Human Services Grant Information Session Questions and Answers (Q&A)

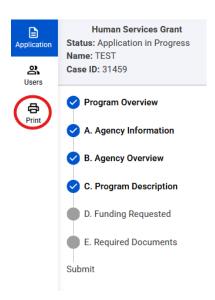**1. Has this Grant been awarded in the past?**

Yes. The Human Services Grant has been awarded for many years and was originally established in the 1990s to support nonprofit organizations providing direct services to Raleigh residents.

2. What is the minimum and maximum amount of funding an organization can request?

Requests must not exceed 25% of the agency's total actual operating expenses for the last completed fiscal year. Additionally, requests must not exceed 50% of the total program budget.

3. While the application is submitted in Neighborly, is there a PDF of the application available?

Neighborly provides a Print option that produces a PDF.

4. Is the Audit requirement null if you apply for less than $25,000?

An audit is recommended but not required if an organization requests less than $25,000. If an organization already has audited financial statements, the most recent audit should be submitted with the application.

5. Do we have to use the template provided for our organizational budget?

No. However, it is recommended to ensure the completeness and accuracy of the review.

6. In the "Funding Requested" section, D.5. has us upload our "Organization's Current Operating Budget Use your most recently completed fiscal year." We are well into our 2026 fiscal year, but our most recently completed is 2025. Should we submit our current budget or our most recently completed one?

The organization will submit its most recently completed fiscal year.

For Section D.6. Funding Sources, do you want the current and funding sources for the project/program that we're requesting funding for, or for the entire organization?

The program you are requesting funds for. Applicants should list funding sources specific to the proposed program or service.

7. Can you confirm if administration or indirect costs are allowed in this grant?

Indirect costs are not eligible. Indirect costs are expenses that are not directly tied to program delivery but are essential for the overall functioning of the organization.

Common examples include administrative or operational expenses such as rent or mortgage payments, utilities, insurance, office furnishings, and equipment.

8. You mentioned applications "under 50K are the most competitive." Is there a suggested amount? And what is the total funding pool available?

To clarify, the statement was, "most applications for the competitive grants are under $50,000."

This was a reference to the program as competitive in nature and not meant to convey that the funding level requested impacts the likelihood of award. This was more to provide a general reference point since there isn't a hard cap. $1,457,350 is available for 2026-2027.

9. Is there a pool of funds/total amount that the City will be granting through this opportunity? In general, or within the different subcategories?

$1,457,350 is available for 2026-2027. There are no amounts allocated between the subcategories of the target populations.

10. Other City of Raleigh opportunities have preferred "round number" applications. Is this the case here as well?

There is no specific guidance or stated preference for "round number" applications. Grant application budgets should be rounded to the nearest whole dollar.

11. Is the submitting Company's Headquarters required to be located in the City of Raleigh?

Yes. The organization's headquarters must be located within the corporate limits of the City of Raleigh. The agency headquarters address is verified through the NC Secretary of State records.

12. How does a third-party independent audit, or the absence of one, impact the funding request?

If an agency is requesting $25,000 or more and does not provide an audit from an NC-registered CPA, the application would be considered incomplete, and staff would recommend that grant funds not be awarded. All final award decisions are made by the Grants Committee.

13. Can an organization submit two applications with this round for two different target population groups with separate programs?

Organizations may submit one application proposing services to more than one target population. The application should clearly describe how services will be delivered to each identified population. Program design and scope will be evaluated by the Human Relations Commission.

14. Does the substance use disorder target group category include those who (for the purposes of program participation) are currently clean/sober, but who (as a function of their disease) will always face the challenges/barriers associated with addiction?

Yes. Please note that the program design of how the identified client populations will be served will be evaluated by the Human Relations Commission. Eligibility is evaluated based on the program's intended population and services.

15. Will participants who turn 20 y/o during the grant period age out, or are they allowed to continue as long as they were 19 at the time of enrollment?

Eligibility should be determined at intake. If a participant is 19 at the time of enrollment, they may continue to receive services even if they turn 20 during the grant period, as the guidelines do not require re-certification or exit solely due to aging out mid-service period.

16. Does the City of Raleigh ever offer technical support to implement programs of awardees, like overcoming IT hurdles, invoicing services delivered, or improving CoR resident engagement?

At this time, the City of Raleigh does not provide this type of technical support for HSG grantees beyond application guidance and required reporting instructions.

17. Would the City of Raleigh consider a convening of awardees and applicants in the future to learn where we share resources and where we have shared needs?

At this time, there are no formal plans for a convening of applicants or awardees. However, the HSG team may explore opportunities for shared learning or information-sharing in the future, subject to staff capacity and available resources.