



**Raleigh Fire Department**  
**Office of the Fire Marshal**  
 310 West Martin Street, Suite 200  
 Raleigh, NC 27601  
 Phone (919) 996-6392 - Fax (919) 831-6180  
[www.raleighnc.gov](http://www.raleighnc.gov)

# Fireworks Permit Application



**APPLICATION INSTRUCTIONS AND REQUIREMENTS ARE ON PAGE 3**

## I. APPLICANT INFORMATION

**Note: The applicant is the person, group, corporation, association, or other entity sponsoring, holding or primarily responsible for the event or enterprise for which this permit is requested.**

Applicants Name			Date
Address	City	State	Zip
Home Phone	Work Phone	E-mail	

**For a corporate applicant, indicate the name and address of the registered agent for service of process.**

Corporate Applicant Name			
Address	City	State	Zip
President or CEO		E-mail	

Indicate whether the applicant is or will be insured with respect to the discharge of fireworks/pyrotechnics?  Yes  No

If covered, specify the source, amount, and coverage period of the insurance:

Source	Amount \$	Coverage Period
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## II. DISPLAY OPERATOR INFORMATION (NOTE: This is to be completed by the individual who will shoot and/or discharge the fireworks or pyrotechnics)

Name		Display Operator Permit Number (NCOSFM)	
Address	City	State	Zip
Home Phone	Work Phone	E-mail	

Bureau of Alcohol, Tobacco and Firearms permit/license type and No.

Specify Pyro technicians' training and experience: (Attach a resume)

Indicate whether the technician is or will be insured with respect to the discharge of fireworks/pyrotechnics?  Yes  No

If covered, specify the source, amount, and coverage period of the insurance:

Source	Amount \$	Coverage Period
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Assistant Display Operator's Name	Permit #
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Assistant Display Operator's Name	Permit #
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Assistant Display Operator's Name	Permit #
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On-Site Assistant Name	On-Site Assistant Name
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On-Site Assistant Name	On-Site Assistant Name
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## III. DISPLAY INFORMATION (NOTE: Include who provided this information)

Applicant	Technician	Both
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Type of Event	Carnival <input type="checkbox"/>	Exhibition <input type="checkbox"/>	Fair <input type="checkbox"/>	Public Celebration <input type="checkbox"/>	Other <input type="checkbox"/>
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Proposed day and time of the event

Day of Week	Time of Day	A.M. <input type="checkbox"/>	P.M. <input type="checkbox"/>
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Proposed location or site

Specify the type and quantity of the fireworks/pyrotechnics to be used and the sequence of the discharge/shooting

Specify any safety precautions to be taken

Specify how fallout area will be inspected for unexploded or live components (This inspection shall be conducted prior to any public access)

<b>FIREWORKS PERMIT APPLICATION CONTINUED</b>			
<b>IV. PUBLIC SAFETY INFORMATION</b>			
The display will occur within the following fire district			
Location of the nearest fire station			
<b>Name and location of the nearest medical facility:</b>			
Name		Location	
<b>V. NOTORIZED SIGNATURES</b>			
Applicant		Date	
Sworn to and subscribed before me this                      day of                      ,			
Notary Public			
My Commission Expires			
Display Operator		Date	
Sworn to and subscribed before me this                      day of                      ,			
Notary Public			
My Commission Expires			
<b>VI. FOR FIRE MARSHAL OFFICE USE ONLY</b>			
Fire Marshal Signature Required		Date	
Fire Marshal Comments			
<b>Final Approval</b>	Approved <input type="checkbox"/>	Disapproved <input type="checkbox"/>	
Conditional approval and/or special conditions			
<b>VII. FIREWORKS PERMIT NUMBER</b>			
Fireworks Permit No.			
Permit applications may be submitted in person weekdays from 8:30 am to 4:15 pm, <a href="mailto:fireprevention@raleighnc.gov">fireprevention@raleighnc.gov</a> or mailed to:			
City of Raleigh Fire Department			
310 W. Martin Street, Suite 200			
Raleigh, NC 27601			
Fee Schedule: <a href="#">Click HERE to access the Fee Schedule</a>			
Revenue Department Use Only:	Date Received	Check #	Receipt #

Please allow five (5) working days for processing.

**THE FIREWORKS PERMIT MUST BE ON SITE DURING THE DISCHARGE OF THE PYROTECHNICS**

A permit is required for all outdoor fireworks displays regulated by NFPA 1123, all proximate pyrotechnic displays regulated by NFPA 1126, and all flame effect displays regulated by NFPA 160. Permits are not required for the use of consumer fireworks intended for use by the general public and used in accordance with NC General Statute 14-414, the NC State Fire Prevention Code and the product's instruction.

**ITEMS REQUIRED PRIOR TO PERMIT ISSUANCE:**

1. All blanks must be completed on the application.
2. The permit holder is required to obtain liability insurance in an amount sufficient to cover the claims of any person(s) who may be injured or otherwise damaged as a result of the display. The insurance must name the City of Raleigh as an additional insured and a copy of the Certificate of Insurance evidencing the coverage must accompany the application.
3. Include a detailed site plan indicating the discharge and storage locations and distances.
4. Include the manufacturer's technical data sheet of each type of pyrotechnics to be discharged.
5. Include a resume of the fireworks shooter.
6. Include copies of federal explosives license, state of North Carolina fireworks license through the NC Office of the State Fire Marshal.

**PERMIT APPLICATION SECTION EXPLANATIONS:**

- I. Information on the person, group, corporation, association, or entity sponsoring, holding, or primarily responsible for the event.
- II. Information on the Display Operator and assistants.
- III. Information on the actual display site.
- IV. Public safety information. (Name of fire district where the discharge will take place, address of the nearest fire station, and name and location of the nearest medical facility).
- V. Notarization of the application (APPLICATION SIGNATURES MUST BE NOTORIZED).
- VI. For Raleigh Fire Marshal's Office use only. (APPLICATIONS MUST HAVE THE FIRE MARSHAL'S SIGNATURE BEFORE FINAL APPROVAL)
- VII. Fireworks Permit Number (Includes mailing address, e-mail and telephone numbers for the Office of the Fire Marshal).

**CONDITIONS OF PERMIT**

A permit shall constitute permission to maintain, store or handle materials, or to conduct processes which produce conditions hazardous to life or property; or to install or modify any fire protection system or equipment or any other construction; equipment installation or modification in accordance with the provisions of the NC State Fire Code where a permit is required. Such permission shall not construed as authority to violate, cancel or set aside any of the provisions of the NC State Fire Code or other applicable regulations or laws of the State of North Carolina or City of Raleigh. The code official is authorized to revoke a permit issued under the provisions of the NC State Fire Code when it is found by inspection or otherwise that there has been a false statement or misrepresentation as to the material facts in the application or construction documents on which the permit or approval was based including, but not limited to, any one of the following:

1. The permit is used for a location or establishment other than that for which it was issued;
2. The permit is used for a condition or activity other than that listed in the permit;
3. Conditions and limitations set forth in the permit have been violated;
4. The permit is used by a different person or firm than the name for which it was issued.