Nature of Project:
Install bikeshare station docks and wayfinding panel
INTRODUCTION TO THE APPLICATION

Historic District: OAKWOOD HISTORIC DISTRICT
Zoning: General HOD
Nature of Project: Install bikeshare docking station and wayfinding panel
Staff Notes:
- After-the-fact applications are reviewed as though the work has not been completed.
- COAs mentioned are available for review.

APPLICABLE SECTIONS OF GUIDELINES and DESCRIPTION OF PROJECT

<table>
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<tr>
<th>Sections</th>
<th>Topic</th>
<th>Description of Work</th>
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<tbody>
<tr>
<td>1.1</td>
<td>Public Rights-of-Way &amp; Alleys</td>
<td>Install bikeshare docking station and wayfinding panel</td>
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<tr>
<td>1.3</td>
<td>Site Features and Plantings</td>
<td>Install bikeshare docking station and wayfinding panel</td>
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<tr>
<td>1.8</td>
<td>Signage</td>
<td>Install wayfinding panel</td>
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STAFF REPORT

Based on the information contained in the application and staff’s evaluation:

A. Installing bikeshare docking station and a wayfinding panel are not incongruous in concept according to Guidelines 1.1.1, 1.3.9, 1.8.5, 1.8.7; however, installing a wayfinding panel is incongruous according to Guidelines 1.1.6, 1.1.7, 1.1.14, 1.3.9, 1.3.11, 1.8.2, and the following suggested facts:

1* The character of Oakwood is primarily single-family residential with occasional small-scale neighborhood commercial and institutional structures. The historic relationship of the streetscape to the residential properties is well preserved.

2* The application proposes the installation of a bikeshare docking station. The docking station is part of a larger system of docking stations, one of which is to be located at the non-
historic GoRaleigh Station and was approved as a Minor Work (COA-0189-2018). There are discrepancies in the application that reference the GoRaleigh site instead of the proposed location.

3* In “Things to Consider As You Plan” of section 1.1 in the Design Guidelines, consideration should be given to the proliferation of street elements that may “result in visual clutter that bears little resemblance to the original appearance and clearly diminishes the historic character of the districts.” Additionally, it states “In reviewing new or replacement features, such as streetlights, street furniture…compatibility with the character of the historic district should be considered in terms of location, design, materials, color, and scale.”

4* The docking station is proposed to be located in the right-of-way in front of the property at 222 N Bloodworth Street. The docking station will be located within the space of an on-street parking space. A site plan was provided.

5* Bicycle racks and corrals are typically located in commercial corridors rather than single-family residential areas.

6* Staff is unaware of any other bike racks or corrals within the Oakwood neighborhood.

7* The docking station is 25’11” long, 3’ wide, and 2’ tall.

8* A wayfinding panel can be attached to the docking station. The wayfinding panel is 90” tall, 36” wide, and 17” deep. It is not illuminated.

9* It is unclear whether the applicant is proposing the panel to be included or not. Information was included on the appearance of the docking station with the wayfinding panel and without the panel.

10* If the wayfinding panel is not included, a pangolin is installed. A pangolin is similar in height and width to an individual dock. It appears as a rectangular metal box adjacent to the docking bays.

11* The panel and docking station are grey and black metal. The wayfinding panel has a glass pane on each side. At the top of the wayfinding panel is a black metal sign that indicates the name of the station in white lettering.

12* The panel and docking station will not be screened from view.

13* The sign faces are proposed to be located perpendicular to the right-of-way so that they do not directly face the street.
14* Six white plastic flexible posts are proposed to be located around the docking station. Only 5 posts are indicated on the site plan.

15* Evidence was not provided to support the installation of sign of the proposed size and scale.

Staff suggest that the committee deny the installation of the wayfinding panel and approve the remainder of the application.
Raleigh Historic Development Commission – Certificate of Appropriateness (COA) Application

Property Street Address: 244 S Blount St, Raleigh, NC 27601  400 E Lane Street Right-of-Way

Historic District: Oakwood

Property/Landmark name: None

Owner's Name: City of Raleigh, Department of Transportation

Lot Size: 25'-11" x 8'

For applications that require review by the COA Committee (Major Work), provide addressed, stamped envelopes to owners of all properties within 100 feet (i.e., both sides, in front (across the street), and behind the property) not including the width of public streets or alleys. (Label Creator)

<table>
<thead>
<tr>
<th>Property Address</th>
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</tr>
</thead>
<tbody>
<tr>
<td>INTAGLIO LLC 516 EUCLID ST</td>
<td>NORTH CAROLINA MEDICAL SOCIETY PO BOX 27167 RALEIGH NC 27611-7167</td>
</tr>
<tr>
<td>RALEIGH NC 27604-1939</td>
<td></td>
</tr>
<tr>
<td>JONES, BARBARA JONES, RANDALL 3701</td>
<td>ANDERSON, MARK M</td>
</tr>
<tr>
<td>OLD LASSITER MILL RD</td>
<td>PO BOX 78</td>
</tr>
<tr>
<td>RALEIGH NC 27609-7062</td>
<td>ONECO FL 34264-0078</td>
</tr>
<tr>
<td>MCGHEE, JAMES E MCGHEE, ELLEN P</td>
<td>HUMPHREY, JOSHUA L SOUTH, BLAIR M</td>
</tr>
<tr>
<td>221 N EAST ST</td>
<td>404 E LANE ST</td>
</tr>
<tr>
<td>RALEIGH NC 27601-1113</td>
<td>RALEIGH NC 27601-1120</td>
</tr>
<tr>
<td>PHILLIPS, ROBERT D PHILLIPS, KATHY S</td>
<td>MILLER, BRUCE GRANTIER</td>
</tr>
<tr>
<td>2415 FAIRVIEW RD</td>
<td>406 E LANE ST</td>
</tr>
</tbody>
</table>
I understand that all applications that require review by the commission's Certificate of Appropriateness Committee must be submitted by 4:00 p.m. on the application deadline; otherwise, consideration will be delayed until the following committee meeting. An incomplete application will not be accepted.

Type or print the following:

Applicant: Fontaine Burruss, City of Raleigh, Department of Transportation

Mailing Address: 222 W Hargett Street, 4th Floor

City: Raleigh
State: NC
Zip Code: 27601

Date: November 7, 2018
Daytime Phone: 919.996.2165

Email Address: Fontaine.burruss@raleighnc.gov

Applicant Signature:

Will you be applying for rehabilitation tax credits for this project? No

Did you consult with staff prior to filing the application? No

Design Guidelines - Please cite the applicable sections of the design guidelines (www.rhdc.org).

<table>
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<tr>
<th>Section/Page</th>
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<th>Brief Description of Work (attach additional sheets as needed)</th>
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<td>1.1 /19</td>
<td>Public Rights-of-way and Alleys</td>
<td>There are two items at this site seeking approval: 1) The bikeshare station docks and 2) the bikeshare station wayfinding panel.</td>
</tr>
<tr>
<td>1.8/3</td>
<td>Signage</td>
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<tr>
<td>2.3/43</td>
<td>Metals</td>
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</tr>
</tbody>
</table>
The bikeshare station docks are 25’11 in length, 3’ in width without bikes docked, and 6’ in width with bicycles docked. There will be 10 bikeshare docks, which are grey and black metal and are 2 feet in height (Exhibit I). At the end of the docks is a Pangolin, which is square metal box 18” in height, 14” in width, and 12” in length.

The bikeshare wayfinding panel is 36 inches in width, 17 inches in depth and 90 inches in height. The panel consists of a grey and black metal body with glass panels on each side. A black metal sign is on top of the kiosk, with white lettering providing the name of the station, Oakwood, sits on top of the panel (Exhibit 2). Behind the panel there is a poster to provide users with information and a map of Raleigh (Exhibit 3). The panel would sit above on top of the pangolin, if approved.

**Minor Work Approval (office use only)**

Upon being signed and dated below by the Planning Director or designee, this application becomes the Minor Work Certificate of Appropriateness. It is valid until ____________. Please post the enclosed placard form of the certificate as indicated at the bottom of the card. Issuance of a Minor Work Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City Code or any law. Minor Works are subject to an appeals period of 30 days from the date of approval.

| Signature (City of Raleigh) | Date |

**TO BE COMPLETED BY APPLICANT**

Attach 8-1/2” x 11” or 11” x 17” sheets with written descriptions and drawings, photographs, and other graphic information necessary to completely describe the project. Use the checklist below to be sure your application is complete.

**Minor Work** (staff review) – 1 copy

**Major Work** (COA Committee review) – 10 copies

1. **Written description.** Describe clearly and in detail the nature of your project. Include exact dimensions for materials to be used (e.g. width of siding, window trim, etc.)

2. **Description of materials** (Provide samples, if appropriate)

3. **Photographs** of existing conditions are required. Minimum image size 4” x 6” as printed. Maximum 2 images per page.

4. **Paint Schedule** (if applicable)

5. **Plot plan** (if applicable). A plot plan showing relationship of buildings, additions, sidewalks, drives, trees, property lines, etc., must be provided if your project includes any addition, demolition, fences/walls, or other landscape work. Show accurate measurements. You may also use a copy of the survey you received when you
so small as to be illegible, make 11" x 17" or 8-1/2" x 11" snap shots of individual drawings from the big sheet.

| 7. | Stamped envelopes addressed to all property owners within 100 feet of property not counting the width of public streets and alleys (required for Major Work). Use the Label Creator to determine the addresses. | \( \checkmark \) |
| 8. | Fee ([See Development Fee Schedule](#)) | \( \square \) |
Written Description

There are two items at this site seeking approval: 1) The bikeshare station docks and 2) the bikeshare station wayfinding panel.

The bikeshare station docks are 25’11 in length, 3’ in width without bikes docked, and 6’ in width with bicycles docked. There will be 10 bikeshare docks, which are grey and black metal and are 2 feet in height (Exhibit 1). At the end of the docks is a pangolin, which is square metal box 18” in height, 14” in width, and 12” in length.

The bikeshare wayfinding panel is 36 inches in width, 17 inches in depth and 90 inches in height. The panel consists of a grey and black metal body with glass panels on each side. A black metal sign is on the top of the kiosk, with white lettering providing the name of the station, Oakwood, sits on top of the panel (Exhibit 2). Behind the panel there is a poster to provides users with information and a map of Raleigh (Exhibit 3). The panel would sit above on top of the pangolin, if approved.

The both the station will be installed on the existing sidewalk on the east side of the street in the plaza of GoRaleigh Station bus shelter. The station will be secured using 6-inch bolts, with a similar impact to that of bike racks. The station will include an electrical connection using 3’ to 5’ of in-ground conduit will be built to make the connection. No proposed work will impact or require easements outside of the public right-of-way. Six white plastic flexible posts would be installed around the station (Exhibit 3).

Description of materials

Bikeshare Docks – Metal. See Exhibit 1 for example.

Bikeshare Wayfinding Panel – Metal, Glass. See Exhibit 2 for example.
Existing Conditions

The site is currently part of the GoRaleigh Station and backs up onto an existing transit shelter. The existing site surface is concrete.

Photo 1: Existing Condition of Site
Photo 2: Existing Condition of Surrounding Area, looking North

Photo 3: Existing Condition of Surrounding Area, looking West
Photo 4: Existing Condition of Surrounding Area, Looking South

Photo 5: Existing Conditions of Surrounding Area, Looking East
Paint Schedule – N/A

Site Plan and Drawings - Attached

See Exhibit 6 for area context map. See Exhibit 7 for bikeshare station site plan. For bikeshare station docks size and specifications, see Exhibit 8. For bikeshare station wayfinding kiosk, see Exhibit 9.
NOTE: DIMENSION ARE IN INCH