

# Community Garden On-site Sales

## Zoning Permit

Planning and Development Customer Service Center • One Exchange Plaza, Suite 400 | Raleigh, NC 27601 | 919-996-2500



This application is only for on-site sales of produce. There is a separate permitting process for establishing a Community Garden. Please provide a completed application and supplemental information at the time of submittal. All Community Gardens with on-site sales must meet the requirements of Unified Development Ordinance Section 6.6.1.B.2 and all relevant standards.

Applicant Information			
Applicant (if different from owner):		Date:	
Address:	City:	State:	Zip:
Phone:	Email:		
Property Owner Information			
Property owner name:			
Address:	City:	State:	Zip:
Phone:	Email:		
Community Garden Information			
Provide a detailed description of the proposed community garden on-site sales:			
Special Use Permit #:			
Hours of operation:			
Square footage of the sales area (not including driveways and off-street parking):			
Square footage of home-made goods area:		# of provided parking spaces:	

### REQUIRED SUPPORTING DOCUMENTATION

**This information must be submitted for the community garden application to be accepted for processing.**

Supplemental plan – An accurate drawing or map of the property (including all property lines) that shows the size and configuration of the property and the size and location of all existing and proposed structures and features (i.e. buildings, sales area, tents, stands, rights-of-ways, driveways, off-street parking, traffic circulation, signs, or other related features).

Continue to Applicant Signature Block on Page 2.

**APPLICANT SIGNATURE BLOCK**

Pursuant to state law (N.C. Gen. Stat. § 160D-403(a)), applications for development approvals may be made by the landowner, a lessee or person holding an option or contract to purchase or lease land, or an authorized agent of the landowner. An easement holder may also apply for development approval for such development as is authorized by the easement.

Acting as an authorized agent requires written permission from the property owner for the purposes of making this development approval and/or permit application. Written permission from the property owner to act as an authorized agent must be made available to the City of Raleigh upon request.

By submitting this application, the undersigned applicant acknowledges that they are either the property owner or one of the persons authorized by state law (N.C.G.S. 160D-403(a)) to make this application, as specified in the application. The undersigned also acknowledges that the information and statements made in the application are correct and the undersigned understands that development approvals are subject to revocation for false statements or misrepresentations made in securing the development approval, pursuant to N.C. Gen. Stat. § 160D-403(f).

The undersigned indicates that the property owner(s) is aware of this application and that the proposed project described in this application will be maintained in all respects in accordance with the plans and specifications submitted herewith, and in accordance with the provisions and regulations of the City of Raleigh Unified Development Ordinance.

The undersigned hereby acknowledges that, pursuant to state law (N.C.G.S. 143-755(b1)), if this permit application is placed on hold at the request of the applicant for a period of six consecutive months or more, or if the applicant fails to respond to comments or provide additional information requested by the City for a period of six consecutive months or more, then the application review is discontinued, and a new application is required to proceed and the development regulations in effect at the time permit processing is resumed shall apply to the new application.

Signature:	Date:
Printed Name:	
Signature:	Date:
Printed Name:	