



Form-501 Stormwater Device Annual Inspection Report Summary

For City Staff Use:
Date Received:
Date Accepted:
By:
Next Report Due:

Section A - Project Information

Project Name	N-File	N-
Project Address		
City	State	Zip

Section B - Property Contact Information *best contact information for responsible party

Property Owner/Contacts Name	Email	Phone
Property Owner/Contacts Address	City	State Zip
Recorded BK BM PG of lot for all required device(s)		

Section C – Stormwater Device Information

Additional pages are necessary to complete the stormwater device annual inspection report. The following items are to be included for each stormwater device; *initial* by each item as indication of inclusion:

- Narrative of general site condition
- Device Type - Circle Device(s): (Wet Pond, Dry Pond, Wetland, Bioretention, UG Detention, Sand Filter, WQ Swale, Vegetative Filter Strip, Level Spreader, Permeable Pavement, Infiltration, PPUOS, Other: _____)
- Disclosure of completed repairs
- Site specific inspection charts/logs from the approved maintenance manual
- Photographs of inspected stormwater device(s)
- All items from the *Stormwater Device Annual Inspection Checklist* reviewed and addressed in report

*Reports must be submitted in electronic form. All the above items must be included, and the report emailed to scminspections@raleighnc.gov as a **single** PDF attachment. Confirmation will be sent out within 5 days of receipt. If there is no response by the 5th day, please contact SCM Staff to make sure the report was received.

Section D - Surveyor, Engineer, or Landscape Architect Certification

I, _____, as a duly registered _____ in the State of North Carolina attest that on _____, 20____ a thorough inspection was conducted of this site to ensure all required stormwater control facilities including open space areas are performing properly and are in compliance with the approved stormwater control plan, the applicable maintenance manual required by Unified Development Ordinance (UDO) Sect 9.2.2(D) and the Raleigh Stormwater Control and Watercourse Buffer Manual. No sampling of pollutant loading is required as part of the inspection. All information provided is correct to the best of my knowledge. It is a violation of UDO 9.2.5(F) to falsify this certification. A civil penalty for falsifying this certification shall be assessed by the City of Raleigh in the amount of \$3,000.00.

Certifier's Name	License Number	Place Seal Here
Title	Company Name Email	
Address	City State Zip	
Signature	Date Telephone	

Annual Inspection Reports: Per Unified Development Ordinance 9.2.2(H) an original inspection report of all required stormwater control facilities, including open space areas, shall be filed with the City; due each year on the anniversary of the as-built certification date. Annual Inspection reports shall be accompanied by City provided 'Annual Inspection Report Summary' Form-501.

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