



Raleigh

Planning and Development

Monthly Development Stakeholders Meeting

February 10, 2022



Agenda

- Vacancies
- Text changes
 - Townhome specific
 - Missing Middle
 - Tree Conservation
- Site Permitting Review changes
- *Time Permitting: Project Status Report for Dev Community*
- Question & Answer
- Next Meeting – Thursday, March 10th at 9 AM

Text Change Update

Justin Rametta





Development Related Vacancies

Current Vacancies:

- Urban Forestry (1 Inspector)
- Raleigh Water (1 Manager)
- Stormwater (2 Review Engineers, 2 Sr. Review Engineers and 1 Inspector)
- Intake (1 FT Specialist, 1 PT Specialist, 1 PT Technician)
- Planning and Development – 24 Positions

Site Permitting Review (SPR) Changes

Kim Pruitt





Raleigh

SPR Requirements

Submittal Requirements

Digital copies of all submittal requirements should be in PDF format. Plans need to be a combined PDF. Each requirement listed needs to be its own PDF.

Please submit the following information:

- We accept digital copies in PDF of submittal via SiteReview@raleighnc.gov
- [Non-Residential Permit Application](#)
- [Project Data Sheet](#) (placed on cover sheet)
- [Site Permit Review Checklist](#)
- [Traffic Control and Pedestrian Plan \(TCPED\) Notes](#) (placed on cover sheet)
- [Financial Responsibility Ownership Form](#)
- [Signature Block](#) (must be located on lower right corner of all plan sheets, with the exception of recorded maps)
- [Public Improvement Quantities Table](#) (required on ALL SPR Majors even if there are no improvements. Put "0" if there are not improvements)



SPR Intake Requirements

- Use of Residential Permit Application NOT allowed
- Non-Residential application scope of work must match Site data sheet
- Financial Responsibility Ownership form must be signed or notarized
- SPR Checklist must be included in submittal package
- Public Improvement quantities table must be on the front cover sheet



Raleigh

SPR Intake Requirements

- Currently, many plans are submitted with seals that have “Preliminary Not for Construction” or plan sheets read “Not for Construction”
 - The seals and plan sheets must be stamped for construction
- Signature blocks must be on all the sheets and located in the lower right-hand corner
- Wall profiles for retaining walls 5’ or higher must be included with plan set



Old Signature Block

CITY OF RALEIGH - PLANS AUTHORIZED FOR CONSTRUCTION

Plans for the proposed use have been reviewed for general compliance with applicable codes. This limited review, and authorization for construction is not to be considered to represent total compliance with all legal requirements for development and construction. The property owner, design consultants, and contractors are each responsible for compliance with all applicable City, State and Federal laws. This specific authorization below is not a permit, nor shall it be construed to permit any violation of City, State or Federal Law. All Construction must be in accordance with all Local, State, and Federal Rules and Regulations.

Electronic Approval: This approval is being issued electronically. This approval is valid only upon the signature of a City of Raleigh Review Officer below. The City will retain a copy of the approved plans. Any work authorized by this approval must proceed in accordance with the plans kept on file with the City. This electronic approval may not be edited once issued. Any modification to this approval once issued will invalidate this approval.

City of Raleigh Development Approval _____

City of Raleigh Review Officer

City of Raleigh Review Officer

City of Raleigh Development Approval



New Signature Block

