

# Produce Stand Application

## Zoning Permit

Planning and Development Customer Service Center • One Exchange Plaza, Suite 400 | Raleigh, NC 27601 | 919-996-2500



Please provide a completed application and supplemental documents at the time of submittal. All produce stands shall meet the requirements of Sections 6.8.2, 10.2.13, and 11.4.1 of the Unified Development Ordinance (UDO). All fields must be completed, if a field is not applicable, please indicate "N/A". Please email a PDF of the entire Produce Stand Application packet to [ZoningPermits@raleighnc.gov](mailto:ZoningPermits@raleighnc.gov).

**Note:** For produce stands not removed from the lot on a daily basis, the use shall be limited to a maximum of eight (8) months per calendar year. All tents, stands, signs and structures associated with the produce stand shall be removed from the property within five (5) calendar days following the termination of the approved time period.  
No lighting or electrical service shall be provided without an electrical permit.  
No structures shall be erected without a building permit.

PROPERTY OWNER INFORMATION			
Development/Business name:			
Business Address/Address of proposed produce stand:			
City:	State:	Zip:	Suite/Lot #:
Property Owner Name:			
Address:			
City:	State:	Zip:	
Phone:	Email:		
APPLICANT INFORMATION			
Applicant (if different from owner):			Date:
If an LLC, provide name of person(s) authorized to sign on behalf of the LLC:			
Address:			
City:	State:	Zip Code:	
Phone:	Email:		
EVENT INFORMATION			
Produce stand name(s):			
Detailed description of the type or produce and/or home-made goods:			
Dates of event:	Start time:	End time:	
Square footage of sales area (not including driveways and off-street parking):			
Square footage of home-made goods sales area:			
# of required parking spaces for the site:		# of required parking spaces for the produce stand:	

**REQUIRED SUPPORTING DOCUMENTATION**

*The following info must be submitted for the produce stand application to be accepted for processing.*

<b>Provided</b>			
Produce Stand Application			
Supplemental Plan – An accurate drawing or map of the property (including all property lines) that shows the size and configuration of the property and the size and location of all existing structures, proposed structures, and features (i.e., buildings, sales area, tents, stands, rights-of-ways, driveways, off-street parking, traffic circulation, signs, or other related features).			
Produce Stand Attestation Statement			
	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Is the sales area less than 2,000 square feet?			
If the produce stand is located within a Residential District, does it meet the property standards?			
Are all proposed tents, stands, signs, or other related structures a minimum of 10 feet from all property lines and public rights-of-way and outside of all sight distance triangles?			
Does the site meet or exceed the parking requirements?			
Will a sign be included? If yes, please provide sign details with the application package.			
If included, is the sign unlit, less than 12 square feet, and less than 3 ½ feet above ground elevation?			
If the produce stand is located within a Residential District, do the hours of operations end by 8 p.m.?			

**REQUIRED SIGNATURE**

The undersigned indicates the property owner is aware of the application for a produce stand and agrees the proposed produce stand described in this application, for which this permit is applied for, will be maintained in all respects in accordance with the specifications submitted herewith, and in accordance with the provisions and regulations of the City of Raleigh Unified Development Ordinance.		
Applicant name (printed):		
Address:		
City:	State:	Zip Code:
Phone:	Email:	
Applicant signature:		Date:

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Produce Stand Attestation Statement

### PRODUCE ATTESTATION

I, the undersigned, do hereby attest that the legal owners of the property located at the following address \_\_\_\_\_ have provided authorization for a Produce Stand to occur on the dates \_\_\_\_\_ to \_\_\_\_\_ at the above referenced property. I do hereby further attest that the Produce Stand will operate in accordance with City of Raleigh Unified Development Ordinance (UDO). I understand that any falsification, omission, or concealment of material fact may be a violation of the UDO subjecting myself and the property owner to administrative, civil, and/or criminal liability.

Owner/Representative Name	Organization Name	Mailing Address	Email Address

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_