

Members

Christina Jones, Chair
Northwest CAC

Robert Rice, 1st Vice-Chair
Glenwood CAC

Joshua Gill, 2nd Vice-Chair
West CAC

Kate Jetton, Atlantic

Chalisa Williams, Central

Deborah Ford, East

Kimberly Izuogu, East

Carole Meyre, Five Points

Cheryl Suffern, Five Points

Jeremy Schwartz, Forestville

Judy Coggins, Glenwood

Donna Bailey, Hillsborough-Wade

Will Hooker, Hillsborough-Wade

Patrick Martin, Midtown

Susan Donn, Midtown

Lubin Prevatt, Midtown

Sean Farres, Mordecai

James Troxler, Mordecai

Michael O'Sullivan, North

Will Owen, North

Octavia Rainey, North Central

Terri Becom, North Central

Michelle Andras, Northwest

Eugene Weeks, South

Charles Rodman, South

Danny Coleman, South Central

Ulysses Lane, Southeast

Latonia Williams, Southeast

Bob Edgerton, Southwest

John Hinshaw, Southwest

Benson Kirkman, West

January 15, 2020

AGENDA

*Avery C. Upchurch Government Complex
222 Hargett Street
Council Chamber – Rm. 201*

- I. **Welcome, CAC Introductions and Key Updates** 7:00-7:15 p.m.
(In order to maximize time, please state your name and CAC only. Exclude meeting date and locations as we can refer people to the COR Website. Please only mention any notable items from your CAC. No comment is needed otherwise.)
- II. **Chair Announcements:** Christina Jones 7:15 – 7:20p.m.
- III. **Approval of November 20, 2019 minutes** 7:20 – 7:25p.m.
- IV. **RCAC February Retreat discussion (need to select date)** 7:25 - 7:35p.m.
 - a. Holding space at Wetland Ctr. & Abbotts Creek
 - b. Retreat agenda items

Adjournment

*Staff Liaisons:
Sheila Lynch
Debbie Puckett*

Attending Members

Interim – Christina Jones, Chair
Northwest CAC

Michael O'Sullivan, 1st Vice-Chair
North, CAC

Vacant, 2nd Vice-Chair

Kate Jetton, Atlantic

Chalisa Williams, Central

Deborah Ford, East

Robert Rice, Glenwood

Judy Coggins, Glenwood

Donna Bailey, Hillsborough-Wade

Will Hooker, Hillsborough-Wade

Patrick Martin, Midtown

James Troxler, Mordecai

Phillip Bernard, (proxy for Mordecai)

Terri Becom, North Central

Eugene Weeks, South

Charles Rodman, South

Ulysses Lane, Southeast

Bob Edgerton, Southwest

John Hinshaw, Southwest

Joshua Gill, West

Staff Liaisons:
Sheila Lynch

RCAC November 20, 2019 Meeting Minutes

I. Welcome, CAC Introductions and Key Updates

Christina Jones, Chair

II. Interim Chair Announcements: Christina Jones

Budgetary items were discussed. Interim chair received the CAC July – October dollars spent spreadsheet. Staff to send RCAC document of dollars spent to date. East CAC chair informed everyone that she is hosting a health fair buses on July 25th, 2020 and November 2020 and will be requesting additional funding approximately, 200-500.00 from CACs. North CAC chair said he would take a vote at his CAC meeting to approve \$300.00 toward East CAC event next year.

III. Minutes for September 18th RCAC meeting were approved.

IV. RCAC vacant 2nd vice-chair interim position election process

Nominee names were announced and the RCAC voted to elect: Christina Jones, as Chair, Robert Rice – 1st Vice Chair and Joshua Gill, 2nd vice chair.

V. CAC Bylaws vote: CAC chairs stated what they wanted the changes to be for their CAC, then questions were allowed then a vote was taken.

Midtown CAC, Section 4 Election of Officers - Midtown shall hold its election of officers annually: *13 approved, 1 opposed*

Southeast CAC, Section 4 Election of Officers – CAC may hold a special election of officers in the off year and extend the terms of all officers to include the new 2-year term if all officers agree and a CAC vote is taken in support of the decision.

2. CAC may extend the terms of all the officers to the assigned election year as outlined in Article II, Section 4 with agreement from all officers. A CAC vote will be taken to support of the decision: *12 approved, 1 abstained 1 against.*

Mordecai CAC, Article 1 – Section 2 Goals: add D. To honor our CAC's unique and specific way of conducting our meetings and business by amending our MCAC bylaws to reflect consistency and continuity in our operations. *10 approve, 2 opposed, 1 abstained*

Section 4. CAC Boundaries: add E. The MCAC currently wishes to maintain its current CAC boundaries and not to merge with another CAC. *11 opposed, 1 approved, 2 abstained.*

Article II. Nomination and Election of Officers - Section 1 Officers: There shall be two co-chairpersons of the MCAC and one secretary. Initially, one co-chair shall be elected for a one-year term and the other for a two-year term. After the first year, one co-chair shall be elected on alternate years. The secretary will be elected for a two-year term. No treasurer is currently required as monies allocated by the City of Raleigh to the CACs are disbursed directly for payment by the community Engagement Division, in the Housing and Neighborhood Department.

Section 3. Nominations of Officers – add section 3 & 4: In the event of the failure of either officer to carry out his/her duties, this office may be declared vacant by a vote of the MCAC. *3 approved, 8 opposed, 3 abstained*

Article III – Duties of Officers. Add E. The secretary shall record the minutes of the meeting and post them in the newsletter. The secretary shall provide the corrected MCAC meeting minutes to be digitally archived on the MCAC website for future review and reference. *11 approved, 1 opposed 2 abstained*

Article IV – Meetings. Section 1 Regular Meetings Add: Regular monthly meetings of the MCAC shall be held on the second Tuesday of the month at 7:30p.m. Meetings should generally be kept to an hour unless an important item is being discussed. For long-term consistency in meetings, it is strongly urged that meeting time and day not be changed. There will be no meeting in July, the month of our annual picnic, and the August meeting time will be reserved for the Annual Ice Cream Social/NNO celebration with no business meeting conducted. The Holiday party will take place during the December meeting with election of officers being the only item of business. *2 approved, 10 opposed, 2 abstained*

Section 4. Election of Officers add: Officers of the CAC shall be elected for a two-year term by a majority of voting members present at the scheduled meeting for the election of officers. Elections of MCAC officers shall in the month of December at our Holiday meeting to coincide with calendar year. *3 approved, 8 opposed, 3 abstained.*

Section 5. Vacancy add: In lieu of the above special election shall be made a special election may be held to fill the vacancy for the unexpired portion of the term. Following the nominating and election procedures in Article II. *2 approved, 10 opposed, 2 abstained*

Article 5 Section 8. Special Voting Rules add: The MCAC has a long-standing tradition of not voting on any “issue of importance” at the same meeting as which the issue is presented. “Issues of importance” may be defined as issues that may positively or negatively affect the MCAC and therefore need to be advertised in the newsletter, discussed and researched for at least one month before a vote is taken at a subsequent meeting with a majority number of informed members present. This rule applies to issues of zoning approval, proposed policy changes at the city level, changes in CAC bylaws, etc. This rule does not apply to general procedural items such as approval of the minutes, motion to adjourn, etc. *10 approved, 2 opposed, 2 abstained*

Article 5 Section 9, add: MCAC Budget Procedure – The following procedure should be used to draft, propose, present, and vote on the MCAC budget during the following regular monthly meetings. **MARCH:** at the direction of the co-chairs, a small group within the leadership team shall form a budget committee (including the CAC co-chairs & chairs of key committees that require funds) and meet to draft a budget. **APRIL:** the proposed budget is shared with the leadership team, **MAY:** budget is presented to the CAC with a motion to approve, **JUNE:** CAC votes on budget. *4 approved, 9 opposed 1 abstained*

The remaining section 8 of special voting rule was withdrawn from Mordecai bylaws; 3. Community Watch, 4. Annual Yard Sales and Neighborhood Clean-up, 5 Zoning and Future Development, 6. Traffic and Streetscape, 7. Communications and Website, 7 Communications and Website, 8. Awards and Grant Committee.