



Raleigh

Planning and Development

# Monthly DSAC Meeting

February 15, 2024



# Agenda

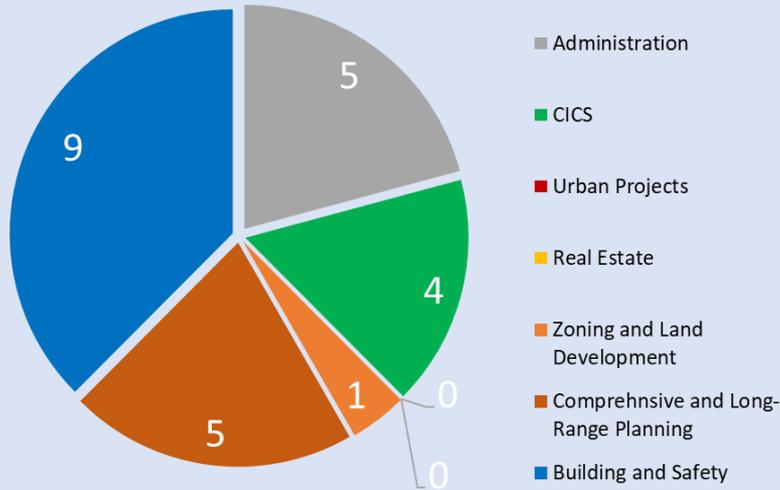
- Vacancies
- Text Changes
  - No Drive-thru restriction
- Recommended Fees
- Express Review Feedback
- Innovation Team Update
- Updated Applications- Signature block
- Question & Answer



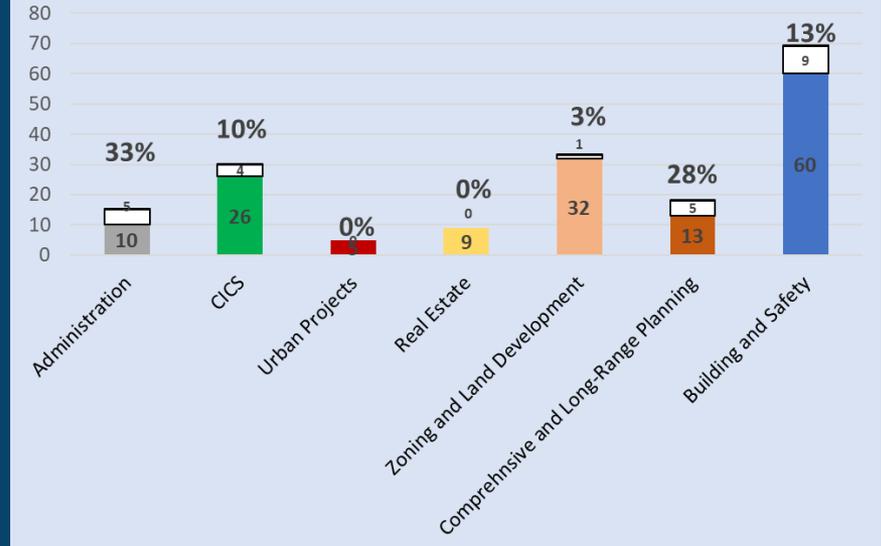
# Development Related Vacancies

Planning and Development		193
Vacant Positions as of February 24	24	12%

PlanDev Vacancies as of February 2024



Vacancy % per division as of February 2024



# Text Change Update

## Keegan McDonald



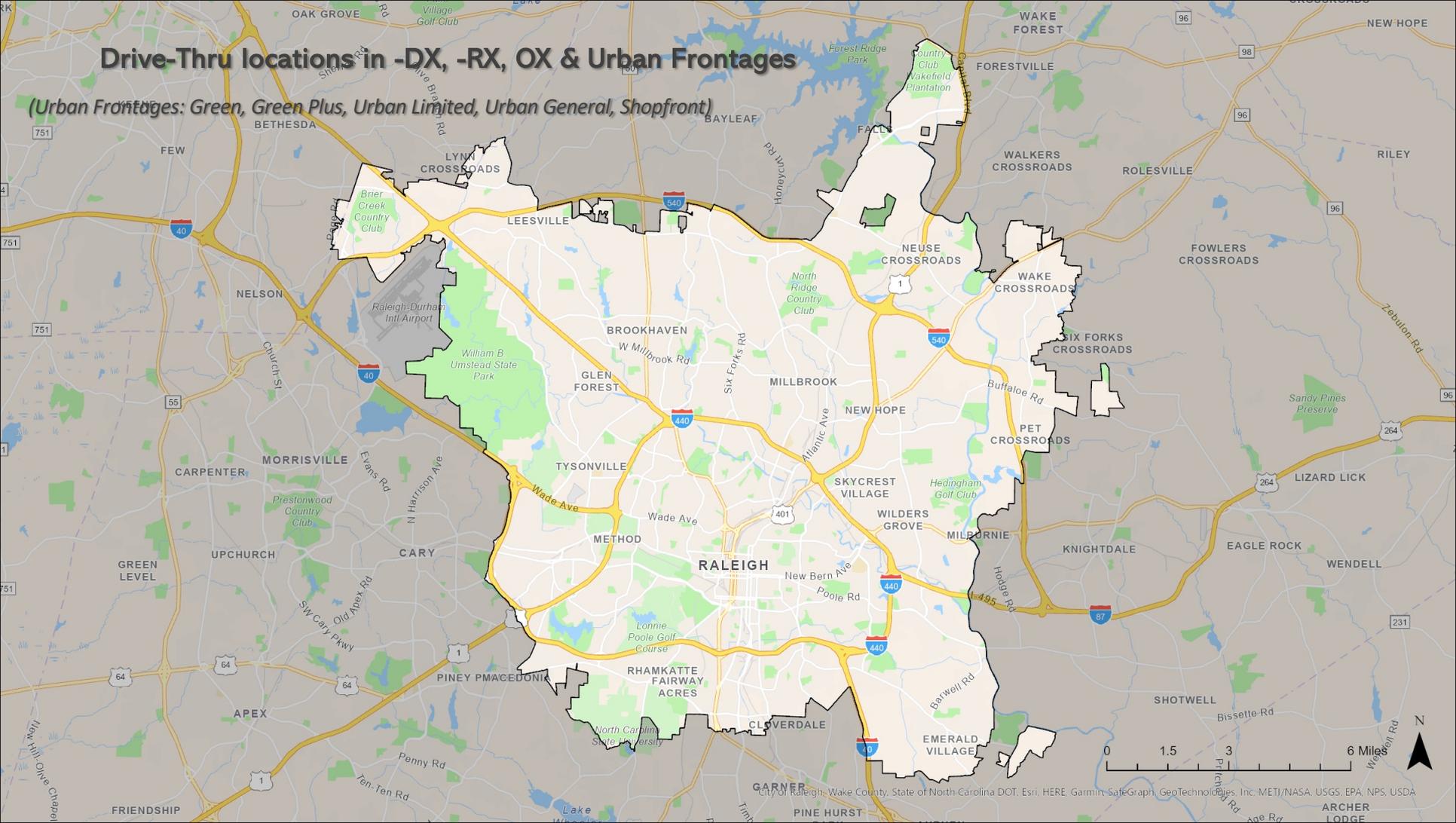
# No Drive-thru Restriction

## Justin Bucher



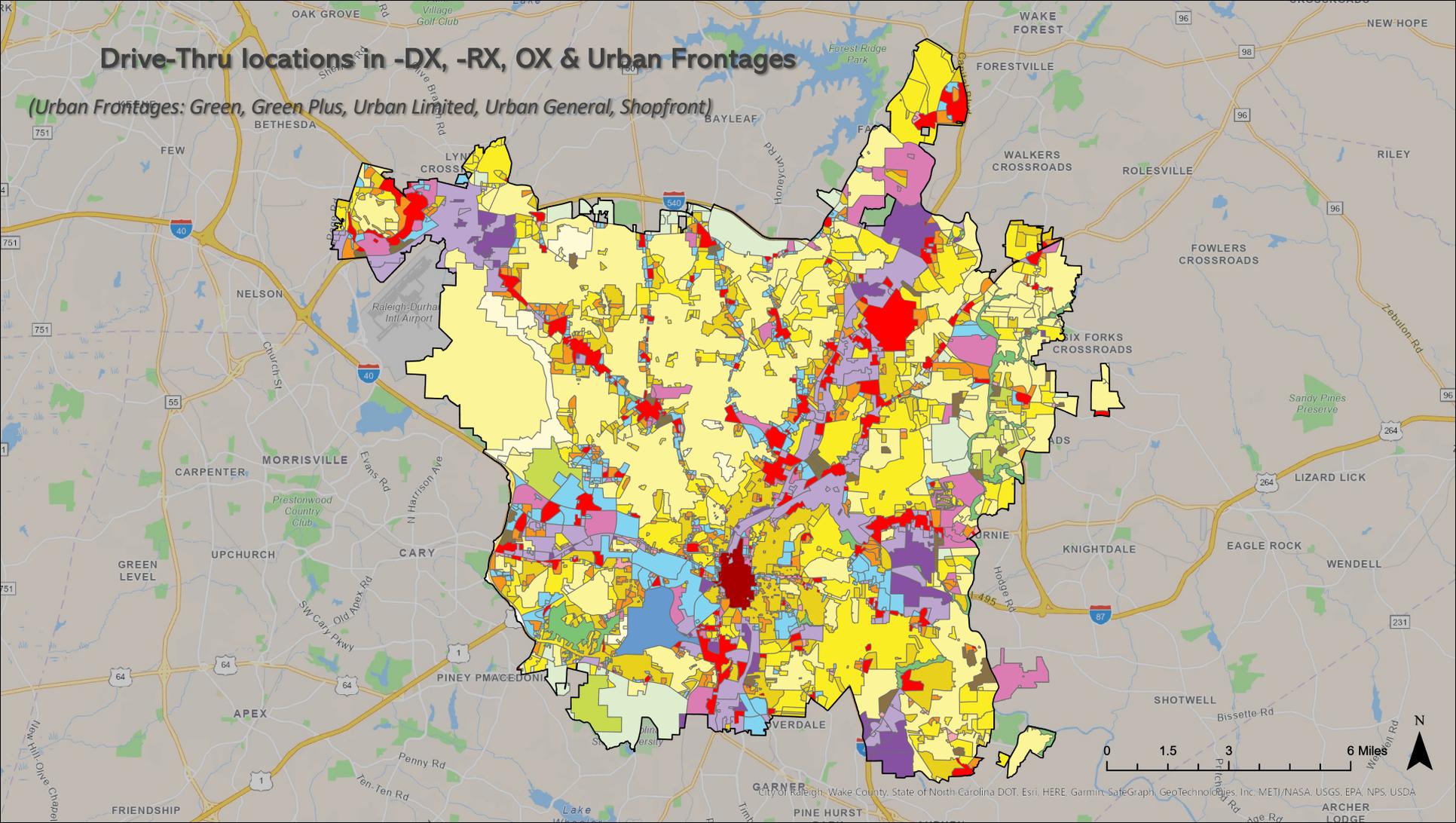
# Drive-Through locations in -DX, -RX, OX & Urban Frontages

*(Urban Frontages: Green, Green Plus, Urban Limited, Urban General, Shopfront)*



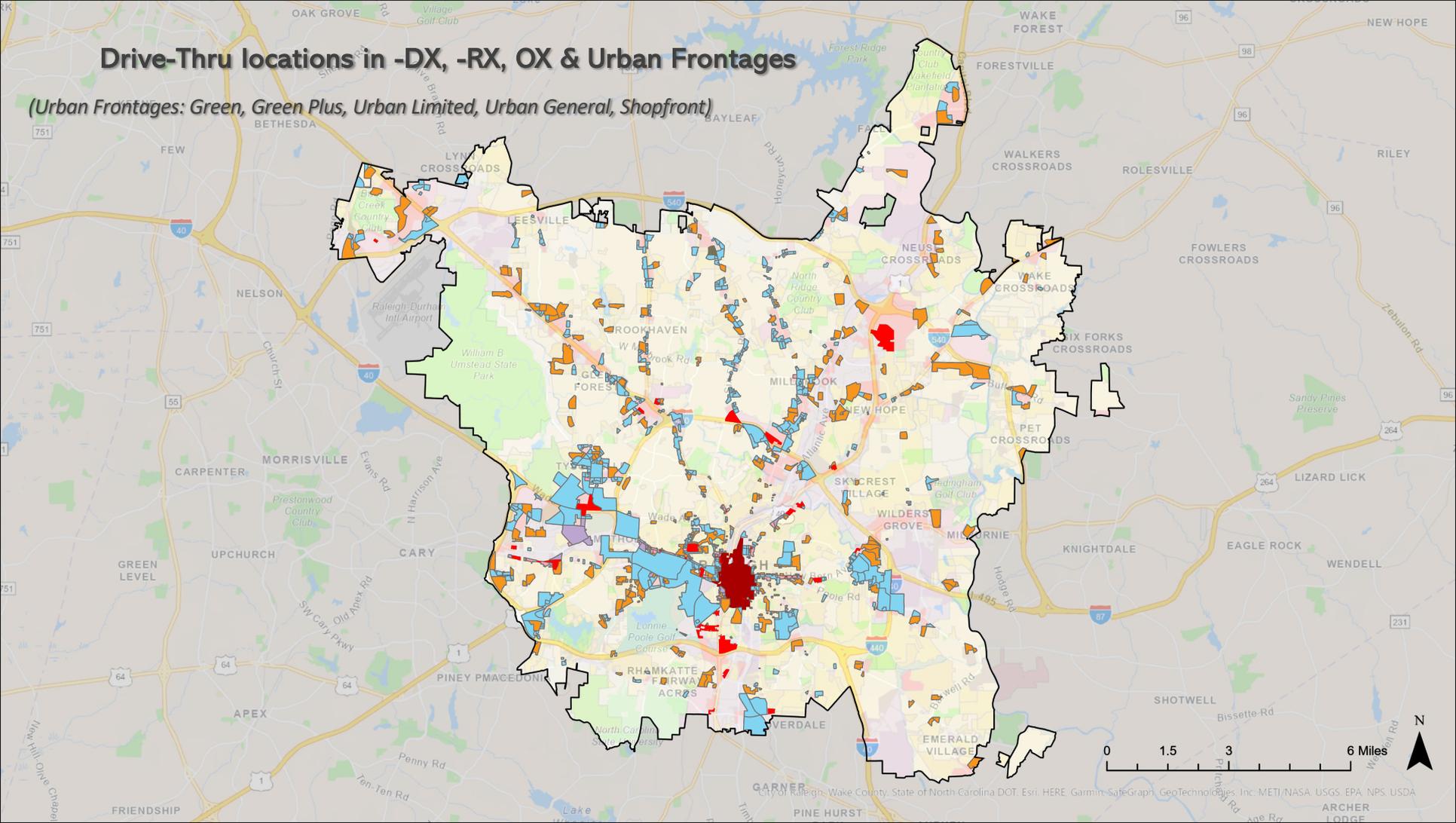
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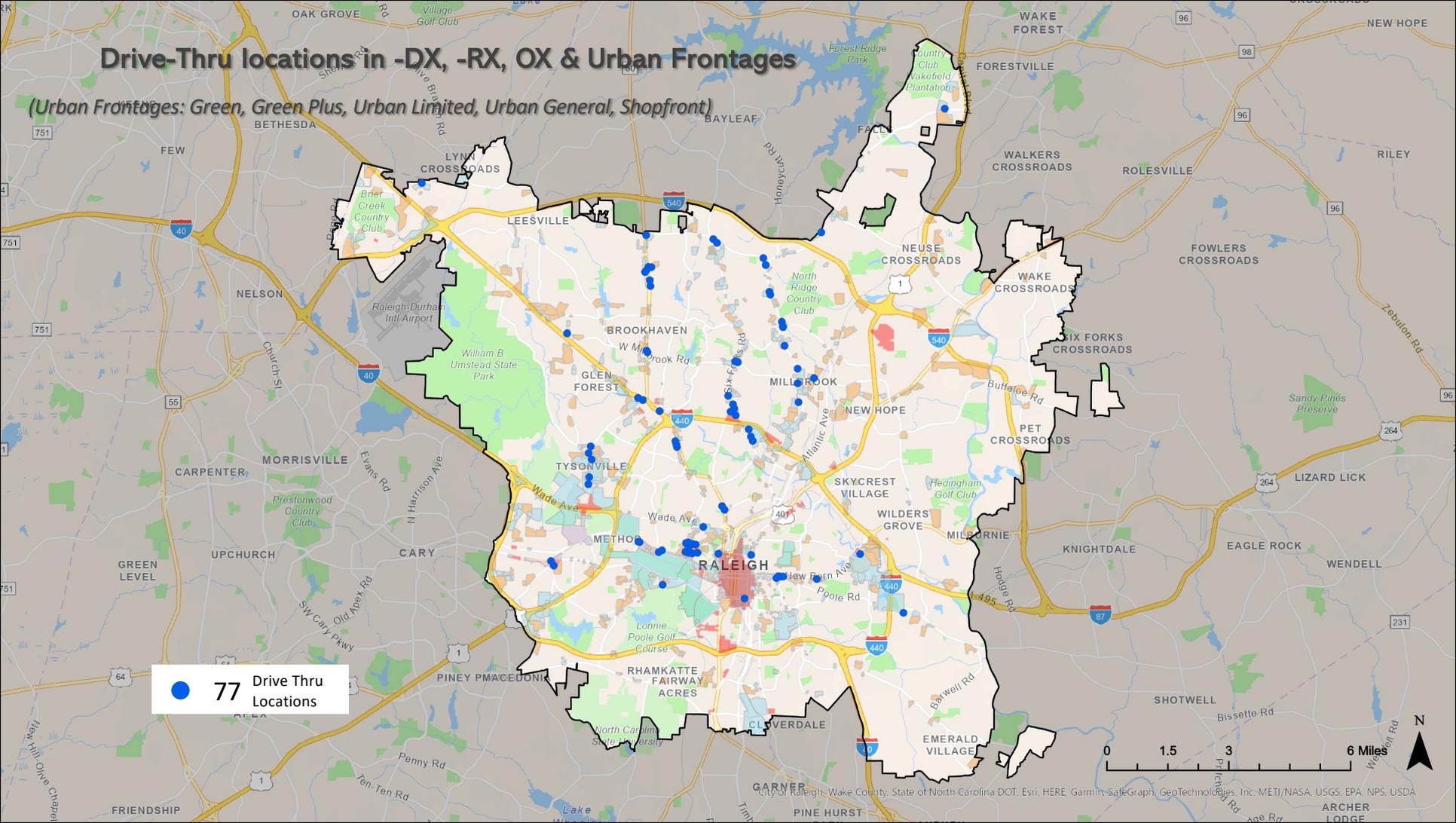
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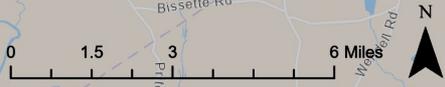


# Drive-Thru locations in -DX, -RX, OX & Urban Frontages

(Urban Frontages: Green, Green Plus, Urban Limited, Urban General, Shopfront)

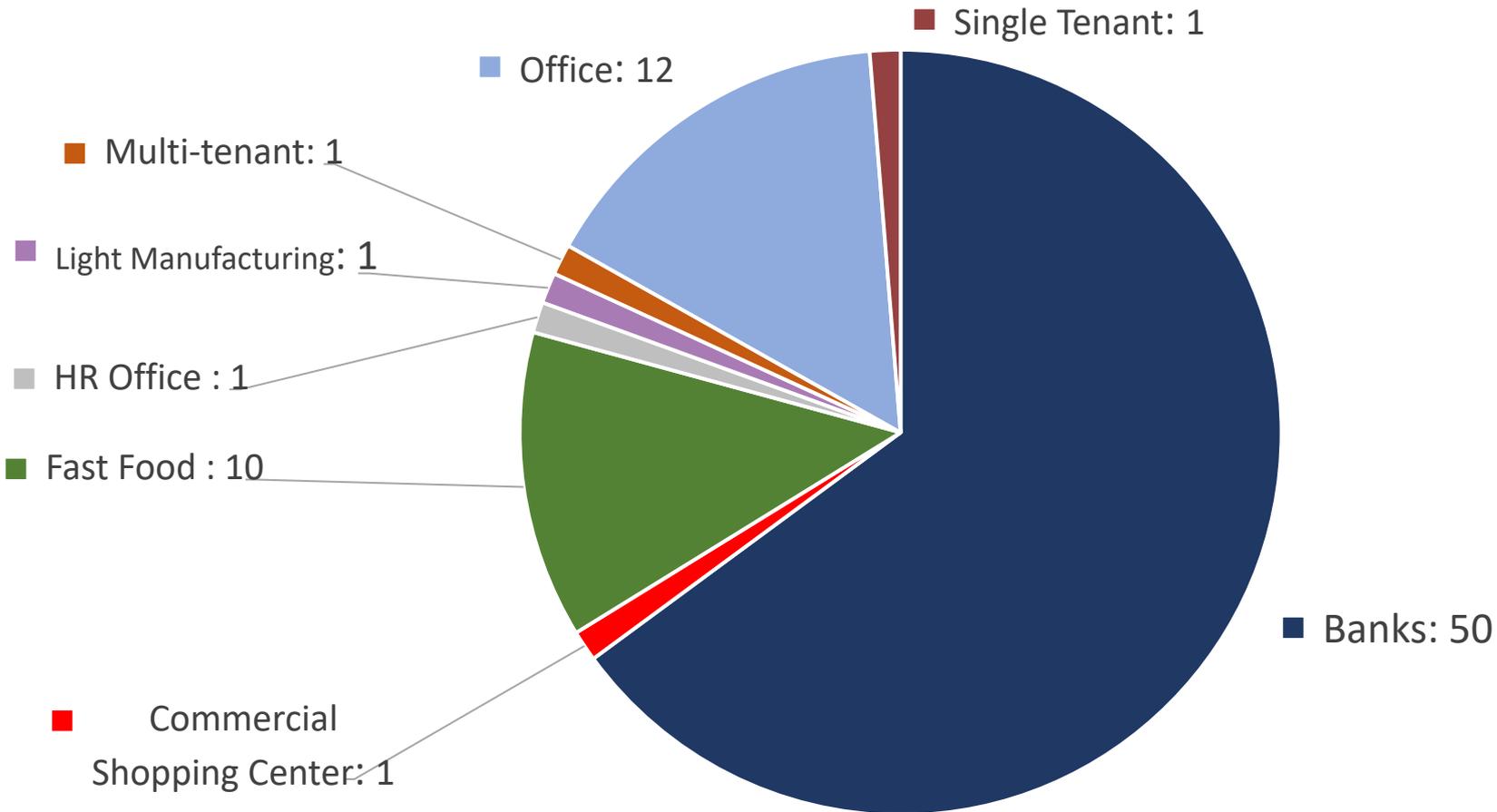


● 77 Drive Thru Locations



Drive-Thrus in -DX, -RX, OX & Urban Frontages\* by Use (per Wake Co. Property Tax Card)

*Urban Frontages: Green, Green Plus, Urban Limited, Urban General, Shopfront*



# Recommended Fees

## Alyssa Halle-Schramm



# Fee Changes for FY25

## Removed Fees

- No fees are being proposed for removal

## Adding Fees

- Street Scape Plan Amendment Fee
- Custom Signage Plan Fee

## Modified Fees

- Fee changes will have a maximum 10% increase or decrease due to their recovery rate being lower or higher than 100%



# Express Review Update

## Seth Langdon



# Innovation Team Update



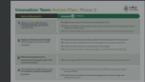
<https://raleighnc.gov/permits/services/planning-and-development-innovation-team>  
*Action Plan Posted | Phase 1 underway*



1



2



3



4

## Innovation Team Action Plan: Phase 1



### DELIVERABLES

### PHASE ① 1-6 Months

**1** Achieve process effectiveness through technology and system improvements.

- 1.1 Update the work plan for integrating all plan review projects to the Permit and Development Portal.
- 1.2 Evaluate and simplify non-portal applications and forms.

**2** Improve customer service through staff training and enhanced client resources.

- 2.1 Create lists and guides for submission rules to cover key reviewer considerations.

**3** Enhanced transparency and communication alongside right-sized review benchmarks.

- 3.1 Establish transparency for how long it takes projects to be processed, reviewed, and finally approved.
- 3.2 Create dedicated communication touchpoints with review staff from all related departments.
- 3.3 Enhance the efficiency of the Express Review meeting structure.

**4** Coordinated and dedicated resources to streamline complex development processes

- 4.1 Pilot pre-submittal bookings and map out the process for Change of Use.

# Applications- Signature Block Update



## APPLICANT SIGNATURE BLOCK

Pursuant to state law (N.C. Gen. Stat. § 160D-403(a)), applications for development approvals may be made by the landowner, a lessee or person holding an option or contract to purchase or lease land, or an authorized agent of the landowner. An easement holder may also apply for development approval for such development as is authorized by the easement.

By submitting this application, the undersigned applicant acknowledges that they are either the property owner or one of the persons authorized by state law (N.C.G.S. 160D-403(a)) to make this application, as specified in the application. The undersigned also acknowledges that the information and statements made in the application are correct and the undersigned understands that developments approvals are subject to revocation for false statements or misrepresentations made in securing the development approval, pursuant to N.C. Gen. Stat. § 160D-403(f).

The undersigned indicates that the property owner(s) is aware of this application and that the proposed project described in this application will be maintained in all respects in accordance with the plans and specifications submitted herewith, and in accordance with the provisions and regulations of the City of Raleigh Unified Development Ordinance.

The undersigned hereby acknowledges that, pursuant to state law (N.C.G.S. 143-755(b1)), if this permit application is placed on hold at the request of the applicant for a period of six consecutive months or more, or if the applicant fails to respond to comments or provide additional information requested by the City for a period of six consecutive months or more, then the application review is discontinued and a new application is required to proceed and the development regulations in effect at the time permit processing is resumed shall apply to the new application.

Signature:

Date:

Printed Name:



Questions?





Raleigh