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January 23, 2026

**MAILING ADDRESS**  
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Re: Notice of neighborhood meeting to discuss the proposed rezoning of 6309 Litchford Road (PIN: 1717807399), Zoning # Z-43-25

Dear Neighbors:

We are writing to invite you to a Neighborhood Meeting to discuss the proposed rezoning of 6309 Litchford Road, Raleigh, North Carolina (PIN: 1717807399) (the "Property"). The City of Raleigh has assigned the proposed rezoning Zoning Case # Z-43-25.

The neighborhood meeting will be held on February 3, 2026 at 6:00 p.m. in the Millbrook Exchange Community Center located at 1905 Spring Forest Road, Raleigh, NC 27615.

The Property is currently zoned Residential 4 (R-4) and the applicant is proposing to rezone the property Residential 10 with zoning conditions (R-10-CU). The enclosed maps show the location of the Property and the current zoning of the neighborhood. At the Neighborhood Meeting, we will provide updates on the proposed rezoning, including the proposed zoning conditions for the development of the Property.

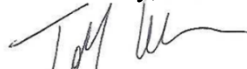
Prior to review by the Planning Commission, the City of Raleigh requires that a neighborhood meeting be held for all property owners and tenants within 1,000 feet of the area requested for rezoning. After the meeting a report will be submitted to the Raleigh Planning and Development Department. Any other person attending the meeting can submit written comments about the meeting or the request in general, but to be included in the Planning Commission agenda packet, written comments must be received at least 10 days prior to the date of the Planning Commission meeting where the case is being considered.

Information about the rezoning process is available online; visit and search for "Rezoning Process." If you have further questions about the rezoning process, please contact:

**Hiram J. Marziano**  
Senior Planner, City of Raleigh Planning & Development Department  
One Exchange Plaza, Ste. 300  
Raleigh, NC 27601  
[hram.marziano@raleighnc.gov](mailto:hram.marziano@raleighnc.gov)  
[919-996-6370](tel:919-996-6370)

If you have any concerns or questions about this potential rezoning, please do not hesitate to contact me. I can be reached via my office phone at 919-821-6778 or via email at [tcoleman@smithlaw.com](mailto:tcoleman@smithlaw.com).

Sincerely,

  
Toby R. Coleman

enclosures