



CERTIFICATE OF APPROPRIATENESS PLACARD

for Raleigh Historic Resources

Project Description:

Replace existing gutters and downspouts; landscape changes affecting less than 50% of the side and rear yard including: replace rear hedge, install ground cover plantings, construct rear water feature

325 Polk St

Address

Oakwood

Historic District

Historic Property

COA-0150-2024

Certificate Number

11/15/2024

Date of Issue

5/15/2025

Expiration Date

This card must be kept posted in a location within public view until all phases of the described project are complete. The work must conform with the code of the City of Raleigh and laws of the state of North Carolina. When your project is complete, you are required to ask for a final zoning inspection in a historic district area. Telephone the RHDC office at 832-7238 and commission staff will coordinate the inspection with the inspections Department. If you do not call for this final inspection, your Certificate of Appropriateness is null and void.

Signature, _____

Elin Motton Pugh

Raleigh Historic Development Commission

Pending the resolution of appeals, commencement of work is at your own risk.

Type or print the following:

Applicant name: Edith Wooten

Mailing address: 325 Polk Street

City: Raleigh

State: NC

Zip code: 27604

Date: 11/11/2024

Daytime phone #: 202-306-0708

Email address: ewooten3030@yahoo.com

Applicant signature: Edith Wooten

Minor work (staff review) – one copy

Major work (COA committee review) – ten copies

Additions > 25% of building sq. footage

New buildings

Demolition of building or structure

All other

Post approval re-review of conditions of approval

Office Use Only

Transaction #: _____

File #: COA-0150-2024

Fee: _____

Amount paid: _____

Received date: _____

Received by: _____

Property street address: 325 Polk Street Raleigh NC 27604

Historic district: Dakwood

Historic property/Landmark name (if applicable):

Owner name: Edith Wooten

Owner mailing address: 325 Polk Street Raleigh NC 27604

For applications that require review by the COA Committee (major work), provide addressed and stamped envelopes for owners for all properties with 100 feet on all sides of the property, as well as the property owner.

Property Owner Name & Address	Property Owner Name & Address

I understand that all major work applications that require review by the Raleigh Historic Development Commission's COA Committee must be submitted by 4 p.m. on the date of the application deadline; otherwise, consideration will be delayed until the following committee meeting. An incomplete application will not be accepted.

Will you be applying for rehabilitation tax credits for this project? Yes <input type="radio"/> No <input checked="" type="radio"/>	Office Use Only Type of work: <u>38, 40</u>
Did you consult with staff prior to filing the application? Yes <input checked="" type="radio"/> No <input type="radio"/>	

Design Guidelines: please cite the applicable sections of the design guidelines (www.rhdc.org).		
Section/Page	Topic	Brief description of work (attach additional sheets as needed).
3.4/32	Paint	Our contractor, Sigman construction, will be repainting our exterior and wants to start asap. We are following the "Period Purist" model from a "This Old House article" "Paint color ideas for Victorian houses," by Amy R. Washes. We are using Benjamin Moore paint, and several colors from their historic collection. We ^{are} submitting Paint Schedule w details

Minor Work Approval (office use only)

Upon being signed and dated below by the Planning Director or designee, this application becomes the Minor Work Certificate of Appropriateness. It is valid until 05/15/2025.

Please post the enclosed placard form of the certificate as indicated at the bottom of the card. Issuance of a Minor Work Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City Code or any law. Minor Works are subject to an appeals period of 30 days from the date of approval.

Signature (City of Raleigh) *Erin North Pugh* Date 11/15/2024

Landscape Plan to Replace Artificial Turf

In response to RHDC staff's request, we are removing artificial turf and stone along the back north fence line and replacing it with mondo grass, bushes on either side, and a small pondless waterfall feature at the end.

Our application includes a to-scale landscape plan, created by Gail Ingram Landscape Design, with plants identified, and a drawing of the pondless waterfall to be installed by Springer Ponds Designs. The water feature is designed to be easy to maintain, self contained, and natural looking. Springer Ponds will use rocks similar to those in the stone wall surrounding our garden and plants to blend in. It will be about 30" tall at the highest point. The waterfall will be about 2' long, and the rocks around it will be about 4' wide.

The removal of the artificial turf and stones and installation of the plants will be done by Whittaker Worx. All contractors are very well regarded, licensed professionals.

On the advice of our landscape designer and arborist, we plan to replace our sickly, spindly Taylor Junipers, (see photos) which grow to 15'-20' tall and 3'-4' wide, with Autumn Rocket Camellias, which grow to 8'-10' tall and 3'-4' wide.

Our hope is to have this work begin immediately after our gutters are installed, in early December.

From: [Edith Wooten](#)
To: [Morton Pugh, Erin](#); [Ivan Bailey](#)
Cc: [Kinane, Collette](#)
Subject: Re: COA-0150-2024 (325 Polk St) - Minor Work
Date: Tuesday, November 12, 2024 4:38:01 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you verify that the attachment and content are safe. If you believe this email is suspicious, please click the 'Phish Alert' button in the banner to report this message.

Hi Erin,

Thanks for your speedy response!

We are out of town until Nov. 20 and unable to take photographs, so I hope the written description, below, will suffice.

We are using 6” half round open style gutters with hand-cut miters and 4” round downspouts, to match those currently on our house. We are upgrading from white aluminum to copper gutters and downspouts because it is more eco-friendly, lasts much longer, and will blend in with our approved house colors. There are also several Oakwood houses with copper gutters and downspouts, including 414 N. Bloodworth, less than a block from us.

Best regards,
Edith Wooten
325 Polk Street
202-306-0708

Sent from Yahoo Mail for iPhone

On Tuesday, November 12, 2024, 9:41 AM, Morton Pugh, Erin
<Erin.Morton.Pugh@raleighnc.gov> wrote:

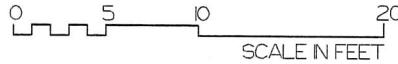
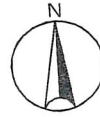
NOTES:

THIS PLAN IS FOR LAYOUT ONLY
AND IS NOT INTENDED FOR
CONSTRUCTION PURPOSES.

SYMBOLS INDICATE MATURE SIZE OF
NEW PLANT MATERIAL.

EXISTING ARTIFICIAL TURF AND STONE BASE
TO BE REMOVED. EXISTING SOIL IN BEDS AND
LAWN AREA TO BE AMENDED WITH 50/50
PLANTING MIX.

CAMELLIAS WILL REPLACE EXISTING JUNIPERS
WHICH ARE FAILING.



EDITH WOOTEN 325 POLK STREET RALEIGH, NC 27604		
client:	date:	revision:
scale: 1 INCH = 10 FEET	27 SEPT 2024	NORTH FENCE LINE
drawn by: GI	checked by:	drawing #: 1 OF 1 PAGE



GILD

GAIL INGRAM LANDSCAPE DESIGN

RALEIGH, NC

GILDRALEIGH@GMAIL.COM

