



CITY OF RALEIGH HOUSING & NEIGHBORHOODS DEPARTMENT
REQUEST FOR LETTER OF INTEREST

THE CITY OF RALEIGH'S HOUSING & NEIGHBORHOODS DEPARTMENT DESIRES TO ENGAGE QUALIFIED TAX-EXEMPT NON-PROFITS TO ASSIST WITH THE COVID-19 CRISIS. THE CITY HAS RECEIVED FEDERAL FUNDING TO ASSIST LOW-MODERATE INCOME HOUSEHOLDS IN THIS CHALLENGING TIME. SPECIFICALLY, THE CITY HAS RECEIVED A SPECIAL ALLOCATION OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND EMERGENCY SOLUTIONS GRANT (ESG) FUNDS FROM THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT.

Notice is hereby given that CDBG-CV (\$1,878,051) and ESG-CV (\$950,338) are available through the City of Raleigh's Community Development Division to assist low-moderate income households during the COVID-19 crisis. Specifically, these funds should be used to prevent, prepare for, and respond to the impacts of COVID-19. This allocation was authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), which was officially created on March 27, 2020, to respond to the growing effects of this historic public health crisis.

Interested non-profits should consider the following:

- Coordination with Wake County Government and Public-School System
- The most effective way to utilize the Coordinated Entry System and HMIS as applicable
- The agency's ability to document household eligibility, administer assistance, and request reimbursement from City of Raleigh;
- When providing aide to households, the amount should be based on lost wages due to COVID-19 and that can be documented using an approved methodology;
- Provide support services as appropriate;
- All assistance should be paid directly to landlords, utility providers, and lenders;
- For purposes of this solicitation, utilities are defined as water, sewer, garbage, electricity, and gas.

Community Development Block Grant (CDBG) – CV funds could be used on the following activities:

- Provision of new or quantifiably increased Public Services (e.g. operational support for non-profits providing foreclosure prevention counseling and other COVID-19 support services);
- Homelessness Prevention for up to 3 months for households earning up to 50% of the Area Median Income (now) due to lost wages as a result of COVID-19, or approximately \$46,350 per year for a family of four (e.g. rent and utilities);
- Mortgage Assistance for up to three months for households earning up to 50% of the Area Median Income (now) as a result of lost wages due to COVID-19, or approximately \$46,350 per year for a family of four;
- Service delivery associated with the stated activities.

Emergency Solutions Grant (ESG) - CV funds could be used on the following activities to assist homeless populations or those whose household incomes do not exceed 50% AMI (now) due to lost wages as a result of COVID-19:

- Homelessness Prevention (e.g. rent and utilities, including arrears as allowed)
- Rapid Re-Housing (e.g. rental assistance, deposits and case management)
- Administration (e.g. up to 10% of funds can go toward service delivery costs)

Qualifying agencies must be either tax exempt under Section 501(c)3 of the Internal Revenue Code. Agencies interested in applying for CDBG-CV or ESG-CV must submit a letter of interest (LOI) including: a proposed scope of work, proposed program budget, and proposed beneficiaries. Please direct all submissions to Niki Jones, Assistant Director at niki.jones@raleighnc.gov by 5:00 pm on **Friday, May 15, 2020**.

EVALUATION

Non-profits submitting LOI's will be evaluated using certain general considerations. The following considerations will be utilized to select from those submitting an LOI:

1. Non-profit's experience, knowledge, familiarity and past performance with assisting homeless families, families with children living in hotels, and generally low-moderate income households.
2. The experience of the non-profit's proposed staff to perform the type of work proposed, and
3. Non-profit's existing partnerships that will assist them in delivering services for this population, including coordinating with Wake County, the COC and public health institutions.

The City reserves the right to consider these funding applications for other funding sources.