

Case File / Name: SUB-0064-2024
DSLC - 2400 Medway Drive Infill Subdivision

City of Raleigh
Development Services Department
One Exchange Plaza
Raleigh, NC 27602
(919) 996-2492
currentplanning@raleighnc.gov
www.raleighnc.gov

LOCATION: The site is located on the northeast corner of Medway Drive and Pine Drive in the

Oxford Park Subdivision. Specifically, at 2400 Medway Drive (PIN # 1705705538).

The site is within the R-10 zoning district.

REQUEST: The application is requesting to subdivide this 0.35 acre parcel into two parcels for

the construction of 2 detached single-family dwellings using the Conventional

Development Option.

DESIGN

ADJUSTMENT(S)/

ALTERNATES, ETC: N/A

FINDINGS: City Administration finds that this request, with the below conditions of

approval being met, conforms to the Unified Development Ordinance. This approval is based on a preliminary plan dated July 8, 2025 by Shipman

Engineering, PLLC.

CONDITIONS OF APPROVAL and NEXT STEPS:

This document must be applied to the second sheet of all future submittals except for final plats. This is a preliminary plan and as such no permits have been issued with this approval. To obtain permits and/or completion of the project, the following steps are required:

☑ <u>SITE PERMITTING REVIEW</u> - For land disturbance of 12,000 square feet or greater, public or private infrastructure, shared stormwater devices, etc. Site Permitting Review may be submitted upon receipt of this signed approval document.

The following items are required prior to approval of Site Permitting Review plans:

General

- 1. Provide written approval from Solid Waste Services that the additional lot can be served by either the City's solid waste service or a private collection service.
- 2. Add a note stating setbacks are for reference only and that infill compatibility standards will be assessed at the time of building permit.

Stormwater

- 3. A surety equal to of the cost of clearing, grubbing and reseeding a site, shall be paid to the City (UDO 9.4.4).
- 4. These lots are exempt per UDO Section 9.2.2.A.2.b.i as a residential subdivision of one acre or less approved after May 1, 2001, but are subject to impervious limitations of subsection A.4 and subject to further review upon placement of impervious surface areas.

Urban Forestry

5. A tree impact permit must be obtained for the removal of 1 existing street tree in the existing right-of-way along Medway Dr.



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☑ <u>LEGAL DOCUMENTS</u> - Email to legaldocumentreview@raleighnc.gov. Legal documents must be approved, executed, and recorded prior to or in conjunction with the recorded plat on which the associated easements are shown. Copies of recorded documents must be returned to the City within one business day of recording to avoid withholding of further permit issuance.

$\overline{\mathbf{A}}$	Right of Way Deed of Easement	Ø	Utility Placement Deed of Easement
	Required		Required

☑ **RECORDED MAP(S)** - Submit plat to record new property lines, easements, tree conservation areas, etc.). Plats may be submitted for review when the Site Permitting Review plans, if required, have been deemed ready for mylar signature.

The following items must be approved prior to recording the plat:

General

1. A demolition permit shall be issued and this building permit number shown on all maps for recording.

Engineering

- 2. A fee-in-lieu for 6' sidewalk is paid to the City of Raleigh (UDO 8.1.10).
- 3. A 5' utility placement easement deed of easement, in addition to a plat showing the location of the easement, shall be submitted to the Planning and Development Services Department for review, and if acceptable, approved for recordation. Approved plats must be recorded at the Wake County Register of Deeds Office on or before the 14th day following approval by the City. The 14-day expiration date shall be clearly indicated on the plat. By the end of the next business day following recordation of the plat, all required legal instruments (including deeds of easement) shall be recorded, and recorded copies of the plat and all legal instruments required by the City in association with development approval shall be provided to the City. (Reference: UDO 8.1.7.A; 10.2.5.F.4.d)
- 4. A public street right-of-way deed of easement, in addition to a plat showing the location of the easement, shall be submitted to the Planning and Development Services Department for review, and if acceptable, approved for recordation. Approved plats must be recorded at the Wake County Register of Deeds Office on or before the 14th day following approval by the City. The 14-day expiration date shall be clearly indicated on the plat. By the end of the next business day following recordation of the plat, all required legal instruments (including deeds of easement) shall be recorded, and recorded copies of the plat and all legal instruments required by the City in association with development approval shall be provided to the City. (Reference: UDO 8.1.7.A; 10.2.5.F.4.d)

Stormwater

5. If demolition causes a land disturbance of more than 12,000 sf, a mass grading permit will be required. (UDO 9.4.6)



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The maximum allocated impervious area for all applicable lots in the subdivision should be identified on all maps for recording.

Urban Forestry

A public infrastructure surety for (11) street trees shall be provided to City of Raleigh Transportation

 Development Engineering Division (UDO 8.1.3) in the amount of 125% of the improvement cost for the City of Raleigh infrastructure.

☑ <u>BUILDING PERMITS</u> - For buildings and structures shown on the approved plans. Commercial building permit plans must include the signed, approved Site Permitting Review plans attached, if applicable. Permit sets may be reviewed prior to the recordation of required plats, but cannot be approved.

The following items must be approved prior to the issuance of building permits:

Public Utilities

 A plat must be recorded at the Wake County Register of Deeds office for all utility easement dedications.

Urban Forestry

 A tree impact permit must be obtained for the approved streetscape tree installation in the right-of-way. This development proposes (6) street trees along Medway Dr. and (5) trees along Pine Drive for a total of (11) street trees.

The following are required prior to issuance of building occupancy permit:

General

1. Final inspection of all right-of-way street trees by Urban Forestry Staff.

EXPIRATION DATES: If significant construction has not taken place on a project after preliminary subdivision approval, that approval may "sunset" and be declared void, requiring re-approval before permits may be issued. To avoid allowing this preliminary approval to "sunset", the following must take place by the following dates:

3-Year Sunset Date: August 28, 2028

Record at least ½ of the land area approved.

5-Year Sunset Date: August 28, 2030

Record entire subdivision.



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Signed:	Cigilally signed by Keegan McDonald@raleighnc.gov Neegan.McDonald@raleighnc.gov Neegan.McDonald@raleighnc.gov Reagan.Inc.Donald@raleighnc.gov Reagan.Inc.Donald@raleighnc.gov Reagan.Inc.Donald@raleighnc.gov Reagan.Inc.Donald@raleighnc.gov Reagan.Inc.Donald@raleighnc.gov	Date:	08/28/2025	
	Development Services Dir/Designee	_		-

Staff Coordinator: Sara Rogan

I hereby certify this administrative decision.

2400 MEDWAY DRIVE INFILL SUBDIVISION

CITY OF RALEIGH WAKE COUNTY, NORTH CAROLINA

PRELIMINARY SUBDIVISION DRAWINGS SUB-0064-2024

REGULATORY REVIEW SET ISSUED NOVEMBER 14, 2024 REVISED: FEBRUARY 16, 2025 REVISED: JULY 8, 2025

Preliminary Subdivi	ision Application	DEVELOPMENT TYPE + SITE DATE TABLE - ZONING INFORMATION						
Site Review		Gross site acreage: 0.339 ac						
Planning and Development Customer Service Ce			Zoning districts (if more than o R-10	ne, provide acreage of e	sach):			
INSTRUCTIONS: This form is used who appropriate review type and include the	on submitting a Preliminary Subdivisi	on (UDO Section 10.2.5). Please check the	Overlay district(s): None	Yes No Historic District/Landmark: N/A				
ubdivision plans to SeeReview Scales	plan chipoxist document, Please en	all all occurrents and your presminary	Conditional Use District (CUD) Case # Z-	Board of Adjustme BOA-	int Case #		Design Alternate Case # DA-	
	EVELOPMENT OPTIONS (UDO Chi	iptor 2)		STORMWAT	ER INFORM	ATION		
✓ Conventional Subdivision	Compact Development	Conservation Development				Impervious Area for Compliance (includes right-of-way):		
Cottage Court	Flag lot	Frequent Transit Development Option	Existing (sf) 2.736 Propos	ed total (sf) 9.558	Existing (st) 2.726	Proposed total (sf) 9.55	
NOTE: Subdivisions may require City 0	Council approval if located in a Histor	ic Overlay District.		NUMBER OF I		ENSIT	Υ	
	GENERAL INFORMATION		# of Detached House Lots: 2	# of Attached H			# of Townhouse Lots:	
Scoping/sketch plan case number(s):			# of Tiny House Lots:	# of Open Lots:	# of t	Other L	ots (Apartment, General,	
Development name (subject to approve	s): 2400 Medway Drive Infill Sub	division	Total # of Lots: 2	Total # Dwelling Unit		u use.	UMU).	
Property Address(es): 2400 Medway	Drive		# of bedroom units (if known):	br 2br	3br		4tr	
			Proposed density for each zon	ng district (UDO 1.5.2.F): 5.90 unit	s/acre		
Recorded Deed PIN(s): 1705705538								
					IGNATURE			
	Course Attached House	Tourbours Danstours	Discovered to educa have (N. C.					o mada
General Building Mixed Use B	Building Civic Building	Townhouse Apartment Open Lot Tiny House	by the landowner, a lessee in	Gen. Stat. § 160D-403; or person holding an op- sasement holder may a	a)), application or contra	ons for act to p	development approvals may b urchase or lease land, or an a pment approval for such devel	shorized
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Phase Number(s)	PHASE 1	PHASE 2	PHASE 3
Number of Lot (s)	2		
Lot Number (s) by Phase	1-2		
Number of Units	2		
Livable Buildings	2		
Open Space?	NO		
Number of Open Space Lots	NA		
Public Water (LF)	-0-		
Private Water* (LF)	-0-		
Public Sewer (LF)	-0-		
Public Force Main (LF)	-0-		
Private Sewer** (LF)	-0-		
Public Street (LF) - FULL	-0-		
Public Street (LF) - PARTIAL	-0-		
Public Sidewalk (LF) - FULL	-0-		
Public Sidewalk (LF) – PARTIAL	-0-		
Multi-Use Path*** (LF)	-0-		
Public Stormdrain (LF)	-0-		
Street Signs (LF)	-0-		
Water Service Stubs	1		
Sewer Service Stubs	1		
Average Daily Flow per phase****	600		
*Water mains 4" and larger **Sewer mains and manholes as port of a collectic *** 10 or 12 ft wide path in lieu of sidewalk or a k ***Entire Project Flow. Based on 75gpd per bed townhouse, condos), or based on 15A ACAC 021 /	fulti-Use path as par room for residential	(Apartments, single Fa	mily dwelling,

THIS SITE DOES NOT INTEND TO USE THE FREQUENT TRANSIT OVERLAY OPTION AS PRESENTED IN CITY OF RALEIGH UDO SECTION 3.7

BLOCK PERIMETER NOTE

SINCE SITE AREA IS LESS THAN 3 ACRES, PER UDO 8:3:2:2.B, THE MEASURED BLOCK THE MEASURED BLOCK PERIMETER IS 4 321 LE

SOLID WASTE STATEMENT: THESE PLANS HAVE BEEN DESIGNED IN ACCORDANCE WITH THE REQUIREMENTS SET FORTH IN THE SOLID WASTE DESIGN MANUAL.

SOLID WASTE AND RECYCLING SERVICE SHALL BE PROVIDED BY THE CITY OF RALEIGH VIA 96 GALLON ROLL-OUT CART.

ATTENTION CONTRACTORS

The Contractor responsible for the extension of water, sewer The Contractor responsible for the extension or water, sew and/or reuse, as approved in these plans, its responsible for contacting the Infrastructure Inspections Division and schedule a Pre-construction meeting on the Development Portal prior to beginning any construction. Raleigh Water must be contacted at (919) 996-4540 at least twenty-four hours prior to beginning any work activity around critical water and sewer infrastructure.

Failure to notify City Departments in advance of beginning construction, will result in the issuance of monetary fines, and require reinstallation of any water or sewer facilities not inspected as a result of this notification failure.

Failure to call for Inspection, install a downstream plug, have permitted plans on the jobsite, or any other violation of City of Raleigh Standards will result in a fine and possible usion from future work in the City of Raleigh.

PROJECT NAME

SITE DATA TABLE

2400 MEDWAY DRIVE INFILL SURDIVISION 2400 MEDWAY DRIVE

	JURISDICTION:	CITY OF RALEIGH
	EXISTING ZONING DISTRICT:	R-10
	EXISTING LAND USE:	SINGLE FAMILY DETACHED
	PROPOSED USE:	SINGLE FAMILY DETACHED
	PIN NUMBERS:	1705705538
	REID NUMBERS:	0063705
	PROPOSED NUMBER OF LOTS:	2
	SMALLEST LOT:	6,737 SF (0.155 AC.)
	LARGEST LOT:	7,423 SF (0.178 AC.)
	AVERAGE LOT SIZE:	7,080 SF (0.162 AC.)
	TOTAL PROPERTY AREA:	
	GROSS (WITHOUT RW DEDICATION):	14,751 SF (0.339 AC.)
	RIGHT-OF-WAY DEDICATED:	591 SF (0.014 AC.)
	GROSS AREA:	14,160 SF (0.325 AC.)
	TOTAL DENSITY:	
	RESIDENTIAL:	2 LOTS
	PROPOSED DENSITY:	5.90 UNITS/ACRE
	ALLOWABLE DENSITY:	N/A
	OVERLAY DISTRICTS:	NONE
	RIVER BASIN:	NEUSE
-	~~~~~	~~~
>	IMPERVIOUS AREAS: EXISTING	2 728 SF
١	ENSTING	4,140 or

NULDING SETRACK PRIMARY STREET
SIDE STREET:
SIDE YARD:

10 FEET 5 FEET OT GEOMETRY STANDARDS

James & Kristi Talley Raleigh, NC 27608



VICINITY MAP

CIVIL DRAWING INDEX:

C-00
C-01
C-02
C-03
C-04
C-05
L-01
D-01
D-02

TOTAL NUMBER OF SHEETS:

ROSS ACCESS TO ADJACENT PARCELS IS NOT REQUIRED PER UDO 8.3.5.0.5.4

RESIDENTIAL DRIVEWAY LOCATIONS AND WIDTHS WILL BE SUBJECT TO APPROVAL AT THE TIME OF BUILDING PERMITS

Traffic Control and Pedestrian Plan (TCPED) Notes:

DEED BOOK REFERENCE

SURVEY DATUM INFORMATION HORIZONTAL DATUM: NAD83 VERTICAL DATUM: NAVD88

ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH CITY OF RALEIGH STANDARDS AND SPECIFICATIONS.

Civil Engineer

Shipman Engineering, PLLC 137 Middlegreen Place Holly Springs, NC 27540 919.900.0006 Contact: Zak Shipman, PE

Land Surveyor

Taylor Land Consultants, PLLC 1600 Olive Chapel Road, Suite 140 Apex, NC 27502 919.801.1104 Contact: Mr. Jeremy Taylor, PLS jeremy@taylorlc.com

THE CITY OF RALEIGH CONSENTS TO THE CONNECTION AND EXTENSION OF THE CITY'S PUBLIC WATER SYSTEM AS SHOWN ON THIS PLAN. THE MATERIAL AND CONSTRUCTION METHODS USED FOR THIS PROJECT SHALL CONFORM TO THE STANDARDS AND SPECIFICATIONS OF THE CITY'S PUBLIC UTILITIES HANDBOOK

CITY OF RALEIGH PUBLIC UTILITIES DEPARTMENT PERMIT #:

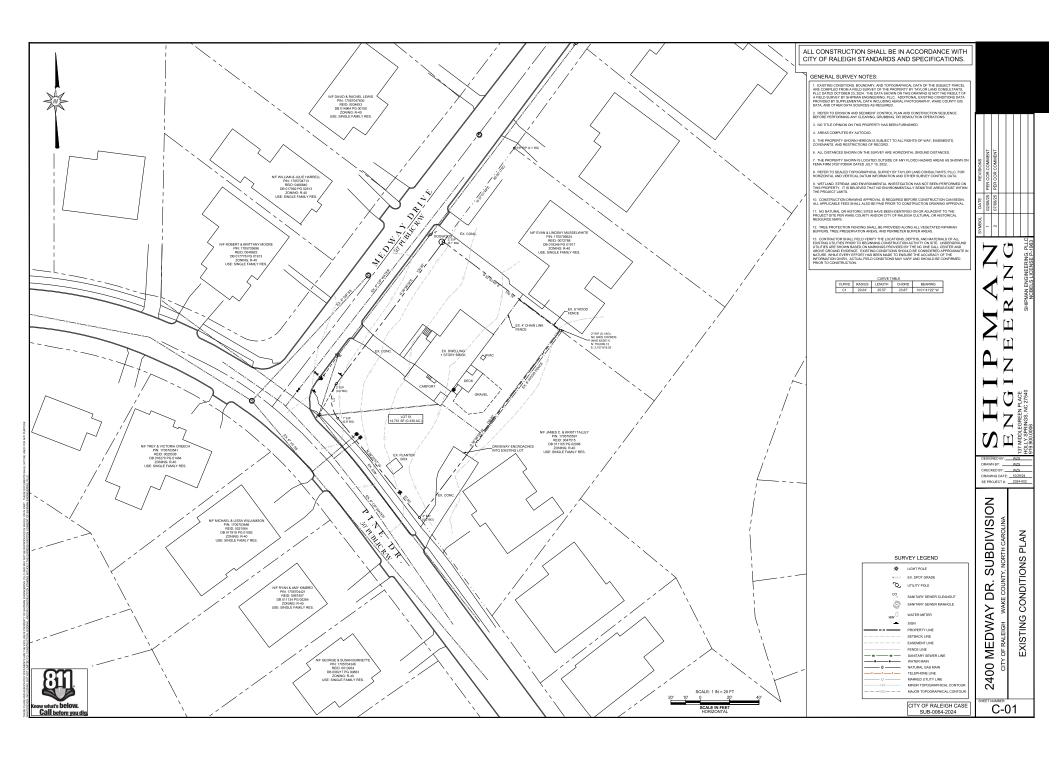
SUBDIVISION

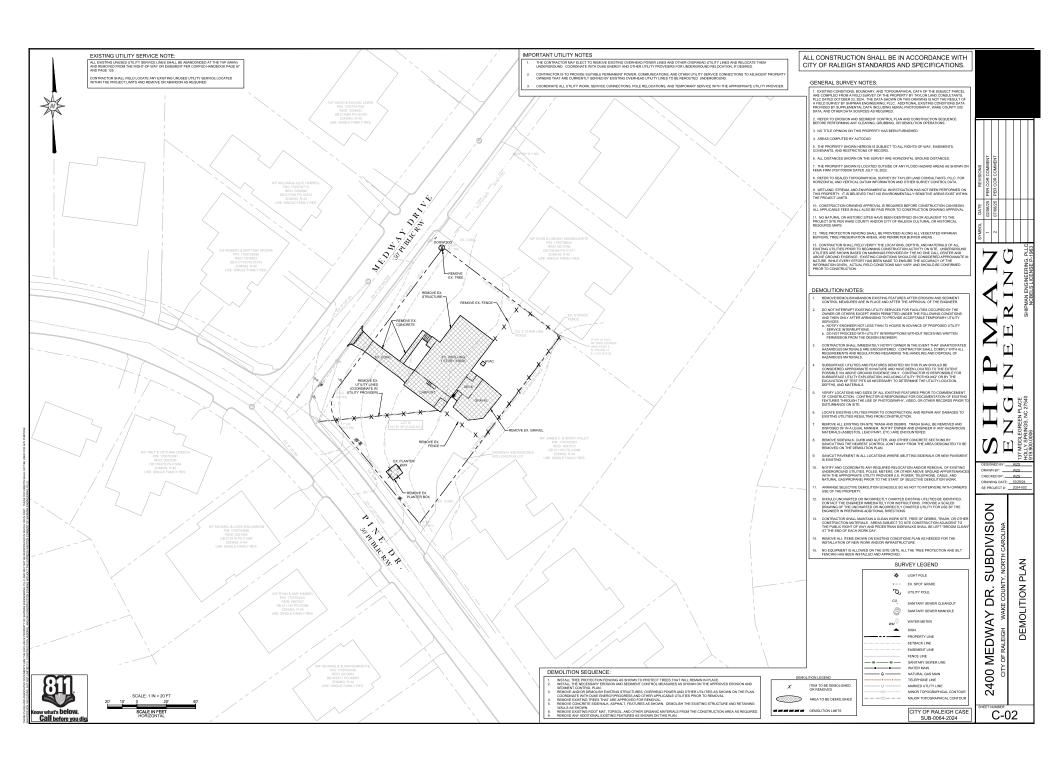
SHEET

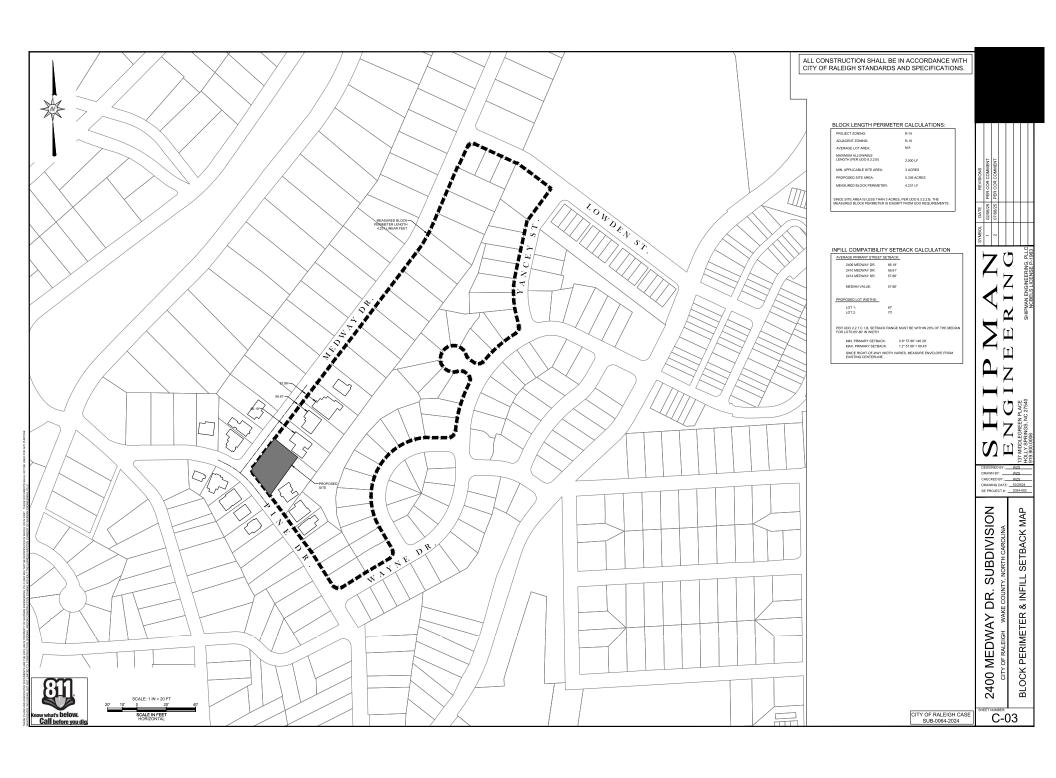
MEDWAY 2400

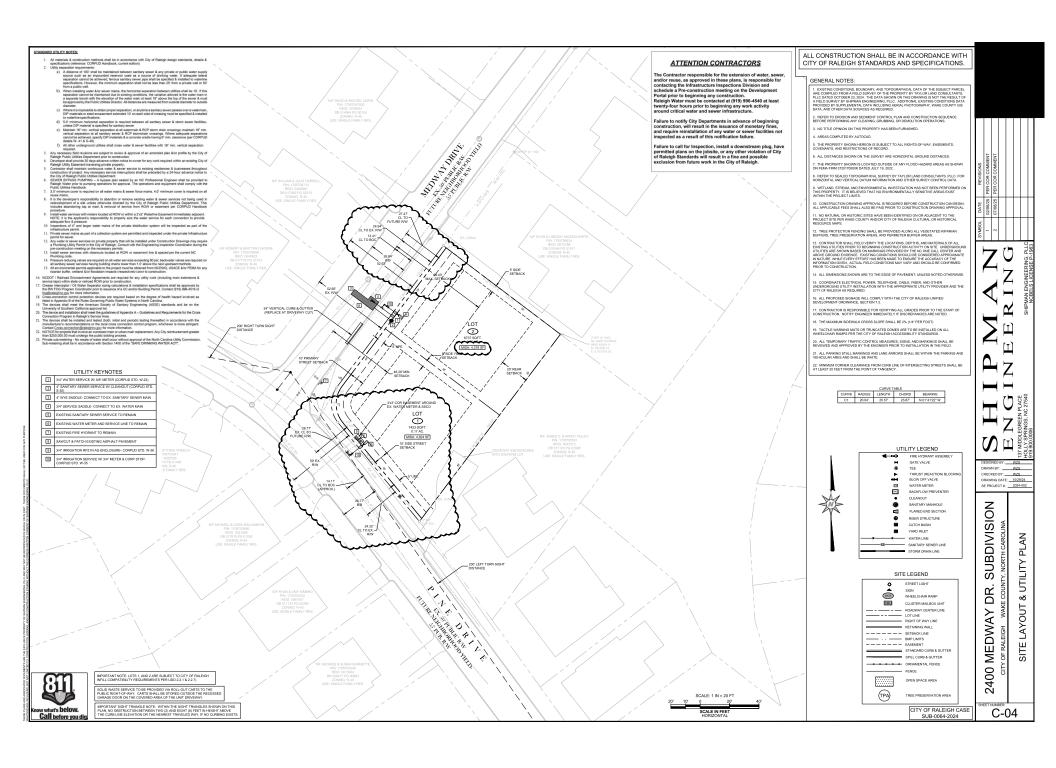
DR.

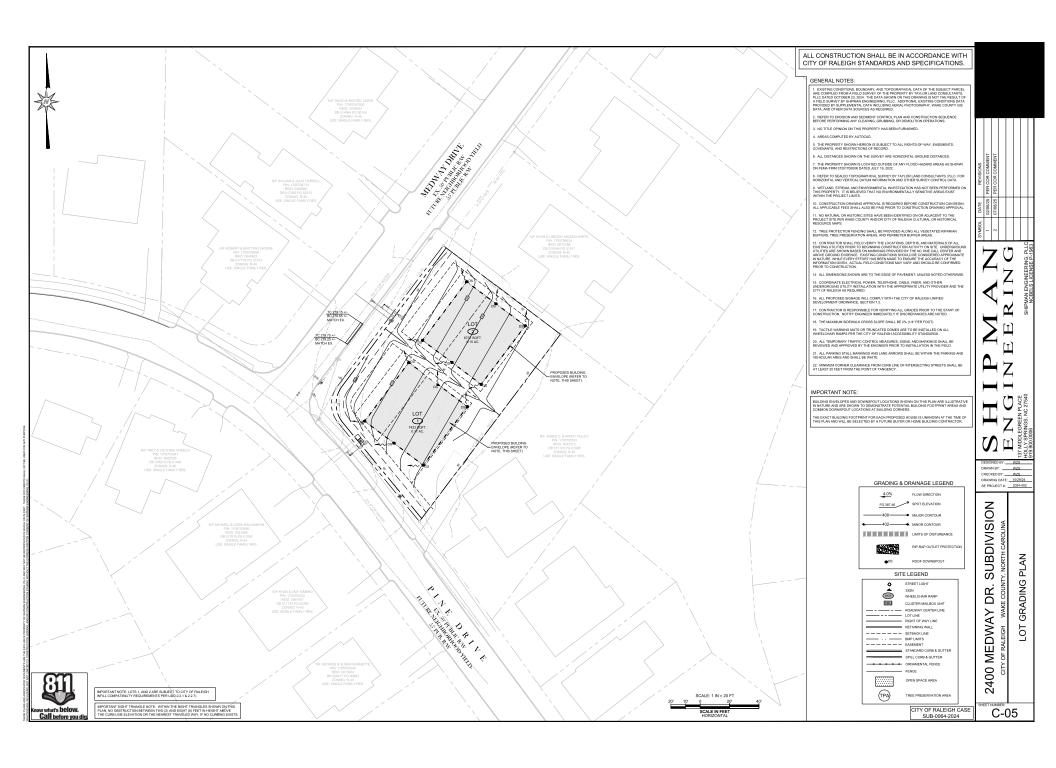
C-00

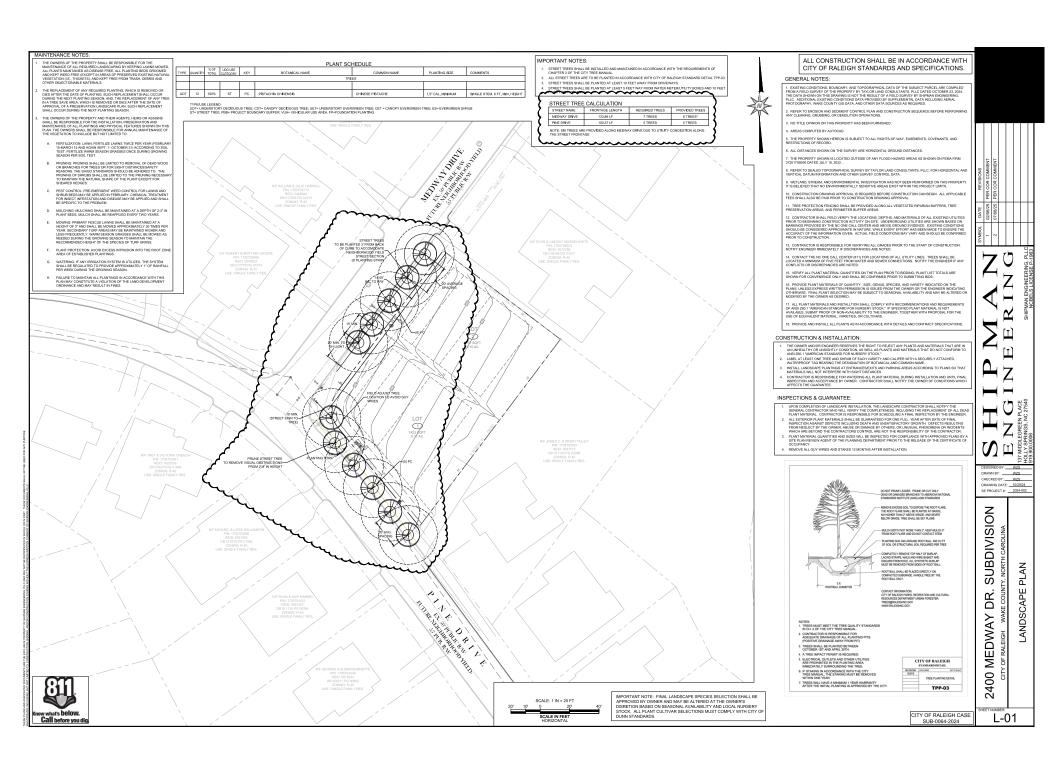


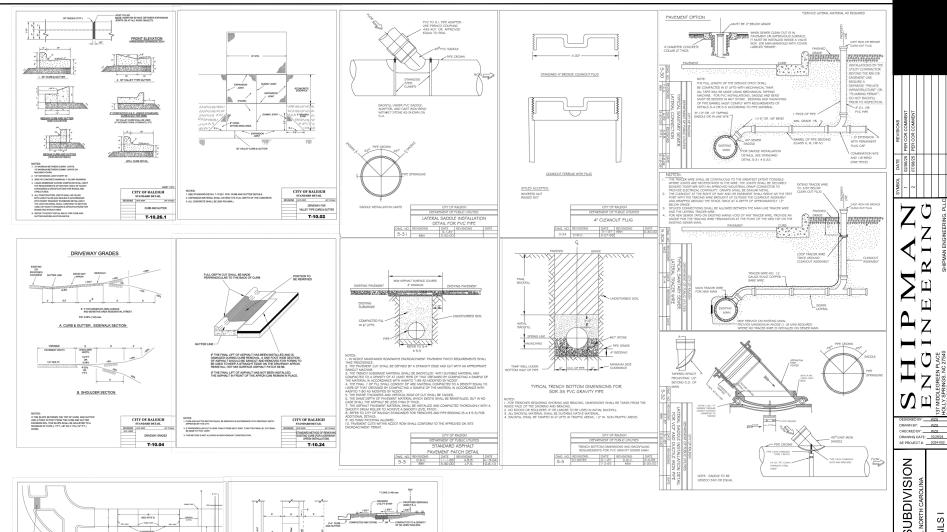


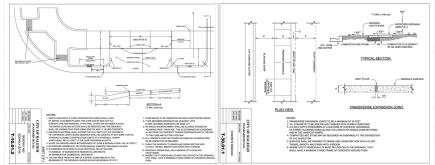














ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH CITY OF RALEIGH STANDARDS AND SPECIFICATIONS.

CITY OF RALEIGH CASE SUB-0064-2024

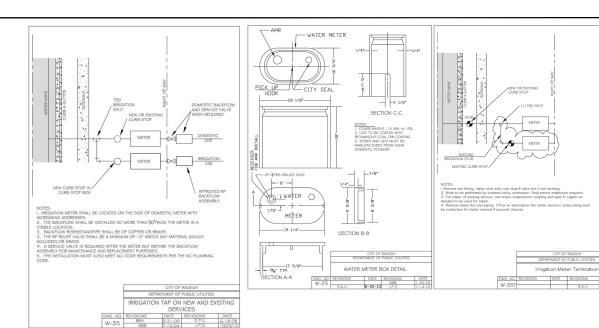
SUBDIVISION DR. 2400 MEDWAY

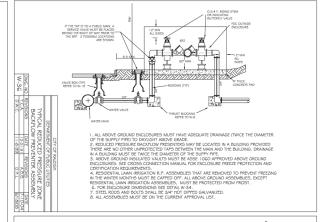
NOTES & DETAILS

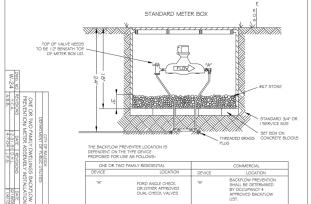
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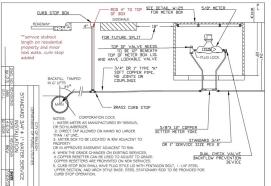
D-01







DATE REVISIONS DATE





ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH CITY OF RALEIGH STANDARDS AND SPECIFICATIONS.

CITY OF RALEIGH CASE

SUBDIVISION DR. MEDWAY 2400 SHIPMAN ENGINEERING, PLLC NCBELS LICENSE P-1963

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CHECKED BY: WZS DRAWING DATE: ____10/29/24 SE PROJECT #: 2024-002

DETAILS

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