conform with the code of the City of Raleigh and laws of the state of North Carolina. When your project is complete, you are required to ask for a final zoning inspection in a historic district area. Telephone the RHDC office at 832-7238 and commission staff will coordinate the inspection with the inspections Department. If you do not call for this final inspection, your Certificate of Appropriateness is null and void.

Signature, 
Raleigh Historic Development Commission

Pending the resolution of appeals, commencement of work is at your own risk.
For applications that require review by the COA Committee (major work), provide addressed and stamped envelopes for owners for all properties with 100 feet on all sides of the property, as well as the property owner.

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<tr>
<th>Property Owner Name &amp; Address</th>
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I understand that all major work applications that require review by the Raleigh Historic Development Commission’s COA Committee must be submitted by 4 p.m. on the date of the application deadline; otherwise, consideration will be delayed until the following committee meeting. An incomplete application will not be accepted.

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<tr>
<th>Will you be applying for rehabilitation tax credits for this project?</th>
<th>Yes</th>
<th>No</th>
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<td>Did you consult with staff prior to filing the application?</td>
<td>Yes</td>
<td>No</td>
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Office Use Only

| Type of work: | 51 |

Design Guidelines: please cite the applicable sections of the design guidelines (www.rhdc.org).

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<tr>
<th>Section/Page</th>
<th>Topic</th>
<th>Brief description of work (attach additional sheets as needed).</th>
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Minor Work Approval (office use only)

Upon being signed and dated below by the Planning Director or designee, this application becomes the Minor Work Certificate of Appropriateness. It is valid until 12/19/2020.

Please post the enclosed placard form of the certificate as indicated at the bottom of the card. Issuance of a Minor Work Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City Code or any law. Minor Works are subject to an appeals period of 30 days from the date of approval.

Signature (City of Raleigh) [Signature] Date 06/19/2020
COLOR SCHEDULE

1. Body of House: Tricorn Black
2. Roofing: Wuthering Heights
3. Foundation: N.C.
5. Railings: Westleigh and White
6. Columns: W. White
7. Entrance Poro.: W. White
8. Corice: W. White
9. Window Sash: N.C.
10. Shutter: N.C.
11. Door: W. White
12. Rake: W. White
13. Porch: N.C.
14. Porch Ceiling: N.C.

RALEIGH HISTORIC DISTRICTS

APPLICANT: Chase Bryan
ADDRESS: 10. King St

PAINT MFR.: Sherwin - Williams

PLEASE SUBMIT COLOR CHIPS WITH THIS SCHEDULE
Raleigh Historic Development

Chase Bryan
Chase,

Thank you for submitting a minor work COA application. The COA application for your project at 406 Kinsey Street has been approved! In order to limit the number of people entering the City office buildings, we'll be mailing you the signed application and blue placard. It is currently taking a bit longer for mail to be processed through our internal system. You should hopefully receive it by next Friday's mail.

You should present the blue placard to the Development Services staff for any permits you may need related to this project. We also ask that the placard be posted in a publicly visible location on the property for the duration of the project work.

Please let me know if you have any questions.

Best,
Erin

Erin Morton
Preservation Planner II

City of Raleigh
Planning and Development
■ Raleigh Urban Design Center
919-996-2632 | raleighnc.gov

For Planning and Development COVID-19 updates, visit our information page.

Chase,

Don’t worry about the case number – we’ll know it’s you just with your name.

Best,
Erin

Erin Morton
City of Raleigh
Planning and Development
Raleigh Urban Design Center
919-996-4644 | raleighnc.gov

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From: Chase Bryan <chasebryan@gmail.com>
Sent: Thursday, June 18, 2020 9:40 AM
To: Morton, Erin <Erin.Morton@raleighnc.gov>
Subject: Re: 406 Kinsey St - minor work next steps

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you verify that the attachment and content are safe. If you believe this email is suspicious, please click the 'Phish Alert' link in the banner to report this message.

Where do I find my case number?

On Jun 17, 2020, at 5:15 PM, Chase Bryan <chasebryan@gmail.com> wrote:

Sounds good to me

My number is +19199614412

On Jun 17, 2020, at 3:04 PM, Morton, Erin <Erin.Morton@raleighnc.gov> wrote:

Chase,

How’s 10:30 am? Your point of contact when you get here is going to be Rotonda Young. I have CC’ed Rotonda here. Her phone number is (919) 996-4642. Please call Rotonda when you arrive downstairs so that she can come down and meet you.

Will you also provide your phone number here in your reply in case Rotonda needs to contact you tomorrow?

Best,
Erin

Erin Morton
Preservation Planner II

City of Raleigh
Hey Erin - I can come by any time tomorrow and drop them off. When would work?

On Jun 17, 2020, at 10:35 AM, Morton, Erin <Erin.Morton@raleighnc.gov> wrote:

Chase,

I am at the office today and can confirm that we have not received your paint chips unfortunately. Are you able to mail them to us once again?

Alternatively, the City buildings are now open to the public, though you must have an appointment and there are health screening measures to get past the lobby. For a simple drop-off, if you can let me know the day and time you expect to be here, plus your cell phone number, I can coordinate with the administrative staff to come down and meet you outside the building for a quick hand-off. We are located on the 3rd floor of One Exchange Plaza in downtown Raleigh. Please place the paint chips in an envelope labeled to the Raleigh Historic Development Commission, and with your name and case number on there somewhere if you don’t mind.

Please let me know how you would like to proceed. Thank you!

Best,
Erin

Erin Morton
Preservation Planner II

City of Raleigh
Planning and Development
Raleigh Urban Design Center
Chase,

Okay, thanks for confirming. I am working remotely, but I will go into the office tomorrow and make sure we have it. I was in the office a bit last week processing earlier applications, so there is a likelihood that we received your paint samples last week and I am just not remembering that they are sitting on my desk! Hopefully that is the case and they are not hung up somewhere in the mail service. If so, we can get your application processed tomorrow. I’ll send a follow-up email either way so you know what’s going on. Thank you for touching base!

Best,
Erin

Erin Morton
Preservation Planner II

City of Raleigh
Planning and Development
- Raleigh Urban Design Center
919-956-4544 | raleighnc.gov

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Yikes! I mailed them the day after I submitted the application. I put a piece of paper with my name and address on it.

On Jun 16, 2020, at 11:13 AM, Morton, Erin <Erin.Morton@raleighnc.gov> wrote:

Hey Chase,

Thanks for getting in touch! I have reviewed your application and everything looks approvable, we are just waiting on receipt of the physical paint chips to confirm that they do not differ too much from the apparent digital shades. The office admin team confirmed this morning that they have not received any new mail for the preservation division readily identifiable as being from you. Reading through my previous email, I know that we have provided you with the correct mailing address – do you remember what day you put them in the mail?

Best,
Erin

Erin Morton
Preservation Planner II

City of Raleigh
Planning and Development
Raleigh Urban Design Center
919-996-4644 | raleighnc.gov

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From: Chase Bryan <chasebryan@gmail.com>
Sent: Monday, June 15, 2020 2:07 PM
To: Morton, Erin <Erin.Morton@raleighnc.gov>
Subject: Re: 406 Kinsey St - minor work next steps

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Hey Erin - how's the paint color approval going?
On Jun 3, 2020, at 10:28 AM, Morton, Erin <Erin.Morton@raleighnc.gov> wrote:

Hi Chase,

I enjoyed talking with you this morning. As discussed on the phone, I have attached the paint schedule that you will need to fill out as a part of the minor work COA application for repainting your house. Please also provide the minor work application form, photographs of the front of the house from the street and side/rear elevations as best you can, as well as digital copies of the paint chips. Please mail the physical paint chips to us at: City of Raleigh Planning Department, Attn: Historic Preservation, PO Box 590, Raleigh, NC 27602.

We will let you know when we receive the paint chips on our end. Please let us know if you have anymore questions in the meantime. Thank you!

Best,
Erin

Erin Morton
Preservation Planner II

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<Paint Schedule.pdf>