

# Administrative Approval Action

Case File / Name: SUB-0032-2021 DSLC - Brentwood Green

LOCATION:	This site is located on the south side of New Hope Road, east of Capital Blvd at 3809 Pine Knoll Drive.			
REQUEST:	Subdivision of a 3.36 acre vacant tract zoned R-10, with 0.10 acres of right-of-way dedication, proposing five new detached single-family residential lots.			
DESIGN ADJUSTMENT(S)/ ALTERNATES, ETC:	N/A			
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FINDINGS:	City Administration finds that this request, with the below conditions of approval being met, conforms to the Unified Development Ordinance. This approval is based on a preliminary plan dated August 13, 2021 by Underfoot Engineering.			

## **CONDITIONS OF APPROVAL and NEXT STEPS:**

This document must be applied to the second sheet of all future submittals except for final plats. This is a preliminary plan and as such no permits have been issued with this approval. To obtain permits and/or completion of the project, the following steps are required:

☑ <u>SITE PERMITTING REVIEW</u> - For land disturbance of 12,000 square feet or greater, public or private infrastructure, shared stormwater devices, etc. Site Permitting Review may be submitted upon receipt of this signed approval document.

### The following items are required prior to approval of Site Permitting Review plans:

#### General

1. Revise the sf/acreage for Lot 1 on the Site Data table and all applicable Site Permit Review plan sheets.

#### Stormwater

- 2. The State of North Carolina shall approve any proposed disturbance within the riparian buffer prior to the issuance of any grading or site permit (UDO 9.2.3.E).
- 3. A surety equal to of the cost of clearing, grubbing and reseeding a site, shall be paid to the City (UDO 9.4.4).

#### **Urban Forestry**

- 4. Tree protection fence must be inspected by Urban Forestry staff prior to the issuance of a grading permit.
- 5. Submit a final tree conservation plan that includes metes and bounds descriptions of all tree conservation areas and tree protection fencing as required (UDO 9.1.5).



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☑ <u>LEGAL DOCUMENTS</u> - Email to legaldocumentreview@raleighnc.gov. Legal documents must be approved, executed, and recorded prior to or in conjunction with the recorded plat on which the associated easements are shown. Copies of recorded documents must be returned to the City within one business day of recording to avoid withholding of further permit issuance.

Utility Placement Easement Required

☑ <u>RECORDED MAP(S)</u> - Submit plat to record new property lines, easements, tree conservation areas, etc.). Plats may be submitted for review when the Site Permitting Review plans, if required, have been deemed ready for mylar signature.

### The following items must be approved prior to recording the plat:

### Engineering

- 1. A public infrastructure surety for 1 street tree is provided to the City of Raleigh Development Services Development Engineering program (UDO 8.1.3).
- 2. A 5' utility placement easement and associated deed of easement shall be approved by the City and the location of the easement shall be shown on the map approved for recordation. The deed of easement shall be recorded at Wake County Register of Deeds within one day of recordation of the recorded plat. A recorded copy of these documents must be provided to the Development Services Department within one day from authorization of lot recordation. If recorded copies of the documents are not provided, further recordings and building permit issuance will be withheld.
- 3. The required right of way for proposed and/or existing streets shall be dedicated to the City of Raleigh and shown on the map approved for recordation.
- 4. A public infrastructure surety is provided to the City of Raleigh Development Services Development Engineering program (UDO 8.1.3).

### Stormwater

- 5. The riparian buffers, in accordance with the preliminary plan and the State of North Carolina regulations, shall be shown on plats for recording along with required buffer statement (Recorded Map Checklist).
- 6. The flood prone areas, as approved by the City Stormwater Engineer and shown on the preliminary plan, shall be shown on the recorded map (UDO 9.3.3.G).

### **Urban Forestry**

7. A tree conservation plat shall be recorded with metes and bounds showing the designated tree conservation areas (UDO 9.1). This development proposes .34 acres of tree conservation area.

☑ <u>BUILDING PERMITS</u> - For buildings and structures shown on the approved plans. Commercial building permit plans must include the signed, approved Site Permitting Review plans attached, if applicable. Permit sets may be reviewed prior to the recordation of required plats, but cannot be approved.



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### The following items must be approved prior to the issuance of building permits:

#### **Public Utilities**

1. A plat must be recorded at the Wake County Register of Deeds office for all utility easement dedications.

#### **Urban Forestry**

- 2. A tree impact permit must be obtained for the approved streetscape tree installation in the right of way. This development proposes 1 street trees along Pine Knoll Drive.
- 3. A tree conservation plat shall be recorded with metes and bounds showing the designated tree conservation areas (UDO 9.1).

#### The following are required prior to issuance of building occupancy permit:

#### General

- 1. All Water, Sanitary Sewer and Reuse facilities shall be installed, inspected, tested and accepted by the City of Raleigh Public Utilities Department for operations and maintenance.
- 2. Final inspection of all tree conservation areas and right of way street trees by Urban Forestry Staff

EXPIRATION DATES: If significant construction has not taken place on a project after preliminary subdivision approval, that approval may "sunset" and be declared void, requiring re-approval before permits may be issued. To avoid allowing this preliminary approval to "sunset", the following must take place by the following dates:

3-Year Sunset Date: January 13, 2025 Record at least ½ of the land area approved.

5-Year Sunset Date: January 13, 2027 Record entire subdivision.

I hereby certify this administrative decision.

Signed:

Date: 09/16/2021

**Staff Coordinator: Jermont Purifoy** 









