



Form-502
Stormwater Device
Annual Inspection Report Summary
 (For smaller site development)

For City Staff Use:
Date Received:
Date Accepted:
By:
Next Report Due:

This form DOES NOT require a professional to complete, it should only be completed by the property owner. This form should only be used for properties developed under the TC-2-2016 ordinance for smaller site development, that have a regulated stormwater device.

Section A - Project Information

Project Name	N-File	N-
Project Address		
City	State	Zip

Section B - Property Information

Property Owner's Name	Email	Phone	
Property Owner's Address	City	State	Zip
Recorded BK BM PG of lot for all required device(s)			

Section C – Stormwater Device Information

Additional pages are necessary to complete the stormwater device annual inspection report. The following items are to be included for each device; *initial* by each item as indication of inclusion:

- Narrative of general site condition
- Device Type
 Circle Device(s): (Bioretention, Infiltration, Permeable Pavement, Cisterns, Other: _____)
- Disclosure of completed repairs
- Site specific inspection charts/logs from the approved maintenance manual
- Photographs of inspected device(s)

*Reports must be submitted in electronic form. All the above items must be included, and the report emailed to scminspections@raleighnc.gov as a **single** PDF attachment. Confirmation will be sent out within 5 days of receipt. If there is no response by the 5th day, please contact SCM Staff to make sure the report was received.

Section D - Property Owner Attestation

By signing this document, you are affirming that a thorough inspection was conducted of this site to ensure all required stormwater control facilities including open space areas are performing properly and are in compliance with the approved stormwater control plan, the applicable maintenance manual required by Unified Development Ordinance (UDO) Sect 9.2.2(D) and the Raleigh Stormwater Control and Watercourse Buffer Manual. No sampling of pollutant loading is required as part of the inspection. All information provided is correct to the best of my knowledge.

Property Owner Name (Printed)	
Property Owner Signature	Date

Annual Inspection Reports: Per Unified Development Ordinance 9.2.2(A) & (H) an original inspection report of all required stormwater control facilities, including open space areas, shall be filed with the City; due each year on the anniversary of the as-built certification date. Annual Inspection reports shall be accompanied by a City provided 'Annual Inspection Report Summary' Form-502.