



# Certificate of Occupancy Application

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This form is used to request a certificate of occupancy. All final inspections must be schedule before submitting this request. Applications will not be accepted if final inspections are not scheduled.

Check All That Apply			
<input type="checkbox"/>	Non-Residential (Commercial)	<input type="checkbox"/>	Residential (One- and- two-family dwelling)
<input type="checkbox"/>	Certificate of Occupancy	<input type="checkbox"/>	Partial Certificate of Occupancy
<input type="checkbox"/>		<input type="checkbox"/>	Temporary Certificate of Occupancy (30 days)

GENERAL INFORMATION	
Date:	Permit number:
Job address:	Unit/Suite:
Parcel number:	Occupancy classification:
Provide a detailed description of your request (clearly define area of request if <b>Partial</b> or <b>Temporary</b> ):	
Total square for this Certificate of Occupancy request:	
Number of units for this Certificate of Occupancy request:	
Applicant/contractor name:	
Applicant/contractor mailing address:	
Applicant email:	Applicant phone #:
Owner/business name:	
Owner/business mailing address:	
Owner email:	Owner phone #: