

# Tent Permit Checklist

<input type="checkbox"/>	Plans submitted and approved by Raleigh Office of the Fire Marshal. (Site Plan, Flame Certificates, seating plan)
<input type="checkbox"/>	Other Permits if applicable. (ex. Carnival/Fairs)
<input type="checkbox"/>	Adequate Fire Truck Access Provided. (Minimum 20ft. Fire Lane)
<input type="checkbox"/>	Proper Placement of Tent(s) from buildings, property lines, roadways.
<input type="checkbox"/>	Any tents with connecting corridors, exits provided on each end of the corridor.
<input type="checkbox"/>	Unobstructed 12ft. fire break provided from each tent, canopy, air-supported structure.
<input type="checkbox"/>	Adequately roped, braced and anchored to withstand weather and collapsing.
<input type="checkbox"/>	Proper number of exits provided based upon occupant load.
<input type="checkbox"/>	Occupant load determined by fire official and posted.
<input type="checkbox"/>	Exit doors shall swing in the direction of egress travel.
<input type="checkbox"/>	Aisle widths maintained.
<input type="checkbox"/>	Exit signs provided (two means of egress if greater than 300 occupants)
<input type="checkbox"/>	Emergency lighting provided for exits as required.
<input type="checkbox"/>	Fire retardant certificate(s) on tent, sides, and other materials required
<input type="checkbox"/>	Combustible materials (hay, pine-straw, etc.) prohibited.
<input type="checkbox"/>	No smoking permitted in tents/canopies or membrane structures. Approved "No Smoking" signs posted.
<input type="checkbox"/>	No open flame devices, flammable/comb. Liquids, gas, charcoal within 20 feet.
<input type="checkbox"/>	Adequate Fire Extinguishers (min. 2A:10BC extinguishers required for 400-1000 square feet, provide one additional extinguishers for each 2000 square feet)
<input type="checkbox"/>	Approved heating/cooking equipment.

<input type="checkbox"/>	Approved use of Butanes for warming foods.
<input type="checkbox"/>	Heating/cooking equipment 10' of exits/combustibles
<input type="checkbox"/>	Cooking tents separated by 20 feet.
<input type="checkbox"/>	Outdoor cooking not within 20 feet.
<input type="checkbox"/>	Approved LP Gas cooking equipment
<input type="checkbox"/>	LP Gas containers 500 gal. or less minimum 10ft. from tent/structure.
<input type="checkbox"/>	LP Gas containers >500 gal. Minimum 25ft. from tent/structure.
<input type="checkbox"/>	Methods to prevent tampering and unauthorized movement of LP Gas containers, piping and valves.
<input type="checkbox"/>	No flammable liquids equipment in tents, unless properly permitted by fire official.
<input type="checkbox"/>	Flammable liquids stored 50 feet from tents.
<input type="checkbox"/>	No refueling within 20 feet of tents.
<input type="checkbox"/>	Generators separated from tents by 20 feet.
<input type="checkbox"/>	Fire-watch – Standby personnel required by the fire official.
<input type="checkbox"/>	Combustible vegetation removed from within 30 feet.
<input type="checkbox"/>	Floor and area within 30ft. clear of combustible waste.
	<b>VEHICLES ON DISPLAY – SPECIAL PERMIT</b>
<input type="checkbox"/>	Batteries disconnected
<input type="checkbox"/>	No fueling or refueling inside tent structure. No Fuel System Leaks
<input type="checkbox"/>	Maximum fuel tank level ¼ of tank capacity or 5 gallons whichever is less.
<input type="checkbox"/>	Tank openings locked and sealed.
<input type="checkbox"/>	Vehicles do not obstruct the means of egress.
<input type="checkbox"/>	CNG or LP-Gas vehicles inside assembly?
	<b>AIR-SUPPORTED STRUCTURES</b>
<input type="checkbox"/>	Approved method of anchoring.
<input type="checkbox"/>	Minimum of 2 blowers provided and maintained.
<input type="checkbox"/>	Auxiliary power for assembly use >200 occupants.