



CERTIFICATE OF APPROPRIATENESS PLACARD

for Raleigh Historic Resources

Project Description:

Alter window and door openings; install new half-lite door; install 2 new windows

325 Polk St

Address

Oakwood

Historic District

Historic Property

COA-0092-2024

Certificate Number

8/19/2024

Date of Issue

2/19/2025

Expiration Date

This card must be kept posted in a location within public view until all phases of the described project are complete. The work must conform with the code of the City of Raleigh and laws of the state of North Carolina. When your project is complete, you are required to ask for a final zoning inspection in a historic district area. Telephone the RHDC office at 832-7238 and commission staff will coordinate the inspection with the inspections Department. If you do not call for this final inspection, your Certificate of Appropriateness is null and void.

Signature, _____

Elin Morton Pugh

Raleigh Historic Development Commission

Pending the resolution of appeals, commencement of work is at your own risk.

Type or print the following:

Applicant name: Edith B. Wooten and Ivan R.M. Bailey

Mailing address: 325 Polk St

City: Raleigh

State: NC

Zip code: 27604

Date: 6/6/2024

Daytime phone #: 1-202-306-0708

Email address: ewooten3030@yahoo.com ivan@dcsolar.io

Applicant signature: *Edith B. Wooten*

Ivan R.M. Bailey

Minor work (staff review) – one copy

Major work (COA committee review) – ten copies

Additions > 25% of building sq. footage

New buildings

Demolition of building or structure

All other

Post approval re-review of conditions of approval

Office Use Only

Transaction #: _____

File #: COA-0092-2024

Fee: _____

Amount paid: _____

Received date: _____

Received by: _____

Property street address: 325 Polk St

Historic district: Oakwood

Historic property/Landmark name (if applicable):

Owner name: Edith B. Wooten and Ivan R.M. Bailey

Owner mailing address: 325 Polk St

For applications that require review by the COA Committee (major work), provide addressed and stamped envelopes for owners for all properties with 100 feet on all sides of the property, as well as the property owner.

| Property Owner Name & Address | Property Owner Name & Address |
|-------------------------------|-------------------------------|
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I understand that all major work applications that require review by the Raleigh Historic Development Commission's COA Committee must be submitted by 4 p.m. on the date of the application deadline; otherwise, consideration will be delayed until the following committee meeting. An incomplete application will not be accepted.

| | |
|--|--|
| Will you be applying for rehabilitation tax credits for this project? Yes No | Office Use Only Type of work: <u>29, 30, 84, 85</u> |
| Did you consult with staff prior to filing the application? Yes No | _____ _____ |

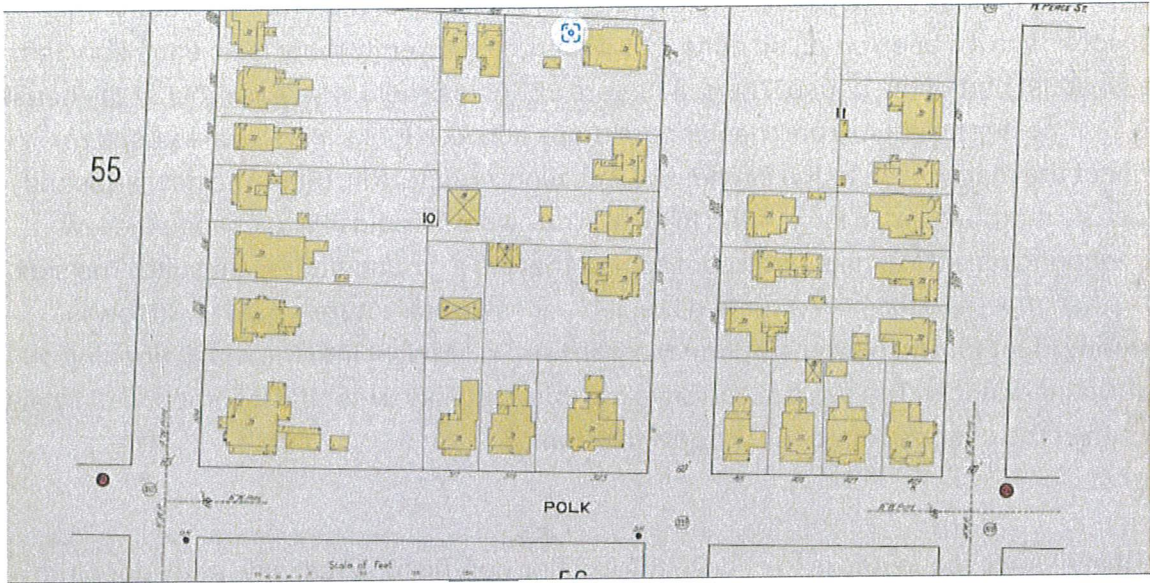
| Design Guidelines: please cite the applicable sections of the design guidelines (www.rhdc.org). | | |
|---|-----------------|---|
| Section/Page | Topic | Brief description of work (attach additional sheets as needed). |
| 2.7/50-51 | Windows + Doors | New use of space remove one non-historic door + replace with a new wood window |
| | | Remove one historic window, save, and replace with a door for a new use, back side of the house |
| | | |
| | | |

| Minor Work Approval (office use only) | |
|---|------------------------|
| Upon being signed and dated below by the Planning Director or designee, this application becomes the Minor Work Certificate of Appropriateness. It is valid until <u>02/19/2025</u> . | |
| Please post the enclosed placard form of the certificate as indicated at the bottom of the card. Issuance of a Minor Work Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City Code or any law. Minor Works are subject to an appeals period of 30 days from the date of approval. | |
| Signature (City of Raleigh) <u>Erin Martin Pugh</u> | Date <u>08/19/2024</u> |

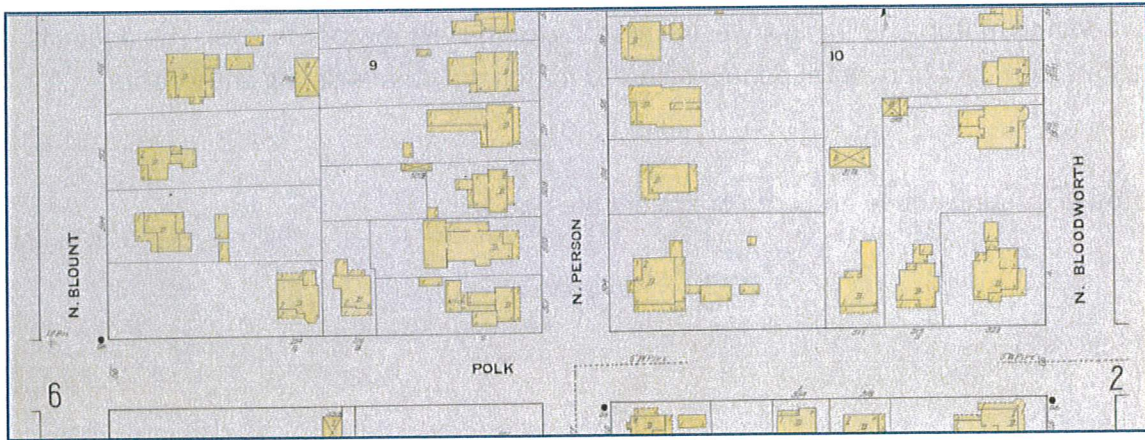
The owners of 325 Polk St would like to change the location of their rear side entry. This area looks like it's been changed quite a bit over time. Currently there is an entry door into the smallest part of the house. The ceilings are 96" or less here whereas most of the house has 132" ceiling heights. From the Sanborn maps above, it looks like this area used to connect the main house to the kitchen or accessory structure in 1909. The now attached structure morphed into a larger form in 1914. The owners would like to change the low connection area into a main bathroom so that there is a ground floor main suite. The side entry then moves to the now attached kitchen/accessory structure where a window is currently located. The new entry door and transom will fit right into the rough opening of the existing window. The owners can save the existing window so that if someone did want to change the door back into the window they can.

The last change requested is to change the existing non-historic rear side entry door into a window for the bathroom. It will be similar in size to the one that exists now which will be replaced (currently it is a non-historic stain glass window). Both new windows and door to be wood and match existing in style. No muttins for the window or the door. The door will be a half lite with 2 horizontal panels below to match the other existing entry doors.

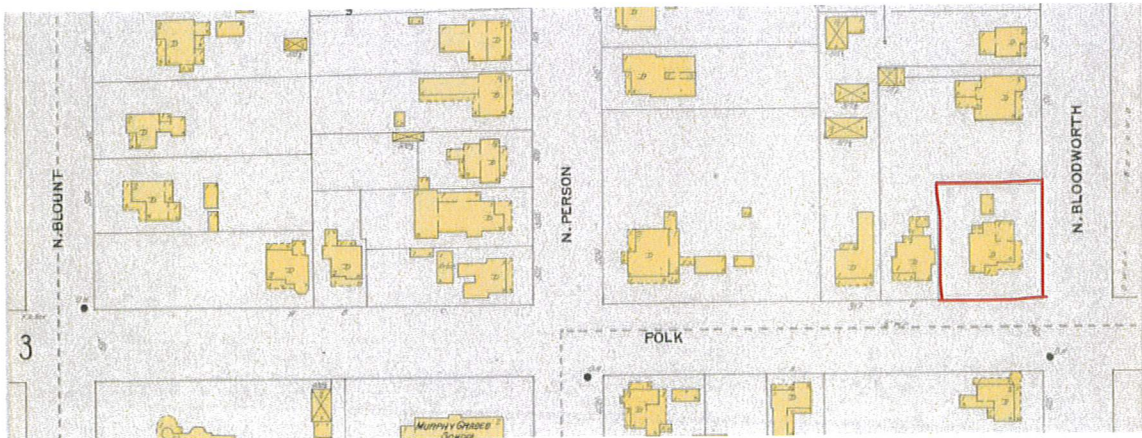
Photos of existing house and area of project are below.



1914 Sanborn Map for 325 Polk St



1909 Sanborn Map for 325 Polk St



1903 Sanborn Map for 325 Polk St



Side Street Elevation of House (Facing N Bloodworth St) Above. Below Front Elevation of 325 Polk St





Rear Side Elevation of 325 Polk St from N Bloodworth St, existing side entry and stoop are shown above. Below is a close up of the side entry, existing stoop and the attached kitchen/accessory structure.



Left Side Elevation with existing rear deck shown for reference (similar rail + spindles made to match historic wrap around porch)











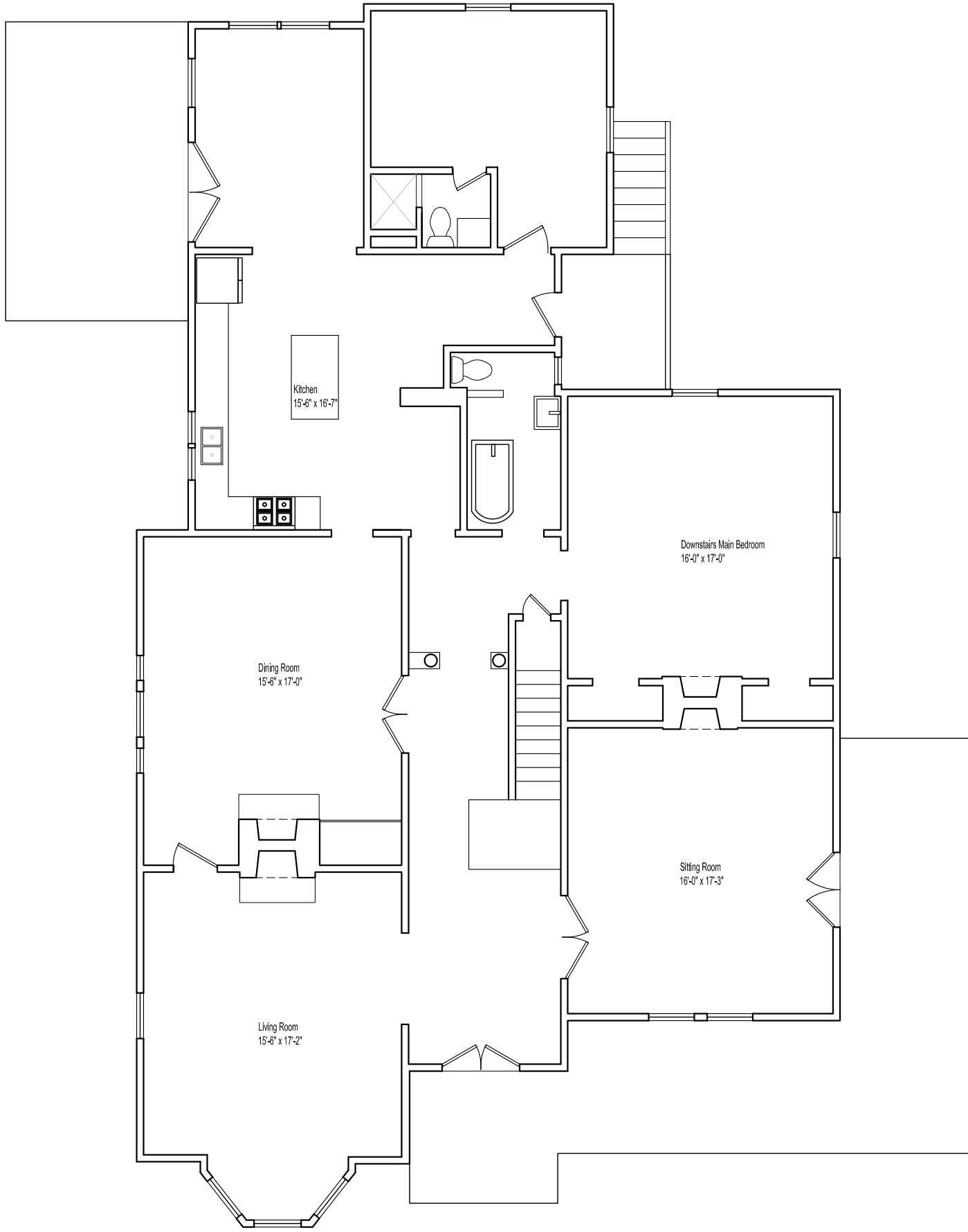






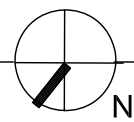






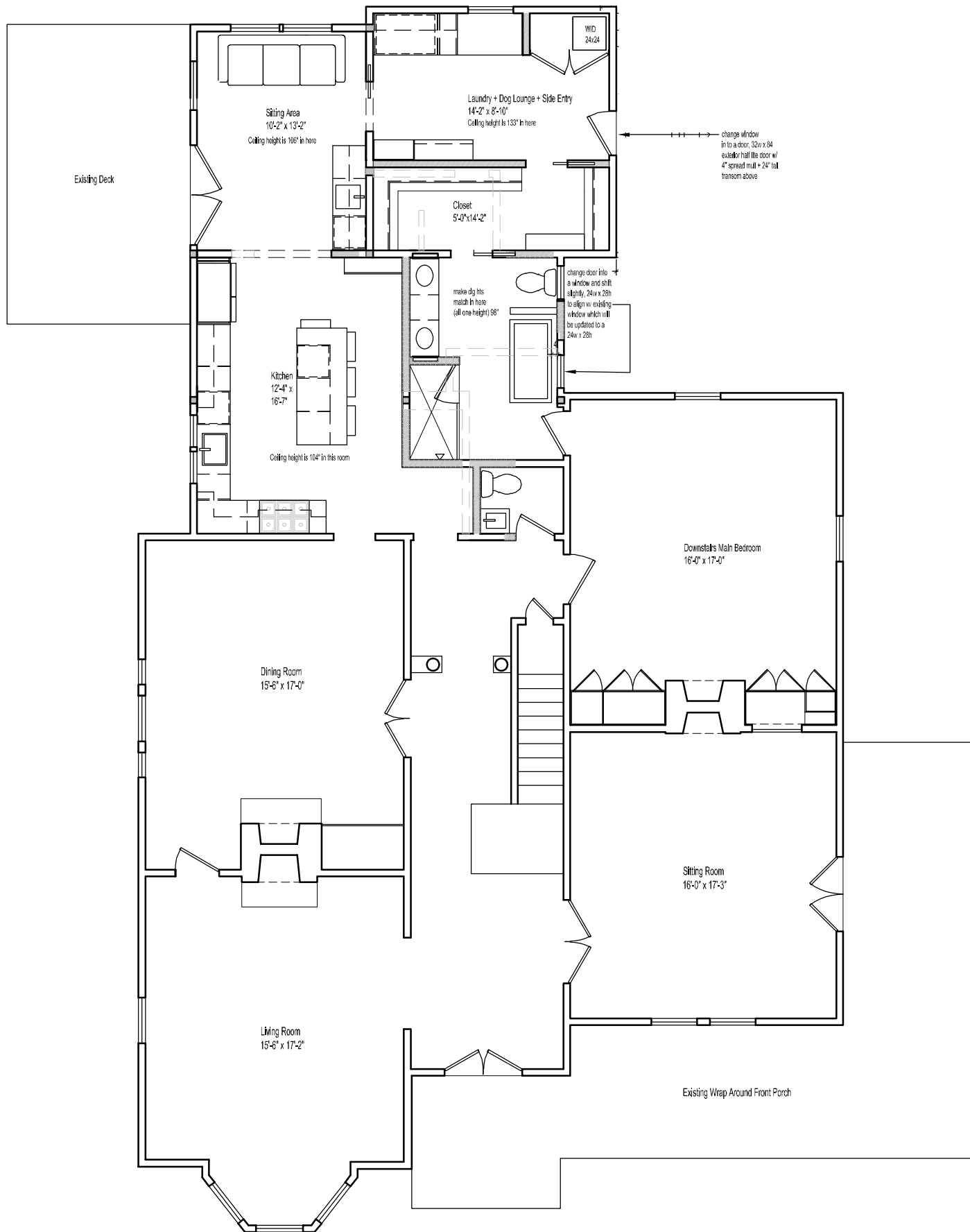
325 Polk St - Existing Ground Floor Plan

Scale - 1/8" = 1'-0"



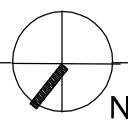
PELL ST studio

Architect
 Ashley Henkel Morris
 306 Pell Street
 Raleigh, NC 27604
 919.696.0970



325 Polk St - New Ground Floor Plan w/ Side Entry Change

Scale - 1/8" = 1'-0"



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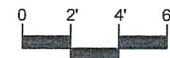
The rails + pickets are not historic, they were made to match the existing front porch

325 Polk St - Existing Right Side Elevation (Side Street N Bloodworth St)

Scale - 1/8" = 1'-0"

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Architect
Ashley Henkel Morris
306 Pell Street
Raleigh, NC 27604
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Staff Note: Deck alterations shown have been converted to a separate major work COA application for review due to proposed height per COA List of Work #27.



Change non-historic window to be wider w/ same sill ht 24"wx28"tall

Change an existing non-historic door into a window. This space is becoming a main bathroom and will no longer be an entry. The ceiling heights are low in this area. New window to be similar in size to the existing window along this same wall. New window 24"wx28" tall, wood.

Existing window becomes a 32" w : 84" tall wood door with a 4" spread mull and a 24" tall transom above. The existing rough opening and trim work can be used. Door w/ transom and window are the same size. Or adjustment will be lowering the sill the floor for the door. Store window.

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325 Polk St - New Right Side Elevation (Side Street N Bloodworth St)

Scale - 1/8" = 1'-0"

