

Permit Application Signature Addendum



**DEVELOPMENT
SERVICES
DEPARTMENT**

Development Services Customer Service Center | One Exchange Plaza, Suite 400 | Raleigh, NC 27601 | 919-996-2495
Litchford Satellite Office | 8320 Litchford Road, Suite 130 | Raleigh, NC 27615 | 919-996-4200
For more project and process information, visit www.raleighnc.gov/dsguide.

GENERAL INFORMATION		OFFICE USE ONLY	
NC Existing Building Code 2015 NC Building Code 2012 NC Building Code 2018		Technician:	
Applicant:		Date:	
Transaction #:	Group #:		
Project Address:		Suite #:	
Subdivision/Tenant/Shopping Center (if applicable):		Lot #:	
Property Owner:	Property Owner Phone:		
Property Owner Email:			
Project Contact:	Project Contact Phone:		
Project Contact Email:			
DISCLOSURE STATEMENT			
UNDER PENALTY OF LAW, THE UNDERSIGNED DOES HEREBY CERTIFY, THAT THE SIGNATURE SHOWN IS THE SIGNATURE OF THE LICENSE HOLDER. THE UNDERSIGNED FURTHER INDEMNIFIES THE CITY OF RALEIGH AND ITS EMPLOYEES AGAINST DAMAGES THAT MAY ARISE DURING THE CONSTRUCTION PROCESS.			
PLANS HOLDING POLICY			
It is the responsibility of the applicant to pick up plans after each review cycle. If plans are not picked up 180 days from the last review cycle, they will be considered abandoned and will be destroyed.			

Applicant Signature:

BUILDING	
License Holder Name (PRINT):	License Holder Signature:
Contractor:	NC License #/Class:
Address:	City/State/Zip:
Phone:	Email:
Total Project Sq. Ft:	Total Building Cost:
Land Disturbing Permit #:	Wake Co. Well/Septic Permit #:
Utilities	Water: Public Private Sewer: Public Private
ELECTRICAL	
License Holder Name (PRINT):	License Holder Signature:
Contractor:	NC License #/Class:
Address:	City/State/Zip:
Phone:	Email:
Voltage	50 or less 600 or less over 600 Total Electrical Cost:

PLUMBING			
License Holder Name (PRINT):		License Holder Signature:	
Contractor:		NC License #/Class:	
Address:		City/State/Zip:	
Phone:		Email:	
PLUMBING (NFPA 13D Res Sprinklers)			
License Holder Name (PRINT):		License Holder Signature:	
Contractor:		NC License #/Class:	
Address:		City/State/Zip:	
Phone:		Email:	
MECHANICAL			
License Holder Name (PRINT):		License Holder Signature:	
Contractor (HVAC):		NC License #/Class:	
Address:		City/State/Zip:	
Phone:		Email:	
Type of Heating	Electrical Gas Hot Water Oil	Air Condition Size in Tons:	
Work Includes	Appliances Appliance/Duct Ventilation	Refrigeration	Fuel Piping
REFRIGERATION CONTRACTOR:		NC License #/Class:	
License Holder Name (PRINT):		License Holder Signature:	
Address:		City/State/Zip:	
Phone:		Email:	
HOOD CONTRACTOR:		NC License #/Class:	
License Holder Name (PRINT):		License Holder Signature:	
Address:		City/State/Zip:	
Phone:		Email:	
FIRE			
SPRINKLER CONTRACTOR:		NC License #/Class:	
License Holder Name (PRINT):		License Holder Signature:	
Address:		City/State/Zip:	
Phone:		Email:	
FIRE ALARM CONTRACTOR:		NC License #/Class:	
License Holder Name (PRINT):		License Holder Signature:	
Address:		City/State/Zip:	
Phone:		Email:	
FIRE SUPPRESSION CONTRACTOR:		NC License #/Class:	
License Holder Name (PRINT):		License Holder Signature:	
Address:		City/State/Zip:	
Phone:		Email:	
If hazardous materials are involved please submit a Hazardous Materials Permit Application .			
Type of System	Compressed Gas Fire Pump Flammable/Combustible Liquids Flammable Spray/Dip Fuel Tank	Hazardous Materials Hood Industrial Ovens Private Fire Hydrant Sprinkler	Standpipe Storage Battery Suppression Other