

APPENDIX I

PROPOSER QUESTIONNAIRE							
The following questions must be answered, and data given must be clear and comprehensive. If necessary, questions may be answered on separate sheets. The Proposer may submit any additional information desired.							
Company Name:				d/b/a (if applicable)			
Street / PO Box:							
City:				State:		Zip:	
Phone:		Fax:		E-Mail:			
Website (if applicable):							
<input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> Other							
Number of years in business under company's present name:							
Fed Tax ID #:				DUNS #			
Are you registered with the North Carolina Secretary of State to conduct business (if required)? (Check One) YES: <input type="checkbox"/> NO: <input type="checkbox"/> Not Applicable: <input type="checkbox"/>							
Are you properly licensed/certified by the Federal and/or State of North Carolina to perform the specified work? YES: <input type="checkbox"/> NO: <input type="checkbox"/> Not Applicable: <input type="checkbox"/> ATTACH COPY OF ALL APPLICABLE LICENSING/CERTIFICATION DOCUMENTS							
Are/will you be properly insured to perform the work? YES: <input type="checkbox"/> NO: <input type="checkbox"/>							
Contact for this Contract:				Title:			
Phone:		Fax:		E-Mail:			
Have you ever defaulted or failed on a contract? (If yes, attach details) YES: <input type="checkbox"/> NO: <input type="checkbox"/>							
List at least three (3) references for which you have provided these services (same scope/size) in the past three years - preferably government agencies. <u>Do not include City of Raleigh as a reference to meet the requirement of listing at least (3) references.</u> PROPOSERS ARE RESPONSIBLE FOR SENDING REFERENCE QUESTIONNAIRE (APPENDIX III) TO THEIR REFERENCES.							
1.	Company:						
	Contact Person:				Title:		
	Phone:		Fax:		E-Mail:		
Describe Scope of Work:							
2.	Company:						
	Contact Person:				Title:		
	Phone:		Fax:		E-Mail:		
Describe Scope of Work:							
3.	Company:						
	Contact Person:				Title:		
	Phone:		Fax:		E-Mail:		
Describe Scope of Work:							
4.	Company:						
	Contact Person:				Title:		
	Phone:		Fax:		E-Mail:		
Describe Scope of Work:							
The undersigned swears to the truth and accuracy of all statements and answers contained herein:							
Authorized Signature:					Date:		