



# Preliminary Subdivision Plan Application

Planning and Development Customer Service Center | One Exchange Plaza, Suite 400 | Raleigh, NC 27601 | 919-996-2500

This form is used when submitting a Preliminary Subdivision (UDO Section 10.2.5). Please check the appropriate review type. Submit this application by using the [Permit and Development Portal](#).

DEVELOPMENT OPTIONS (UDO Chapter 2)		
<input type="checkbox"/> Conventional Subdivision	<input type="checkbox"/> Compact Development	<input type="checkbox"/> Conservation Development
<input type="checkbox"/> Cottage Court	<input type="checkbox"/> Flag Lot	<input type="checkbox"/> Frequent Transit Development Option
<i>NOTE: Subdivisions may require City Council approval if located in a Historic Overlay District.</i>		

GENERAL INFORMATION
Scoping/Sketch Plan Case #(s):
Development Name (subject to approval):
Property Address(es):
Recorded Deed P.I.N.(s):

BUILDING TYPES				
<input type="checkbox"/> Detached House	<input type="checkbox"/> Attached House	<input type="checkbox"/> Townhouse	<input type="checkbox"/> Apartment	<input type="checkbox"/> Tiny House
<input type="checkbox"/> General Building	<input type="checkbox"/> Mixed-Use Building	<input type="checkbox"/> Civic Building	<input type="checkbox"/> Open Lot	

Current Property Owner(s):	
Company:	Title:
Address:	
Phone #:	Email:

Applicant Name (If different from the owner):	
Relationship to Owner: <input type="checkbox"/> Lessee or Contract Purchaser <input type="checkbox"/> Owner's Authorized Agent <input type="checkbox"/> Easement Holder	
Company:	Address:
Phone #:	Email:

**NOTE: Please attach purchase agreement or contract, lease, or easement when submitting this form.**

Developer Contact:	
Company:	Title:
Address:	
Phone #:	Email:

Applicant Name (If different from the developer):	
Company:	Address:
Phone #:	Email:

DEVELOPMENT TYPE + SITE DATA TABLE (Zoning Information)		
Gross Site Acreage:		
Zoning District(s) (please provide the acreage of each):		
Overlay District(s) (if applicable):		
Inside City Limits? <input type="checkbox"/> Yes <input type="checkbox"/> No	Historic District/Landmark:	<input type="checkbox"/> N/A
Conditional Use District (CUD) Case # Z-_____	Board of Adjustment (BOA) Case # BOA-_____	Design Alternate (DA) Case # DA-_____

**STORMWATER INFORMATION**

Limits of Disturbance (ac): \_\_\_\_\_

**Stormwater Compliance Type**

- Full Stormwater Requirements 9.2.2.B-H
- Exempt Property Requirements 9.2.2.A
- Exempt – No Increase in Impervious

**LOTS AND DENSITY**

# of Detached House Lots:	# of Attached House Lots:	# of Townhouse Lots:
# of Tiny House Lots:	# of Open Lots	# of Other Lots (Apartment, General, Mixed-Use, Civic):
Total # of Lots:		Total # of Dwelling Units:
# of Bedroom Units (if known): 1br: _____ 2br: _____ 3br: _____ 4br or more: _____		
Proposed Density for Each Zoning District (UDO 1.5.2.F):		

**SIGNATURE**

Pursuant to state law (N.C. Gen. Stat. § 160D-403(a)), applications for development approvals may be made by the landowner, a lessee or person holding an option or contract to purchase or lease land, or an authorized agent of the landowner. An easement holder may also apply for development approval for such development as is authorized by the easement.

Acting as an authorized agent requires written permission from the property owner for the purposes of making this development approval and/or permit application. Written permission from the property owner to act as an authorized agent must be made available to the City of Raleigh upon request.

By submitting this application, the undersigned applicant acknowledges that they are either the property owner or one of the persons authorized by state law (N.C.G.S. 160D-403(a)) to make this application, as specified in the application. The undersigned also acknowledges that the information and statements made in the application are correct and the undersigned understands that development approvals are subject to revocation for false statements or misrepresentations made in securing the development approval, pursuant to N.C. Gen. Stat. § 160D-403(f).

The undersigned indicates that the property owner(s) is aware of this application and that the proposed project described in this application will be maintained in all respects in accordance with the plans and specifications submitted herewith, and in accordance with the provisions and regulations of the City of Raleigh Unified Development Ordinance.

The undersigned hereby acknowledges that, pursuant to state law (N.C.G.S. 143-755(b1)), if this permit application is placed on hold at the request of the applicant for a period of six consecutive months or more, or if the applicant fails to respond to comments or provide additional information requested by the City for a period of six consecutive months or more, then the application review is discontinued, and a new application is required to proceed and the development regulations in effect at the time permit processing is resumed shall apply to the new application.

<b>Signature:</b>	Date:
Printed Name:	
<b>Signature:</b>	Date:
Printed Name:	