



# CERTIFICATE OF APPROPRIATENESS PLACARD

for Raleigh Historic Resources

**Project Description:**

Renew previously approved COA (COA-0001-2023); alter existing rear shed roofing

611 Polk St

Address

Oakwood

Historic District

Historic Property

COA-0160-2023

Certificate Number

12/11/2023

Date of Issue

12/11/2024

Expiration Date

*This card must be kept posted in a location within public view until all phases of the described project are complete. The work must conform with the code of the City of Raleigh and laws of the state of North Carolina. When your project is complete, you are required to ask for a final zoning inspection in a historic district area. Telephone the RHDC office at 832-7238 and commission staff will coordinate the inspection with the inspections Department. If you do not call for this final inspection, your Certificate of Appropriateness is null and void.*

Signature, \_\_\_\_\_

*Elin Motton Pueh*

Raleigh Historic Development Commission

*Pending the resolution of appeals, commencement of work is at your own risk.*

Type or print the following:

Applicant name: Susan S. Iddings

Mailing address: 611 Polk Street

City: Raleigh

State: NC

Zip code: 27604

Date: 12/11/2023

Daytime phone #: (919) 832-3978

Email address: susaniddings@gmail.com

Applicant signature: Susan S. Iddings

Minor work (staff review) – one copy

Major work (COA committee review) – ten copies

Additions > 25% of building sq. footage

New buildings

Demolition of building or structure

All other

Post approval re-review of conditions of approval

**Office Use Only**

Transaction #: \_\_\_\_\_

File #: COA-0160-2023

Fee: \_\_\_\_\_

Amount paid: \_\_\_\_\_

Received date: \_\_\_\_\_

Received by: \_\_\_\_\_

Property street address: 611 Polk Street

Historic district: Historic Oakwood

Historic property/Landmark name (if applicable):

Owner name: Susan S. Iddings

Owner mailing address: 611 Polk Street, Raleigh, NC 27604

**For applications that require review by the COA Committee (major work), provide addressed and stamped envelopes for owners for all properties with 100 feet on all sides of the property, as well as the property owner.**

Property Owner Name & Address	Property Owner Name & Address

I understand that all major work applications that require review by the Raleigh Historic Development Commission's COA Committee must be submitted by 4 p.m. on the date of the application deadline; otherwise, consideration will be delayed until the following committee meeting. An incomplete application will not be accepted.

Will you be applying for rehabilitation tax credits for this project? Yes <input type="radio"/> No <input checked="" type="radio"/>	Office Use Only Type of work: <u>60, 91</u>
Did you consult with staff prior to filing the application? Yes <input checked="" type="radio"/> No <input type="radio"/>	

Design Guidelines: please cite the applicable sections of the design guidelines ( <a href="http://www.rhdc.org">www.rhdc.org</a> ).		
Section/Page	Topic	Brief description of work (attach additional sheets as needed).
		→ Reactivate COA-0001-2023, which expired 9/23/2023
1.6/28-29	Garage & Accessory Structures	Reroof rear storage shed with asphalt shingles to match shingles to be used to reroof house, as approved
2.5/46-47	Roofs	in COA-0001-2023.

**Minor Work Approval (office use only)**

Upon being signed and dated below by the Planning Director or designee, this application becomes the Minor Work Certificate of Appropriateness. It is valid until 12/11/2024.

Please post the enclosed placard form of the certificate as indicated at the bottom of the card. Issuance of a Minor Work Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City Code or any law. Minor Works are subject to an appeals period of 30 days from the date of approval.

Signature (City of Raleigh) Elin Morton Pugh Date 12/11/2023

## Description of Project and Materials

The Raleigh Historic Development Commission (RHDC) issued COA-0001-2023 after the RHDC reviewed this applicant's major work COA application to add a new kitchen and perform other major renovation work at 611 Polk Street at the March 23, 2023 RHDC meeting. COA-0001-2023 expired on September 23, 2023. The primary purpose of this minor work application is to reactivate COA-0001-2023. At the time of filing this minor work application, the applicant is in the process of selecting the General Contractor for the renovation project. Also, the architectural plans and structural plans are being finalized. A building permit application for this project is expected to be ready to file in early 2024.

The second purpose of this minor work application is to seek approval to include in this renovation of 611 Polk Street the reroofing of the storage shed at the rear NE of the lot. The same asphalt shingles that are used to roof the main house will be used for the roof of this storage shed. The survey submitted as part of the major work application shows the storage shed located at the rear of 611 Polk Street. This storage shed is not an original accessory structure. I cannot recall when this storage shed was constructed. I did receive a minor work COA to construct it. The storage shed was built between 1978 and 1983. It has not been reroofed since it was built. Photos of this storage shed are submitted with this application.

Design Guideline 1.6 (pages 28-29) addresses Garages and Accessory Structures. Design Guideline 1.6.1 (page 29) states, "Retain and preserve garages and accessory structures that contribute to the overall historic character of the individual building site or the district." The new asphalt shingles will maintain and preserve this accessory structure. All the other design guidelines pertaining to garages and other accessory structures specifically relate to either historic structures or new or proposed structures. This storage shed is neither.

Design Guideline 2.5 (pages 46-47) addresses [Changes to the Building Exterior] Roofs. Under "Things to Consider as You Plan," it states, "Routine care and maintenance of a roof are critical." Design Guideline 2.5.1 (page 47) requires that roofs and roof forms that contribute to the overall historic character of a building be preserved.





