

Raleigh, North Carolina, is seeking exceptional candidates to serve as the next

BUDGET AND MANAGEMENT SERVICES DIRECTOR



Raleigh

City Profile

The City of Raleigh is the capital of North Carolina, home to several colleges and universities, with a vibrant performing arts community. Fueled by an impressive mix of education, ingenuity and collaboration, Raleigh has become an internationally recognized leader in life science and technology innovation.

(source: Raleigh Office of Economic Development)





About Raleigh, N.C.

The City of Raleigh is the second-largest city in North Carolina and remains one of the fastest growing areas in the country. Raleigh is emerging as a large city with a population of approximately 484,000. It's both the county seat of Wake County (the largest county in North Carolina) and the capital of the state. Driven by a strong economy and an outstanding quality of life, Raleigh is consistently ranked among the nation's best places to live and operate a business. Sustained population growth has created new development opportunities in Raleigh.

The City has made strategic investments into new operational facilities, parks, transportation, transit and affordable housing. Raleigh elected officials and voters have demonstrated their financial commitment to high-quality infrastructure through recent parks, transportation and housing bond referendums in 2014, 2017 and 2019, respectively. A \$275-million bond focused primarily on park, community center and greenway improvements will be on the ballot this fall.



Similarly, reform of development standards has allowed more urban, transit-focused development and more diverse housing types to increase housing choice and affordability. The City of Raleigh is home to several colleges and universities, with a vibrant performing arts community.

Fueled by an impressive mix of education, ingenuity and collaboration, Raleigh has become an internationally recognized leader in life science and technology innovation. A great economy, top educational institutions and exceptional health care facilities are some of the characteristics that attract people to the Triangle area (Raleigh, Durham and Chapel Hill). This economic strength has been met with strong fiscal stewardship practices by Raleigh and a nationally competitive city property tax rate of \$.39 per \$100 of property valuation. The City has the strongest credit ratings available in the marketplace: Raleigh's credit rating from the three national credit rating agencies (Moody's, S&P Global and Fitch) is AAA/Aaa. This represents the highest credit ratings available and provides an independent view of the City's overall financial well-being.



The mild climate, diverse work force and proximity to the Research Triangle Park combine to make Raleigh a great place to live, work, play and learn. This is evident in the frequent accolades of the City.

Below are some recent national recognitions for the City:

- Raleigh was No. 1 in the Best City for Working Women ranking - Apartment List, March 2022
- GoBankingRates named Raleigh the No. 1 city to live in for young professionals, 2022
- Raleigh was selected one of Top 15 Best-Run Cities in America - WalletHub, June 2022
- Raleigh/ Durham was listed No. 6 in the Best Place to Live in U.S. ranking by U.S News & World Reports, May 2022
- Raleigh was chosen among Top 3 Hottest Job Markets in America, according to Wall Street Journal and Moody's Analysis - Triangle Business Journal
- Raleigh was chosen No. 2 among the South's Best Cities on the Rise 2022 - Southern Living, March 2022
- Raleigh was chosen to the Top 10 for Home Appreciation among Nation's Largest Cities - Triangle Business Journal, February 2022

Department Profile

The Budget and Management Services Director oversees 13 staff including program managers, analysts and support personnel engaged in the development and oversight of the operating and capital budgets, budget management, performance management, program evaluation and grants administration. The Budget and Management Services Department coordinates closely with the City's new Office of Strategy on the development and implementation of the City-wide Strategic Plan and departmental business plans, including engagement in cross-departmental team efforts. Budget Management Services staff are also key leaders in the organization, leading special projects and participating in cross-departmental and strategic initiatives.

North Carolina law requires local governments to approve a balanced budget each year. The City's annual budget process includes a review of current economic conditions to develop a fiscally sound funding plan that ensures revenues are sufficient to cover budgeted operational needs for each department. The proposed budget is presented in May to the City Council, which approves the final budget document on or prior to the start of the fiscal year July 1. The City's annual Operating and CIP budgets can be found on the City's website.

For the current fiscal year, Raleigh has a total budget of \$1.14 billion with a general fund of \$590.4 million and \$554 million in capital funding. The City has 4,383 full-time employees.



Some of the department's key service initiatives, including many outlined in the Budget and Management Services FY23-25 business plan, include:

- Refine the budget process design to increase equity focus and improved internal and external engagement and transparency
- Conduct rate and fee studies in key departments, including Planning & Development, and Parks, Recreation and Cultural Resources
- Evaluate the feasibility of creation of additional Municipal Service Districts
- Analyze public safety innovation opportunities
- Develop strategic dashboards and data visualizations
- Implement the grants management system and grant oversight processes
- Evaluate strategic investments in pay and benefits



Candidate Profile

The Budget and Management Services Director reports to the City's Deputy City Manager. The director will have knowledge of complex local government operations, particularly current management and budgeting principles and techniques. The City seeks a director who represents the City's organizational values; who values the City's collective needs and works as a part of a collective team; and demonstrates a strong vision for the future.

The Budget and Management Services Department has a number of vacancies and several newer staff members. This creates unique hiring and change opportunities but will also require a candidate with a demonstrated commitment to employee development. Based on feedback from members of the Budget and Management Services team, priority attributes for the new Budget and Management Services Director include:

- Focus on collaboration, relationship-building and transparency with internal and external stakeholders, as well as credibility and trust with elected officials
- Experience in developing data-driven, outcome-based budget allocation strategies paired with strong communication and effective story-telling skills
- Strong understanding of equity principals and prior experience meaningfully advancing equity and inclusion through budget development and implementation
- Demonstrated commitment to employee development including authentic mentoring and coaching
- Strong vision and aptitude to implement and effectively use technology



Qualifications

Candidates for this position will possess a bachelor's (four-year) college degree or equivalent with major course work focused in business or public administration. Candidates would benefit from progressive leadership experience in municipal administration, operations and program evaluation.

A master's degree in public administration/business administration or related/relevant field of study is preferred.

Compensation and Benefits

The City of Raleigh plans to offer a competitive hiring range of \$107,451.00 to \$160,000.00, commensurate with the successful candidate's qualifications and experience. When you join the City of Raleigh's work family, your benefits are an important part of "total rewards." The City provides a comprehensive benefits package as part of the total rewards program to support employees through important events in their life, to enhance their life outside work and to help them plan and prepare for the future. The City participates in the North Carolina Local Governmental Employees' Retirement System (NCLGERS). See information on City benefits at <https://raleighnc.gov/services/jobs-and-volunteering/pay-and-benefits>

Application and Selection Process

Qualified candidates should complete a profile and submit their application, resume and cover letter online by visiting our website at www.governmentjobs.com/careers/raleighnc. This position will remain open until filled; however, review of applicants is scheduled to begin Sept. 9, 2022.

For more information, please contact Rea Brown, Talent Acquisition Manager, rea.brown@raleighnc.gov or 919-996-4691.



Raleigh

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For more information about Raleigh, please visit:

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