

Sediment and Erosion Surety Submittal Draft

Project Information	
Transaction Number:	County:
Developer Name (Company or names listed on Deed):	
Pin Number:	
Book and Page Listed on Deed:	Developer is the owner of the property. <input type="checkbox"/> Yes <input type="checkbox"/> No

- If the Developer is not the owner, a signed and seal letter from deeded owner is required.
- The Developer listed must have permission to develop the property or must attach a Developer/Client signed contract agreement (financial information redacted).
- If more there is more than one parcel, add detail list with all addresses, pins, deed book, and pages list.

Payment Information	
Developer Name (Company or names listed on Deed):	
Developer Address:	
Developer Phone Number:	Developer E-mail Address:
Property Address:	
Acreage Amount:	
Payment Type: <input type="checkbox"/> Bond or Letter of Credit <input type="checkbox"/> Certified Check	

- If paying by **Cashier's Check**, payment is required before the DocuSign agreement can be emailed. In memo line, add the company name that is making the payment for later reimbursement.
- Acreage amount x \$2000 = cost (all cost numbers must match)
- Copies of Letters of Credit and Performance Bonds are required to be Fully Executed before DocuSign Surety can be completed.

All documents listed below should be added to draft before DocuSign is forwarded to applicant:

- Deed(s)
- Parcel Map
- NC Secretary of State pages
- Proof of Signing authority
- Partnership Agreement (if applicable)
- Lease Agreement (if applicable)
- Purchase Agreement (if in ownership transition)
- Developer and attester's email addresses
- All Legal names (No nicknames)
- Attester company official that authenticates the truthfulness of the surety

Please send completed draft form and documents to SW.Surety@raleighnc.gov.